

December 13, 2000

01-040

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dan Moriarty, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Administrative Appointment (Non-General Fund) - Carla Gay

Education and Training Manager, Youth Opportunity - Open Campus

Annual Salary Rate: \$45,150 Level: 26

Effective: November 27, 2000

Education:	Washington University	MSW 1997
	Social Work	
	University of Montana	BA 1991
	Interpersonal Communication	

Most Recent Experience: Portland Community College
Manager, Vocational Preparation Program

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	24 Female	26 White
	12 Male	2 African-American
	1 Unspecified	2 Hispanic
		4 Asian or Pacific Islander
		3 Unspecified
	<u>37</u> Total	<u>37</u> Total

2. Administrative Appointment (Non-General Fund, Temporary) - Regina Davis

Vocational Programs Manager, Alternative Programs - Open Campus

Annual Salary Rate: \$39,636 Level: 25

Effective: November 27, 2000 through June 20, 2001

Education:	Portland State University	MPA	2000
	Public Sector Personnel Administration		
	Portland State University	BS	1991
	Social Science & Speech Communication		

Most Recent Experience: Portland Community College
Student Resource Specialist

Applicant Flow: Direct Appointment

3. Education/Technical Specialist (Non-General Fund) Appointment - Nathalie Chandler

Career Development Specialist, Youth Opportunity - Open Campus
Annual Salary Rate: \$34,780 Step: 3 Level: 2
Effective: November 27, 2000

Education:	Portland State University	BS	1992
	Psychology		
	Lincoln Land Community College	AS	1983
	General Education		

Most Recent Experience: AmeriCorp, Enterprise Foundation
Community Organizer

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	42 Female	49 White
	25 Male	1 Asian or Pacific Islander
		9 African-American
		1 Hispanic
		1 American Indian/Alaska Native
		5 Unspecified
	<u>67</u> Total	<u>67</u> Total

4. Education/Technical Specialist (Non-General Fund) Appointment - Sarah Dykes

Career Development Specialist, Youth Opportunity - Open Campus
Annual Salary Rate: \$34,780 Step: 3 Level: 2
Effective: December 4, 2000

Education:	University of Oregon	BA	1993
	Human Services		

Most Recent Experience: Portland Community College
Community Resource Specialist

Applicant Flow:	Gender	Ethnicity
	42 Female	49 White
	25 Male	1 Asian or Pacific Islander
		9 African-American
		1 Hispanic
		1 American Indian/Alaska Native
		5 Unspecified
	<hr/> 67 Total	<hr/> 67 Total

5. Education/Technical Specialist (Non-General Fund) Appointment - Heidi Edwards

Job Development Placement Specialist - Open Campus
Annual Salary Rate: \$32,195 Step: 1 Level: 2
Effective: October 30, 2000

Education:	Portland State University	MS	1998
	Communication Studies		
	Purdue University	BS	1996
	Cultural Anthropology		

Most Recent Experience: International Refugee Center of Oregon
Program Coordinator

Applicant Flow:	Gender	Ethnicity
	18 Female	22 White
	7 Male	1 Asian or Pacific Islander
	2 Unspecified	1 African-American
		3 Unspecified
	<hr/> 27 Total	<hr/> 27 Total

6. Education/Technical Specialist (Non-General Fund) Appointment - Deborah Evind

Women's Resource Center Coordinator, Women's Resource Center - Sylvania
Campus

Annual Salary Rate: \$47,504@ .80 FTE Step: 13 Level: 2
Effective: November 30, 2000

Education:	Sonoma State University	BA	1985
	Psychology		
	Santa Rosa Junior College	AA	1983
	Psychology		

Most Recent Experience: Portland Community College
Women's Resource Center Coordinator

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	29 Female	25 White
		2 Asian or Pacific Islander
		1 American Indian/Alaska Native
		1 Unspecified
	<u>29 Total</u>	<u>29 Total</u>

7. Education/Technical Specialist Appointment - Lee Fan

Program Coordinator/Culinary Assistant, Office for Students with Disabilities -
Sylvania Campus

Annual Salary Rate: \$32,195 Step: 1 Level: 2

Effective: November 20, 2000

Education:	Portland State University	MS	1989
	Special Education		
	University of Wisconsin	BS	1975
	Management & Marketing		

Most Recent Experience: Target Stores
Food Avenue Manager

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>	
	2 Female	4 White	
	3 Male	1 Asian or Pacific Islander	
	<u>5 Total</u>	<u>5 Total</u>	

