

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS  
12000 S.W. 49th Avenue - Portland, OR 97219

**MINUTES**

BOARD OF DIRECTORS BUSINESS SESSION  
Southeast Center, Mt. Tabor Hall Rooms 143/144  
June 21, 2007

**BOARD ATTENDANCE**

Board Members Present:

Denise Frisbee, Jim Harper, Jaime Lim, Karen McKinney, Bob Palmer, David Squire, Harold Williams

**EXECUTIVE SESSION**

The Board of Directors convened an executive session for Employment of a Public Official, Labor Negotiations, Real Property Transactions and Litigation in accordance with ORS 192.660 (1), (a) (d) (e) (h) at 6:47 PM, adjourning at 7:30 PM.

**CALL TO ORDER**

Chair Lim called the business meeting to order at 7:34 PM and invited all present to introduce themselves. He thanked Director McKinney for her twenty years of service to the College and said President Pulliams had something he wanted to say to her. On behalf of the Board, staff, faculty, and community President Pulliams presented her with a clock and thanked her for her dedication and service to Portland Community College and wished her well as she retires from the Board. Director McKinney thanked Board members, President Pulliams and others present saying it has been her privilege to serve on the College Board of Directors for the past twenty years.

**APPROVAL OF MINUTES**

The May 17, 2007 business meeting minutes were approved as published.

**APPROVAL OF THE AGENDA**

The agenda was approved as published.

**INFORMATION SESSIONS**

Recognition of Award Presentation to Julie Kopet, Contractor of the Year (2006) from the Department of Corrections, Coffee Creek Corrections

President Pulliams introduced Dr. Poppe and asked her to present information about the Coffee Creek Corrections Facility Contractor of the Year Award that was presented to Julie Kopet. Dr. Poppe said the Coffee Creek Corrections facility houses the entire female inmate population for the state of Oregon and Ms. Kopet clearly and enthusiastically demonstrates dedication to her work with inmates to help them have a successful release and reentry into society. She said a few of Ms. Kopet's accomplishments at Coffee Creek include establishment of an Even Start Family Literacy program in which children of the inmates are allowed to visit the facility to be with their mothers and work on family literacy; she instituted community partnerships with Goodwill, Mercy Corps, PSU and others to the benefit of inmates and the community; she pioneered a coffee cart program that serves coffee to staff and others and teaches inmates to gain employment as baristas when they leave the facility; she has also pioneered other professional-technical programs inside the prison including hair design, computer tech and eyeglass recycling. Dr. Poppe said she is very proud that Ms. Kopet represents PCC with the work that she does.

#### Recognition of Richard Rivera as State Crime Prevention Officer of the Year Award

Randy McEwen, District Vice President

President Pulliams asked Mr. McEwen to come forward to recognize Officer Richard Rivera's Ken Mainwaring Crime Prevention Officer of the Year Award. Mr. McEwen said Officer Rivera is a long-time member of the College's Public Safety Department who is dedicated to crime prevention and a very deserving recipient of this award. He noted that this award has been given annually for nearly 40 years in recognition of excellence in crime prevention. Officer Rivera has been a long-standing, active member of the Crime Prevention Association of Oregon serving two years as President as well as past offices including director, vice president, Chair for the training and conference committees and several other positions. Mr. McEwen noted that Officer Rivera is located at the PCC Cascade campus near where an unfortunate shooting incident happened a year ago. PCC officers including Sgt. Lucia Barnett and Officer Rivera rendered immediate aid to the victim and managed the scene of the crime as well until Portland Police arrived. McEwen said this is only one of many examples of the excellent caliber work Officer Rivera does.

#### Southeast Center Update

Dr. Nan Poppe, Extended Learning Campus President

President Pulliams invited Dr. Poppe to provide a Southeast Center update for the Board. Dr. Poppe welcomed Board members to Southeast Center telling them this past year has been very good for the Extended Learning Campus (ELC) with events that included selection of the Dean of Instruction and Students, Dr. Craig Kolins.

Dr. Poppe provided two handouts for the Board: one contained basic enrollment statistics about Southeast and the other listed significant ELC accomplishments for 2006-2007. Dr. Poppe briefly described some of the highlights of the year including completion of the first year of the English for Speakers of Other Language (ESOL) program that replaced the English as a Second Language (ESL) and English as a Non Native Language (ENNL) programs. Success of this change can be measured by the

larger number of students transitioning into the higher levels of ESOL classes. She said the PCC Volunteer Literacy program recruits volunteers from the community to provide one-on-one literacy tutoring for people with basic skills and language learning needs who are unable to fit a class into their schedule. This year the national organization ProLiteracy selected PCC as one of ten top programs in the country for recruiting and working with volunteer tutors.

