

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS
12000 S.W. 49th Avenue - Portland, OR 97219

MINUTES
BOARD OF DIRECTORS BUSINESS SESSION
Sylvania Campus, Board Rooms A/B
May 20, 2010

BOARD ATTENDANCE

Board Members Present: Denise Frisbee, Jim Harper, Gene Pitts, David Squire, Harold Williams

EXECUTIVE SESSION

The Board of Directors convened an executive session for Employment of a Public Officer, Labor Negotiations and Real Property Transactions in accordance with ORS 192.660 (2), (a), (d), and (e) at 6:48 PM, adjourning at 7:37 PM.

CALL TO ORDER

Chair Williams called the business meeting to order at 7:45 PM and invited all present to introduce themselves.

APPROVAL OF THE MINUTES

The April 15, 2010 minutes were approved as published.

APPROVAL OF THE AGENDA

The agenda was approved as published.

INFORMATION SESSIONS

GFOA Award

Dr. Pulliams announced that the College has earned the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the 9th consecutive year. He and Chair Williams presented the award to Mr. Chung, Ms. Chevalier, and Financial Services staff. Dr. Pulliams commended them for earning the award in light of the ever-increasing standards that must be met.

Mission-Vision-Goal Revisions

Dr. Christine Chairsell, Vice President, Academic and Student Affairs

Dr. Pulliams asked Dr. Chairsell to report on the College's mission, vision, and goals noting that this will be a critical element in the new accreditation process the Northwest Commission on Colleges and Universities (NWCCU) will be using. He also asked her to report on the results of the NWCCU visit to PCC by the accreditation team in April.

Dr. Chairsell reported that a Wiki page was created to capture the district-wide review process of the College's mission statement and development of the core themes for the new accreditation reporting cycle that will begin Spring 2011. She said the current task is to craft the most accurate description of the College's commitment to the community and students. Additionally, four to six core themes need to be identified that have measurable outcomes and indicators for those outcomes, along with establishment of a measurable threshold of success. Dr. Chairsell said careful choice of core themes is important because they are central to everything done at PCC. She said access would likely be included as a core theme, and that work will continue throughout the next several weeks to identify other core themes that will be brought to the Board for their consideration with further review and discussion. Dr. Chairsell noted that staff and faculty have responded very positively and are appreciative of the opportunity to participate in the process.

Dr. Chairsell said NWCCU conducted its fifth-year visit at PCC in late April and she thanked the Board for their participation in that visit. She said the College has met the NWCCU report recommendation regarding assessment of student services and programs; that the three remaining recommendations will be addressed; and that no new recommendations were added during the visit. Dr. Chairsell also reported that the College received four commendations during the visit for PCC's broad based commitment to educational access including tuition policies, campus site development, and development of programs and services that respond to community need; commitment to sustainability; passage of the \$374 million bond in November 2008; and the collaborative, positive climate at the College.

Goal 5 – Partnerships

Laura Massey, Director, Institutional Effectiveness and Dr. Christine Chairsell, Vice President of Academic and Student Affairs

Ms. Massey reported that the College addresses Goal 5 – Partnerships in many ways but this report would address partnerships with district high schools through the dual credit program and grant support that provides student services. Ms. Massey said last year almost 3,000 high school students completed college credits and that is significant because two-thirds of those students taking lower division transfer classes will continue their education at colleges and universities. She noted that the Board's decision to waive the \$35 per credit fee for high school students has resulted in many more students being able take part in the Dual Credit Program.

Dr. Chairsell reported that the State is in the process of adopting the standards of the National Alliance of Concurrent Enrollment Partnerships regarding accountability on rigor and integrity of college courses taught in high schools. She added that will mean application will have to be made for each college course taught in high schools in order to receive FTE for Dual Credit courses. Dr. Chairsell noted that a review of courses shows that PCC meets or exceeds the required standards. She added that the focus for this year will be on furthering collaboration between high school teachers and PCC faculty in teaching and reviewing these courses to ensure continued growth for the Dual Credit program, that national standards are met and that PCC continues receiving FTE reimbursement.

Ms. Massey reported that another approach to partnerships is the impact to PCC programs and services through \$126 million grant funding over the past five years. She said that some grant funding targets specific student groups such as low-income, PELL eligible students needing affordable childcare who would not be able to attend PCC classes without that service. She also noted that in this case the grant funding also benefits the Early Childhood Education Program Lab.

Budget Update

Cherie Chevalier, Associate Vice President, Finance and Wing-Kit Chung, Vice President Administrative Services

Dr. Pulliams reported that next year will be the second year of the biennium and the need for a supplemental budget has occurred due to a number of major events including extraordinary enrollment growth and the current economic crisis. He added that these and other events would affect the college's fund balance, major revenue changes, the use of contingency funds and transfer budget. He then called Mr. Chung and Ms. Chevalier forward to provide the budget update.

Mr. Chung reported that work continues with the cabinet and the Budget and Planning Advisory Committee (BPAC) to prepare the supplemental budget that will be presented to the Board for approval at the June Board meeting.

Ms. Chevalier said the public hearing on the supplemental budget at the June Board meeting is required because the supplemental budget includes revenue and expenditure changes that exceed the 10% limit. She reiterated that the changes are due to the huge enrollment growth, changes in student financial aid and student loans as well as the State's reduction in community college support funding. She noted that the requirement for the College to become the primary lending agency for student loans alone will mean an increase to the FY2011 budget from a little over \$70 million to \$234 million.

