

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS
12000 S.W. 49th Avenue - Portland, OR 97219

MINUTES

BOARD OF DIRECTORS BUSINESS SESSION
Sylvania Campus, Conference Rooms A/B
December 8, 2005

BOARD ATTENDANCE

Board Members Present:

Denise Frisbee, Jim Harper, Doreen Margolin, Karen McKinney, Bob Palmer, Harold Williams

EXECUTIVE SESSION

The Board of Directors convened an executive session for Real Property Transactions, Labor Negotiations, and Litigation in accordance with ORS 192.660 (1), (e) (a) (h) at 6:50 PM, adjourning at 7:25 PM.

CALL TO ORDER

Chair Williams called the business meeting to order at 7:35 PM and invited all present to introduce themselves. Included were special introductions of the new Vice President for Academic and Student Affairs, Dr. Christine Chairsell and the new Rock Creek Campus President, Dr. Katherine Perrson.

APPROVAL OF MINUTES

The November 17, 2005 business meeting minutes were approved as published.

APPROVAL OF THE AGENDA

Resolutions 06-031 and 06-032, ratifying both the classified and faculty labor agreements, were approved as published followed with parties signing both agreements. Remaining agenda items were approved as published.

INFORMATION SESSIONS

Audit Report

Wing-Kit Chung, Associate Vice President Finance introduced Roger Korvola and Angelique Whitlow from the accounting firm of Talbot, Korvola & Warwick (TKW). TKW conducted the annual independent audit of the College. Mr. Korvola and Ms. Whitlow presented the results of the 2005 annual audit of PCC's basic financial

statements as published in the “Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2005”. The audit was conducted to auditing standards in the United States, Government, Oregon, and the provisions of the Single Audit Act. In the independent auditors report from TKW to the PCC Board of Directors dated October 28, 2005 the purpose, method and process for conducting the audit are described. The audit found no significant areas of concern relating to the basic financial statements of the College. Mr. Korvola commended the College for its cooperation in the auditing process and its sound financial and accounting practices. Mr. Chung commended the College’s Accounting Services staff for their work to provide needed information to TKW used to conduct the audit.

Oregon Community College Association Update

Andrea Henderson, Executive Director, Oregon Community College Association (OCCA)

Ms. Henderson provided information about issues and challenges facing Oregon community colleges. At the Strategic Planning Conference, November 7-9, 2005 seven unifying issues for Oregon Community College were identified. These issues include providing universal access for all Oregonians to lifelong learning; providing quality education opportunities; developing a statewide, uniform funding policy; establishing community colleges as the foundation of the workforce system; continuing focus on needs of the community, fostering collaboration/leadership as important values; and creating governance that reinforces local control. The OCCA executive committee will frame these issues into a form more useful for broader conversation with all 17 college boards, the State Board of Education, and other partners to decide if these are areas to focus on. The resulting information will be taken to the OCCA Board for ratification at the February or May board meeting. This process will identify areas OCCA needs to work on in preparation for the next legislative session as well as time beyond that two year time period. Director Frisbee commended OCCA for its long-range approach to dealing with Oregon community college needs.

Director McKinney asked how OCCA will be involved in talks regarding the possible initiative to repeal the 2% kicker. Ms. Henderson replied that OCCA’s a policy is to only participate in issues specific to community colleges. In the past the kicker was not considered to be that kind of issue. However, the OCCA legislative committee is re-evaluating whether or not they should increase their involvement regarding the kicker. Director McKinney asked for additional information about the legislative committee’s evaluation process of the kicker issue and what other issues OCCA is considering for action. Ms. Henderson listed several including whether health insurance should be pooled at the state level; programmatic issues such as serving 11th and 12th graders; working with OUS regarding college transfer; offering the optional retirement plan to faculty; possible policy changes regarding access and faculty; type and source of funding needs; and capitol construction needs.

Director Margolin asked if OCCA plans to take a proactive stand on the subject of governance. Ms. Henderson stated they are and many options have been suggested including a Community College Board, governance by the Oregon University System, and a Super Board. OCCA plans to have a one-day workshop for boards and college

presidents in March or April on governance structure. Focus of the workshop will be the relationship between the state level and the local area; strengths and weaknesses of each governance option; and how to frame the process so all parties understand the dynamics of the government's issue.

Director Margolin then asked that the sentence in the OCCA response to the Board of Education white paper about adding credit requirements for high school students be worded in a more positive manner. Ms. Henderson said the sentence will be reworded to more clearly reflect their position that just adding credits will not resolve the problem of student readiness.

President Pulliams thanked Ms. Henderson for her leadership role in the Strategic Planning Conference and her willingness to keep college boards and presidents informed on relevant issues.

