

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS
12000 S.W. 49th Avenue - Portland, OR 97219

MINUTES
BOARD OF DIRECTORS BUSINESS SESSION
Sylvania Campus, Board Rooms A/B
January 18, 2007

BOARD ATTENDANCE

Board Members Present:

Denise Frisbee, Jim Harper, Jaime Lim, Karen McKinney, Bob Palmer, Harold Williams

EXECUTIVE SESSION

The Board of Directors convened an executive session for Real Property Transactions, Litigation, and Employment of a Public Officer in accordance with ORS 192.660 (1), (a) (e) (h) at 6:45 PM, adjourning at 7:27 PM.

CALL TO ORDER

Chair Lim called the business meeting to order at 7:37 PM and invited all present to introduce themselves.

APPROVAL OF MINUTES

The December 7, 2006 business meeting minutes were approved as published.

APPROVAL OF THE AGENDA

President Pulliams requested and the Board granted that the order of presentation of the information sessions be revised from the published order to the following:

- Goals and Institutional Effectiveness Indicators Diversity, Workforce Analysis Report and Workforce Analysis Report
- Sabbaticals
- Small Business Development Center
- F08/F09 Budget Development Outlook and Calendar

INFORMATION SESSIONS

Goals and Institutional Effectiveness Indicators Diversity, Workforce Analysis Report and Workforce Analysis Report
Dr. Christine Chairsell, Vice President, Academic and Student Affairs; Laura Massey, Director, Institutional Effectiveness; and Sylvia Welch, Director, Affirmative Action

President Pulliams introduced Dr. Chairsell, Laura Massey and Sylvia Welch and asked them to provide an update to the Board on progress being made on the District's Goal 3, regarding diversity.

Laura Massey said she, Dr. Chairsell, and Ms. Welch will review information from the Executive Summary of the Workforce Analysis Report and discuss the two parts of the College the report addresses: students the College serves relative to the community and employees relative to the College's students and the community. Portland Community College (PCC) enrolls 26% of all Oregon public community college students. It enrolls 51% of the Asian and 52% of the African-American students enrolled in Oregon community colleges. Figures indicate that the College's diversity enrollment percentages tend to mirror population percentages with the African-American and Native American populations. The Asian student population is higher and Hispanic students are registered at a slightly lower percentage than the district's population. The noncredit student population sees a significantly higher percentage of Hispanic students, about 13%. The graphic on the handout provided to the Board shows enrollment trends for Fall terms 2002 – 2006. 2002 saw record enrollment. Since 2002 enrollment increases have come from the international student population with an approximate 12% decrease in the combined minority student population and about a 21% decrease in the Anglo population with most of the Anglo decrease coming from males. Further research indicates these white males are not attending other education institutions and it is most likely they are in the workplace.

Dr. Chairsell outlined some of the activities going on throughout the district that provide better access and increase diversity among PCC students. Southeast Center offers alternative educational opportunities for students at risk of dropping out by providing programs including Gateway to College, the Multicultural Academic Program and a Sunday program staff members provide to the Vietnamese community with cultural and language training opportunities.

The Cascade Campus offers numerous outreach opportunities for the African-American, Hispanic, and Native American communities. Jefferson High School students participate in the dual credit program, the Gear-up grant program, and many Cascade Campus staff members provide bilingual student services to these students. The African Film Festival is just a few weeks away and is in its 17th year of providing this event to students and the community.

Rock Creek Campus has the Oregon Leadership Institute which outreaches to Hispanic high school students to provide them with mentoring and leadership development opportunities and help them explore college opportunities. The multicultural student program includes Big Brothers and Big Sisters, a Somali outreach, and the Oregon Council for Hispanic Advancement. The educational Talent Search grant is focused on 600 middle school students in the Beaverton and Forest Grove areas seeking out minorities and first generation go-to-college students.

Sylvania Campus has a very large Upward Bound outreach program that targets high school sophomores and their families. An open house was held at the beginning of Fall

term and preview day will be coming up very soon and targeting these same students. Saturday a district wide Free Application for Federal Student Aid (FAFSA) workshop will be held where families district wide will come to PCC campuses to learn about the various financial aid opportunities open to them and volunteers will assist them in filling out the Federal FAFSA forms. Education opportunities open up for these students by helping families access student financial aid.

