

August 16, 2001

02-015

ACCEPT PROPOSAL/AWARD CONTRACT FOR MINOR  
CONSTRUCTION SERVICES

PREPARED BY: Sandy Wanner, Buyer/Contract Specialist

FINANCIAL  
RESPONSIBILITY: Steve Sivage, Director, Physical Plant

APPROVED BY: Randy McEwen, Vice-President, Administrative Services  
Jesus "Jess" Carreon, President

REPORT: The College's Physical Plant Department has a need to continue to outsource minor construction services for the College's major campuses and various other PCC locations. The services will consist of general construction maintenance, repair and new installations on an as-needed basis and as directed by the Physical Plant staff.

A formal Request for Proposals (RFP) was advertised in the Daily Journal of Commerce and State of Oregon VIP System on June 22, 2001. RFP documents were issued to nine (9) Construction Plan Centers and twenty eight (28) Construction firms, of which six (6) contractors are registered as MWESB firms. A total of twelve (12) proposals were submitted. The proposals were evaluated and rated based on the following criteria: Cost, Vendor Qualifications, Support Services and Partnership. Below is a list of the proposals received and the total awarded points:

	<b>Points</b>
Interwest Construction* (ESB)	355
MJD Development Inc* (ESB)	375
<b>Donkin Construction</b>	<b>388</b>
OTKM Construction, Inc	362
Cedar Mill Construction* (ESB)	376
Market Contractors LTD	362
Ruffin Construction* (WBE)	368
Sierra Construction Co	355
ASD	351

Swinerton Construction  
Walker Construction \*\*  
Turner Construction \*\*\*

372

\* Registered as MWESB firms

\*\* Proposal returned to contractor as non-responsive  
(received after the deadline)

\*\*\* No score-did not respond to the questions

RECOMMENDATION:

That the Board of Directors accept the proposal recommended and award the contract to provide minor construction services to Donkin Construction. The contract will be valid for a three (3) year period, commencing on September 1, 2001, with an option to renew annually for two (2) additional one year periods, for an estimated \$250,000 annual expenditure. The expenditures will be paid from the General Fund and the Capital Projects Fund.

Director McKinney made a motion to approve Resolutions 02-014 through 02-019; it passed unanimously.