



Board of Directors **Business Session**

August 15, 2019

#think**PCC**first

Portland Community College Board of Directors

Vision

Building futures for our Students and Communities

Mission

Portland Community College supports student success by delivering access to quality education while advancing economic development and promoting sustainability in a collaborative culture of diversity, equity and inclusion.

Core Themes

- Access and Student Success
- Economic Development and Sustainability
- Quality Education
- Diversity, Equity and Inclusion

Approved January 21, 2016

Who We Are

Portland Community College is a public, multi-campus, comprehensive community college serving the lifelong learning needs of our students. We offer college transfer programs; career and technical education programs; adult basic skills; opportunities to develop English as a second language; high school completion and dual credit; community and continuing education programs; and service-learning opportunities that foster the development of civic responsibility and engagement. Through extensive partnerships with business, industry, labor, educational institutions and the public sector, we provide training and learning opportunities for the local and state workforce and promote economic and community development.

We Value

- Effective teaching and student development programs that prepare students for their roles as citizens in a democratic society in a rapidly changing global economy
- An environment that is committed to diversity as well as the dignity and worth of the individual
- Leadership through innovation, continuous improvement, efficiency, and sustainability
- Leadership through the effective use of technology in learning and all College operations
- Being a responsible member of the communities we serve by actively participating in their development
- Quality, lifelong learning experiences that helps students to achieve their personal and professional goals
- Continuous professional and personal growth of our employees and students including an emphasis on fit and healthy lifestyles that decrease disease and disability
- Academic Freedom and Responsibility - creating a safe environment where competing beliefs and ideas can be openly discussed and debated
- Collaboration predicated upon a foundation of mutual trust and support
- An agile learning environment that is responsive to the changing educational needs of our students and the communities we serve – making students marketable for jobs in the future and promoting economic development
- The public's trust by effective and ethical use of public and private resources

Portland Community College Board of Directors
PO BOX 19000, Portland, Oregon 97280

August 15, 2019
Willow Creek Center
241 Edgeway Drive, Hillsboro, OR 97006

AGENDA

- | | | |
|---------|--|---------------------|
| 4:00 PM | Work Session | Room 109 |
| | <ul style="list-style-type: none">• Goals Development• Student Update• OCCA/OPC Update | |
| 5:00 PM | Board Dinner | Room 108 |
| 5:45 PM | Executive Session | Room 108 |
| | In accordance with ORS 192.660 (2), in accordance with ORS 192.660 (2), (d) labor negotiations | |
| 6:00 PM | Call to Order—Business Session | Room 103/104 |
| | <ul style="list-style-type: none">• Introductions• Approval of Agenda• Approval of Minutes-July 18, 2019 | |
| 6:05 PM | Information Sessions | |
| | <ul style="list-style-type: none">• Willow Creek Update – Marc Goldberg (10 minutes)• Housing – Linda Degman (20 minutes) | |
| 6:35 PM | Public Comment on Agenda Items (A sign-up sheet is on a table at the entrance of the meeting room.) | |
| 6:40 PM | Business Session | |

Consent Agenda: (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.)

PERSONNEL

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20-009	Approval of Personnel Actions— August 15, 2019.....	014
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Academic Professional Appointments:

Autumn Bullard, Assistant Student Leadership
Coordinator, Office of the Dean of Student
Development, Southeast Campus
Kiera Hansen, Women's Resource Center
Coordinator, Office of the Dean of Student
Development, Rock Creek Campus

Hayley Hayes, Response Lead, VOCA Grant Project,
Student Affairs (Temporary)

Administrative Appointment:

Scott Beall, Student Support Systems Manager,
Student Affairs

Laura Horani, Division Dean (Interim), Math, Sciences
and CTE Division, Southeast Campus

Josh Peters-McBride, Associate Dean of Students
(Interim), Office of the Dean of Student
Development, Southeast Campus

Lance Nagasawa, Campus Custodial Services
Manager, Finance and Administration

Larry Osborn, Associate Facilities Maintenance
Manager, Finance and Administration

Heather Reynolds (Temp to Perm), Director of
Nursing, Health Professions and Physical
Education Division, Sylvania Campus

Sarah Tillery, Dean of Instruction (Interim)
Office of the Dean of Instruction, Southeast
Campus

