

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS
12000 S.W. 49th Avenue - Portland, OR 97219

BOARD OF DIRECTORS BUSINESS MEETING

Rock Creek Campus, Building 9, Room 122 b/c
September 19, 2013

MINUTES

BOARD ATTENDANCE

Board Members Present:

Vice Chair Deanna Palm, Ken Madden, Gene Pitts, Kali Thorne-Ladd

CALL TO ORDER

Vice Chair Palm called the business meeting to order at 8:08 pm and invited all present to introduce themselves. (Note: Vice President Randy McEwen filled in for President Jeremy Brown in facilitating the board meeting.)

APPROVAL OF THE MINUTES

The August 15, 2013 Business Meeting minutes were approved as published. Pitts/Ladd

APPROVAL OF THE AGENDA

The agenda was approved as published. Ladd/Pitts

INFORMATION SESSION

Board and College Policies

Randy McEwen, Vice President and Jeffrey Condit, Attorney, Miller Nash LLP

Board members were updated on the policy versus procedures/rules at PCC. Mr. Condit noted that this is not as big as a problem as it seems. The current structure at PCC is adequate, where policy is adopted by the board while the President adopts administrative rules. This is how most governmental entities in Oregon work. All policy and procedures are enforceable and must be complied with. Policies are high-level directives used by the elected board members to run the college. Procedural rules are when professional judgment and more detailed processes come into play. Having consistent terminology for these rules may solve the problem of the confusion of these. They could be called anything as long as they are consistent, as there is no legal meaning to what the titles are.

Board Meeting Notification Policy

Wing-Kit Chung, Vice President, Administrative Services

Wing-Kit noted that there is apparent inconsistency in the existing Policy B202 for notification of board meetings. The resolution in the packet will provide more consistency for notification of board meetings.

Disabilities Services

Kaela Parks, Director, Disability Services; Cathy Murphy, Office Assistant, Disability Services, Chris Hughes, Instructor, Math; Scott Leavitt, Instructor, Math

The presentation addressed the obligations of the office to provide services to all as required by the current law. They presented three pieces that they are doing to provide access for students: accommodation efficiency, developing and strengthening collaborations with faculty, designing and deploying data delivery options. Each discussed how they are involved with providing the best services available to students with special needs at PCC.

Rock Creek Campus Update

Dr. Birgitte Ryslinge, President, Rock Creek Campus

Dr. Ryslinge updated the group on what is happening at Rock Creek and the progress being made in Columbia County.

PUBLIC COMMENT ON AGENDA ITEMS

None

BUSINESS MEETING

Vice Chair Palm proposed approval of Resolutions 14-020 through 14-030. The motion passed unanimously. Ladd/Pitts

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

REPORTS

Faculty and AP Federation, Frank Goulard, President

Mr. Goulard reported that the term will be starting Monday and everyone has been busy preparing. The annual retreat for AP and Faculty is tomorrow followed by a back-to-school Barbecue at Williamette Park, to which the Board members are all invited. The AFL-CIO State Convention is coming up in Bend.

Classified Federation, Deborah Hall, President,

Ms. Hall complemented everyone on In Service and wished more classified folks would attend. They too are preparing for the term, as well as sending delegates to AFL-CIO Convention. Inclusion is a very important goal to her.

Board Reports:

Director Ladd thanked Dr. Brown for attending the march for MLK remembrance.

President Report:

Vice President Randy McEwen expressed Dr. Brown's thanks for the concerns and well wishes regarding his illness. Randy thanked Dr. Craig Kolins for stepping up to lead Cascade at a crucial time; he thanked Brigitte, Narce and Cheryl for hosting the board meeting tonight. He noted that PCC is an economic difference for Portland. He also acknowledged work done this summer on the bond and the levels of teamwork to get it done. He also noted the PCC Foundation Golf Invitational netted \$83,000 for scholarships. Randy also thanks Dr. Chairsell for filling in for Dr. Brown at College In-Service.

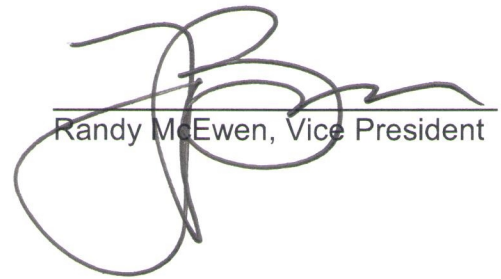
ADJOURNMENT

There being no further business, the meeting adjourned at 9:21 PM.

NEXT MEETING

The next business meeting of the Portland Community College Board of Directors will be held on October 17, 2013 at 7:45 PM at the Sylvania Campus.


Deanna Palm, Board Vice Chair


Randy McEwen, Vice President

Prepared by:


Jeannie Moton, Assistant to Board of Directors

Minutes approved on October 17, 2013