

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS  
12000 S.W. 49th Avenue - Portland, OR 97219

**MINUTES**  
BOARD OF DIRECTORS BUSINESS SESSION  
Sylvania Campus, Board Rooms A/B  
January 21, 2010

**BOARD ATTENDANCE**

Board Members Present:

Denise Frisbee, Jim Harper, Bob Palmer, Gene Pitts, David Squire, Harold Williams, Deanna Palm – via teleconference

**EXECUTIVE SESSION**

The Board of Directors convened an executive session for Real Property Transactions in accordance with ORS 192.660 (2), (e) at 6:52 PM, adjourning at 7:30 PM.

**CALL TO ORDER**

Chair Williams called the business meeting to order at 7:40 PM and invited all present to introduce themselves.

**APPROVAL OF THE MINUTES**

The October 15, 2009, November 19, 2009, and December 3, 2009 Minutes were approved as published.

**APPROVAL OF THE AGENDA**

The agenda was approved as published.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Jason Barbour said that his comments at the November Board meeting regarding two PCC staff members and the selection methods for student government positions were made with respectful intentions toward the College and in an effort to bring better diversity to student government. He proposed that this could be accomplished by changing the student government selection process to a vote by the entire student body similar to the selection process for ASPCC.

David Rives, said colleges and universities have had a long tradition of shared governance with faculty and the faculty and academic professionals at PCC are asking for increased collaboration with the College administration in matters of

curriculum, programs, accreditation standards, and other workplace issues. He said that recent administrative decisions did not include faculty and federation input and that has led to feelings of exclusion. He noted that some progress has been made through meetings between managers, supervisors, faculty, and academic professionals but he asks that more effort be made to include faculty and academic professionals in the entire decision process. He noted that the staff and faculty ID badge requirement was an example of such a decision and the ire it had created. He requested the Federation be informed of major proposals the administration is seriously considering implementing before they take effect.

Bob Pryor,

Mr. Pryor said he has taught at several major universities in the mid-west and has never been required to wear an ID badge; not even at the University of Northern Illinois where several students had been gunned down. He said he does not see how wearing an ID badge would have prevented that tragedy from occurring and does not intend to wear an ID badge at PCC.

Michelle Mundt supports open and transparent hiring practices for ASPCC. She said she believes the current student government hiring practices are used because of time constraints. She added that she feels the current dialogue is encouraging in changing the hiring process.

Michael Canarella asked the Board to take a position to publicly support Measures 66 and 67. He noted a significant amount of misinformation being spread about the effect of passage of these measures and that passage of the measures would benefit every person working at PCC and every student attending the College.

Caralee Angell, said she is in support of Measures 66 and 67 because if passed they would do great things for Oregon communities and schools.

Amber Hastings

Ms. Hastings said while she is not currently a student at PCC she has served in student leadership positions in the past and believes the current student government at PCC lacks legitimacy in its selection versus an election process. She also said PCC is lacking a true student run, student driven process in which students decide how to allocate the student activity fee, how it's spent, and the rate which it's increased. Her third point was that she feels student government should be more autonomous to the College. She said that these changes to the student government would provide valuable learning experiences for students.

Frank Goulard, said he shares his colleagues' request for Board support of Measures 66 and 67. He also said that over the past 30 years that he has taught at PCC he and his colleagues have treasured the collaborative style of decision making at PCC but lately that has become somewhat disconnected. He asked for

a return to the inclusive, proactive decision making process that he feels benefits all staff, faculty, administrators, and especially the students.

Tony Jones, Executive Director of Metropolitan Contractor Improvement Partnership (MCIP), said MCIP is a non-profit organization whose mission is to build capacity in historically underutilized construction businesses and whose goal is to promote equity for firms while improving those firms and systems to increase profitability and net worth. He said he is also a board member of the National Association of Minority Contractors of Oregon (NAMCO), a minority contractor trade association focused on the development of minority contractors that advocates for greater participation of minority contractors. He believes the firms in these organizations offer valuable services that would benefit PCC as the bond program is implemented and he asked that the College consider utilization of their services.