Faculty Appointment:

Jessica Beck, Instructor, Studio Art, Arts and
Professions Division, Cascade Campus

Alma Eaton, Instructor, Exercise Science, Health
Professions and Physical Education, Sylvania
Campus (Temporary)

Alena Fehr, Instructor, Medical Assisting, Allied
Health, Emergency and Legal Services
Division, Cascade Campus

Kelly Kehoe, Instructor, Communication Studies,
Visual and Performing Arts and Design
Division, Sylvania Campus

Jeff Kortis, Instructor, Aviation Maintenance
Technology, Math, Aviation and Industrial
Technology Division, Rock Creek Campus

Patrick McMurray, Instructor, Dental Lab Technology,
Health Professions and Physical Education
Division, Sylvania Campus (Temporary)

Richard McWhite, Instructor, Aviation Maintenance
Technology, Math, Aviation and Industrial
Technology Division, Rock Creek Campus

Louisa Partain, Instructor, Fire Protection Technology,
Allied Health, Emergency and Legal Services
Division, Cascade Campus

Erik Peterson, Instructor, Auto Collision Repair, Math,
Aviation and Industrial Technology Division,
Rock Creek Campus

Zeinab Saab, Instructor, Economics, Social Science,
Communication and Health Division, Rock
Creek Campus

Daniel Soucy, Instructor, Graphic Design, Visual and
Performing Arts and Design Division, Sylvania
Campus

Choikam Miranda Yip, Instructor, Economics, Social
Science, Communication and Health Division,
Rock Creek Campus (Temporary)

Continuous Appointments:

20-010	Continuous Appointment: Faculty and Academic Professionals.....	024
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Retirees:

20-011	Commendation of Retiring Employee – Sharon Allen (15 years)	025
20-012	Commendation of Retiring Employee – Pamela Brown (18 years)	026
20-013	Commendation of Retiring Employee – Mary Brown (16 years)	027
20-014	Commendation of Retiring Employee – William Bruno (25 years)	028
20-015	Commendation of Retiring Employee – Robert Burns (18 years)	029
20-016	Commendation of Retiring Employee – Kathy Carrigan (21 years)	030
20-017	Commendation of Retiring Employee – Kathy Casto (26 years)	031
20-018	Commendation of Retiring Employee – Carol (Pua) DeBord (25 years)	032
20-019	Commendation of Retiring Employee – Sally Earll (11 years)	034
20-020	Commendation of Retiring Employee – Dulce Maria Gonzalez (7 years)	035
20-021	Commendation of Retiring Employee – Scott Powell (18 years)	036
20-022	Commendation of Retiring Employee – Ronald Stang (23 years)	037
20-023	Commendation of Retiring Employee – Don Thompson (23 years)	038
20-024	Commendation of Retiring Employee – James Wetmore (26 years).....	039

BIDS/CONTRACTS

20-025	Authorization to Award Contract for the Rock Creek Entryway Site Improvements	040
20-026	Authorization to Contract with Swire Coca Cola for the Provision of Beverages (Pouring Rights)	042

20-027	Authorization to Contract with Insight Public Sector for Microsoft Software	043
20-028	Authorization to Award Contract for the Portland Metropolitan Workforce Training Center Architectural and Design Services.....	045
<u>BOARD</u>		
20-029	Portland Community College 2019 Distinguished Patron Award Nomination	48

6:45 PM **Public Comment on Non-Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)

6:50 PM **Reports** (5 minutes each)

- Faculty and Academic Professionals
- Classified
- Students
- Board Members
- President

7:15 PM **Adjournment**

The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-4365 or by email at boardresolutions@pcc.edu. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance of the meeting room.

BOARD OF DIRECTORS
Portland Community College
PO BOX 19000, Portland, Oregon 97280

BUSINESS SESSION
July 18, 2019
Sylvania Campus
12000 SW 49th Avenue, Portland, Oregon 97219

BOARD MEETING MINUTES

ATTENDANCE

Hannah Alzgal, Mohamed Alyajouri, Alex Diaz Rios, Vice Chair Jim Harper, Tiffani Penson, Dan Saltzman and Michael Sonnleitner

EXECUTIVE SESSION

The board met in accordance with ORS 192.660 (2), (d) labor negotiations and (e) real property transactions.