Ms. Massey said that Ms. Welch's report will show in detail the College's employee data and trends for full-time and part-time employees as well as other employee groups. Looking at the last five year's hiring trends shows the College has made progress with regard to diversity of its employee groups but there is still work to be done especially in the area of administrators/managers. On her handout a graph was used to show the absolute hiring trend numbers for employees grouped into administrator/manager, faculty, and all other staff combined as well as minority representation for those categories.

Ms. Welch said information in the Executive Summary of the Affirmative Action Workforce Analysis Report shows which women and minority employee groups are underrepresented and which are at parity. Results are broken out for full-time and part-time positions as well as general fund and non-general fund. On page 5 of the report the administrator/manager portion looks at 132 full-time employees. Of those, 17 or 13% were minorities with 8 or 6.06% African-Americans. Director Williams asked Ms. Welch how many African-American and other minorities were employed in all categories, are paid with hard money, and what the increase or decrease in numbers is since the last Affirmative Action Workforce Analysis Report. Ms. Welch said did not bring the information broken down in that way but she will prepare it for the Board. Director Harper asked for a definition of hard money. President Pulliams explained that hard money is funding within our budget operating dollars versus soft money which may be grants or other funding outside the College's general fund budget. The President went on to say that the goal is to bring more people of color into general fund-supported positions to create job parity. Ms. Welch discussed information found on pages 22 through 25 of the report regarding 2005 and 2006 full-time and part-time, general fund, non-general fund, and all funding sources hiring for faculty and employees. The College is using a strategy for hiring more people of color into the part-time faculty positions so they have a chance to be known and then have a better chance of being hired full-time. Page 29 looks at the hiring activity for 2003 - 2004 through 2005 - 2006. Although these figures include females the College is currently pretty much at parity with female employees. Another note is that figures shown include only employees who have disclosed their minority status. Thirty-one people of color were hired in this year's activity out of 113 people for an average of 28%. Last year 21 people of color were hired out of 109 for 19%.

President Pulliams said he wants to be sure the Directors understand the report because it is complicated and the numbers can be a little daunting. He said the College has made progress over last year in terms of increases in the hiring of staff members of color in college-funded manager and faculty positions. Ms. Welch added that by using

all hiring methods including direct appointment and internal promotions, almost 8% of the faculty hires last year were people of color and this year it is closer to 14%.

Director Williams congratulated Ms. Welch on the report and again asked for the modified report to provide information he needs when answering questions posed by his constituency. He further explained that the two questions most often asked of him are: how many African-American males are employed at the College and, in numbers not percentages what is the increase or decrease in the total number of African-American males employed at the College this year as opposed to last year? Ms. Welch explained that she gave percentages from the report to more effectively look at the numbers. To evaluate the College's hiring process availability of people of color and minorities must be examined. Page 30, appendix D2, page 1 of the report provides a five-year break down of the different groups and where the College stands in minority hires based on minority people available to hire. For example in the block hire for 2005 - 2006 an average of 15% people of color were qualified for positions the College had to offer. From that group 6 out of the 26 faculty hires or 23% were people of color. President Pulliams explained that block hire means faculty are hired in groups at the beginning of the academic year because that is how the College's budgeting and funding work. Ms Welch added that the Board's commitment to diversity and Dr. Pulliams' and staff working together makes a strong statement about what the College is going to do. New hiring processes and looking at the adequacy of diversity in the hiring pools is only part of that process.

In last year's faculty internship program two of the four faculty interns beginning the program completed it. Two had to leave for family reasons but the two that finished are now part-time faculty. This year there five interns who are all doing well and are interning in areas where the College will likely be looking for faculty. A part-time recruitment fair will be held February 10. Last year 300 people came to this event and faculty, staff, the union, and others were there to help bolster the effort. Other methods used in the hiring process include: a mandatory screening orientation for managers, faculty, and staff members involved in hiring committees; a cultural competency workshop; professional development opportunities; the Black History Month reception; internships; scholarships; the annual Pow-Wow; and diversity councils on every campus. She concluded by saying diversity is everybody's issue and we're all working together on the strategies to pull everybody together.

President Pulliams endorsed the report and acknowledged the hard work of Ms. Welch, the Cabinet, Campus Presidents, faculty, and staff who take part in making the Board's commitment to student, staff, and employee diversity an ever closer reality.

Sabbaticals

Michael Dembrow, President, Faculty Federation

President Pulliams introduced Mr. Dembrow's Sabbatical Leave presentation.

