

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS  
PO BOX 19000 - Portland, OR 97280

**BUSINESS SESSION**

December 14, 2017  
12000 SW 49<sup>th</sup> Avenue, Portland, OR 97219

**MEETING MINUTES**

**ATTENDANCE**

Mohamed Alyajouri, Valdez Bravo, Denise Frisbee, Jim Harper, Deanna Palm, , Michael Sonnleitner, Kali Thorne Ladd, Kien Truong (ex-officio)

**WORK SESSION**

The Board of Directors met in Work Session at 4:00 pm to debrief the 2017 Bond Campaign. Rob Wagner, Christine Friedle, Emma Kallaway, Kate Chester and Jennifer Boehmer covered.

Darrin Hotrum provided an update on the first meeting of the Internal Audit Committee. The Audit Committee will meet quarterly and he plans to provide a report after each of those meetings.

Director Frisbee discussed the new policy coming from HECC on adult learners. She also discussed the upcoming legislative session and "the ask" from community colleges. The requested amount is for \$32 million. Something to discuss with legislators is the Oregon Promise funds that were included in the CCSF allocation. Director Palm will be serving on the Budget Committee for OCCA.

Student director Truong provided an update on the end of term. Students attended cabinet this Wednesday.

**EXECUTIVE SESSION**

Chair Thorne-Ladd called for the Board of Director to meet in Executive Session in accordance with ORS 192.660 (2), (f) to consider information exempt by law from public disclosure ("attorney client privilege").

**CALL TO ORDER**

Chair Thorne Ladd called the business meeting to order at 6:30 pm.

**APPROVAL OF THE MINUTES**

Approval of the November 16, 2017 minutes were postponed to the January 18, 2018 board meeting.

**APPROVAL OF THE AGENDA**

Chair Thorne-Ladd asked for a motion to approve the December 14, 2017 meeting agenda. Bravo/Sonnleitner

**RECOGNITION**



President Mitsui announced and recognized the receipts of the Employer Partnership Awards. He started by thanking the committee for all their hard work in putting these awards together, Marc Goldberg, Kate Chester, and Justina Williamson.

In the Small Company category, Blessing Landscapes. An agricultural services company based in NE Portland, owner Jesse Brough (sounds like B-RUFF) has a staff of eight, two of whom were hired from the Landscape Architecture Technology Program (LAT) at the Rock Creek Campus. Blessing Landscapes partners closely with the LAT program, actively leading its advisory committee with Rebecca at the helm as chair, as well as with Washington County Workforce Development doing on-the-job (OJT) training via WorkSource (OJT offers job seekers permanent employment using work-based learning experience). Blessing has arranged on-site tours for LAT students and strives to develop new approaches to sustainability, which nicely ties into PCC's strong commitment to sustainability. Landscape Designer Rebecca Smith accepted the award for Blessing Landscapes.

In Large Company category, we have Intel, the Portland Metro area's largest employer with well over 500 employees – our criteria for the Large Company category. A multinational corporation and technology company based in Hillsboro, Intel has partnered with a variety of PCC departments and divisions including Microelectronics, Electronic Engineering Technology, and Civil/Mechanical Engineering Technology. It has hosted several technology camps and STEM workshops at both our Sylvania and Rock Creek Campuses, some in our MakerSpace lab. Intel has a commitment to bringing underrepresented communities into the high tech field, an industry sector that offers high demand, high wage jobs. This directly aligns with PCC's mission and dedication to equitable student success. It has partnered with PCC's Small Business Development Center to support those laid-off developing own businesses. And finally, it is a longtime supporter of the PCC Foundation, offering scholarships and partnering with us to host an Intel Encore intern last year. representatives Courtney Martin, Donna Maleki and Kevin Foster accepted the award for Intel.

Oregon Tradeswomen, Inc. (OTI) is being honored in the category of Government/Non-Profit. OTI is a non-profit dedicated to promoting success for women in the trades, through education, leadership and mentorship. OTI employs 15-20 staff and partners with PCC at the Swan Island Trades Center and through such programs as Career Pathways, Machine Manufacturing and the burgeoning Oregon Manufacturing Innovation Center. Because of its commitment to advancing equity in the trades, through its "Women in Metals" program it has brought students to multiple PCC campuses to learn about related metals disciplines. OTI cohorts come every three weeks to train at our welding training center, and thanks to OTI, the Vigor Maritime Welding cohort is 50% women. OTI has partnered with PCC on five grants related to apprenticeships, regularly participates in PCC job fairs and hires PCC graduates. Representatives Kelly Kupcak and Abby Bandurraga accepted the award for Oregon Tradeswomen.

#### 2017 Climate Leadership Award

Last month in Boston, PCC won the annual Second Nature Climate Leadership Award for two-year colleges. The honor recognizes innovative and advanced leadership in sustainability, climate mitigation, and resilience at signatory campuses of the Presidents' Climate Leadership Commitments. Second Nature and the U.S. Green Building Council



(USGBC) announced that Loyola University Chicago and Portland Community College are the lone recipients. I, along with Sandra Fowler-Hill, Tony Ischan, and Briar Schoon traveled to Boston to accept the award on behalf of PCC.

Mark gave special thanks to Sandra Fowler-Hill, Tony Ischan and Briar Schoon for their commitment, passion, and leadership.

### **INFORMATION SESSIONS**

Independent Auditor's Report: Comprehensive Annual Financial Report—Kenneth Kuhns and Company

Mr. Kuhns reported that the CAFR is recognized by GOFA every year for its excellent reporting. He presented the highlights of the report.

Financial Update—Jim Langstraat and Eric Blumenthal

Vice President Langstraat and Associate Vice President Blumenthal presented the board of with updated information on the college budget.

Supplemental Budget Process Outline—Mark Mitsui and Jim Langstraat

President Mitsui and Vice President Langstraat discussed the process for supplement budget process.

### **PUBLIC COMMENT ON AGENDA ITEMS**

Charles Bridgecrane: Resolution 18-071

### **BUSINESS MEETING**

#### **Consent Agenda**

Chair Thorne-Ladd proposed approval of Resolutions 18-071 through 18-076.  
Palm/Frisbee

### **PUBLIC COMMENT ON NON AGENDA ITEMS**

Frank Goulard: Higher Education Coordinating Commission

Charles Bridgecrane Johnson: Elected board vs non-elected

### **REPORTS**

#### **Students**

Kien Truong provided a report on behalf of the students.

#### **Classified**

Elisabeth Garcia-Davidson reported on various events and trainings.

#### **Faculty and Academic Professionals**

Frank Goulard also mentioned Winter School for the members.

#### **Board Members**

Chair Ladd made remarks about the death of Vera Katz.

#### **President**

President Mitsui noted that the final stages of selecting the presidential interns are happening. He recognized Kien Truong for being a semi-finalist for the Jack Cooke Undergraduate Transfer Scholarship and being selected as an ATD Dream Scholar. He also thanked board members for attending various events on behalf of the college.

#### ADJOURNMENT

There being no further business, the meeting adjourned at 8:22 pm.

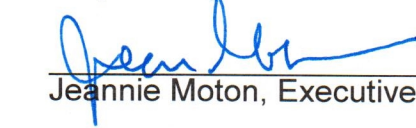


Kali Thorne-Ladd, Chair



Mark Mitsui, College President

Prepared by:



Jeannie Moton, Executive Coordinator

Minutes approved on January 18, 2018.