CALL TO ORDER

Vice Chair Jim Harper called the business meeting to order at 6:36 pm.

APPROVAL OF THE AGENDA

The July 18, 2019 agenda was approved as published. Alyajouri/Sonnleitner

The June 27, 2019 meeting minutes were approved as published. Sonnleitner/Alyajouri

RECOGNITION

President Mitsui thanked Student Board member Mohamad Karim for his yearlong tenure as the representative to the board. Mohamad served the board as a thoughtful, engaged leader whose culturally sensitive activism helped build and continue trusting relationships between student leaders and College leadership. Mohamad faithfully served the board to the best of his ability, advocating for the college nationally and we thank him for his service. He will be moving to NYC to attend Manhattan College in the Fall.

SWEARING IN

State Supreme Court Justice Adrienne Nelson swore in Hannah Alzgal the new Student Board Member, Tiffani Penson the newly elected Zone 2 Board Member, Alex Díaz Rios the newly elected Zone 7 Board Member and Dan Saltzman the newly appointed Zone 5 Board Member.

ELECTION OF CHAIR AND VICE CHAIR

Vice Chair Jim Harper called for a motion to elect the 2019-2020 Chair for the Board of Directors. Director Sonnleitner made the motion to elect Jim Harper as the Chair. Sonnleitner/Saltzman

All Approved.

Chair Jim Harper asked for a motion to elect Mohamed Alyajouri as Vice Chair for 2019-2020. Harper/Sonnleitner

All approved.

The newly elected Chair and Vice Chair were sworn in by State Supreme Court Justice Adrienne Nelson.

INFORMATION SESSIONS

Pathways to Opportunity and STEP Expansion - Marc Goldberg, Associate Vice President, Workforce Development and Community Education and Kate Kinder, Director, Career Pathways

Pathways to Opportunity is a statewide initiative closing opportunity gaps and increasing economic mobility by expanding the federal, state, and local resources available to low-income students so more individuals can attend and complete college.

If you look at the Portland Metropolitan area it really is a tale of two cities. We have had tremendous growth in our economy, jobs and wages and population. Meanwhile, we have seen a decline in income equality, affordable housing and college affordability. In this economy, we are leaving individuals behind. When you look across median household income in Portland based on race there are huge disparities. If you look at the State of Oregon there is a \$5 difference in median hourly wage between a white worker and person of color. Since 1980, these wage inequities have worsened, not improved.

There is a skills gap for middle skills jobs, which are jobs that require more than a high school equivalency but less than a bachelor's degree. We have more jobs than workers available to fill those jobs. When you combine these realities you can see that there are communities we have left behind that could benefit from these jobs that can pay living wages, it is the job of our community colleges to skill these workers up to fill those jobs and support employer needs. As we think about that skills gap, we need to realize that there are 442,000 adults 25 and older in Oregon who are unemployed or working making less than \$15/hour without postsecondary credentials. We have to look to our adult populations to fill the skills gap.

When you think about adult students, they have different needs than traditional students. A survey concluded that 63% of PCC students have experienced some food insecurity. All four of our campuses have food pantries now and students have really invested in those pantries. Our faculty and students have done a great job increasing awareness and taking action on this issue. This work has really built the foundation for Pathways to Opportunity.

Pathways to Opportunity started thanks to President Mitsui's vision and operationalizing the work he did in the Obama Administration. House Bill 4043 was passed codifying Pathways to Opportunity and what that did was called for us to bring

together 17 community colleges, state agencies such as the Higher Education Coordinating Commission (HECC), the Office of the Governor, and key partners such as anti-poverty advocates to really look at the issues with college affordability and completion.

We were just recognized for this work by CLASP (Center of Law and Social Policy). From this work, we had funding, we had policy in place and the next step was operationalizing it. STEP is a SNAP (Supplemental Nutrition Assistance Program) 50/50 program that is in place in Oregon. PCC has been leading this consortia for about three years. What we are doing with STEP (SNAP Training Employment Program) is increasing access to college for SNAP recipients. We are using, in part, a Career Pathways framework and so Georgetown University did a study on Career Pathways last year and found that these stackable credentials and certificates have a sizable payoff for students.

