

January 18, 2001

01-045

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dan Moriarty, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Administrative Appointment - Amy Reardon

Job Share with Cindy Johnston

Manager, Community Education - Washington County Workforce Training Ctr

Annual Salary Rate: \$40,830.40 @.50 FTE Level: 25

Effective: January 17, 2001

Education:	Oregon State University	MA	1995
	Interdisciplinary Studies		
	Lake Erie College	BA	1984
	International Business & German		

Most Recent Experience: Oregon University System  
Director, OUS International Programs in Germany

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	14 Female	13 White
	1 Male	1 American Indian/Alaska Native
		1 Unspecified
	<hr/> 15 Total	<hr/> 15 Total

2. Administrative Appointment - Robert Schmitt

Coordinator, AV Services, Library - Sylvania Campus

Annual Salary Rate: \$46,182 Level: 24

Effective: December 6, 2000

Education: Kansas State University BA 1978  
Music Business

Most Recent Experience: Wave Systems Inc.  
President

Applicant Flow:	Gender	Ethnicity
	4 Female	14 White
	13 Male	1 Asian or Pacific Islander
	1 Unspecified	1 American Indian/Alaska Native
		2 Unspecified
	<hr/> 18 Total	<hr/> 18 Total

3. Administrative (Non-General Fund) Appointment - Elizabeth Warriner

Learn and Serve Project Coordinator, Public Affairs - Cascade Campus  
Annual Salary Rate: \$40,367 Level: 23  
Effective: December 22, 2000

Education:	University of North Carolina	Ph.D. 1981
	Guidance and Counseling	
	University of Washington	MA 1966
	Economic Geography	
	Harvard University	MA 1962
	Teaching	
	Radcliffe College	BA 1961
	History	

Most Recent Experience: Partners in Learning  
Consultant

Applicant Flow:	Gender	Ethnicity
	44 Female	55 White
	22 Male	1 Asian or Pacific Islander
	2 Unspecified	2 Hispanic
		2 African American
		8 Unspecified
	<hr/> 68 Total	<hr/> 68 Total

4. Education/Technical Specialist (Non-General Fund) Appointment - **JoLynn Dow**

Student Resource Specialist, Alternative Programs - Open Campus

Annual Salary Rate: \$33,437 Step: 2 Level: 2

Effective: November 27, 2000

Education:	Marylhurst University Humanities & Science	BA	1995
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Most Recent Experience: Portland Community College  
Office Support Staff VII, for the Dean of Student Services

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	50 Female	53 White
	21 Male	8 Asian or Pacific Islander
	9 Unknown	2 African American
		2 Hispanic
	2 American Indian/Alaska Native	
		13 Unspecified
	<u>80 Total</u>	<u>80 Total</u>

#### 5. Education/Technical Specialist Appointment - **Carrie Martin**

Marketing Coordinator, Computer Education Department - Open Campus

Annual Salary Rate: \$37,265      Step: 2      Level: 3

Effective: December 11, 2000

Education: Linfield College BA 2000  
History and Religious Studies

Most Recent Experience: Sherwood Family YMCA  
Marketing Coordinator

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	5 Female	6 White
	2 Male	1 Unspecified
	<u>7 Total</u>	<u>7 Total</u>

6. Faculty Appointment - Linda McFarland

Instructor, Sonography - Radiology Department, Sylvania Campus

Annual Salary Rate: \$45,457 Step: 5

Effective: November 13, 2000

Education:	Oregon State University	BS	1986
	General Science		
	Oregon Institute of Technology	AS	1982
	Biology		

Most Recent Experience: Kaiser Permanente  
Sonographer, Project Assistant

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	1 Female	1 White
	2 Unspecified	2 Unspecified
	<u>3 Total</u>	<u>3 Total</u>

**ETHNIC AND GENDER DESCRIPTION OF STAFF  
PROPOSED TO BE HIRED IN JANUARY 18, 2001 PERSONNEL REPORT**

Female	5
Male	1
	<u>6 Total</u>

White	5
Hispanic	
African-American	
Asian or Pacific Islander	
Unspecified	1
	<u>6 Total</u>

Resolutions 01-045, 01-046 and 01-048 were moved for approval by Director Anderson and passed unanimously.