Mr. Dembrow said to do sabbatical projects requires real commitment on the part of faculty. In exchange for the time to do this work, annual salary is reduced by 25% each quarter for two-term sabbaticals and by more than a third for a three term sabbatical.

Mr. Dembrow was granted sabbatical 10 years ago and found it to be a worthwhile investment personally and professionally. He said that while the need for sabbaticals continues, funding has grown increasingly inadequate. This year the problem has become particularly acute. Many faculty and APs have been turned down for excellent projects for next year with those being approved often having their sabbatical request reduced in time granted to the point they really can't do the projects making it necessary in some cases to refuse them. Funding for sabbaticals has drastically declined over the last decade with most now being granted for one or two terms only. More faculty are requesting one-term sabbaticals not because that is the time needed for their project but because one-term sabbaticals do not require faculty salary reductions as do the two- and three-term sabbaticals and they feel the one-term sabbatical is more likely to be approved. He said that administrators may be granting more one-term sabbaticals to allow more people to take advantage of this valuable opportunity even in light of the declining resources. He says the problem with this thinking is that this robs people of doing very important projects and opportunities for longtime renewal.

The cost of living, inflation, and salary increases all contribute to the increasing cost of replacing faculty on sabbatical but sabbatical funds have not been increased to keep up with that need. In 2000 – 2001 contract negotiations the Federation recommended increasing the funding by a set amount each year but that proposal was rejected by management. Earlier in the decade sabbatical funds were reduced in an effort to avoid layoffs due to the loss of State funding and lower enrollment. With the positive prognosis for state funding and stabilization in enrollment the College is looking at restoring positions and programs harmed by budget cuts of the last few years. Mr. Dembrow is asking the College to reinvest in the sabbatical fund beginning with next year's budget. He concluded by saying the long-term health of the College's development efforts, ability to be nimble, innovative, healthy, and responsive depend on restoring these funds.

He thanked the Chair, the President, and members of the Board for listening and suggested that faculty who are waiting to speak be allowed to do so as part of his presentation. President Pulliams recommended continuing with the scheduled information sessions. The Board agreed this is what they prefer to do.

Director Frisbee said she will be looking forward to hearing about some of the projects so she has a better idea about the kinds of things faculty considered for sabbatical projects. Mr. Dembrow said the African Film Festival continues to be a beneficiary of his sabbatical. He also used his sabbatical to develop various courses that are still being taught at Cascade today.

Small Business Development Center

Dr. Nan Poppe, President, Extended Learning and Tom Lowles, Director, Small Business Enterprise

President Pulliams introduced Dr. Poppe and Tom Lowles and invited them to present the Small Business Center update.

Dr. Poppe said the College is fortunate to have a very robust Business Development Center that provides an array of services to the small business community as well as those entrepreneurial spirits in the community who wish to start a small business. She invited Mr. Lowles to present the update for the Small Business Development Center (SBDC).

Mr. Lowles began by telling the Board that the SBDC was established at PCC in 1983 and is one of about 19 Small Business Development Centers in Oregon that form the Oregon Small Business Development network headquartered in Eugene. The National association establishes operating standards and accredits the local organizations every four years.

The differentiation factor between what SBDC does and what PCC does is that SBDC creates employers while PCC creates workforce. The Center's primary program is called the Small Business Management Program and a new statewide effort is called Looking at High Opportunity Technology Business and Entrepreneurs. We're working with entrepreneurs to get them investor-ready so they can get funding for their ventures. Four technology advisors have been hired who work throughout the state and SBDC works in concert with them either by leading a team or they lead the team for the entrepreneur.

About half of the Funding for SBDC comes from PCC. Other sources include the Oregon Economic and Community Department, the U.S. Small Business Administration, grants and tuition from courses the Center teaches. Staffing includes a full-time director, a full-time small business management instructor, seven part-time business advisors and seven part-time instructors. The Center is conveniently located on the third level of the Lloyd Center Mall, has free parking, a food court, offers a variety of business advising classes evenings and weekends, and has public transit at the front door. Classes are offered through the Small Business Management Program for entrepreneurs just starting out or for the person who has been in business for a while. Although more interest in importing than exporting is currently being shown, the Center offers classes for both exporters and importers. The functions of the Small Business International Trade Center that was devoted strictly to international trade have been folded back into the SBDC.

