

**PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS
12000 S.W. 49th Avenue - Portland, OR 97219**

MINUTES

**BOARD OF DIRECTORS BUSINESS SESSION
Sylvania Campus, Conference Rooms A/B
October 20, 2011**

BOARD ATTENDANCE

Board Members Present:

Denise Frisbee, Jim Harper, Gene Pitts, David Squire and Harold Williams

EXECUTIVE SESSION

The Board of Directors convened an executive session for Communication Exempt From Public Disclosure, Real Property Transactions, Collective Bargaining and Litigation in accordance with ORS 192.660 (2) (a), (d) and(e) at 6:50 PM, adjourning at 7:30 PM.

CALL TO ORDER

Chair Harper called the Business Meeting to order at 7:41 PM and invited all present to introduce themselves.

APPROVAL OF THE MINUTES

The September 15, 2011 Minutes were approved as published.

APPROVAL OF THE AGENDA

The Agenda was approved as published.

President Pulliams asked the Board Chair's permission to break from the agenda in order to make an award presentation to the Board. He asked Linda Degman, Associate Director Bond Program, to make the award. Ms. Degman noted that the College recently received confirmation that the remodeled Downtown Center has been certified as a LEED Gold building by the U.S. Green Building Council. She noted this continues the College's achievement of LEED awards for new facilities, which began with the Willow Creek Center's LEED Platinum award and is likely to continue with the future certification of the Newberg Center. The Board expressed its appreciation and gratitude to Ms. Degman for the achievement. Dr. Pulliams expressed his appreciation to Ms. Degman and the Bond team as well.

**Adjourned the Business Session and Convened a Public Hearing on
Proposals for Boundaries of Portland Community College (PCC)
District Board Zones in Accordance with ORS 341.175 and ORS
341.185**

Staff Report

Kristin Watkins and PSU staff Charles Rynerson and Kevin Rancik. Ms Watkins noted the Portland State University presentation was included in the Board meeting packet. She reported that PCC Board zones are evaluated and changed every 10 years after the population census is completed. Mr. Rynerson gave an overview of the PSU Population Research Center and how it used census data to help districts map out new zones noting that every 10 years redistricting is a big piece of the Center's work and that zoning needs to comprise approximately the same amount of population in each zone. Mr. Rynerson reviewed the materials provided earlier to the Board and provided an overview of the Population Research Center and described the data and methodology by which the Center approached the task of both analyzing population in current districts, as well as options for possible boundary changes. He also noted that in addition to roughly equal populations other factors such as district compactness and "communities of interest" can be considered in establishing district boundaries, so long as population equivalency is roughly maintained.

The presentations demonstrated that, in general, proposal 1 maintains the currently existing zones geographically, while proposal 2 includes changes in all zones, especially zone 7. Both proposals balance population well, however, proposal 1 offers a more efficient plan than proposal 2.

Chair Harper thanked them for their research and report and said he would work with the other Directors to decide on the preferred option. He opened up the Public Hearing for public comments.

Public Comment on Proposals for Boundaries of PCC Districts

Note: Doug Taylor and Ewald Estanis both signed up to speak, but only Mr. Taylor spoke. After he spoke, Dr. Pulliams thanked the students for their comments and mentioned that this period of public comment was for the District Boundary matter before the Board and that Mr. Taylor's comments were more appropriate to the Public Comments for Non-Agenda Items. Please see the minutes in the Public Comments on Non-Agenda Items. No one else signed up.

Adjourned the Public Hearing and Reconvened Business Meeting

INFORMATION SESSION

Update to PCC Board on College's Sustainability Goal

Dr. Linda Gerber, Sylvania Campus President and Tim Donahue, Director of Facility Management Services

Dr. Gerber noted the basis for the College's sustainability activity has been its commitment to the Presidents' Climate Commitment that the College signed on to two years ago. She briefly reviewed the overall, long-term goals of this commitment to reduce greenhouse gas emissions.

