

December 13, 2000

01-041

ACCEPT PROPOSAL/AWARD CONTRACT FOR
ARMORED CARRIER SERVICES TO OREGON
ARMORED SERVICE, INC

PREPARED BY:

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FINANCIAL
RESPONSIBILITY:

Anna Mullens, Business Office Manager, Financial Services

APPROVED BY:

Randy McEwen, Vice-President, Administrative Services
Dan Moriarty, President

REPORT:

The following College departments: Financial Services/
Business Office, Food Services and Bookstore jointly wish
to enter into a three (3) year agreement with a qualified
vendor to provide secured pick-up, transportation and
delivery of coin, currency, checks and other valuables to
and from specified PCC locations and its designated
consignee Bank.

A Request for Proposals (RFP) for Armored Carrier
Services was issued and advertised in the Daily Journal of
Commerce and State of Oregon VIP system on October 17,
2000. Copies of the RFP documents were sent to five (5)
armored service providers. A total of two (2) proposals
were received. Proposals were reviewed and rated by the
committee members based on the following criteria:
Functionality, Cost, Vendor Qualifications/Performance,
Customer Service, Responsiveness and Partnership.

Below are the two proposals and their total awarded points:

	<u>Points</u>
Oregon Armored Service, Inc	89
Brinks, Inc	65

Note: Neither vendor is a certified MWESB firm and there
are none available that provide this type of service.

RECOMMENDATION:

That the Board of Directors accept the proposal from, and award the contract to, Oregon Armored Service, Inc. to provide armored carrier services for a not-to-exceed monthly rate of \$1,859. The initial contract will be for a two (2) year period with an option to renew for an additional one (1) year, at the option of the College. Total expenditures will not exceed \$70,000 for the full three (3) year contract. These expenditures will be paid out of the following funds: General Fund, Food Services Fund and Bookstore Fund.

Director Margolin moved to approved Resolutions 01-040 through 01-043 by consent agenda and it passed unanimously.