

March 15, 2001

01-059

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dan Moriarty, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Administrative Appointment (Non-General Fund) - Jackie Sandquist

Manager, Employment and Training Programs, Capital Career Center
Annual Salary Rate: \$42,488 Level: 24
Effective: February 26, 2001

Education:	Western Oregon State College	MS	1995
	Education		
	La Sierra University	BA	1991
	History and Political Science		

Most Recent Experience: PCC
Core Services Specialist

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	12 Female	15 White
	6 Male	2 Hispanic
		1 Unspecified
	<u>18 Total</u>	<u>18 Total</u>

2. Administrative Appointment - Stephen Sivage

Director, Physical Plant, Sylvania
Annual Salary Rate: \$87,000 Level: 33
Effective: March 5, 2001

Education:	Portland State University	MPA	1977
	Public Administration		
	Portland State University	BS	1973
	Mathematics		
	Mt Hood Community College	AA	1971
	Applied Science		

Most Recent Experience: City of Portland
Manager, Project Management Section

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	5 Female	35 White
	34 Male	1 African American
	1 Unspecified	1 Hispanic
		1 Asian or Pacific Islander
		2 Unspecified
	<u>40 Total</u>	<u>40 Total</u>

3. Education/Technical Specialist (Non-General Fund) Appointment - Theresa Brown

GEAR UP Site Coordinator, Gaining Early Awareness & Readiness for Undergraduate Programs, Open Campus

Annual Salary Rate: \$34,780 Level: 2 Step: 3

Effective: February 13, 2001

Education:	Concordia University	BS	1993
	Psychology		

Most Recent Experience: Housing Authority of Portland
Resource Services Coordinator

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	17 Female	11 White
	3 Male	6 African American
	1 Unspecified	1 Hispanic
		1 American Indian/Alaska Native
		1 Unspecified
	<u>21 Total</u>	<u>21 Total</u>

4. Education/Technical Specialist (Non-General Fund) Appointment - Charnetta Hutson

GEAR UP Site Coordinator, Gaining Early Awareness & Readiness for Undergraduate Programs, Open Campus

Annual Salary Rate: \$34,780 Level: 2 Step: 3

Effective: February 13, 2001

Most Recent Experience: Multnomah County
Community Health Worker

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	17 Female	11 White
	3 Male	6 African American
	1 Unspecified	1 Hispanic
		1 American Indian/Alaska Native
		1 Unspecified
	<hr/> 21 Total	<hr/> 21 Total

5. Education/Technical Specialist Appointment - Catherine Michalczyk

Coordinator, Marketing and Curriculum Development, Institute for Health Professionals - Central Portland Workforce Training Center

Annual Salary Rate: \$42,234 Level: 3 Step: 6

Effective: March 1, 2001

Education:	Portland State University	MA	1989
	Anthropology		
	Portland State University	BS	1985
	General Science		

Most Recent Experience: Care Oregon
Care Coordinator

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	5 Female	5 White
	1 Male	1 Unspecified
	<hr/> 6 Total	<hr/> 6 Total

6. Education/Technical Specialist (Non-General Fund) Appointment - Amy Potter

Hispanic Headstart Project Coordinator, Health and Family Studies, Sylvania Campus

Annual Salary Rate: \$33,437 Level: 2 Step: 2

Effective: February 1, 2001

Education: Carleton College BA 1996
Sociology/Anthropology

Most Recent Experience: Seattle's Best Coffee
Assistant Manager

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	3 Female	2 White
	1 Male	2 Hispanic
	<u>4 Total</u>	<u>4 Total</u>

7. Education/Technical Specialist Appointment - Florence Spraggins

Coordinator, Marketing and Curriculum Development, Institute for Health Professionals - Central Portland Workforce Training Center
Annual Salary Rate: \$38,507 Level: 3 Step: 3
Effective: February 12, 2001

Education:	Portland State University	MS	2000
	Education		
	Western Michigan University	BS	1976
	Social Work		

Most Recent Experience: Springdale Job Corps
Program Director

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	5 Female	5 White
	1 Male	1 Unspecified
	<u>6 Total</u>	<u>6 Total</u>

**ETHNIC AND GENDER DESCRIPTION OF STAFF
PROPOSED TO BE HIRED IN MARCH 15, 2001 PERSONNEL REPORT**

Female	6
Male	1
	<u>7</u>
White	5
African American	2
	<u>7</u>