

BOARD OF DIRECTORS
Portland Community College
PO BOX 19000, Portland, Oregon 97280

August 20, 2020
Via remote access: ZOOM

BOARD MEETING MINUTES

ATTENDANCE

Mohamed Alyajouri, Denise Frisbee, Jim Harper, Tiffani Penson, Dan Saltzman, Michael Sonnleitner, Alex Díaz Rios, Riley Turner

EXECUTIVE SESSION

The board met in accordance with ORS 192.660 (2), to discuss (d) labor negotiations, (k) school safety.

WORK SESSION

The board met in work session and discussed the board roles, budget, and goals.

CALL TO ORDER

Chair Alyajouri called the Business Meeting to order at 6:08 pm.

APPROVAL OF THE AGENDA

The August 20, 2020 agenda was approved as published. Harper/Frisbee

Alyajouri – Yes	Harper - Yes	Sonnleitner – Yes
Díaz Rios - Yes	Penson – Yes	
Frisbee - Yes	Saltzman – Yes	

The July 16, 2020 meeting minutes were approved as published. Frisbee/Penson

Alyajouri – Yes	Harper - Yes	Sonnleitner – Yes
Díaz Rios - Yes	Penson – Yes	
Frisbee - Yes	Saltzman – Yes	

INFORMATION SESSIONS

COVID-19 Update – Mark Mitsui, College President

There was a pulse survey sent out to the college community on Monday as a way to get a sense of the response by our community to the decision to be completely online.

There have been over 500 responses in that time. Nearly two-thirds of the community, and these include part time and full time faculty, classified, academic professional, casual employees, 63% strongly agree with the decision to remain remote and online for fall and winter. Another 12.5% agree, for a total of 75% either agreeing or strongly agreeing. In terms of how people feel about being informed of key college decisions, over 85% agree or strongly agree that they are regularly informed. That being said we

always know we can improve communications and we are constantly refining how we get the word out. Over 80% agree or strongly agree that they understand the college's response to COVID-19. This pulse survey is a good first start to give us an idea of where we need to go further. We had pretty even representation across job category and campus.

COVID-19 Health & Safety Operational Plan – Jessica Johnson, PCC Internal Auditor, Interim COVID-19 Reopening Project Lead, Mark Bagby, Emergency Management Solutions President

According to Governor Kate Brown's Executive Order 20-28, not later than September 1, 2020, Portland Community College (PCC) must develop and submit to its governing board and the governing board must approve a written COVID-19 Health and Safety Operational plan. The plan must describe how the College will comply with the Oregon Health Authority (OHA) and Higher Education Coordinating Commission (HECC) standards for in-person instructional, research and residential activities. In developing the written plan in compliance with these requirements, PCC assembled a planning team and consulted with content experts, Local Public Health Authorities and with representatives of other interested parties, including but not limited to administration, faculty, classified staff, and students. The COVID-19 Opening Leadership Team (COLT) oversaw this process, reviewed the final version of the plan in detail, and recommended that the President submit the plan to the Board for approval.

OHA and HECC required this plan and they required key health and safety items that needed to be covered by the plan. These items include isolation and quarantine, hand hygiene, personal protection equipment, physical distancing, cleaning and disinfecting, communications, and reporting procedures. Many of these items required that we create detailed administrative procedures and protocols to address these items or to clarify existing PCC procedures as they relate to COVID.

PCC prioritizes, above all else, the health and safety of students, faculty, staff, and community. The standards and science around COVID-19 are constantly changing, and this plan is subject to change in keeping with the most current information and guidance available. Board delegation to the College President to approve changes to the plan will help ensure the College can respond quickly as new evidence and research emerges. Once approved by the Board, the COVID-19 Health & Safety Operational Plan will be submitted to public health authorities in Clackamas, Columbia, Multnomah, Washington, and Yamhill counties, as well as the Higher Education Coordinating Commission.

PUBLIC COMMENT ON AGENDA ITEMS

None

BUSINESS SESSION

Chair Alyajouri proposed approval of Resolutions 21-019 to 21-030. Harper/Penson

Alyajouri – Yes
Díaz Rios – Yes

Frisbee - Yes
Harper - Yes

Penson – Yes
Sonnleitner – Yes

Saltzman - Yes

PUBLIC COMMENT ON NON AGENDA ITEMS

None

REPORTS

District Student Council—Antonia McSwain, Chair

DSC has just gotten started this week. We started with our trainings and today we were able to meet with PCC administration. The students are excited and looking forward to beginning their work. We are all learning and adapting to this new environment we have.

