

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS
12000 S.W. 49th Avenue - Portland, OR 97219

MINUTES

BOARD OF DIRECTORS BUSINESS SESSION
Rock Creek Campus, Building 9 Room 122 a/b
March 18, 2010

BOARD ATTENDANCE

Board Members Present:

Denise Frisbee, Jim Harper, Deanna Palm, Bob Palmer, Gene Pitts, David Squire, Harold Williams (Executive Session only)

EXECUTIVE SESSION

The Board of Directors convened an executive session for Labor Negotiation, Real Property Transactions, and Information Exempt from Public Disclosure (Attorney Client Privilege) in accordance with ORS 192.660 (2), (d), (e), (f) at 6:30 PM, adjourning at 7:20 PM.

CALL TO ORDER

Vice Chair Squire called the business meeting to order at 7:55 PM and invited all present to introduce themselves.

APPROVAL OF THE AGENDA

The agenda was approved as published.

THE BUSINESS SESSION WAS ADJOURNED AND THE LOCAL CONTRACT REVIEW BOARD PUBLIC HEARING WAS CONVENED.

Mr. McEwen said that although Oregon contracting law as a general rule requires the award of contracts through competitive bidding, a provision can be approved by the Local Contract Review Board to undertake alternative methods. He said staff is seeking Board approval to use the construction manager/general contractor (CM/GC) method used in prior bond program construction. He added that Board approval of the guaranteed maximum price (GMP) would be sought for each component of the contracted work.

Ms. Degman reported that the renovation work at Sylvania Campus is going to be very complex and the campus must remain operational throughout the renovation process to accommodate academic needs. She said that using the CM/GC method would allow coordination of work with the least impact to ongoing class schedules. Additionally, the State funded Sylvania Campus E⁶NetZero

project that includes building and energy efficiency improvements needs to be coordinated with renovation. Ms. Degman added that excluded from the CM/GC process would be the Child Development Center building, external site work, the potential completion of the ring-road, and some stand alone projects in buildings and that those would be available for competitive bid by Minority Women and Emerging Small Business (MWESB) general contractors.

There being no public comment the hearing was adjourned and the business session was reconvened.

THE PUBLIC HEARING WAS ADJOURNED AND THE BUSINESS SESSION RECONVENED

INFORMATION SESSIONS

Rock Creek Campus Update

Dr. David Rule, Campus President, Rock Creek Campus, said the campus update would describe a pedagogical approach that teams instructors from more than one discipline to provide an even more valuable learning experience.

Melody McMurry, sociology instructor and Angelike Stabley, mathematics instructor reported that they teach their students using the required curriculum for their respective classes but additionally they have developed common course content that both will cover in their classes. Ms. McMurry and Ms. Stabley exchange information and lectures and they have a linked final student project that brings it all together for the students. The report includes brainstorming, research, report writing, classroom presentation, and report critique. Students' reports have been on many topics including: student age distribution, presidential candidates by gender, breakdown of money spent by students per term, prices at various local stores, and many more. They reported that an added benefit of using this approach to teaching is it sometimes causes students to become interested in courses of study they had no interest in before taking the combined classes.

Goal 6 – Community

Laura Massey, Director, Institutional Effectiveness, reported that PCC contributes to growth in the community through service learning and noted the College has been recognized by the American Association of Community Colleges (AACC) through the award of "Mentor" status to PCC and for earning a place on the President's Higher Education Service Honor Roll the past three years. Ms. Massey said these accomplishments have been the result of Jennifer Alkezweeney's leadership and she invited Ms. Alkezweeney to report on how service learning at PCC benefits not only the students but the entire community as well.

Jennifer Alkezweeney, Service Learning Coordinator, said service learning at PCC has steadily grown over the past 15 years. She said currently 48 students

are participating in the AmeriCorps Students in Service program where students complete 300 hours of community service in exchange for a \$1,000 education award. She said that \$48,000 is then spent toward participants' educations and that if calculated in terms of dollar value in the independent sector the volunteer hours would have a value of over \$250,000. She added that this year a new student program, College Community Ambassadors, was started in which six of the student positions build liaison between their service learning projects and students at their campuses to raise student interest in volunteering in their local communities. She said Harley Hauer, PCC student, would provide an example of how service learning as a classroom assignment can evolve into much more.

Harley Hauer said Doris Werkman his instructor for Speech 111, assigned students to go into the community and find an organization to volunteer at. Students would then use their volunteer experiences as material for speeches to share what they learned, how the experience affected them, and how that in turn affected others. Mr. Hauer said he chose the American Red Cross. He started out making reminder calls for appointments but soon found he could do more and asked for additional work. Each time he was given more work he gained new skills. He wanted to do more because he really believed in the mission of the organization. His hard work and dedication have turned into a full-time job at the Red Cross while continuing his full-time studies at PCC. When asked how he can work full-time and continue as a full-time student he replies that it is because he loves his job and he credited PCC for helping him get where he is today.