Herman Colas, Owner/CEO, Colas Construction, stated that he founded his company in 1997 and has completed many sizeable jobs since then in the Metro area. He believes that in addition to his company being able to offer valuable construction services to CC his firm could also provide jobs to PCC building trades students.

## **INFORMATION SESSIONS**

### Introduction of Bond Program Team

Linda Degman, Associate Director, Bond Program

Ms. Degman introduced the bond team group that will manage and implement the Bond Program over the next several years. She then invited each of them to introduce themselves and state the position they hold.

### Sylvania Campus Update

Jeannie LaFrance, Coordinator, Illumination Project and Dr. Linda Gerber, Sylvania Campus President

Dr. Gerber reported that the Illumination Project is a Sylvania Campus diversity project that has continued for the past eight years and has been supported in part from proceeds from the Vagina Monologues production and a Ford Foundation Grant. She also reported that Jeannie LaFrance, Program Coordinator, has created an implementation manual so the model for the program could be shared with other colleges and universities throughout the United States. A video describing the program titled "The Illumination Project at a Glance" was shown.

Jeannie LaFrance said the Illumination Project offers students an interactive way to learn about and discuss racism, classism, sexism, and homophobia in a realistic but somewhat safe manner while also getting to practice methods for ending and fighting against oppression in their own lives, specifically on the PCC campuses. She said although the majority of performances are done at PCC

campuses they are also done regionally at high schools, colleges, and universities.

### Goal 3 – Diversity

Laura Massey, Director, Institutional Effectiveness and Dr. Christine Chairsell, Vice President of Academic and Student Affairs

Dr. Chairsell noted that Institutional Effectiveness, Student Support, Curriculum Support, and Enrollment Services have moved into the newly remodeled Downtown Center and thanked everyone that worked to make the transition from Rock Creek as smooth as possible. She asked Laura Massey to present the diversity report.

Ms. Massey reported that there has been significant and sustained enrollment growth among all groups, gender, race, ethnicity, and age throughout the current recession making this the most diverse student body in PCC's history. She added that this enrollment increase has provided the opportunity and challenge of retaining these students through completion of certificates and degrees once the ec, prior to the recession, enrollment growth was 1.5% as opposed to the current 19%. Additionally, anticipated retirements have occurred at a much lower rate than would have in a better economy reducing the number of jobs available. She said that has affected PCC because staff and faculty positions remain less diverse than the student population.

Director Harper asked if there is a way to convert non-credit students to credit students. Dr. Chairsell replied that Dr. Nan Poppe has implemented a number of changes in the ESOL program, Adult Basic Skills, and Developmental Education Program that facilitate movement into credit programs.

### Update on HB2867

Cherie Chevalier, Associate Vice President, Finance and Wing-Kit Chung, Vice President Administrative Services

Dr. Pulliams said House Bill 2867 was enacted by the last Oregon legislature and requires public employees to do a variety of analyses and reports prior to contracting out certain types of work. Mr. Chung said that PCC has been working with the other Oregon community colleges to develop an implementation plan.

Ms. Chevalier reported that House Bill 2867 was implemented January 1, 2010 and requires an evaluation process for contracts over \$250,000 to determine if they should be done in house or outsourced. She listed nine criteria for determining when outsourcing would not be feasible and noted that the Board will receive a quarterly report of the contracts reviewed and their determination. In reviewing contracts over \$250,000, if none of the listed criteria apply a cost study would be done to determine which should be done in-house and which should be contracted out. Ms. Chevalier said that in a review of all contracts over \$250,000 PCC has done historically it determined that bond contracts, major project contracts, and most grant projects would be excluded because they have at least one of the nine criteria components for determining non-feasibility. She also

reported that contracts that would most often be subjected to cost feasibility studies would be from Physical Plant and Technology Solutions Services.