Dr. Poppe noted that following increases in tuition rates Community Education enrollment dipped but has now rebounded. Some Community Education highlights include addition of several more languages including Chinese, Czech, Hindu, Tamil, Arabic, Ukrainian, and Welsh to the comprehensive non-credit language program. The Computer Education program that provides an extensive array of non-credit computer as well as some credit classes partnered with the Sulzer Pump Company this year to provide training for their employees from all over North America on a new business software package. The Institute for Health Professionals that is the major provider for Continuing Education for allied health care workers trained 19,000 workers from various hospitals and clinics this past year and just received a special recognition from the American Heart Association for their training achievements.

In conclusion Dr. Poppe said this year the Southeast Center will serve just over 11,000 students and enrollment has increased by over 45% since they moved into the new facility three years ago. She thanked the Board for their support and said she is looking forward to another good year for Southeast Center.

#### Goal 5, Part 2, K-16 Partnerships

Dr. Christine Chairsell, Vice President Academic and Student Affairs and Laura Massey, Director, Institutional Effectiveness

President Pulliams introduced Dr. Chairsell saying the update that will be presented is a review of the College's response to the Partnership with K-16 portion of Board Goal 5. Dr. Chairsell asked Laura Massey to present the update to the Board.

Ms. Massey used two very different scenarios for 17 year old high school students who each will become PCC students. One, a student has only completed about 25% of the required credits for graduation, has a low grade point average, and has poor attendance or may have already dropped out of school. The other is a thriving high school student who is on track for graduation and may even have completed some college level courses. Both are high school age students that will benefit from programs PCC offers. The student in the first example is a candidate for the Gateway to College program that assists students in earning their high school diploma and improving their academic performance while earning college credits. The student in the second scenario may be enrolled in the Dual Credit program that allows students still in high school to complete college level courses that will count toward both high school and college credits. This approach allows students to complete their college education and/or transfer to a university more quickly. These and many other programs are in place to address the educational needs of special populations of high school age students due to the strategic partnerships and alliances PCC has with area school districts.

President Pulliams commented that as he travels around the community he hears about the large number of high school age students attending PCC and asked how many high school age students are enrolled in these programs district wide. Ms. Massey said about 1,600 students annually take classes in the Dual Credit program. Dr. Poppe said almost 1,600 students are enrolled in PCC Prep which includes the YES, MAPS, and Gateway to College and that all of the programs combined there are probably 4,000 students. President Pulliams said those figures mean PCC runs the largest high school in the state and make it very important that the College continue its mission of serving this student population.

### **ADJOURNED AS BUSINESS MEETING AND CONVENED AS COLLEGE BUDGET COMMITTEE IN ACCORDANCE WITH ORS 294.406 AT 8:00PM**

At 8:00 PM Chair Lim adjourned the Business Session and convened the Board as the College Budget Committee for the public hearing on adoption of the College Budget for 2007-2009 in accordance with ORS 294.406 (1).

### **PUBLIC HEARING – ADOPTION OF THE FY 2007-08 BUDGET**

In accordance with ORS 294.406 (1), a public hearing was convened at 8:00 PM on Adoption of the FY2007-2009 approved budget.

President Pulliams informed Board members the budget for fiscal years 08 and 09 has been certified for Board approval by the Tax Supervising and Conservation Commission (TSCC) and he recommended the Board adopt it. He said the basic assumptions remain the same as it was when he proposed this budget to the Board. He provided a brief summary of some of the positions; 1.) The assumed State support for all community colleges is still at the Governor's level of \$483 million; 2.) Tuition will increase \$1 in F08 and \$2 in F09; 3.) There will be no increase in technology or parking fees; 4.) Student activities fee will increase \$.05 per credit; 5.) Utility cost increases are expected to be modest; 6.) The assumed \$483 million in State support represents a significant increase over the \$429 million level of the current biennium; 7.) The approved budget provides funding for new initiatives which will include restoration of previous reductions that will generate approximately 600 additional FTEs in FY 09; 8.) If State community college funding is approved at \$500 million, an amount above the level in the budget currently recommended for Board approval, discussions regarding those additional funds will be conducted with the cabinet, the district Budget Advisory Committee and the Board of Directors throughout the summer; 9.) Those funds will be utilized primarily for one-time expenditures with the goal of not creating continuing financial obligations for the College. Items for consideration are expected to be health care plans and costs as the College looks into transitioning to the non-OSBA plans; Faculty and Classified Federation labor negotiations; and management and confidential compensation proposals.

The President said throughout the summer he will bring his recommendations on these matters to the Board and gave assurance that he will uphold the Board's expressed concern to protect students from major cost increases. He again recommended the Board adopt the approved budget for Portland Community College for fiscal year 08-09.

### **PUBLIC COMMENT ON BUDGET ITEMS**

None

### **ADJOURNED AS BUDGET SESSION AND RECONVENED AS BUSINESS MEETING 8:04 PM**

### **PUBLIC COMMENT ON AGENDA ITEMS**

Lucia Barnett said she was Sergeant at Cascade Campus most of the ten years Officer Rivera has been stationed at Cascade and she always found him to be a very positive officer. She commented that this last year in addition to the State Crime Prevention Officer of the Year Award Officer Rivera also received the Portland Mayor's award for crime prevention.