Budget Development Update

Cherie Chevalier, Associate Vice President, Finance and Wing-Kit Chung, Vice President, Administrative Services

Ms. Chevalier reported that the process for determining impacts on the current PCC biennium budget and beyond is ongoing and includes conversations with the Cabinet, BPAC, and the Federations. She identified three revenue sources for the college: property tax, state revenue, and tuition. She said that of the three, tuition is the source the College has the most control over. She added that state revenue looks like it will be slow to recover and property tax has a 3% annual increase cap making that funding very slow to increase. She added that modest \$2 to \$3 tuition increases could produce a financial benefit for PCC while preserving student access. She said that because of state funding decreases the current College budget includes higher expenditures than revenues so efforts will be continued to bring those figures back together for the remainder of this biennium and the future.

Ms. Chevalier explained that the current budget was fashioned using anticipated enrollment of 24,000 and that current enrollment, about 28,000, creates a temporary margin of 4,000. She said that margin creates funding beyond what was budgeted that is divided with 70% going to campuses to cover costs of providing those classes and 30% going into the PCC General Fund. Ms. Chevalier said the high enrollment has stretched the capabilities of student support in campus and non-campus areas nearly to the breaking point so these

budgets need to be carefully evaluated and augmented where possible. She also noted strategic monitoring of enrollment will continue to determine if campus base enrollment should be increased for budget planning because enrollments are likely to continue growing for some time and whether or not that change should begin with the supplemental budget for next year.

Ms. Chevalier reported that additional budget considerations include operating costs for permanent expenditures that will occur as the bond funded building is completed and PERS increases that are anticipated to be around 6.5%. She said the College continues its careful groundwork and the serious conversations around development and expansion of the budget to address the effects of burgeoning enrollment. Director Squire asked if the increased tuition will cover the costs of producing the additional classes. Ms. Chevalier replied that it would.

Tualatin Urban Renewal Area (URA) Extension

Wing-Kit Chung, Vice President, Administrative Services

Mr. Chung reported that the City of Tualatin's Urban Renewal Area has been in existence since 1975 and their proposal is to extend that URA another 25 years with additional indebtedness up to \$120 million. He said the frozen base is slightly over \$14 million and the 2011 incremental attributable to the URA is \$185 million with a constitutionally allowed annual increase of 3%.

Mr. Chung reported there are two specific requirements in HB 3056 that require written 75% concurrence from overlapping districts: 1.) The new District request is above the debt limit as set in HB 3056. 2.) Amendment of an existing district that is more than 20% of the maximum debt limit. Mr. Chung said the City of Tualatin's request falls in the second category. He added that if the request had not come under either of those categories PCC and other overlapping districts would have had only a "consult and confer" role in the process. Mr. Chung illustrated the importance of this process saying the City of Portland is exempt from the process he described and that means should the City of Portland wish to expand their URA PCC would have no say in the process even though the College would be an overlapping district that would likely suffer the impact of City of Portland URA modifications. He also noted school districts, counties, and cities themselves usually have the highest percentage of the taxing rate within the URA and that gives them the highest influence in the decision process. Mr. Chung provided a percentage breakdown of overlapping districts within the City of Tualatin URA and said PCC's taxing rate is only 2-3% of the URA taxing total giving the College a small percentage of decision power. He added that currently the renewal extension has 67% approval, 12% not approving, and 21% undecided and that if Washington County decides to approve the proposal it will meet the required 75% approval to go forward with or without PCC concurrence.

"Whistle Blower" Law HB 3162

Wing-Kit Chung, Vice President, Administrative Services

Mr. Chung reported that HB 3162 had little effect for PCC because as a public agency the College has been subject to Whistle Blower law that forbids any

employment decision being made based on a person's reporting of errors, fraud, or other reasons for filing such a report. He said HB 3162 is an expansion of law that applies primarily to private industry. Mr. Chung added that since 2008 PCC has included a toll-free phone number on its website for citizens, students, or staff to report any fraud or illegal activity they believe to be at PCC and that in those two years there have been seven reports. He said those reports were investigated and no instance of fraud or illegal activity was discovered.

PUBLIC COMMENT ON AGENDA ITEMS

Doug Rux, Director of the Community Development Department and Sherilyn Lombos, City Manager for the City of Tualatin came before the Board to ask for the College District's support for the City of Tualatin's Central Urban Renewal District. They provided information about the benefits that include creation of 4,000 to 6,000 jobs over the next 25 years if this effort is successful as well as the benefits that have been received from the City's two long-term Urban Renewal Districts that will conclude on June 30 of this year.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

BUSINESS MEETING

Director Harper proposed approval of Resolutions 10-069 through 10-077. The motion passed unanimously.

Other Reports:

Eddie Lincoln, Faculty Federation and Academic Professional President, reported the Faculty Federation and administration began contract reopener negotiations on March 12th.

Mr. Lincoln said that on February 21st at the Cascade Campus library Mr. Warren Dufor, part-time, casual, librarian was attacked. Mr. Lincoln said the attack was unprovoked and that Mr. Dufor sustained injuries that hospitalized him for two days. He added that although he is expected to recover that recovery will be slow because of the severity of the attack. Mr. Lincoln reported that in a forum to discuss ID badges Mr. Ken Goodwin, Director, Public Safety, said industry standards for public safety officers is one officer for every 1000 students. Mr. Lincoln said PCC's public safety officer/student ratio is considerably less than that and he requested the College, together with the Faculty Federation, develop a safer closing plan for the library.

