

December 13, 2000

01-042

ACCEPT PROPOSAL/AWARD CONTRACT FOR  
ENGINEERING AND ESTIMATING SERVICES TO  
INTERFACE ENGINEERING

PREPARED BY:

Denise Jeffords, Buyer/Contract Specialist

FINANCIAL  
RESPONSIBILITY:

Physical Plant Director

APPROVED BY:

Randy McEwen, Vice-President, Administrative Services  
Dan Moriarty, President

REPORT:

The College has the need to contract with a qualified firm to provide ongoing comprehensive engineering and estimating services. These services are needed to support the development and completion of the College's annual capital and maintenance project plans.

A Request for Proposals (RFP) for Engineering and Estimating Services was issued and advertised in the Daily Journal of Commerce and State of Oregon VIP system on July 31, 2000. Copies of the RFP documents were sent to forty-one (41) firms. A total of seven (7) proposals were received in response to the RFP. Proposals were reviewed and rated by the committee members based on the following criteria: Location, Estimating Capability, Permits Experience, Educational/Public Sector Experience, Mechanical Engineering Capability, Electrical Engineering Capability, Building Structural Engineering Capability, Fire Systems Engineering, Alarm (Fire and Intrusion) Engineering, Costs, Registered Professional Engineers, Partnership of Firms, Work Plans and Approach, and References.

Proposals were received from the following firms:

	<u>Points</u>
Accipio Inc.	2500
Bouillon Engineering Oregon*	2394
Crorey Mechanical Engineering	1842
Environmental & Eng. Services	2349
Innovative Solutions, Inc.*	1799
<b>Interface Engineering</b>	<b>2667</b>
Glumac International	2455

\* Note: Certified MBE firms.

**RECOMMENDATION:**

That the Board of Directors award the contract to Interface Engineering to provide Engineering and Estimating services. The initial contract will commence on January 1, 2001 and end June 30 2001, subject to renewal thereafter on an annual basis for a total possible contract period through June 30, 2005. The annual expenditures for these services are estimated at \$200,000 (with the total contract expenditures then estimated at \$900,000). Expenditures for these services will come from the general fund and capital projects fund.

Director Margolin moved to approved Resolutions 01-040 through 01-043 by consent agenda and it passed unanimously.