SBDC has partnerships with many Oregon organizations. Many food entrepreneurs want and need product training as well as business training so the SBDC partnered with the Food Innovation Center (FIC) of Oregon State University to develop a 15-week program for that business population. The first 15 companies going through that program were very successful. New Seasons Market made the course a contest and agreed to award \$2,000 and product shelf space in all their stores to the winner at the end of the program. Laurel's Sweet Treats was the winner but New Seasons' president was so impressed with the students and their products that product shelf space was awarded to the runners up too. The SBDC also has a partnership with Portland Development Commission in that they direct their entrepreneurs to the SBDC for business classes and advising. The Sheltered Markets Program with the City of Portland has prepaid for slots in SBDC programs and also business advising.

Advising is one-on-one, by appointment only because the Center does not have staffing available for walk-ins or phone calls. Advising is free of charge and confidential. A program is being offered for people who have been in business for at least a year to help them learn how to work on their business not in their business. The idea is to really grow a business; entrepreneurs have to work on it not in it. Mr. Lowles said SBDC fits with PCC's goals because SBDC is all about creating employers and certainly PCC has the goal of facilitating growth and development of the community. There are 39,000 small businesses in Portland with 10 or fewer employees. Those small businesses are SBDC's primary target. Portland has about 29 other technical assistance providers so SBDC has real competition. Identifying and recruiting high quality instructors and advisors, particularly on a part-time basis, is also a challenge.

As it is in most organizations funding is always an issue. This past biennium the State provided funding to the network of \$1.1 million to fund the technology initiative. Initiatives the statewide organization has undertaken include the ESBDC electronic delivery channel. Meeting one-on-one with a counselor uses a lot of valuable time for someone starting a new business. The ESBDC that was launched this past September is an effort to prepare them better so their time can be more productively spent with that counselor. The SBDC website has been updated to help entrepreneurs in each of the five phases of business; thinking about getting in business, launching a business, growing a business, reinventing a business, or exiting a business to quickly get to the resources they are seeking. They can click on any of those topics and be lead to resources they need making the website useful rather than static and informational only. The technology initiative will work with high-opportunity, high-growth companies. The statewide quality initiative helps assure SBDC meets the needs of entrepreneurs by having a dynamic organization that is well trained by establishing standards for counselors and having training programs for them. Effectiveness measures and evaluation methods have been developed to help look at how many jobs were created or retained and how many businesses were opened as a result of what SBDC has to offer. This is a different way of thinking because within the community college system FTE is the main determiner of effectiveness. Last year the Center served 561 clients, about half of them already in business; between half and two-thirds were women; and about a quarter were home-based businesses. About \$4.7 million in new funding was granted to companies that SBDC counseled, 106 training events were conducted serving 888 people, and a quarterly newspaper is published called *We Mean Business*.

Mr. Lowles concluded by thanking the Board for their interest in the Small Business Development Center and its achievements. Dr. Poppe thanked the Board and recognized Mr. Lowles for his leadership in this worthwhile effort.

F08/F09 Budget Development Outlook and Calendar

Randy McEwen, Vice President, Administrative Services and Wing-Kit Chung, Associate Vice President Finance

President Pulliams introduced Mr. McEwen and Mr. Chung and invited them to provide an update of the F08/F09 budget development.

Mr. McEwen began by saying the College will receive approximately \$8 million in new funding in F08 and an additional \$400,000 in F09. Utilities are expected to only have average increases of 4% annually and software contracts are also expected to have small increases. Both often have large annual cost increases. He also said the President's Budget Advisory Committee is scheduled to meet next week to present the President their thoughts on major themes they believe the College's budget should respond to. Mr. McEwen told the Board that over the next three or four months staff will bring updates to them on budget development progress. He then introduced Mr. Chung and asked him to speak briefly on the budget development schedule.

Mr. Chung noted that the Board has before them tonight the second reading of the proposal to move to the College to a biennial budget process, Resolution 07-044. Approving this Resolution will allow Dr. Pulliams to prepare a biennial budget beginning with the 2007 – 2009 biennium. He asked the Board to look at the budget schedule he provided to them and pointed out that the most important dates are March 15, 2007 and April 19, 2007 when the Board meets as the Budget Committee. Both are public hearings where the Board will hear public comments and staff's assumptions relating to the budget. Comments from these hearings will be considered in Cabinet deliberation on the budget and in Dr. Pulliams meetings with the Budget Advisory Committee. These hearings are a legal requirement in preparation for the May 15, 2007 Tax Supervising and Conservation Commission (TSCC) hearing. Following TSCC certification the 2007 – 2009 budget will come back to the Board for adoption on June 21, 2007.

