

August 16, 2001

02-014

ACCEPT PROPOSAL/AWARD CONTRACT FOR  
ELECTRICAL MAINTENANCE SERVICES

PREPARED BY: Avelina D. Gulmatico, Lead Buyer/Contract Specialist

FINANCIAL  
RESPONSIBILITY: Steve Sivage, Director, Physical Plant

APPROVED BY: Randy McEwen, Vice-President, Administrative Services  
Jesus "Jess" Carreon, President

REPORT: The College's Physical Plant Department has a need to continue to outsource electrical maintenance services for the College's major campuses and various other PCC locations. The services consist of general maintenance, repair and or new installations on as needed basis and as directed by the Physical Plant staff.

A formal Request for Proposals (RFP) was advertised in the Daily Journal of Commerce and State of Oregon VIP System on July 17, 2001. RFP documents were issued to nine (9) Construction Plan Centers and twenty (23) electrical contractors, of which seven (7) contractors are registered as MWESB firms. The proposal(s) were evaluated and rated based on the following criteria: Cost, Vendor Qualifications, Support Services and Partnership. Below is a list of proposals received and total awarded points:

	Points
EC Company	479
Conduit Electric	538
Rosendin Electric	457
Team Electric	462
<b>Christenson Electric</b>	<b>572</b>
Carrick Electric	520
MRK Electric	531
Shaw West Electric*	

\*Proposal arrived late and returned as non-responsive.

Note: None of these contractors are registered as M/W/ESB firms.

RECOMMENDATION:

That the Board of Directors accept the proposal recommended and award the contract to provide electrical maintenance services to Christenson Electric. The contract will be valid for one year period, commencing on September 1, 2001 with an option to renew annually for four (4) additional year periods, for a not-to-exceed \$500,000.00 annual expenditure. The expenditures will be paid from the General Fund and Capital Projects Fund.

Director McKinney made a motion to approve Resolutions 02-014 through 02-019; it passed unanimously.