Mr. Lincoln said Campus Presidents and Deans of Instruction are meeting to provide input on planning and programming design needs for the new buildings. He said that PCC has added over 1,000 sections and hired more part-time faculty than ever before. He added that has resulted in the full-time/part-time ratio

getting worse with many of the part-time faculty in various departments not having office, storage, preparation, evaluation, and student conference space. Mr. Lincoln requested that affected faculty be given an opportunity to express their concerns and make building planning suggestions. He also expressed concern that the instructional resource policy may be responsible for possible faculty reallocations at Rock Creek that he believes would be detrimental to CTE program students.

Mr. Lincoln said that last May the Faculty and Academic Professional (AP) Federation settled their contract with the College with part of the contract settlement being a provision for professional development funding. He said earlier in the day the Federation learned from President Pulliams that professional development is not going to be funded aFTEr all. He said this leaves the Federation no alternative but to file a grievance. He said the Faculty AP Federation will continue to work with the administration on as many issues as they can.

Deborah Hall, Classified Federation President, expressed appreciation to Sylvia Welch and Dr. Nan Poppe for their leadership and knowledge as well as their fair dealings with the Classified Federation and wished them well as they retire from PCC.

Ms. Hall reported development of training for lead workers is continuing. Focus groups have been conducted that have included classified lead workers, co-workers, and managers. She reported that the program is currently in the design phase with the projected roll-out sometime in either Spring or Summer term. Ms. Hall said the Classified Federation is preparing to attend state and national conventions in the next few months. She reported that with the start of contract negotiations last week she feels encouraged by the process at PCC and pledged to work for the best outcome for everyone at the College. She concluded her report saying that Classified too are concerned about the high number of part-time (casual) employees at PCC and the situation at Cascade Campus is one example of what can happen when employees work too few hours to receive benefits.

Board Reports:

Director Harper, commented that he enjoyed working with Dr. Poppe and wanted her to know that she will be greatly missed as she retires from PCC.

District President Report:

Dr. Pulliams thanked Directors Frisbee and Pitts for attending the ACCT Legislative Summit in Washington, D.C. and for taking part in the legislative visits. He asked Dana Haynes, Manager, Public Affairs to provide an update on the Federal Reconciliation Bill that contains significant financial support for education.

Mr. Haynes reported that the long-awaited Reconciliation Bill has been released and that it includes the Health Care bill as well as the Student Aid and Fiscal Responsibility Act (SAFRA). He noted that it did not include the controversial American Graduation Initiative to better assure its passage. The bill is expected to pass both the House and Senate and will remove banks from the student loan process, allegedly saving billions of dollars that will be used to benefit students and reduce the Federal deficit. Mr. Haynes said some of the benefits to students would include increased PELL Grants, direct student loans distributed by the Department of Education, and support for the Trade Adjustment Assistance Program that focuses on dislocated and unemployed workers.

Dr. Pulliams reminded the Board that graduation is scheduled for Friday, June 11, 7 PM at Memorial Coliseum. He thanked Chair Williams and Directors Palm and Harper for attending the grand opening for the Willow Creek Center and thanked everyone who played a role in that celebration. Dr. Pulliams said Congressman Wu praised the facility as did Tom Brian, Chair, Washington County Commission. Dr. Pulliams reminded the board that the public grand opening for the Willow Creek Facility is scheduled for April 24th. He also noted that information has been provided in the Board packets about all of the external member nominations for the Audit Committee. He then called Dr. Gatewood forward to provide an update on the assault at the Cascade Campus library.

Dr. Gatewood provided details of the February 21 unprovoked assault at closing time in the Cascade Campus Library that left Mr. Warren Dufor seriously injured. Dr. Gatewood said staff, Public Safety, Portland Police Bureau, and other emergency services were quick to respond. He said Mr. Dufor was hospitalized a few days and then released to continue recovery at home. Dr. Gatewood said additional procedures have been initiated to step up safety measures at some Cascade Campus areas including the cafeteria, bookstore, and library. He noted this was a random act and he does not believe Cascade Campus is any more dangerous than other areas of Portland.

Dr. Pulliams concluded his report by expressing appreciation to PCC faculty and staff for their dedication in serving the increased numbers of students. He reported that Spring Term 2010 reimbursable FTE is up 25% over Spring Term 2009 and 50% over 2008. He thanked all for their commitment to the college mission of providing access to students in these difficult financial times and wished everyone a restful Spring break.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:25 PM.

NEXT MEETING

The next business meeting of the Portland Community College Board of Directors will be held on April 15, 2010 at 7:30 PM in the Moriarty Arts and Humanities Building Auditorium at the Cascade Campus.

Harold Williams, Board Chair

Dr. Preston Pulliams, District President

Prepared by:

Lorna J. O'Guinn
Assistant to Board of Directors

Minutes approved on April 15, 2010