For students less than 29 it doubled their wages. The other piece of STEP that we built best practices on are programs like Future Connect and Oregon Promise. We have a collective need to increase opportunity; we have a number of students on SNAP, let's lift them up and build them. SNAP 50/50 is an underutilized program and federal grant. With this program, we are reimbursed 50% for any expense to enhance, expand or increase services to students who are SNAP recipients. We have been able to collaborate with DHS in a significant expansion of SNAP student eligibility. DHS has been intentional about scaling up these services to meet the needs of the community. We are looking to build the Pathways to Opportunity coalition this next year. We have just touched the surface as to what we can do policy wise.

President's Strategic Partnerships – Mitsui Mitsui, College President

In President Mitsui's work plan there are two core themes, one is Opportunity and the other is Equitable Student Success. The idea behind opportunity being a focal area is to position PCC to broaden the passage to opportunity – to widen that bridge out of poverty, into the middle class and beyond through education and training. How do we increase opportunity in a limited fiscal environment?

One way is to build more strategic partnerships. There are different strategic partners based on scale and scope.

National partners include American Association of Community Colleges, Advocates in Action (e.g., Higher Education Act Reauthorization), The New America Foundation and Presentation to US Senate on CTE (e.g., Perkins Reauthorization), National Skills Coalition, Domestic Maritime Center of Excellence Consortia (with US DOT), Community College Baccalaureate Association, Federal Agencies (e.g., US DOE, NSF, DOL, etc.), Federal Legislators, Second Nature Higher Education Climate Action Leadership Committee, National Asian Pacific Islander Council, Phi Theta Kappa President's Council, and National Conference on Race and Ethnicity (NCORE) where President Mitsui is in the process of creating a Community College Caucus.

State partners include Governor's Workforce Talent Development Board (Executive

Council), State Task Force on Adult Attainment Goal, Oregon President's Council, Strategic Funding Workgroup, Community College Budget Proposal Work Team (with Greg Hamann), Pathways to Opportunity and STEP Expansion Projects, as well as State Legislators.

Regional strategic partners include PCC's First Commissioner on the NW Commission of Colleges and Universities (Oregon, Washington, Idaho, Alaska, Utah, Nevada, Montana, British Columbia) – Senate Bill 3 (NWCCU), Greater Portland, Inc. (elected-economic development), Portland Business Alliance (ex-officio), Work Systems, Inc., Portland Innovation Quadrant, All Hands Raised, Portland Business Journal-Executive of the Year, K-12 Partnerships and Employer Awards.

Additional strategic partners include Achieving the Dream, Oregon Department of Human Services, Philanthropic Community and the Comprehensive Campaign: The Renaissance Foundation, JP Morgan Chase, Oregon Community Foundation, Employer Partners: Vigor, Caterpillar, Housing Partners: Home Forward, Washington County Housing Authority, Portland Housing Bureau, Community Based Organizations: Partners for a Hunger Free Oregon, Oregon Food Bank, Dress for Success, Oregon Association of Minority Entrepreneurs (OAME), TriMet, NWEA, Communities of Color, and individuals Zidell and Lemelson.

PUBLIC COMMENT ON AGENDA ITEMS

None

BUSINESS SESSION

Chair Harper proposed approval of Consent Agenda Items 20-001 through 20-008. Saltzman/Penson

PUBLIC COMMENT ON NON AGENDA ITEMS

None

REPORTS

Students: Hannah Alzgal

The District Student Council members are currently undergoing student leadership training and planning in their respective work groups, which is split up into the Directors of Legislative Affairs, Student Body President, and our new position, which is the Directors of Eco/Social Justice. We are incredibly excited to be working on our legislative initiatives, such as getting students registered to vote and working on food justice, housing insecurity and sustainability initiatives.

Classified: Jeff Grider

The PCC Federation of Classified Employees Executive Council has spent valuable time engaged in training and planning for the year ahead. In addition to normal union activities, much of our time over the last month has been spent in preparation for and execution of our contract negotiations between the Classified Federation Bargaining Team, negotiating and bargaining on behalf of our 760 Classified Employees, and the Administration

Bargaining Team, representing and acting on behalf of the PCC Board of Directors.

