

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS  
PO BOX 19000 - Portland, OR 97280

**BUSINESS SESSION**

September 20, 2018  
Sylvania Campus

**BOARD MEETING MINUTES**

**ATTENDANCE**

Mohamed Alyajouri, Jim Harper, Mohamad Karim, Deanna Palm, and Michael Sonnleitner

**WORK SESSION**

Vice Chair Jim Harper call the Work Session to order at 3:32 pm. Topics of discussion included the OCCA Policy Template, Tuition and Fees, OCCA and a Student Update.

The Communities of Color discussion will be rescheduled as the presenter could not make it to the meeting.

**EXECUTIVE SESSION**

Vice Chair Jim Harper called the executive session to order at 4:30 in accordance with ORS 192.660 (2) to discuss (e) real property transactions, (h) litigation, (k) school safety.

**CALL TO ORDER**

Vice Chair Jim Harper called the business meeting to order at 6:30 pm.

**APPROVAL OF THE AGENDA**

The agenda was approved as published. Alyajouri/Sonnleitner

The July 19, 2018 meeting minutes were approved as published. Palm/Sonnleitner

**INFORMATION SESSIONS**

Fund Balance—Jim Langstraat

Vice President Langstraat explained the policy that will be presented for approval tonight on the consent agenda. He noted that this is a best practice. The practice is to have 2 months of expenditures in a fund balance. The college is currently at \$20 million, which was once at \$37 million. With the increase in enrollment and a cap from the state the fund balance has declined over the past few years.

Board Priorities—Jim Harper

Director Harper discussed the board priorities that were presented from the Board Planning Session in July. These priorities will be approved on the consent agenda.

**PUBLIC COMMENT ON AGENDA ITEMS**

19-036: Adopt Policy B510 Regarding Reserve Funds within the General Fund (First

Reading)

Frank Goulard and Michelle Marden

### **BUSINESS MEETING**

Vice Chair Harper proposed approval of Resolutions 19-024 through 19-036.  
Sonnleitner/Palm

### **PUBLIC COMMENT ON NON AGENDA ITEMS**

PCC Metro Center Funding      Vincent Blanco, Eddie Lincoln, Maylorie Townsend,  
Tracee Wells, Heidi Edwards, Jaime Rodriguez

### **REPORTS**

Reports were provided from the following:

Classified Union, Jeff Grider

Faculty and Academic Professionals, Frank Goulard

District Student Council, Mohamad Karim

Board Members: Director Sonnleitner noted this year's In Service may have been one of the best in his 30 years of attending.

President: President Mitsui commented that the grant effecting the PC Metro Center is a devastating blow to the college. He thanked Jim Langstraat for his service and that he will be missed.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:16 pm.



Kali Thorne Ladd, Chair



Mark Mitsui, College President

Prepared by:



Jeannie Moton, Executive Coordinator

Minutes approved on October 19, 2018.