

May 24, 2001

01-089

ACCEPT PROPOSAL FOR HAZARDOUS WASTE
DISPOSAL AND CONSULTATION SERVICES AND
AWARD CONTRACT TO ENVIRO-COMP SERVICES, INC.

PREPARED BY: Denise Jeffords, Buyer/Contract Specialist

FINANCIAL
RESPONSIBILITY: Roger Cardinal, Manager, Procurement & Risk Services

APPROVED BY: Randy McEwen, Vice President, Administrative Services
Dan Moriarty, President

REPORT: The College has the need to contract with a qualified firm to provide comprehensive hazardous waste disposal and related consulting services on an "as needed" basis.

A Request for Proposals (RFP) for Hazardous Waste Disposal and Consultation Services was issued and advertised in the Daily Journal of Commerce, and the State of Oregon VIP system on February 26, 2001. Copies of the RFP documents were distributed to twenty-seven (27) firms, four (4) of which were certified M/W/ESB firms. A total of five (5) proposals were received in response to the RFP. Proposals were reviewed and rated by the evaluation committee members based on the following criteria: Background, Experience and Qualifications; Compliance Programs; Pricing and Documentation Information; Work Plan and Approach; and References.

Proposals were received from the following firms:

	<u>Points</u>
Enviro-Comp Services, Inc.	970
Accord Construction & Environmental*	808
Bergeson-Boese & Associates	792
Romic Environmental Technologies	775
Spencer Environmental	517

* Certified M/W/ESB firm

RECOMMENDATION:

That the Board of Directors accept the evaluation committee's recommendation and award a contract to Enviro-Comp Services, Inc. to provide Hazardous Waste Disposal and Consultation Services. The total annual expenditure for these services is estimated at \$35,000. The initial contract period will commence June 1, 2001 and end June 30, 2002 subject to renewal on an annual basis, beginning July 1st of each year, through June 30, 2006. Expenditures for this work will come from the general fund.

Resolutions 01-081-085, 01-087, 01-089, 01-090, and 01-092 were moved for approval by consent agenda by Director Anderson; it passed unanimously.