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

### **BUSINESS MEETING**

Director McKinney moved that consent agenda items 07-086 through 07-115 be approved. The motion passed unanimously.

#### *Other Reports:*

David Rives , Faculty Federation, said negotiations for salary and benefits recently began for the two-year contract re-opener. Included in this contract negotiation for the first time will be health care for part-time faculty.

He also said AFT has worked diligently in support of the passage of Senate Bill 365. SB 365 which has been passed by the House and Senate calls for reducing the cost of text books to students by requiring publishers to sell textbooks separately from CD ROMs, workbooks, and other supplemental materials. These materials may currently be bundled together increasing the cost to students.

Lucia Barnett, Classified Federation President, reiterated that contract bargaining is ongoing with the first real talk about wages and the benefit packages for faculty and management on Monday the 25<sup>th</sup>.

She said the annual Classified and Confidential retreat will be held on June 22 with the theme of "La Dolce Vita". Workshops and breakout sessions will be held throughout the day and lunch will have an Italian theme. She invited Board members to attend any part of the retreat.

Ms. Barnett thanked Director McKinney for her support of classified staff over her twenty years of service on the Board and wished her well.

*Board Reports:*

Director Williams said that he has enjoyed serving on the College Board of Directors with Director McKinney for the last 17 years and appreciated her tenacity and dedication in working for the good of the College's students, faculty, and staff.

*District President Report:*

President Pulliams asked Kristin Watkins for updates on legislative issues and the foundation. He also asked Linda Gerber to update the Board about the Nursing Consortium.

Ms. Watkins said the Legislature is moving forward and plans to conclude this session by June 30<sup>th</sup>. The House passed a \$500 million budget for the community college support fund and that budget will move to the Senate where Senator Devlin will take it to the floor. She said that although it's not the \$529 million community colleges advocated it is very good news for PCC and will put the College on a path forward to being able to invest more in programs and students and also to be able to restore some of the cuts that were made over previous budget years.

She said the shared responsibility model is passing which will mean a significant increase in the amount of financial aid available to students, particularly part-time students. This will help the College achieve the Board's vision and goals for increased access to higher education.

The Governor's prioritized capital construction project list has become such an issue that a special committee chaired by Senator Schrader has been formed to address it. Senator Devlin, and Representatives Galizio and Nolan are on that committee so it is felt the College's interests will be well represented. Senator Schrader is talking about reorganizing, reprioritizing the list, and looking at the numbers. But every list that has been produced has PCC and the Willow Creek project on it so there is a very good likelihood this project will be supported. Ms. Watkins thanked Board members, faculty, and staff for their attendance at meetings throughout this legislative session.

She said that although it is too early to be able to rely on these funds coming to PCC, Senator Wyden's office notified the College today that the line item appropriation

request from the College for the Center for Business and Industry and PCC's Small Business Development Center has been included in the Senate appropriations bill for \$100,000.

Ms. Watkins said Rick Zurow has been hired as Executive Director for the Foundation and will start work on June 29. Peter Bauer will become the new Foundation Board President in July. Both have excellent experience that will benefit the foundation. She said she saved the best news for last. The foundation reached this year's fund raising goal of \$1.1 in early June making 2007 only the second year in the College's history the foundation has raised more than a million dollars. She thanked Board members for their support of the foundation especially Director Harper who also served as an ex-officio member on the Foundation Board.

President Pulliams asked Dr. Gerber to update the Board on the decision of the PCC nursing faculty to join the Oregon Consortium of Nurse Educators (OCNE). Dr. Gerber reported that about four years ago in response to the complexity of nursing care technologies, treatments and increased responsibilities for both patient care and management type responsibilities in hospitals and critical care facilities OCNE was formed by several Oregon universities and colleges. OCNE provides needed training and creates a path for two-year nursing degree graduates to go directly into the OHSU baccalaureate nursing degree program if they wish to do that. This change will require that over the next two years PCC revise the nursing curriculum to be evidence based treatment with very clear performance measurements at each stage of instruction.

President Pulliams told the Board that Vickie Willis has been hired to conduct a team building exercise at the Board Planning Retreat on August 24 that will include pre-meeting interviews with Board members.

The President thanked faculty, staff and all others who support the effort and mission of the College for another successfully completed academic year. He said that in particular he wanted to thank the Board of Directors for their continued support and involvement with the College.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:25 PM.

## **NEXT MEETING**

The next business meeting of the Portland Community College Board of Directors will be held on July 19, 2006 at 7:30 PM in Board's Conference Room at the Sylvania Campus.

---

Chair Lim

---

President Pulliams

Prepared by:

---

Lorna J. O'Guinn  
Assistant to Board of Directors

Minutes approved on July 19, 2007