Review of Oregon State Board of education Proposed Policy on Alignment and Adequacy of Oregon's Educational Standards, Requirements and Assessments within K-12, Between K-12 and Postsecondary level

Dr. Preston Pulliams, District President

December 2005

To: Oregon State Board of Education

The Board of Directors of Portland Community College (PCC) is pleased to submit a response to the request for comments on, "*Alignment and Adequacy of Oregon's Education Standards, Requirements and Assessments Within K-12, Between K-12 and Postsecondary Level.*"

- The PCC Board agrees with the State Board of Education that we should have an expectation that all students graduating from an Oregon high school should be "college ready." We also agree that these same skills are required to be employment ready particularly ready to enter post-high school skilled employment training. We believe it is important to combine these two statements such that the expectation should read: that all students graduating from an Oregon high school should be academically and socially prepared to enter post-secondary college education and/or professional/technical career training.
- The PCC Board agrees that each student must receive personalized guidance and counseling whether they plan to go to college or to enter a career pathway. We are concerned however that a state mandate without adequate funding is a recipe for failure and frustration. The legislature must adequately fund K-12 to enable them to provide adequate guidance and counseling.
- The PCC Board is concerned that many high school teachers are asked to teach subject matter outside of their own academic expertise.

- The PCC Board is concerned that today in 2005 there is still a substantial performance gap between underrepresented ethnic minorities and majority high school students. Cultural competency must be enhanced throughout our K-20 public education system and care must be taken to ensure that assessment tests are not culturally or racially biased.
- The PCC Board asks whether there has been an assessment of the impact on Oregon community colleges of increasing the minimum graduation requirements at public high schools? If students do not meet increased high school graduation requirements they may well drop out and enroll at a community college.
- The PCC Board is concerned about the growing number of English language learners in the public K-12 system. There needs to be a single simple agreed upon way to assess and place these students.
- The PCC Board believes there should be agreement among Oregon community colleges and the OUS system on how to assess placement of students. We are aware of the need to address discrepancies facing students with advanced placement test scores.
- PCC is committed to working with our local public high school administrators and faculty to better align our curricula and to coordinate student achievement and placement testing. We generally support increasing graduation requirements and are opposed to weakening or reducing them.

President Pulliams will forward this on to the State Board of Education since the Board felt these points reflected their position.

PUBLIC COMMENT ON AGENDA ITEMS

Lucia Barnett, President of the Classified Federation, expressed appreciation to the management team and the Faculty Federation during labor contract negotiations. The Classified contract was ratified by 99.3% of the votes.

Michael Dembrow, Faculty Federation President discussed Community College Faculty Association Presidents' concerns and responses to the State Board of Education's "*Alignment and Adequacy of Oregon's Education Standards, Requirements and Assessments Within K-12, Between K-12 and Postsecondary Level*". For the most part the group agreed with the eight points President Pulliams presented. Their major area of concern was that it is not enough to simply raise the standards. Support to districts must be provided that allows them to meet those new standards and make the changes that truly create college ready, work ready students upon high school graduation. Another concern is students need to be provided better general knowledge of history, arts, culture awareness, and the world in general. The overall concern of the group was that the paper addresses the needs of students moving into postsecondary education immediately upon completion of high school. The group's observation is this does not take into consideration the large number of students in other categories.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

BUSINESS MEETING

Director Margolin proposed approval of Resolutions 06-028 through 06-030 and 06-033. The motion passed unanimously.

Other Reports:

Leah Gibson, ASPCC District Representative,
The ASPCC District Representatives will meet Friday, December 9, 2005 to discuss student activity proposals and revisions to their constitution. They are also meeting with the Executive Director of the Oregon Student Association to determine requirements and cost for membership as well as what services and benefits that organization will provide to ASPCC. ASPCC is also initiating regular meetings with College administration. Fund raising efforts will begin in the near future to support national trips including the United States Student Association Legislative Conference in Washington, D.C., and the Associated Colleges and Universities National Conference in Kansas City. Representatives are assisting students in preparing for final exams, attending ASPCC retreats and winter trainings.

Michael Dembrow, Faculty Federation

Extended appreciation on behalf of the faculty and academic professionals that the negotiation process has been completed and the contract signed.

Lucia Barnett, Classified Federation agreed with Mr. Dembrow's comments and thanked all who participated in the contract negotiation process.

Board Reports

Director McKinney conveyed appreciation to Craig Kolins, Interim President of Rock Creek Campus, for his outstanding college representation at Pacific University and the local high school districts, during his time as interim campus president.

Chair Williams expressed his pleasure in serving the College and the people in the organization. He stated the contract negotiation process demonstrated what can be accomplished when people work together.

District President Report:

President Pulliams commended the Board for their work in state and national issues; Chair Williams and Directors Harper, and Palmer for their work on state committees at OCCA and Directors Margolin and McKinney for work in organizations at the national level. He announced the citizen advisory board for budget FY 2007 has two vacancies that need to be filled.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:45 PM.

NEXT MEETING

The next business meeting of the Portland Community College Board of Directors will be held on January 19, 2006 at 7:30 PM in the Board's Conference Room at the Sylvania Campus.

Chair Williams

President Pulliams

Prepared by:

Lorna J. O'Guinn
Assistant to Board of Directors

Minutes approved on January 19, 2006