

November 15, 2001

02-045

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Jesus "Jess" Carreon, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional (Non-General Fund) Appointment – **Jacqueline Elliott**

Student Resource Specialist, TRIO Project, Division of Student Support Services,  
Sylvania Campus

Annual Salary Rate: \$35,148 @.80 FTE Step: 3 Level: 2

Effective: October 11, 2001

Education:	Portland State University	MS	1999
	Counseling		
	University of Wisconsin	BS	1992
	Secondary Education		

Most Recent Experience: Portland Community College  
Part-time Counselor

Applicant Flow:

Gender

77 Female  
16 Male  
5 Unspecified

98 Total

Ethnicity

77 White  
3 African American  
5 Hispanic  
4 Asian or Pacific Islander  
1 American Indian/Alaska Native  
8 Unspecified

98 Total

2. Academic Professional (Non-General Fund) Appointment – John Frazier

Work Site Training Coordinator, Steps to Success North, Cascade/Open Campus  
Annual Salary Rate: \$32,536 Step: 1 Level: 2  
Effective: November 1, 2001

Education: no degrees

Most Recent Experience: Portland Community College  
Casual Professional

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	12 Female 6 Male	11 White 5 African American 1 Asian or Pacific Islander 1 American Indian/Alaska Native
	<hr/> 18 Total	<hr/> 18 Total

3. Academic Professional (Non-General Fund) Appointment - Tracie Geer

Student Resource Specialist – Alternative Programs, Open Campus  
Annual Salary Rate: \$31,257 Step: 3 Level: 2  
Effective: October 8, 2001

Education: Eastern Oregon State College BS 1991  
Psychology

Most Recent Experience: Portland Community College  
Student Resource Specialist (Temporary)

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	75 Female 27 Male 15 Unspecified	79 White 6 African American 7 Hispanic 5 Asian or Pacific Islander 20 Unspecified
	<hr/> 117 Total	<hr/> 117 Total

4. Academic Professional (Non-General Fund) Appointment - Nia Gray

Student Success Facilitator, Business and Government Division, Cascade Campus

Annual Salary Rate: \$33,791 Step: 2 Level: 2

Effective: October 22, 2001

Education: no degrees

Most Recent Experience: PIVOT Computer Teaching Program  
Educational Support Contractor

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	30 Female 7 Male	29 White 6 African American 1 Asian or Pacific Islander 1 American Indian/Alaska Native
	<hr/> 37 Total	<hr/> 37 Total

5. Academic Professional (Non-General Fund) Appointment - Mary Kelley

Student Resource Specialist - Alternative Programs, Open Campus

Annual Salary Rate: \$32,195 Step: 1 Level: 2

Effective: October 8, 2001

Education:	University of Arizona	MED	1985
	Counseling and Guidance		
	Michigan State University	BA	1975
	Justice, Morals and Legal Ethics		
	Lansing Community College	AA	1973
	Social Services		

Most Recent Experience: Portland Community College  
Student Resource Specialist (Temporary)

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	75 Female 27 Male 15 Unspecified	79 White 6 African American 7 Hispanic 5 Asian or Pacific Islander 20 Unspecified
	<hr/> 117 Total	<hr/> 117 Total

6. Academic Professional (Non-General Fund) Appointment – Annette Murphy

Learning Skills Specialist, Professional/Technical Programs, Student Services  
 Division, Rock Creek Campus  
 Annual Salary Rate: \$33,791 Step: 2 Level: 2  
 Effective: September 28, 2001

Education: Lewis and Clark College BA 1980  
 History

Most Recent Experience: Portland Community College  
 Part-time Instructor, ESL

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	31 Female	31 White
	10 Male	4 African American
	4 Unspecified	3 Hispanic
		3 Asian or Pacific Islander
		4 Unspecified
	<hr/> 35 Total	<hr/> 35 Total

7. Academic Professional (Non-General Fund) Appointment – Diana Peterman

Student Success Facilitator, Educational Programs, Student Support Services  
 Division, Sylvania Campus  
 Annual Salary Rate: \$33,791 Step: 2 Level: 2  
 Effective: October 1, 2001

Education: Portland State University MBA 1998  
 International Management  
 Clemson University BA 1990  
 Political Science

Most Recent Experience: Intel Corporation  
 Marketing Coordinator

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	30 Female	29 White
	7 Male	6 African American
		1 Asian or Pacific Islander
		1 American Indian/Alaska Native
	<hr/> 37 Total	<hr/> 37 Total

8. Academic Professional Appointment – Nancy Pitzer  
Job Share with Kristin Thomas

Student Employment Specialist, Job Placement, Student Development, Rock  
Creek Campus