PUBLIC COMMENT ON AGENDA ITEMS

Chair Lim asked if there were any who signed in to comment on agenda items. Ms. O'Guinn replied there were six who wish to speak on sabbaticals.

Bryan Hull, English Faculty at Sylvania Campus was granted sabbatical several years ago. He found that time vital for his continued effectiveness as a faculty member and believes it is essential that PCC return to the 1990s level of funding. His two-term sabbatical came after six years of full-time teaching.

After teaching Fall term in the study abroad program in Florence Italy he began his sabbatical. In part he used this time to research 4,000 years of Indian literature and finalize the syllabus for an Indian Literature class that he taught upon returning. He also redid his Writing 121 class with new textbook, new assignments, and new pedagogical approach. He also used the time to write and reflect on his first six years of teaching, what was causing his burn out and the positive as well as the negative aspects of teaching. He was able to return to teaching revitalized. He said he believes without the sabbatical he would likely not have been able to gain the perspective he needed to continue teaching. He has observed that burned out faculty are unwilling to take risks, become inflexible, and are unwilling to change what they teach and how they teach it while the faculty as a group are trying to be increasingly dynamic, responsive and creative to meet student needs. He said teaching requires 110% of faculty's energy and that kind of effort can't be continued indefinitely. Sabbaticals are an important factor in keeping teaching dynamic and vital for students.

Marie Sivak, Sculpture Faculty at Sylvania campus took a year sabbatical that turned out to be about 15 months. She presented a lengthy summary of her activities during the past 15 months that included international study and teaching as well as numerous exhibitions of her work. Her sabbatical was funded in part by grants and sale of her artwork. In Carrara Italy she learned a special sculpture method called the three-point technique that she can now teach to her students. She said students expect their teachers to be producing and exhibiting their work. To not do that reduces the credibility of faculty and what they are teaching. She said that the opportunities that have unfolded over the past 15 months would not have happened without the sabbatical. She believes not only she and her students have benefited but also as a PCC faculty those accomplishments greatly raise the profile of the College.

Judy Zimmerman, Psychology Instructor at Rock Creek Campus has worked for the College for 13 years and applied for her first sabbatical this year. She currently teaches a course that she has no formal training in. She plans to use sabbatical leave to gain needed education in the field she is teaching, earn a second graduate degree, and receive professional certification following the practicum part of her education. She was informed in December 2006 that her sabbatical request was approved but only for two terms. This reduction in time means she will not be able to do the practicum work this year and will have to defer it until she can afford to take an unpaid leave of absence to complete it. Since this work is required to obtain the certification she feels she will continue to lack authenticity when teaching the Basic Counseling Methods and Basic Crisis Intervention Techniques classes because she has never really done this work. She believes her students are the ones that lose out when their instructor doesn't have the hands-on experience in the subject she is teaching to them. She also said that teaching college requires a continuous cutting edge knowledge acquisition and dissemination to students and the intensity of that is not typical of most other careers. Faculty are charged with being the leaders for they must graduate students that not only have state-of-the-art skills and knowledge that will prepare them for the careers of today but also for those of tomorrow as well causing faculty to be charged with thinking very, very far ahead. She concluded by saying that earlier this year the Board issued their statement of values and goals wherein the merit of continuous improvement combines outstanding teaching in an agile, responsive learning environment were affirmed. She believes sabbaticals play an integral role in realizing these goals and making effective teaching and student success ultimately possible. She thanked the Board for listening and thanked them for their service to the College and community.

Consuelo Romanski, English faculty at Sylvania Campus for 16 years. Ms. Romanski's sabbatical plans are to continue her research at UCLA in the Cooperative Institutional Research program that has been collecting data for 40 years about every aspect of teaching relative to students. She would also like to take part in a preliminary study to explore how students perceive spirituality and to examine the development of spirituality in faculty and students with the goal of enhancing her knowledge of this topic because she would like to teach the Bible as Literature. She would also like to use sabbatical time to improve her web teaching and design skills in order to better teach the WR 227 and WR 123 classes.

