

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS  
PO BOX 19000 - Portland, OR 97280

**BUSINESS SESSION**

October 18, 2018  
Sylvania Campus

**BOARD MEETING MINUTES**

**ATTENDANCE**

Mohamed Alyajouri, Valdez Bravo, Denise Frisbee, Jim Harper, Deanna Palm, Chair Kali Thorne Ladd, Michael Sonleitner and Jenn Aarens (for Mohamad Karim)

**EXECUTIVE SESSION**

The PPC Board of Directors met in executive session in accordance with ORS 192.660 (2), in accordance with ORS 192.660 (2), (a) employment of a public official (e) real property transactions, (h) litigation.

**WORK SESSION**

Director Thorne Ladd called the work session to order at 6:01. Information was provided on PERS bonding by Eric Blumenthal, Carol Samuels, and Randall Pozdena. Sylvia Kelley and Jeffrey Condit addressed concerns with the Design and Build resolution that will be approved later in the agenda. Denise Frisbee gave a brief update on OCCA and Jenn Aarens provided an update on the District Student Council.

**CALL TO ORDER**

Chair Thorne-Ladd called the business meeting to order at 7:04 pm

**APPROVAL OF THE AGENDA**

The agenda was approved as published. Frisbee/Palm

The August 23, 2018 meeting minutes were approved as published. Harper/Sonleitner

The September 20, 2018 meeting minutes were approved as published. Alyajouri/Palm

**RECOGNITION**

Oregon NASA Space Grant Recipients

President Mitsui recognized the students who received scholarships from the Oregon NASA Space Grant.

Presidential Student Interns

President Mitsui introduced the new Presidential Interns for 2018-2019, Anthony Schaw and Elsa Van Orman.

**ADJOURN BUSINESS SESSION AND CONVENE AS LOCAL CONTRACT REVIEW BOARD**

- Public Hearing on Exemption from Competitive Bidding in accordance with ORS 279C.335 (2) and (5)
- Public Comment on Exemption from Competitive Bidding  
None

## **ADJOURN LOCAL CONTRACT REVIEW BOARD AND RECONVENE AS BUSINESS MEETING**

### **INFORMATION SESSIONS**

Oregon Manufacturing Industrial Center—Marc Goldberg., Associate Vice President of Workforce Development and Community Education and Chris Holden, Director of OMIC Associate Vice President Goldberg introduced Chris Holden who provided an update to the board on OMIC. The presentation included what OMIC is, why it is important, and what has been happening at OMIC. They also presented next steps and industry partners supporting the center. The PowerPoint can be found online.

Budget Discussions—Eric Blumenthal and Dina Farrell

To begin the budget discussions President Mitsui noted that we will be facing a critical year. We are getting started on creating a framework for budget development. We are reformatting BPAC so that it is as engaging and interactive as possible. We thought it would be helpful for the Board to hear where we are currently at in terms of possible scenarios.

Vice President Eric Blumenthal presented three budget scenarios for the Board consideration. The first is the base case scenario, this is a budget with no increase from the Governor's Office in the next biennium. We currently receive about \$570 million, PCC receives 33.7% of that funding. Two others cases we are looking at are if the CCSF is at \$600 million and \$647 million. The third case is the legislative ask of \$647 million with another \$70 million in student success and \$70 million for career technical education. These are the three models that will be discussed.

There will be a shortfall in all of these situations. Eric presented a spreadsheet detailing options for tuition increases, increase of funding/resources and any added expenses for PCC such as the minimum wage increase. These scenarios also address unmet needs.

We are planning for the \$570 million, but hoping for more than \$600 million from the state while remaining realistic. Chair Thorne Ladd asked if there would be a scenario in any circumstance where we would not have to increase tuition and see staff reductions. It would be hard-pressed to not have some service level and expense reductions. Chair Thorne Ladd noted this does underscore President Mitsui's message about how important this legislative session will be. There will be some hard choices to make.