PCC Federation of Faculty and Academic Professionals—Frank Goulard, President
Faculty are working hard, and have been ever since March, adapting many of their courses to remote, whether it's zoom or online or hybrid approach, and it has taken a lot of work, especially our CTE classes, and they are working hard again to prepare for fall.

PCC Federation of Classified Employees (AFT Local 3922)—Jeff Grider, President
We're in a bit of flying by the seat of your pants mode with all the changes that are happening. Our classified employees are set to see the end of closure pay on August 31. That is a big concern for all of our folks. We were moving toward opening things up more and we were expecting to see more full time work. We've got our grounds crew cleaning things up, facilities management are working on maintenance full time, but we heard that our custodians, starting September 1, are to expect 2-8 hours per week of work to be able to do and after they exhaust all their leave they will be put on unpaid status and that's a big concern for all of our folks. We sent a letter to President Mitsui asking for an extension of closure pay under his authority given to him by the Board. We are set to meet tomorrow with some of the HR administration folks to discuss alternatives to unpaid leave. There is a lot of preparation going into that, feedback from our members, and ideas about what can be done about the clearly disproportionate effects on our employee classifications. We look forward to working together with college administrations to find solutions.

Board Members:

Director Frisbee, Zone 1

In our retreat last week we had a presentation by the Let's Get Moving campaign, which is focused on the Let's Get Moving ballot measure referred by Metro to the November 3 election. It's a 5 billion dollar measure that will provide long awaited and needed regional transportation investments, including access to transit. In the presentation we learned that there will be significant improvements relative PCC, including significant improvement plan for SE 82nd and the extension of the Southwest Corridor. If the board is supportive of this measure, which I am and would like to see us support by a voice vote, we would be included as endorses and supporters in the ballot measure. We could do this by a voice vote tonight if the board is interested in supporting this measure. My strong support for this goes to the fact that we have learned over and over and over again is that one of the top ten obstacles to our students completing is transportation.

Anything we can do to help move our students around the region to our campuses and our 3,500 employees is really important.

Director Frisbee proposed a motion that the Board support the ballot measure referred to by Metro for the Let's Get Moving campaign. Frisbee/Harper

Alyajouri – Yes
Díaz Rios - Yes
Frisbee - Yes

Harper - Yes
Penson – Yes
Saltzman – Yes

Sonnleitner – Yes

Chair Alyajouri, Zone 6

This is my first official meeting, thank you for your patience with how this is run, and I hope we can all meet face to face soon.

President Mitsui

At the beginning of the strategic planning process we held two board focus group meetings, and I think we had about half the board participate. We also sponsored community participation events including input from past board members, a web survey, and updates given from the Board Chair. The board will see a draft plan in September. The plan incorporates the synopsis of all the input. Part of the September work session will be a discussion about the web survey and additional input into the process. We'd like to bring it to you in October for a vote. Adoption would set in motion a process that could help us to inform other strategic processes like the budget development process. A couple of years ago, when I first got here, it was toward the end of the previous strategic plan. I developed a work plan that was supposed to act as a bridge between the previous strategic plan and the new strategic plan. And I realized that it did not represent the same amount of communication and community input as a strategic plan should have. So again, my work plan was supposed to act as a bridge and to begin to foster that type of strategic conversation and to begin to coalesce and create coherence amongst our different strategic goals. A steering committee was established, data collection happened, including environmental scan material, research data of important demographic and economic information. Thanks to a very dedicated steering committee, the process has continued. In terms of where we are currently at, despite COVID-19 this process has continued. It has been necessary for us to adjust our timeline, however we continue to move forward and not let the pandemic stop us. The planning process has been focused on transformational ideas emerging from the input, the research, the data and analysis. There is also a process of integrating the existing college initiatives, such as the organizational restructuring with a strong commitment to equity and inclusivity, and work groups have established key priorities. One broad thematic area is to transform our learning culture toward creating a sense of belonging and well-being for every student – making the college welcoming for all. Another key thematic element is around delivery and has to do with redefining time, place, and systems of education delivery to make a more learner centric ecosystem. Things are rapidly changing in the post-secondary space with many small, liberal arts colleges closing and 17 or 18 community colleges that either merged or closed – and this was before COVID-19 hit. Now we're seeing an acceleration of some of the change.

Workforce was another thematic area, and responding to community and workforce needs by developing a culture of agility. The fourth theme is to cultivate a long term sustainable college enterprise. How do we ensure that Portland Community College is around in 30 years? It may look very different, but we may continue to focus on changing lives and being the engine of upward mobility, opportunity, and student success. How we help students might change, but what will remain constant is our mission.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:03 pm.

Mohamed Alyajouri, Chair

Mark Mitsui, College President

Prepared by:

Jeannie Moton, Executive Coordinator

Minutes approved on September 17, 2020.