She observed that from 2003 to 2005 sabbaticals declined by 33% at the same time of the PERS exodus and wondered how many faculty have retired without ever having taken a sabbatical versus the number who have had two or three. She has researched sabbatical policy at other schools and as a result believes that faculty with two or three years teaching experience being granted sabbatical could benefit the institution. In conclusion she said the importance of sabbaticals is that they increase morale and productivity of faculty and that is a benefit to the College and students.

Mark Smith, Art and Painting faculty at Sylvania Campus applied for a three-term sabbatical this year but was denied. His proposed project was built around the notion of public artwork and then using public art as a medium for social discourse. He won commission for two art works he planned to create, one for Providence Hospital and one for TriMet. He also agreed to serve 18 months on the Regional Arts and Culture Council Art Advisory Committee. His sabbatical was to culminate with a one-person exhibition at the prominent Elizabeth Leach Gallery in Portland. He said he chose projects that would have the highest professional merit to help raise visibility of arts at PCC and to encourage students to play a more active role in the arts. Each component of the project plan had to be pursued in a very serious way and required professional commitments to assure that each component would align with the sabbatical request even before the sabbatical was approved. That means that those commitments will still be honored while also carrying a full teaching load. The sabbatical leave would have given him time to complete this project and provide valuable experience that would allow him to talk about the experience in an authoritative way. He reiterated what his colleagues said about needing to teach and also pursue work in their discipline causing them to be perpetually over extended. So the sabbatical is a really important period where faculty can get down to serious business and pursue work in their discipline.

Maribel Pinyas has been at the College for 18 years and is Spanish language faculty and the Humanities Chair at Rock Creek Campus. Her first sabbatical in 1995 was for three quarters. She went to her birthplace, Barcelona, Spain to see first hand the changes since the death of the dictator Franco and the country's transition to democracy. While there she was able to research and prepare to teach literature classes she had not had time to teach before including Spanish Culture of Spain, a three-credit course that she still teaches every other year. Ms. Pinyas was also able to create the Barcelona Student Exchange Program. 100 PCC students and Barcelona's Universitat Pompeu Fabra students were exchanged through this program last year.

In the spring of 2006 she was granted another sabbatical to Ecuador and Peru. She traveled and interviewed many foundations and non-profit organizations that provide services to poor people. Although not yet in operation, sixteen Ecuadorian and Peruvian organizations have been selected as appropriate to send PCC students to for service learning opportunities in concert with study abroad. Students would work in the communities with these organizations and do their academic studies online with full-time status and student financial aid available while they are abroad. She closed by urging the Board to support sabbaticals because as others have talked about this evening sabbatical leaves keep faculty alive and vital.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

BUSINESS MEETING

Director McKinney proposed approval of Resolutions 07-036 through 07-046. The motion passed unanimously.

Other Reports:

Michael Dembrow, Faculty Federation President invited the Board to the upcoming Seventeenth Annual African Film Festival. He anticipates another really good year of films with film directors coming from West Africa and Ghana to speak to the audience.

On behalf of the Federation and personally he expressed the enormous sense of loss with the passing of Director Doreen Margolin; that they greatly value her contributions to the College and the community and the Federation is going to contribute \$1,000 to her scholarship fund.

District President Report:

President Pulliams acknowledged Mr. Dembrow's comments about the passing and loss of Doreen Margolin and expressed the College's gratitude for her service and the family's establishment of a scholarship fund in her memory. He said he and the Board are having conversations about a special recognition of her service to the College. He thanked Board members, faculty, and staff that attended her services and said her family noted a number of times how pleased they were that the College Board, staff, and faculty were there to recognize her life and service to the community.

He noted the upcoming African Film Festival begins February 2nd with the first film screening from 7 – 9PM at McMenamins Kennedy School. He encouraged Board members to stop by one of the sessions. He commended the program and complimented Mr. Dembrow for chairing the event.

He reminded the Board of the upcoming work session scheduled for 4PM, Thursday, January 25th at Sylvania and said the majority of the discussion will be about the potential future bond plan.

The President said the annual Pow-Wow will be held this Saturday starting at noon in the Sylvania gymnasium with the Grand Entry beginning at 1PM. He noted that to make this an outstanding occasion each year College personnel volunteer their time.

He thanked Chair Lim, Director Harper, and Director Williams for attending Monday's Martin Luther King Jr. Breakfast.