Mr. Donahue reviewed progress in more detail on a number of the core areas in PCC's Climate Action Plan noting that each of the areas has a sub-committee that provides focus on plans and actions needed to reach the goal in each of those areas; Buildings and Energy, Transportation, Consumption and Solid Waste, Food and Dining Services, Agriculture, Community Outreach and Tracking Progress, and Financing. Mr. Donahue noted that one of the major challenges in these efforts is "culture and behavior change." He offered the example of needing to achieve staff acceptance of wider ranges of room temperatures to achieve the sustainable goal of reducing energy consumption by requiring greater tolerance for "too warm/too cool" issues. Dr. Gerber reviewed elements of the Sustainability in Education sub-committee, which focuses on incorporating elements of sustainability into appropriate curricula.

Director Squire commented that it seemed that there was a lot of good activity and asked which results in terms of the reduction targets had been achieved so far. Mr. Donahue said that staff is still working on a measurement "yardstick." Director Frisbee commented on the need for changes of behavior to achieve the best end result. Dr Gerber responded that Newberg has the advantage of having new employees who are more willing to change. Chair Harper thanked Dr. Gerber and Mr. Donahue for their presentations.

Public Comment on Agenda Items

None

Business Meeting

Chair Harper announced that Mr. McEwen had provided revisions to Resolution 12-039 to include final award information. Director Squire proposed approval of Resolutions 12-038 through 12-042 including the revised resolution 12-039. The motion passed unanimously.

Public Comments on Non-Agenda Items:

(See note from public comments from the public hearing on proposals for boundaries of PCC Districts)

Doug Taylor, Daniel Director, and Ewald Estanis came forward. Mr. Taylor introduced himself as the Past Interim Chair of District Student Council (DSC) for PCC during the summer and said he appreciated the opportunity to present ideas to the Board during his short tenure. He introduced Ms. Liliana Luna (Olalde), the new Chair of DSC for this academic year. He said that she will fully engage with the ASPCC during the year. Mr. Taylor also commented on the recent elections of the ASPCC student leaders and reported that he has been elected the Cascade ASPCC leader.

Other Reports:

Michael Morrow, Faculty Federation President, mentioned that *The Oregonian* and *USA Today* reported that students have been incurring larger and larger debts going to school, noting that, while student debt was earlier just a problem in four-year schools, it is now pervasive for community college students as well. Mr. Morrow also stated that the “Occupy” movement was now at one month. He stated that the real unemployment rate is about 16%, while large corporations are not willing to hire people. He said that Senator Dodd commented that the banks owned the town—meaning Washington, DC. He also commented that we were currently at the 4th week of the fall term with an all-time high enrollment. He expressed his appreciation of support staff in addressing the network challenge. He also reported that Sociology instructor Rowan Wolf received an unexpected lung transplant this summer and, after a long recuperation has returned home in Portland and is optimistic about her recovery.

Liliana Luna Olalde, DSC Chair, said that she was elected DSC Chair in September and she is from Rock Creek campus. She reported students are involved in a wide variety of endeavors, including cultural competency, meeting facilitation skill building, networking, promoting PCC’s “50,000 Hours of Service” as parts of the 50th Birthday celebration, the Transportation Demand Management Committee, and voter registration. The ASPCC is learning more about the new Title III Grant and financial aid changes and is working to educate students about it. Ms. Olalde was concerned that parking permit fee increases would limit access for low income students. She also reported the ASPCC hosted a book exchange of used books on the campuses.

Board Member Reports:

Director Squire commented that he and Director Williams attended the recent ETAP graduation and it was a good event. He commended Director Williams for giving a passionate speech. He said he appreciates the program for training pre-apprenticeship students in the trades.

Chair Harper reported that he served on the Board of the Gateway to College (GTC) for high school drop-out students and attended their Board meeting in Dallas following the Association of Community College Trustees (ACCT) Leadership Congress. He reported there are now 21 GTC programs in 25 states and that about 3,900 students have graduated recently from these programs. PCC received credit for starting this program nationwide. He also thanked staff for producing the well-written Senior Study Institute (SSI) report. He commended Neal Naigus for founding the SSI.