Annual Salary Rate: \$40,171 @ .50 FTE Step: 7 Level: 2

Effective: October 1, 2001 through June 30, 2002

Education: no degrees

Most Recent Experience: Portland Community College  
Corporate Training Specialist

Applicant Flow: Direct Appointment

9. Academic Professional (Temporary) Appointment – Narcedalia Rodriguez

Coordinator, Retention/Multicultural, Counseling/Assessment, Student Services  
Division, Rock Creek Campus

Annual Salary Rate: \$33,791 Step: 3 Level: 2

Effective: November 1, 2001 through June 20, 2002

Education: Oregon State University MA 1994  
Student Services Administration & Women's Studies  
Oregon State University BA 1988  
Sociology/Spanish

Most Recent Experience: Portland Community College  
Casual Professional

Applicant Flow: Direct Appointment

10. Academic Professional (Temporary) Appointment – Melissa Saucedo

Academic Advising Specialist, Admissions/Advising, Student Services Division,  
Rock Creek Campus

Annual Salary Rate: \$28,762 @ .73 FTE Step: 1 Level: 1

Effective: November 1, 2001 through June 20, 2002

Education: University of Oregon BA 2001  
Family and Human Services

Most Recent Experience: University of Oregon Multicultural Center  
Programs Assistant

Applicant Flow: Direct Appointment

11. Academic Professional Appointment – Steven Swint

Academic Advising Specialist, Admissions/Advising, Student Services Division,  
Rock Creek Campus

Annual Salary Rate: \$31,278 Step: 3 Level: 1

Effective: October 29,2001

Education:	University of North Carolina	MA	1995
	Counseling		
	Pembroke State University	BA	1982
	Communicative Arts		

Most Recent Experience: Portland Community College  
Academic Advising Specialist, Temporary

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	39 Female	47 White
	19 Male	1 African American
	3 Unspecified	4 Hispanic
		5 Asian or Pacific Islander
		4 Unspecified
	<hr/> 61 Total	<hr/> 61 Total

12. Academic Professional (Non-General Fund) Appointment – Pamela Weimer-Dale

Work Site Training Coordinator, Steps to Success North, Cascade/Open Campus

Annual Salary Rate: \$33,791 Step: 2 Level: 2

Effective: November 1, 2001

Education:	Oregon State University	BS	1976
	Business Education		

Most Recent Experience: Portland Community College  
Casual Professional

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	12 Female	11 White
	6 Male	5 African American
		1 Asian or Pacific Islander
		1 American Indian/Alaska Native
	<hr/> 18 Total	<hr/> 18 Total

13. Administrative (Non-General Fund) Appointment – Joseph Berney

Manager – Gaining Early Awareness and Readiness for Undergraduate Programs Community Development, Open Campus  
Annual Salary Rate: \$48,006 @.80FTE Level: 25  
Effective: August 1, 2001

Education: University of California, Santa Cruz BA 1974  
Economics

Most Recent Experience: Joe Berney & Associates  
Project Manager

Applicant Flow: Direct Appointment

14. Administrative (Non-General Fund) Appointment – Casey Carter

Manager – Student Resources and Support, Alternative Programs, Open Campus  
Annual Salary Rate: \$48,000 Level: 25  
Effective: October 8, 2001

Education: Portland State University MSW 1992  
Social Work  
Chapman College BA 1976  
Social Work

Most Recent Experience: Lakewood Counseling and Mediation  
IFS Couples And Family Therapist

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
17 Female	15 White
6 Male	4 African American
	2 Hispanic
	1 Asian or Pacific Islander
	1 Unspecified
<hr/> 23 Total	<hr/> 23 Total

15. Administrative Appointment – David Charles

Technology Construction Coordinator, Information Technology Services, Sylvania Campus  
Annual Salary Rate: \$60,000 Level: 27  
Effective: October 15, 2001

Education: no degrees

Most Recent Experience: Kaiser Permanente  
Senior Telecommunications Analyst

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	6 Female	27 White
	25 Male	1 African American
	3 Unspecified	1 Asian or Pacific Islander
	<hr/>	<hr/>
	32 Total	32 Total

16. Administrative Appointment – Cau Chung

Manager, Bond Accounting, Financial Services Department  
Annual Salary Rate: \$52,254 Level: 26  
Effective: September 21, 2001

Education:	Portland State University	MBA	1997
	Business Administration		
	Portland State University	BS	1990
	Business Administration – Accounting		
	Portland Community College	AS	1984
	Business Administration		

Most Recent Experience: Portland Community College  
Accountant III

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	3 Female	5 White
	4 Male	2 Asian or Pacific Islander
	1 Unspecified	1 Unspecified
	<hr/>	<hr/>
	8 Total	8 Total