8. Education/Technical Specialist (Non-General Fund) Appointment - Nicole Grumley

Career Specialist, Capital Career Center - Open Campus

Annual Salary Rate: \$32,195 Step: 1 Level: 2

Effective: November 20, 2000

Education:	University of Wisconsin	BSW	1997
	Social Work		

Most Recent Experience: State Office for Services for Children & Families
Social Services Specialist

Applicant Flow:

Gender

18 Female
7 Male
2 Unspecified

27 Total

Ethnicity

22 White
1 Asian or Pacific Islander
1 African-American
3 Unspecified

27 Total

9. Education/Technical Specialist (Non-General Fund, Temporary) Appointment - Mary Kelley

Student Resource Specialist, Alternative Programs - Open Campus
Annual Salary Rate: \$32,195 Step: 1 Level: 2
Effective: December 2, 2000 through June 20, 2001

Education:	University of Arizona	MED	1985
	Counseling and Guidance		
	Michigan State University	BA	1975
	Justice, Morals and Legal Ethics		
	Lansing Community College	AA	1973
	Social Services		

Most Recent Experience: VoiceStream
Sales and Customer Service

Applicant Flow: Direct Appointment

10. Education/Technical Specialist (Non-General Fund) Appointment - Kathy Krug

Career Specialist, Capital Career Center - Open Campus
Annual Salary Rate: \$33,437 Step: 2 Level: 2
Effective: November 6, 2000

Education:	Portland State University	BS	1999
	Psychology		
	Belleville Area College	AA	1978
	Business		

Most Recent Experience: Portland Public Schools
Transition Specialist

Applicant Flow:

Gender

18 Female
7 Male
2 Unspecified

27 Total

Ethnicity

22 White
1 Asian or Pacific Islander
1 African-American
3 Unspecified

27 Total

11. Education/Technical Specialist (Non-General Fund) Appointment - Gerardo Madrigal

Career Placement Specialist, Steps to Success/North - Open Campus
Annual Salary Rate: \$34,780 Step: 3 Level: 2
Effective: November 20, 2000

Education: Universidad Regionmontana BA 1983
Business Administration

Most Recent Experience: Catholic Charities El Programa Hispano
Youth Specialist

Applicant Flow:

Gender

8 Female
5 Male

13 Total

Ethnicity

3 White
1 Asian or Pacific Islander
1 African-American
8 Hispanic

13 Total

12. Education/Technical Specialist (Non-General Fund) Appointment - Cathryn Milenkovic

Career Development Specialist, Youth Opportunity - Open Campus
Annual Salary Rate: \$34,780 Step: 3 Level: 2
Effective: December 6, 2000

Education: Oxford University MA 1990
Politics and Economics
Cambridge University Cert. 1993
Teaching English as a Foreign Language

Most Recent Experience: Rose of York
Instructor

Applicant Flow:

Gender

42 Female
25 Male

Ethnicity

49 White
1 Asian or Pacific Islander
9 African-American
1 Hispanic
1 American Indian/Alaska Native
5 Unspecified

67 Total

67 Total

13. Education/Technical Specialist Appointment - Karen Sanders

Coordinator, Volunteer Literacy Tutor Program, Adult & Continuing Education -
Sylvania Campus

Annual Salary Rate: \$36,022@ .72 FTE Step: 1 Level:3

Effective: December 4, 2000

Education:

Alaska Pacific University

MAT 1995

Adult Education

Concordia College

BA 1988

Political Science, History

Most Recent Experience: Anchorage Literacy Project
Volunteer Coordinator

Applicant Flow:

Gender

19 Female
1 Male

Ethnicity

14 White
2 Asian or Pacific Islander
2 Hispanic
1 American Indian/Alaska Native
1 Unspecified

20 Total

20 Total

14. Faculty Appointment - Linda McFarland

Instructor, Sonography - Radiology Department, Sylvania Campus

Annual Salary Rate: \$45,457 Step: 5

Effective: November 13, 2000

Education:

Oregon State University

BS 1986

General Science

Oregon Institute of Technology

AS 1982

Biology

Most Recent Experience: Kaiser Permanente
Sonographer, Project Assistant

Applicant Flow:

Gender

1 Female
2 Unspecified

3 Total

Ethnicity

1 White
2 Unspecified

3 Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF
PROPOSED TO BE HIRED IN DECEMBER 13, 2000 PERSONNEL REPORT**

Female	12	
Male	2	
	<u>14</u>	Total

White	10	
Hispanic	1	
African-American	2	
Asian or Pacific Islander	1	
	<u>14</u>	Total

Director Margolin moved to approved Resolutions 01-040 through 01-043 by consent agenda and it passed unanimously.