

May 24, 2001

01-081

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dan Moriarty, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional (Non-General Fund) Appointment - Donna Drayer

Placement Specialist, Student Employment Services, Office of Student Development, Rock Creek Campus

Annual Salary Rate: \$37,265 Level: 2 Step: 5
Effective: March 1, 2001

Education:	Portland State University Education	BS	1972
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Most Recent Experience: PCC
Placement Specialist

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
1 Female	1 White

1 Total

1 Total

2. Academic Professional Appointment – Gary Schleinkofer

Coordinator, Business Training & Educational Development, Computer Education
Department, Open Campus

Annual Salary Rate: \$38,507 Level: 3 Step: 3
Effective: May 1, 2001

Most Recent Experience: PCC
Casual Employee

Applicant Flow:

Gender

2 Female

6 Male

8 Total

Ethnicity

7 White

1 Asian or Pacific Islander

8 Total

3. Administrative (Temporary) Appointment – Carrie Leavitt

Replacing Linda Lawson (on internship)

Manager, Employment & Training Programs, Open Campus

Annual Salary Rate: \$42,488 Level: 24

Effective: April 30, 2001 to June 20, 2002

Education:

Whitman College

Psychology

BA 1992

Most Recent Experience: Ride Connection
Program Development Manager

Applicant Flow:

Gender

12 Female

6 Male

4 Unspecified

22 Total

Ethnicity

15 White

2 Hispanic

5 Unspecified

22 Total

4. Administrative Appointment - Sharlene Norton

Telecommunications Supervisor, Information Technology Services, Sylvania
Campus

Annual Salary Rate: \$60,941.92 Level: 28

Effective: April 26, 2001

Education:

Marylhurst College

Management

BS 1988

Judson College

Music

AA 1971

Most Recent Experience: Emerald Solutions
Telephone Services Manager

Applicant Flow:

Gender
2 Female
12 Male

Ethnicity
12 White
1 Hispanic
1 Unspecified

14 Total

14 Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF
PROPOSED TO BE HIRED IN MAY 17, 2001 PERSONNEL REPORT**

Female	3
Male	1
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	4
White	4
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	4

Resolutions 01-081-085, 01-087, 01-089, 01-090, and 01-092 were moved for approval by consent agenda by Director Anderson; it passed unanimously.