

October 18, 2001

02-042

AUTHORIZE INCREASED EXPENDITURE LEVEL FOR
CURRENT LEASE AGREEMENT FOR COPIERS

PREPARED BY: Avelina D. Gulmatico, Lead Buyer/Contract Specialist

FINANCIAL
RESPONSIBILITY: Linda Eden, Director of Auxiliary Services

APPROVED BY: Randy McEwen, Vice-President, Administrative Services
Jesus "Jess" Carreon, President

REPORT: On June 22, 2000, per M.O. #00-137, the Board of Directors approved a contract to enter into a five (5) year lease agreement with IKON Solutions for forty two (42) analog Canon copiers, based on a current Multnomah County contract. The approved amount was for a not-to-exceed annual amount of \$165,000. Since the College continues to expand and copier usage increases correspondingly, the PCC Print Center has determined that more copiers are needed to meet the demand. The Print Center anticipates adding several copiers, which will bring the annual estimated lease expenditure to around \$200,000.

RECOMMENDATION: That the Board of Directors authorize the increased annual expenditure for the ongoing lease of Canon copiers from IKON. The estimated expenditure will be for \$200,000 per fiscal year. Rental costs will be paid by the various College departments actually utilizing the copiers.

Director Germond moved to approve Resolutions 02-034 through 02-043 by consent agenda and it passed unanimously.