#### Regional Training Center Overview

Randy McEwen, District Vice President

Mr. McEwen reported that at the Board's request a feasibility study had been conducted to explore the idea of partnering with area police and fire departments to create a regional emergency services training center near the Scappoose airport in Columbia County to replace the inadequate training facility currently being used. He said the facility would address training needs for emergency vehicle operations, weapons certification, scenario based training for hazardous materials, fire and police in urban and rural settings, and provide classroom facilities. In a study conducted in 2007 by the Interact Business Group (IBG) 41 local agencies indicated they would use a suitable regional training center. Mr. McEwen reported the estimated annual gross revenue for the facility would be \$4,531,250 with estimated gross expense of \$3,055,600, leaving an estimated annual net revenue of \$1,475,650.

He reported staff perspectives and concerns as: the success of regional emergency training centers in other areas that are aligned with community colleges; capital and operating funding would be needed; purchase of the land, initial site development, and basic construction could probably be done using bond funds; currently there are no political champions for the project; the land being considered for the site was previously offered for sale to the City of Portland for a public safety training center but not purchased; fire departments are not as committed to participating; would this site be unique or a duplication of the DPSST facility in Salem; and commitment of agencies to use the site if it was built. Staff recommends the property be purchased but if support from the local emergency services community does not become evident by June 30, 2013 the College should retain only enough of the land to build a Columbia County Center and sell the remaining property.

#### **PUBLIC COMMENT ON AGENDA ITEMS**

Deborah Hall, President, Classified Federation said that in regard to HB 2867 the Federation questions the use of contracted services at the Downtown Center for custodial and public safety since the College already has staff trained in those areas that could do that work. At Dr. Pulliams' request, Mr. Chung responded that the Melvin Mark contract is excluded from that consideration because it falls below the \$250,000 threshold. Ms. Hall replied that since September the Federation had made repeated requests for a copy of that contract but had not received it. Mr. Chung replied that the contract with Melvin Mark was not yet finalized but when that happens the Federation would be provided a copy.

## **BUSINESS MEETING**

Director Frisbee proposed approval of Resolutions 10-043 through 10-061. The motion passed unanimously.

### *Board Reports:*

Director Palmer moved that the Board take action in the form of a motion to support Measures 66 and 67. The motion passed with nays Directors Palm and Pitts and yeas Directors Palmer, Williams, Frisbee, Squire, and Harper.

### *Other Reports:*

Eddie Lincoln, Faculty Federation President, reported that in support of students being able to keep pace with their degree and transfer programs in this time of record enrollment, faculty had allowed wait listed students to register into already full classes. He said the hiring of full-time faculty had not kept pace with the need and a disservice to students is created with the continued hiring of part-time instructors who are not paid to conduct office hours nor receive adequate space to store classroom and curriculum materials in their departments. He added that wearing identification badges does not produce a secure work environment and he believes most situations that result in 911 calls are due to disgruntled or unhappy students taught by part-time faculty not provided time and space to serve students well.

Mr. Lincoln thanked the Board for their support of Measures 66 and 67. He then commented that the historical college culture that involves the federations in decisions impacting classrooms and working conditions at PCC seems to be back on track as a result of meetings with PCC administration. He also applauded faculty and staff for their collaborative effort in doing what needs to be done to support students in this time of economic crisis.

Deborah Hall, Classified Federation President, said as a minority person her response to Director Harper's question about how to successfully move the diverse student population from non-credit classes into credit classes is to hire faculty and staff who can serve as role models and encourage the students because they look like the students and that creates a feeling in students that they too can succeed.

Ms. Hall also congratulated the Board for their willingness to support Measures 66 and 67 because passage will provide a positive benefit to all Oregonians.

Ms. Hall expressed frustration with administration and asked why, if it was known that the contract for custodial and public safety for the Downtown Center would be less than \$250,000, they had not been provided that information instead of being told the contractor was chosen because of their experience in the downtown area. She questioned if that was true why the same rationale was not applied to the Willow Creek Center. She concluded her report by asking how PCC, who is in the business of educating the public and assisting people in

obtaining jobs in meaningful permanent careers can continue and escalate the practice of hiring less than temporary non-benefitted individuals in some cases at less than a living wage for this area.