Faculty and Academic Professionals: Frank Goulard was not present.

Board Members: Mohamed Alyajouri wanted to thank the board and PCC for their vote of confidence for being Vice Chair. He welcomed the new board colleagues and looked forward to the future. He asked that we continue to make minorities feel welcome in light of the current climate and backlash immigrants and people of color are facing.

Jim Harper wanted to share that he feels privileged to be the new Board Chair.

President Mitsui welcomed the new board members and congratulated them on their appointment and elections. He also thanked the continuing board members.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:08 pm.

Jim Harper, Chair

Mark Mitsui, College President

Prepared by:

Jeannie Moton, Executive Coordinator

Minutes approved on August 15, 2019.

August 15, 2019

20-009

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Mark Mitsui, College President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

Academic Professional Appointment– Autumn Bullard

Assistant Student Leadership Coordinator

Office of the Dean of Student Development, Southeast Campus

Annual Salary: \$48,994 Grade: 4 Step: 2

Effective: July 10, 2019

Education: Portland State University MS, Educational Leadership and Policy

SINT Oneonta BA, Sociology and Studio Art

Most Recent Experience: Mount Hood Community College
Instructional Administrative Coordinator

Applicant Flow:

Gender

Ethnicity

111 Female 2 American Indian or Alaska Native

36 Male 8 Asian

6 Not Disclosed 9 Black or African American

11 Hispanic/Latino

2 Native Hawaiian or Other Pacific Islander

10 Not Disclosed

10 Two or More Selections

101 White

153 Total

Academic Professional Appointment – Kiera Hansen

Women's Resource Center Coordinator

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$52,179 Grade: 5 Step: 2

Effective: July 22, 2019

Education: Portland State University MS, Social Work

University of Washington BA, Women's Studies

Most Recent Experience: Bradley Angle
Community Based Service Manager

Applicant Flow:

Gender

Ethnicity

49	Female	0	American Indian or Alaska Native
0	Male	3	Asian
1	Not Disclosed	3	Black or African American
		1	Hispanic/Latino
		3	Native Hawaiian or Other Pacific Islander
		2	Not Disclosed
		3	Two or More Selections
		<u>35</u>	White
		50	Total

Academic Professional Appointment (Temporary)– Hayley Hayes

Response Lead, VOCA Grant Project
Student Affairs

Annual Salary: \$46,004 Grade: 3 Step: 2

Effective: July 29, 2019 to September 30, 2020

Education: Concordia University MS, Psychology
BA, Psychology

Most Recent Experience: Monika's House
Shelter Coordinator

Applicant Flow:

Gender

Ethnicity

37	Female	0	American Indian or Alaska Native
7	Male	0	Asian
4	Not Disclosed	5	Black or African American
		3	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		3	Not Disclosed
		2	Two or More Selections
		<u>35</u>	White
		48	Total

Administrative Appointment – Scott Beall

Student Support Systems Manager

Student Affairs

Annual Salary: \$97,000 Grade: L

Effective: July 30, 2019

Education:	Portland State University	MS, Software Engineering
	California State University	BS, Computer Science

Most Recent Experience: Portland Community College
HR Systems Analyst, Information Technology

Applicant Flow:

Gender

Ethnicity

5	Female	0	American Indian or Alaska Native
9	Male	2	Asian
2	Not Disclosed	2	Black or African American

0	Hispanic
2	Not Disclosed
0	Two or More
10	White
<hr/>	
16	Total

Administrative Appointment (Temporary)– Laura Horani

Division Dean (Interim)

Math, Sciences and CTE Division, Southeast Campus

Annual Salary: \$109,307 Grade: N

Effective: July 8, 2019 to June 30, 2020

Education: Portland State University MA, TESOL
BA, Speech Communication

Most Recent Experience: Portland Community College
Instructor, ESOL

Applicant Flow: Direct Appointment

Administrative Appointment (Temporary)– Joshua Peters-McBride

Associate Dean of Students (Interim)

Office of the Dean of Student Development, Southeast Campus

Annual Salary: \$83,527 Grade: M

Effective: July 21, 2019 to January 13, 2020

Education: Portland State University MS, Educational Leadership
and Policy
University of Montana BA, Communication Studies