President Mitsui noted that because of the way the state budget calendar is created, we have to make key decisions before we know how much funding we will be receiving. There are deadlines we have to meet on tuition because of the financial aid packaging deadlines. In addition to that, if we do layoffs there are deadlines for notification on those

as well. We have to make our best assumptions before we actually have the data that we need. Bargaining is another uncertainty for us when making these assumptions. By giving the board this information early key deadlines can be met and decisions can be made. Director Harper asked about deferred maintenance and how much funding would be set aside for that. Sylvia Kelley was called forward to comment and she explained how this issue would be addressed. Director Frisbee asked if there was a robust outreach communications plan for college stakeholders, faculty, staff and students. She noted this is a fairly dire set of scenarios and it really takes bringing this to people early on and discussing it with them, showing the reality of how this will be addressed. President Mitsui mentioned earlier the BPAC group.

The group was put on hiatus because of feedback received that the group wanted more engagement in the budget process. The Budget Planning Committee has been restructured to provide this engagement. Eric and Dina have been communicating with various groups. We will be scheduling a series of Town Halls across the district to communicate the budget scenarios, like the last biennium. A critical element to communicate is how important this session is. If we don't get an increase in our state budget, the consequences to that are significant. This is an important part of our communications plan. Dina noted that we are using the communications plan as an opportunity to make sure that we hear from people in terms of what they are suggesting for savings, what they are thinking about, what they are hearing about in terms of additional revenue opportunities. We are not looking at the state funding as our solution. We are in concert looking very hard at any savings and any revenue opportunities that we have. In addition to communicating the bad news we are using it as an opportunity to better plan for the future.

#### **PUBLIC COMMENT ON AGENDA ITEMS**

Vincent Blanco	Resolution 19-041 Adopt Policy B510 Regarding Reserve Funds within the General Fund (Second Reading)
Michele Marden	Resolution 19-041 Adopt Policy B510 Regarding Reserve Funds within the General Fund (Second Reading)

#### **BUSINESS MEETING**

Chair Thorne Ladd proposed approval of Resolutions 19-037 through 19-042.  
Palm/Frisbee

Director Sonnleitner called for discussion on Resolution 19-041 Adopt Policy B510 Regarding Reserve Funds within the General Fund (Second Reading). He asked if approval was delayed on this item if there would be any disruptions to the college operations. President Mitsui noted that as we move forward with budget development, it is helpful to understand what the minimum fund balance would be for the next biennium in order to construct the budget. Identifying all assumptions now is most helpful. Chair Thorne Ladd followed up for clarification on meeting or exceeding the 18%. She asked if the fund exceeded the 18% marker, who would decide how the funds would be spent.

Vice President Blumenthal responded that in order to get the best sale of the bonds in the

next few weeks, it could mean that we wouldn't get the best price. Director Sonnleitner asked that if it was approved as it, could it be amended at next month's meeting. The issue seems to revolve around the wording or "one-time" funding.

Director Sonnleitner agreed that the policy should be approved as is, with a revisit in the future.

#### **PUBLIC COMMENT ON NON AGENDA ITEMS**

Toby Dittrich

Faculty Professional Development

#### **REPORTS**

Students: Jenn Aarens

Classified: Vincent Blanco

Faculty and Academic Professionals: Michele Marden

Board Members

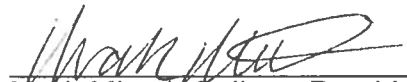
President

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:49 pm.

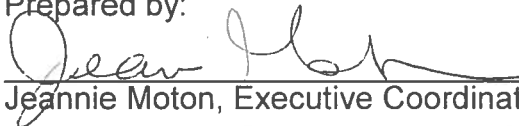


Kali Thorne Ladd, Chair



Mark Mitsui, College President

Prepared by:



Jeannie Moton, Executive Coordinator

Minutes approved on December 13, 2018.