Overview Collective Bargaining Amendments

Jerry Donnelly, Director, Human Resources and Lisa Bledsoe, Manager, Employee/Labor Relations

Mr. Donnelly reported that contract negotiations for salary and benefits were reopened per contract agreement with the Classified and Faculty and Academic

Professionals. He said the process which began in February has concluded with tentative agreements and that resolutions are included in the consent agenda for Board approval.

Ms. Bledsoe said the tentative agreement includes a 2% salary increase for each of the federation units contingent that funding next year remains at or above the \$450 million community college allocation. She added that if the funding falls below that level 1% of that increase will be treated as a one-time temporary increase and if funding remains at or above \$450 million the 2% increase will remain in place. She said the agreements also include increases to the insurance benefits cap for employee + spouse and employee + family.

Mr. Donnelly noted that the effective date for the salary schedule in Resolution 10-095 indicates June 21, 2010 but that it should be August 21, 2010 and asked that correction be made to the resolution.

PUBLIC COMMENT ON AGENDA ITEMS

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

BUSINESS MEETING

Director Harper proposed approval of Resolutions 10-091 through 10-099. The motion passed unanimously.

Other Reports:

Eddie Lincoln, Faculty and Academic Professional Federation President, thanked the Board and the College for the considerate and amicable way the contract reopener was conducted and noted that contract negotiations will begin anew in January 2011.

Mr. Lincoln said the College faculty and staff are being denied the opportunity for professional development and that could affect innovation and competency in areas of new technologies. He noted that while PCC is providing education and retraining for students the staff and faculty are falling behind and possibly losing their ability to compete for jobs. He also asked the Board to reconsider the President's decision to indefinitely suspend sabbaticals.

Deborah Hall, Classified Federation President, also thanked everyone involved in the recent contract reopener for the care and concern they exhibited in the negotiation process.

Ms. Hall said the annual Classified Retreat will be held at Rock Creek and thanked Dr. Rule for hosting the event. She also thanked the College for their continued support of the event.

Ms. Hall reported that training is being developed for Classified Lead Staff by Staff Development and Human Resources. She noted the value of long-term employees and thanked the College for their investment of time and energy in them.

As a staff member and tax payer Ms. Hall congratulated Financial Services staff for earning the GFOA budget award for the ninth year noting the challenges they face in developing and implementing responsible budget processes and procedures for the College.

Board Reports:

Director Harper reported that he had attended both the Foundation Scholarship Reception and the Retirement Dinner and was very touched by those who attended the events. He said the Foundation Scholarship Reception was well attended and scholarship recipients and their families expressed their appreciation over and over again for the financial help they have received from the Foundation. He said that the Retirement Dinner included past and current PCC retirees and their friends and families sharing PCC stories and enjoying the wonderfully presented pirate theme event. He thanked all staff for their work to honor scholarship recipients and PCC retirees with these events. Director Frisbee and Chair Williams also attended the Foundation Scholarship Reception and heartily agreed with his report for the event.

District President Report:

Dr. Pulliams asked Kristin Watkins to provide an update for the Board about the mayor's community college scholarship program and the Portland Public Schools high school redesign.

Ms. Watkins reported that the Portland mayor has released his budget that included \$500,000 for the scholarship program, Future Connect, which would provide scholarships and wrap around student support at PCC and at Mt. Hood Community College for Multnomah County students who were identified as academically at-risk, worked hard, graduated and then enrolled in community college. She thanked Board members for their show of support through email, letters and telephone calls to commissioners and the mayor's office petitioning their support for the scholarship program.

Ms. Watkins reported that Dr. Pulliams has signed a letter of intent with Portland Public Schools to partner with them in their redesign program that includes expansion of the Middle College Program at Jefferson High School and Cascade Campus to a district-wide program housed in conjunction with a comprehensive neighborhood school at Jefferson High School; expansion of technical opportunities and opportunities for dual credit at Benson High School; and further

study of the possibility of a full-fledged early college. She said the Portland Public School District is gathering feedback from the community and reviewing other options in preparation for a vote of their Board on the redesign program the third week of June.

Dr. Pulliams thanked the Faculty and Classified Federations for their attitude and approach to the latest negotiations. He thanked Chair Williams, Directors Squire, Palm, Frisbee, and Harper for their attendance at the Foundation Scholarship Reception. He also thanked Director and Mrs. Harper for their attendance at the retiree dinner.

Dr. Pulliams noted the public open house for the Willow Creek facility was well attended despite the challenging weather.

He reminded the Board of upcoming events including Graduation on Friday, June 11th at 6:30 pm at Memorial Coliseum and the Board's annual planning session scheduled for Friday, August 27th in the Board rooms.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:40 PM.

NEXT MEETING

The next business meeting of the Portland Community College Board of Directors will be held on June 17, 2010 at 7:30 PM at Southeast Center in Rooms 143/144.

Harold Williams, Board Chair

Dr. Preston Pulliams, District President

Prepared by:

Lorna J. O'Guinn
Assistant to Board of Directors

Minutes approved on June 17, 2010