He then asked Kristin Watkins to give the Board a legislative update noting that next week will be very busy with lobbying for the budget and funding to invest in faculty, staff, and programs at the College. Ms. Watkins reported that in December the College hosted campus breakfasts for the College's legislators with nine legislators attending along with Board members Harper, Frisbee, and Williams.

She provided a packet of information to the Board that included rosters for the House and Senate committees and noted that Larry Galezio, a PCC faculty member and representative from the Tigard area, has been appointed to the Ways and Means Subcommittee on Education.

Ms. Watkins reminded Board members that the OCCA Legislative Summit will be on January 23 and 24th in Salem with a reception for legislators on Tuesday evening followed on Wednesday morning by scheduled appointments with legislators, that schedule is also included in the packet. Board members were encouraged to attend those events.

Jan Coulton will attend House and Senate committee meetings and hearings on the College's behalf.

There has been some preliminary conversation about hosting the Ways and Means hearing on the community college budget at PCC in March and if that is scheduled Ms. Watkins will notify the Board.

She reported that work is moving forward with OCCA to schedule PCC's day at the Capitol and students, faculty, and Board members are encouraged to attend.

Ms. Watkins, Director Frisbee, and Jan Coulton have been participating in OCCA Legislative Committee conference calls. She has provided a summary of meeting minutes from the last couple of meetings in the Board mailing. Also included is OCCA's position on a number of recently introduced bills. She noted that new House rules prohibit gifts to House of Representatives members valued at more than \$10.

Her final report was on a legislative proposal called the "1% solution" from Fred Smith, President, Klamath Community College. This proposal calls for taking 1% of the general fund allocation for education and using those funds to reverse tuition costs for some students attending community colleges and universities in the University System. Students or those lending funds to them to attend community college would receive reimbursement if they completed their Associates degree within one year of graduating from high school or for students finishing their Bachelor degree within two years of completing their Associates degree. A copy of the proposal is also included in the packets and the topic will be discussed further by OCCA.

President Pulliams asked if the Board had questions regarding Ms. Watkins' report. He thanked Board members planning to attend the meetings in Salem next week and said it is very important that as many of the PCC Board members as possible make an appearance and to continue lobbying. He said he doesn't know how much support the

“1% solution” proposal has but it has been discussed and the legislators are asking questions about it. Those attending the OCCA convention will hear more about it. He asked Board members to read the proposal and said discussions will follow about their position regarding it. He then asked for an update on the Foundation from Kristin Watkins.

Ms. Watkins said the Foundation is happy to welcome Liz Field as Interim Director. An external search firm has been hired to help identify strong candidates for filling the permanent position sometime in late spring or early summer. She noted that during this transition the Foundation is making good progress on its fundraising goals and appreciates Director Harper’s leadership along with the Foundation Board.

At the halfway point for the year the Foundation has raised over \$863,000, representing 78% of the \$1.1 million goal. Currently the Foundation has about \$3.9 million in its accounts with almost \$2.5 million of that in endowment funds. At its board meeting last week the Foundation endorsed a plan to build the capacity of the Foundation to support a future endowment campaign. The plan calls for submitting proposals to local foundations that would fund staffing the Foundation needs to support that campaign. It also calls for the Foundation to use some of its unrestricted revenues to support the positions that would be needed for that campaign. The Foundation is ready and willing to take the next step in growing its endowment and looks forward to seeing how that works.

Cultivating gifts from alumni is a long-term process. In December the Foundation sent a mailing to PCC alumni and graduates announcing discounts to bookstores, theater performances, and other services. Although this is a long-term process some results are beginning to be seen. In 2005 – 2006 38 alumni made gifts to the Foundation. The first half of this year that has already been doubled that with 80 alumni giving to the Foundation.

Ms. Watkins reminded the Board they are invited to the Foundation-hosted annual Gateway to College dinner where new members of the Gateway to College replication network are welcomed along with the Gates Foundation.

President Pulliams thanked Ms. Watkins for her report and concluded his report.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:50 PM.

NEXT MEETING

The next business meeting of the Portland Community College Board of Directors will be held on March 15, 2007 at 7:30 PM in the Event Center at the Rock Creek Campus.

Chair Lim

President Pulliams

Prepared by:

Lorna J. O'Guinn
Assistant to Board of Directors

Minutes approved on March 15, 2007