Director Williams noted that Chair Harper had been recently elected to the Board of the ACCT. He expressed particular appreciation that Director Harper was the only nominee who noted the importance of diversity.

District President Report:

Dr. Pulliams called on Wing-Kit Chung to provide a brief update on the College's recent network problem. Mr. Chung reported that the network had been stable for the past two weeks as staff continue to implement the planned upgrades to improve performance. Staff identified a triggering event of the network problem which was a "broadcast storm," an unusual, unexplained high-volume of network traffic between Newberg and Sylvania. As a result, the PCC network system was "drained" by the "storm" resulting in sluggishness of services. Since then the Business Continuity Plan has been executed and staff has met daily for a couple of weeks to determine if any additional work needs to be done. Lastly, PCC plans to engage HP Global Services to conduct a thorough technical audit of the network. Director Pitts asked whether the root cause of the event was identified. Mr. Chung responded that the root cause has not been identified, only the triggering event. Dr. Pulliams reminded the Board that staff is planning to report on the Technology Strategic Plan for the College in November.

Dr. Pulliams asked Dr. Linda Gerber to brief the Board on the closing of the Child Development Center (CDC). Dr. Gerber reported the CDC was kept closed until the cause of odors was identified and dealt with. A wide variety of tests are being employed to try to identify the nature and source of the problem with some results due October 21 and the remaining results due October 25th. Staff have been working on a variety of solutions to mitigate the impact, including reimbursing additional costs of alternative childcare to the students impacted, requesting faculty to be flexible with

these students, and adjusting student services like financial aid to help students. Some limited alternate child care for children over 36 months of age was able to be provided. In addition, a broader “Plan B” is being developed in the event the CDC can’t be opened next week. Dr. Gerber commended staff from Facilities Management Services, the CDC, Public Safety and other support departments for their help in addressing this problem. Director Squire commended staff saying that they are doing their best to help the students.

Dr. Pulliams asked Kristin Watkins to give a legislative update. Ms. Watkins reported that Oregon Education Investment Board (OEIB) members’ confirmation will be done in November. Individuals on OEIB are currently nominees until confirmed. Four OEIB work groups have been formed and PCC staff is participating in all four groups. The Oregon Community College Association (OCCA) Legislative Call has been reactivated for every Monday afternoon. Ms. Watkins reported that it is uncertain whether the legislature will undertake any substantive discussions on governance in the February 2012 session and it is more likely they will focus on anticipated budget challenges as the Governor has already directed state agencies to prepare for a 5 to 10% cut. PCC is being proactive by scheduling meetings with legislators for Dr. Pulliams and the campus presidents. Legislative Talking Points are being drafted for the Board’s use. At the Board’s direction, PCC will recruit a governmental relation officer.

President Pulliams showed the Board the newly developed Future Connect video. The Future Connect program currently serves 150 students.

He thanked those Board members who attended the 50th Birthday kickoff at Pioneer Courthouse Square earlier in the month. He noted that the College received six regional marketing awards, and that the College received a major grant for the Small Business Development Center. Dr. Pulliams acknowledged Chair Harper’s recent election to the national board of ACCT. Dr. Pulliams congratulated him, saying this was a really important achievement.

President Pulliams reminded the Board that the event naming the Cascade Campus Senator Carter Technology Building is Friday, October 21st at 2pm and that the Grand Opening for the Newberg Center is Saturday, October 22nd from 3 to 6pm. Dr. Pulliams closed his remarks by noting that the next American Association of Community Colleges National Legislative Summit will be February 12-16, 2012.

ADJOURNMENT

There being no further business the meeting was adjourned at 9:15pm.

NEXT MEETING

The next business meeting of the Portland Community College Board of Directors will be held on November 17 at 7:30 PM in the Moriarty Arts and Humanities Building Auditorium.

Jim Harper, Board Chair
President

Dr. Preston Pulliams, District

Prepared by:

Lorna J. O'Guinn
Assistant to Board of Directors

Minutes approved on November 17, 2011