

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS
12000 S.W. 49th Avenue - Portland, OR 97219

MINUTES
BOARD OF DIRECTORS BUSINESS SESSION
Southeast Center, Community Hall
June 20, 2013

BOARD ATTENDANCE

Board Members Present:

Chair Denise Frisbee, Vice Chair Deanna Palm, Jim Harper, David Squire

STUDY SESSION

The Board of Directors convened for a study session to discuss technology, OCCA, and the upcoming Board Work Session. Leslie Riester presented the progress and plans that have been happening in Technology Service Solutions. Director Harper led a discussion on the board participation in OCCA. He will be taking on the role of vice chair this year. He feels that the college needs to be more active in OCCA.

EXECUTIVE SESSION

The Board of Directors convened an executive session to discuss in accordance with ORS 192.660 (2), (a) Employment of a Public Official, (d) Labor Negotiation, (e)-Real Property Transactions, (f) Information Exempt from Public Disclosure (Attorney-Client Privilege), and (h) Litigation at 6:45 PM, adjourning at 7:55 PM.

CALL TO ORDER

Chair Frisbee called the business meeting to order at 8:01 pm and invited all present to introduce themselves.

APPROVAL OF THE MINUTES

The May 16, 2013 minutes were approved as published. Harper/Squire

APPROVAL OF THE AGENDA

The agenda was approved as published. Palm/Squire

PUBLIC HEARING

In accordance with ORS 294.456 on the Adoption of the Approved Budget for the 2013-15 biennium that has been certified by the Tax Supervising Conservation Commission (TSCC) on May 21, 2013 and supplemental Budget for the 2011-13 biennium.

2013-15 Approved Budget overview— Dr. Preston Pulliams, President, Wing-Kit Chung, Vice President, Administrative Services, and Jim Langstraat, Associate Vice President, Finance

Dr. Pulliams noted that the budget remained unchanged from the approval of the supplemental budget last month and that it was built on a funding level for the state of \$428 million with a 2% holdback in year two. It also includes a \$6 and \$5 tuition increase for the next two years approved by the Board at the February meeting. The budget was not modified for recent legislation including HB519, which sets the community college funding at \$450 million for the biennium with no 2% holdback. SB822, the PERS Reform, may also affect the budget later. The budget will need to be modified in the future to accommodate these changes. The budget was designed to stop the recent trend of deficient spending. Efforts to achieve a balanced budget include a 4% across the board cut for all campuses and support services, which is about \$7 million per year. If HB5019 is approved by the legislation and signed into law, we will be able to roll back some of the 2nd year tuition increases.

Rob Wagner was called forward to present a brief update on the status of HB5019. Rob reported that it is an endgame process right now. The K-12 budget vote is scheduled for next Wednesday. The base budget passed the House at \$450 million and included \$7.5 million for work force programs. That is up from \$3.4 million, but doesn't fill what was lost on the Workforce Investment Act because of the sequester. There is also \$600,000 for two Skill Centers, including the Margaret Carter Skill Center at Cascade Campus. There should be a Senate vote early next week, with no 2% holdback on HB5019. The capital construction budget is a swirling conversation; we need to keep awareness up with our stakeholders. HB 3232A, which is the OEIB Strategic Investments bill is up for Ways and Means vote, it is a \$27 million budget appropriation, which includes \$8 million for STEM programs. In addition there is \$2.5 million for Aspirations to College Program, which could be a potential source of revenue for targeted strategic initiatives around programs that we have a record of success on. There is also \$3 million for Dual Credit Programs for high school students. HB2152, which expands reporting on staffing ratios, will go to vote tomorrow. Tuition Equity passed with board support. Chair Frisbee and Vice Chair Palm complimented Rob on the job he has done and thanked him for his helpfulness.

2011-13 Supplemental Budget — Jim Langstraat, Vice President, Finance

Mr. Langstraat stated that it is not uncommon for the College to make amendments to the adopted budget due to the uncertainties when budgets are adopted. Items changes for this current biennium (2011-13) that needed to change to reflect the changes since the last supplemental budget for 2011-13 to comply with the Oregon Local Budget Law.

2013-14 Achievement Compacts for PCC — Dr. Christine Chairsell, Vice President, Academic and Student Affairs and Laura Massey, Director, Institutional Effectiveness
Dr. Chairsell reminded the board of last month's report around the Achievement Compact and this month they have the numbers. Ms. Massey noted the greatest anticipated impact is the enrollment decline of 4-5%. This academic year is the first time we have seen a decrease since the start of the recession. Most community colleges in Oregon started seeing a decline last year continuing this year. She briefly

addressed targets that are in the Achievement Compact for this year. Many targets are the same or slight increases. Given that we are anticipating decreases and the majority are simply counts, it is a commitment of the College to keep these targets flat or a slight improvement is showing our support towards the State 40-40-20 goal.

Board Discussion

None

Public Comment

None

INFORMATION SESSIONS

Presentation of Service Award

Chair Denise Frisbee

Chair Frisbee recognized the work of Director Squire at Zone 5 Director since 2007. She presented the outgoing Director with a plaque and a gift from the Board.

Foundation Update

Chris Neilsen, President, PCC Foundation

Mrs. Neilsen updated the group on happening in the Foundation. She presented a slide show of the top achievements of the 2012-2013 year for the Foundation. She also shared the Foundation board goals for the upcoming year.

EAC Update

Sylvia Gray, Peter Haberman, Marlene Eid; Instructors

Ms. Gray gave the Board Members a report on Educational Advisory Committee and the role the committee serves within the College. There are subcommittees of the EAC, they include: Academic Policies and Standards Committee, Curriculum Committee, Degrees and Certificates, Student Development, and Membership. Ms. Gray went into detail of the tasks and projects that the committee works related to students and instruction. There are also taskforce to address issues that come up that don't necessarily fall to a committee, one such is the ACCEPT (Addressing the Collective Climate and Experience of Part Timers). This group was created to address the number of part-timers at the college and how they can be supported.

Dragonboat Presentation

Keegan Shelton, Student

Ms. Shelton presented the 3rd Place Trophy that the team of PCC students won in the 4th Division for the 2013 Dragon Boat Races. A photo was taken of the presentation.

Executive Leadership Development

Lisa Bledsoe, Director, Human Resources; Linda Blanchette, Staff and Organizational Development; Jeanne Nyquist and Charlene Warnock, Consultants, Innovative Growth Solutions

The group reported on the succession planning work. The group discussed the best practices research and recommendations for the program. A PowerPoint was presented.

PUBLIC COMMENT ON AGENDA ITEMS

None

BUSINESS MEETING

Director Ladd proposed approval of Resolutions 13-095 through 13-159. The motion passed unanimously. Harper/Squire

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

Other Reports:

Frank Goulard, President, Faculty and AP Federation

Mr. Goulard thanked Dr. Pulliams and Director Squire for their service to the college. He reported that the term has ended, and summer is gearing up. There are many activities planned for the summer.

Board Reports:

Director Palm thanked Director Squire for his mentorship. Director Harper also commented that he will miss both. Chair Frisbee gave her thanks to them both.

District President Report:

Dr. Pulliams thanked everyone for their support over the last nine years.


ADJOURNMENT

There being no further business, the meeting adjourned at 9:28 pm.

NEXT MEETING

The next business meeting of the Portland Community College Board of Directors will be held on July 17, 2013 at 8:30 AM at the Downtown Center.


Denise Frisbee, Board Chair


Dr. Jeremy Brown, President

Prepared by:


Jeannie Moton, Assistant to Board of Directors

Minutes approved on July 17, 2013