

September 13, 2001

02-032

AWARD CONTRACT TO EMMERT INTERNATIONAL TO
PURCHASE RESIDENTIAL PROPERTIES TO MOVE AND
RELOCATE IN THE CASCADE CAMPUS AREA

PREPARED BY: Avelina D. Gulmatico, Lead Buyer/Contract Specialist

FINANCIAL
RESPONSIBILITY: Randy McEwen, Vice-President, Administrative Services

APPROVED BY: Randy McEwen, Vice-President, Administrative Services
Jesus "Jess" Carreon, President

REPORT: In order to implement the Bond program approved by PCC District voters in November, 2000, PCC may acquire twelve (12) or more residential properties in North and Northeast Portland. The College has a need to work with a firm that can move and relocate building/residential structures within the vicinity of the Cascade Campus in North Portland. The successful contractor will be working with PCC and the Community to determine the best solution per property, whether it would be in the best interests of both PCC and the community to either relocate or demolish individual structure(s). As part of the Bond program, PCC is interested in maintaining the family housing stock in the North and Northeast area where possible. The selected contractor will be responsible for the following: structure assessment as to its suitability for moving to an alternative site; purchase each structure from PCC at a nominal price; acquire alternative locations for the structures in North and Northeast Portland areas; move each structure within 30 days of purchase; maintain the work areas and vacated lots in safe and acceptable conditions.

A formal Request for Proposals (RFP) process was initiated and a Letter of Interest (LOI) was issued initially to determine if there was any interest among contractors to compete for this contract. The term of the contract will be through project completion. The LOI was advertised in the

Daily Journal of Commerce and on the State of Oregon VIP system on August 3, 2001. Only one (1) provider, Emmert International, submitted a letter by the due date of August 21, 2001. Since only one letter of intent was received, the balance of the formal RFP process was not required to be completed.

- Note: 1. Emmert International is not a certified MWESB firm.
2. This is not for general demolition services.

RECOMMENDATION:

That the Board of Directors award a contract to Emmert International to purchase specified residential properties as negotiated and provide moving and relocation services for said properties. Total College expenditures will be very minimal; savings on the demolition costs for these properties is substantial.

Director Anderson made a motion to approve Resolutions 02-027 through 02-032; it passed unanimously.