17. Administrative (Non-General Fund) Appointment – Miriam Friedman

Director, Student Support Services TRIO Project, Division of Student Support  
Services, Sylvania Campus  
Annual Salary Rate: \$44,361 @ .80 FTE Level: 24  
Effective: October 29, 2001

Education:	University of Massachusetts	BA	1992
	Psychology		



Most Recent Experience: Portland Community College  
Manager, Welfare to Work, Workforce Development

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	51 Female	53 White
	15 Male	8 African American
	4 Unspecified	3 Hispanic
		2 Asian or Pacific Islander
		4 Unspecified
	<u>70 Total</u>	<u>70 Total</u>

18. Administrative Appointment – Linda Gettmann

Supervisor, Open Campus Student Services, Student Services Division, Open Campus

Annual Salary Rate: \$43,497 Level: 24

Effective: October 11, 2001

Education:	Marylhurst University	MS	1998
	Management		
	Portland State University	BA	1976
	History		
	Portland Community College	AS	1989
	Medical Record Technology		

Most Recent Experience: Portland Community College  
Coordinator, Academic Advising, Cascade Campus

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>	
	6 Female	8 White	
	4 Male	1 African American	
		1 Unspecified	
	<u>10 Total</u>	<u>10 Total</u>	

19. Administrative Appointment – Claire Goldsmith

Manager, Physical Plant Accounting, Financial Services Department

Annual Salary Rate: \$52,254 Level: 26

Effective: September 21, 2001

Education:	University of Oregon	BA	1975
	Accounting and Economics		

Most Recent Experience: Portland Community College  
Payroll Manager

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	3 Female	5 White
	4 Male	2 Asian or Pacific Islander
	1 Unspecified	1 Unspecified
	<hr/> 8 Total	8 Total

20. Administrative (Temporary) Appointment – Teri Hunt

Payroll Manager, Payroll Administration, Administrative Services  
Annual Salary Rate: \$46,000 Level: 25  
Effective: September 21, 2001 through September 20, 2002

Education: no degrees

Most Recent Experience: Portland Community College  
Lead Payroll Specialist

Applicant Flow: Direct Appointment

21. Administrative (Non-General Fund) Appointment – Abdul Majidi

Manager - Workforce Development, Employment and Training, Open Campus  
Annual Salary Rate: \$45,500 Level: 26  
Effective: September 1, 2001

Education:	Washington State University	BA	1999
	International Business		
	Cadi El Ayad University	BA	1994
	Legal Studies		

Most Recent Experience: Mt Hood Community College – Workforce  
Connections  
One-Stop Coordinator

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	4 Female	16 White
	16 Male	1 African American
	3 Unspecified	1 Hispanic
		2 Asian or Pacific Islander
	3 Unspecified	
	<hr/> 23 Total	23 Total

22. Faculty (Temporary) Appointment – **Al Bond**

Job share with Toni Garretton

Instructor, Mathematics, Mathematics and Manufacturing Division, Rock Creek Campus

Annual Salary Rate: \$39,049 @ .44 FTE Step: 1

Effective: September 1, 2001 through June 20, 2002

Education:	Portland State University	MST	1995
	Mathematics		
	University of Oregon	BS	1994
	Mathematics		

Most Recent Experience: Portland Community College  
Part-time Instructor, Mathematics

Applicant Flow: Direct Appointment

23. Faculty (Temporary) Appointment – **Wendy Fresh**

Instructor, Mathematics, Mathematics and Manufacturing Division, Rock Creek Campus

Annual Salary Rate: \$39,049 Step: 1

Effective: September 1, 2001 through June 20, 2002

Education:	Portland State University	MST	1995
	Mathematics		
	University of Oregon	BS	1990
	Mathematics		

Most Recent Experience: Portland Community College  
Part-time Instructor, Mathematics

Applicant Flow: Direct Appointment

24. Faculty (Temporary) Appointment – **Stephen Winstead**

Instructor, Building Inspection, Business and Industrial Technology Division, Sylvania Campus

Annual Salary Rate: \$39,049 Step: 1

Effective: September 1, 2001 through June 20, 2002

Education:	University of Oregon	BA	1976
	Architecture		

Most Recent Experience: Portland Community College  
Part-time Instructor, Building Inspection

Applicant Flow: Direct Appointment

**ETHNIC AND GENDER DESCRIPTION OF STAFF  
PROPOSED TO BE HIRED IN NOVEMBER 15, 2001 PERSONNEL REPORT**

Female	16
Male	8
	<hr/>
	24
White	18
African American	2
Hispanic	2
Asian or Pacific Islander	1
Unspecified	1
	<hr/>
	24

Resolutions 02-045 through 02-048 were moved to be approved by Director Germond and it passed unanimously.