ASPCC Student Representative, Bonnie Skolfield reported that the District Student Council (DSC) selected David King as Chair. She also reported that at the January 8<sup>th</sup> DSC meeting students reduced their supplemental budget request from \$515,000 to \$287,000 because budgetary law requires their request be limited to 10% of the funds available. The Budget Committee agreed that all funding requests had to be sustainable and decided to spend \$80,000 on District projects. A Rocket composter with accessories and a food pulper to be housed at Rock Creek Campus was chosen for the District spending portion. She said the equipment would be used for a one-year trial period and if found to be beneficial the DSC plans to earmark funds to purchase similar equipment for the remaining campuses from the 2011-2013 biennial budget. Other items in the supplemental budget include \$43,200 to fund an Oregon Community College Student Association position (OCCSA) for the next two years; \$50,000 that would be divided equally between the four campuses, with remaining funds to be divided between the campuses using the existing fte percentage split.

*District President Report:*

Dr. Pulliams noted the record Winter term enrollment and acknowledged the frustration it has caused for faculty and staff. He expressed his appreciation for their continued and unrelenting service to students in meeting the challenges created by the recession. He noted that continued high enrollment would require a review of PCC's strategic plan to evaluate how much student capacity can be served on a continuing basis and the appropriate action to take.

Dr. Pulliams reminded the Board of the upcoming work session on January 28<sup>th</sup>. He also invited the Board to the PCC Foundation President's Club reception to celebrate the opening of the Downtown Center, on February 23 and noted that a training on diversity and racism would be conducted at Sylvania Campus.

Dr. Pulliams asked Dr. Poppe to report on a Gateway to College grant. Dr. Poppe reported that on January 22 the Gates Foundation would announce that they and a consortium will be making a \$13.1 million grant award to the Gateway to College National Network that will allow the number of sites for Gateway to College to be increased from 26 to 42 across the nation. \$365,000 of that funding will be subcontracted from the network to Portland Community College to test whether the Gateway to College model can work for high school graduates coming to PCC but test into developmental education. She also noted that both she and Director Harper serve as PCC's representatives on the National Gateway to College Board of Directors.

Dr. Pulliams asked Kristin Watkins to report on the strategic direction in working with the K-12 school system especially with Portland Public Schools. Ms. Watkins said that meetings in December were conducted to identify strategic

areas to focus and work that would enhance the relationship between PCC and Portland Public Schools. She noted that Mayor Adams and County Chair, Wheeler have created an Education Cabinet on which President Pulliams and a number of high profile members of the community sit to help Mayor Adams and Chair Wheeler work on and endorse strategies to cut the dropout rate for Portland Public Schools and East Multnomah County school students and to double the rate of college attendance for students moving directly from high school graduation to post-secondary education. Ms. Watkins said she serves on a staff team below the Education Cabinet called the Strategy Team that is working to identify a variety of strategies to help students while they are still in middle school and high school. She said one strategy that has emerged is creation of \$1,000 scholarships to help at-risk graduated high school students transition into PCC or Mt. Hood Community Colleges. Mayor Adams has indicated that initially the city hopes to be able to provide support to 500 students by Fall term 2012.

Dr. Pulliams thanked students, staff, faculty, and Board members who celebrated Martin Luther King Day by attending events and performing acts of service throughout the community.

Dr. Pulliams concluded his report by noting that he and Chair Williams accepted the Legacy Drum Major Award for the College from the Vancouver Baptist Church. Reverend Hennessay said the award was in recognition for PCC's role in providing access to higher education for many of the residents in Northeast Portland. Chair Williams thanked PCC faculty and staff for their contributions in making PCC what it is. He also asked that everyone at the College be aware that diversity issues are real and that he as a man of color knows these issues are real because he lives with them every day. He said programs such as the Illumination Project serve to educate people about those who feel disenfranchised and struggle to meet needs that others in this society take for granted such as food, housing and education. He asked that everyone remember that each person is important and deserves a good and productive life.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 9:58 PM.



## **NEXT MEETING**

The next business meeting of the Portland Community College Board of Directors will be held on February 18, 2010 at 7:30 PM in Board's Conference Room at the Sylvania Campus.

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Harold Williams, Board Chair

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Dr. Preston Pulliams, District President

Prepared by:

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Lorna J. O'Guinn  
Assistant to Board of Directors

Minutes approved on February 18, 2010