Most Recent Experience: Portland Community College
Associate Dean of Student Development

Applicant Flow: Direct Appointment

Administrative Appointment– Lance Nagasawa

Campus Custodial Services Manager

Finance and Administration

Annual Salary: \$68,000 Grade: I

Effective: August 7, 2019

Most Recent Experience: Metro Regional Center
Facility Operations Supervisor

Applicant Flow:

Gender

Ethnicity

4	Female	2	American Indian or Alaska Native
9	Male	2	Asian
0	Not Disclosed	0	Black or African American
		1	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		2	Not Disclosed
		2	Two or More Selections
		4	White
		<hr/>	

13 Total

Administrative Appointment– **Larry Osborn**

Associate Facilities Maintenance Manager

Finance and Administration

Annual Salary: \$81,000

Grade: K

Effective: August 12, 2019

Education: Community College of
the Air Force

AAS, Logistics Management

AAS, Maintenance Production
Management

AAS, Instructor in Technology

AAS, Vehicle Maintenance

Portland Community
College

AAS, Electrician Apprentice Technician

AAS, Facilities Maintenance
Technology

Most Recent Experience: Centennial School District
Lead HVAC Technician

Applicant Flow:

Gender

Ethnicity

0 Female

0 American Indian or Alaska Native

11 Male

0 Asian

1 Not Disclosed

1 Black or African American

2 Hispanic/Latino

0 Native Hawaiian or Other Pacific Islander

1 Not Disclosed

1 Two or More Selections

7 White

12 Total

Administrative Appointment – **Heather Reynolds (Temp to Perm)**

Director of Nursing

Health Professions and Physical Education Division, Sylvania Campus

Annual Salary: \$85,000

Grade: M

Effective: August 1, 2019

Education: Western Governors University

MS, Nursing Education

University of Washington

BS, Nursing

Most Recent Experience: Portland Community College
Interim Director of Nursing

Applicant Flow:

Gender

Ethnicity

1 Female

0 American Indian or Alaska Native

0 Male

0 Asian

0 Not Disclosed

0 Black or African American

0 Hispanic

	0	Not Disclosed
	0	Two or More
	1	White
	1	Total

Administrative Appointment (Temporary)– Sarah Tillery

Dean of Instruction (Interim)

Office of the Dean of Instruction, Southeast Campus

Annual Salary: \$104,047 Grade: O

Effective: July 1, 2019 to June 30, 2020

Education: University of Maryland PhD, Women's Studies
 San Diego State University MA, Women's Studies
 University of California BA, Women's Studies
 BA, English Literature

Most Recent Experience: Portland Community College
 Dean, Engineering & Industrial Technology

Applicant Flow: Direct Appointment

Faculty Appointment– Jessica Beck

Instructor, Studio Art

Arts and Professions Division, Cascade Campus

Annual Salary: \$56,274 Step: 3

Effective: August 21, 2019

Education: New York Academy of Art MFA, Painting
 University of Hawaii BFA, Painting

Most Recent Experience: Green River College
 Associate Faculty, Art and Feminism

Applicant Flow:

Gender		Ethnicity	
79	Female	1	American Indian or Alaska Native
74	Male	10	Asian
9	Not Disclosed	3	Black or African American
		8	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		25	Not Disclosed
		9	Two or More Selections
		106	White
		162	Total

Faculty Appointment (Temporary)- Alma Eaton

Instructor, Exercise Science

Health Professions and Physical Education, Sylvania Campus

Annual Salary: \$56,274 Step: 3

Effective: August 21, 2019 to June 20, 2020

Education: California University MS, Exercise Science and Health Promotion
 University of Maryland BS, Business Administration
 Most Recent Experience: Portland Community College
 Instructor, Physical Education (Adjunct)
 Applicant Flow: 3.64 Recruitment

Faculty Appointment– Alena Fehr

Instructor, Medical Assisting
 Allied Health, Emergency and Legal Services Division, Cascade Campus
 Annual Salary: \$52,530 Step: 1
 Effective: August 21, 2019
 Education: Portland Community College AAS, Applied Sciences
 Most Recent Experience: Portland Community College
 Instructor, Medical Assisting (Adjunct)

Applicant Flow:

Gender

Ethnicity

9 Female	0 American Indian or Alaska Native
2 Male	0 Asian
3 Not Disclosed	3 Black or African American
	1 Hispanic/Latino
	0 Native Hawaiian or Other Pacific Islander
	3 Not Disclosed
	1 Two or More Selections
	6 White
	<hr/> 14 Total

Faculty Appointment– Kelly Kehoe

Instructor, Communication Studies
 Visual and Performing Arts and Design Division, Sylvania Campus
 Annual Salary: \$54,372 Step: 2
 Effective: August 21, 2019
 Education: California State University, Long Beach MA, Communication Studies
 University of California, Irvine BA, International Studies
 Irvine Valley College AA, Communication Studies
 Most Recent Experience: Social5
 Social Media Marketer

Applicant Flow:

Gender

Ethnicity

43 Female	1 American Indian or Alaska Native
39 Male	6 Asian
6 Not Disclosed	4 Black or African American
	3 Hispanic/Latino

0	Native Hawaiian or Other Pacific Islander
10	Not Disclosed
6	Two or More Selections
58	White
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88	Total

Faculty Appointment – Jeff Kortis

Instructor, Aviation Maintenance Technology

Math, Aviation and Industrial Technology Division, Rock Creek Campus

Annual Salary: \$71,598 Step: 10

Effective: August 21, 2019

Education: Thomas Edison State University BS, Aviation Maintenance Technology

Most Recent Experience: Life Flight Network
Maintenance Quality Assurance Inspector

Applicant Flow:

Gender		Ethnicity	
1	Female	2	American Indian or Alaska Native
14	Male	1	Asian
0	Not Disclosed	0	Black or African American
		1	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		0	Not Disclosed
		0	Two or More Selections
		11	White
		<hr/>	
		15	Total

Faculty Appointment (Temporary) – Patrick McMurray

Instructor, Dental Lab Technology

Health Professions and Physical Education Division, Sylvania Campus

Annual Salary: \$64,577 Step: 7

Effective: August 21, 2019 to June 20, 2020

Education: Portland Community College AAS, Dental Technology

Most Recent Experience: Portland Community College
Instructor, Dental Lab Technology (Faculty)

Applicant Flow: Direct Appointment

Faculty Appointment – Richard McWhite

Instructor, Aviation Maintenance Technology

Math, Aviation and Industrial Technology Division, Rock Creek Campus

Annual Salary: \$82,158 Step: 14

Effective: August 21, 2019

Education: Idaho State University AAT, Aircraft Maintenance Technology

Most Recent Experience: Ravn Alaska (Era Alaska)
Avionics Technician

Applicant Flow:

Gender		Ethnicity	
1	Female	2	American Indian or Alaska Native
14	Male	1	Asian
0	Not Disclosed	0	Black or African American
		1	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		0	Not Disclosed
		0	Two or More Selections
		11	White
		15	Total

Faculty Appointment– Louisa Partain

Instructor, Fire Protection Technology

Allied Health, Emergency and Legal Services Division, Cascade Campus

Annual Salary: \$56,274 Step: 3

Effective: August 21, 2019

Education: Pacific University BA, Healthcare Administration
Oregon Institute of Technology AAS, Paramedic

Most Recent Experience: Washington County Public Health
Senior Program Coordinator – Emergency Medical Services

Applicant Flow:

Gender		Ethnicity	
5	Female	0	American Indian or Alaska Native
11	Male	0	Asian
0	Not Disclosed	0	Black or African American
		0	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		3	Not Disclosed
		0	Two or More Selections
		13	White
		16	Total

Faculty Appointment – Erik Peterson

Instructor, Auto Collision Repair

Math, Aviation and Industrial Technology Division, Rock Creek Campus

Annual Salary: \$56,274 Step: 3

Effective: August 21, 2019

Education: Portland Community College AAS, Auto Collision Repair
Technology

Most Recent Experience: Artistic Auto Body and Paint
Auto Body Technician

Applicant Flow:

Gender	Ethnicity
0 Female	0 American Indian or Alaska Native
11 Male	0 Asian
0 Not Disclosed	0 Black or African American
	0 Hispanic/Latino
	0 Native Hawaiian or Other Pacific Islander
	0 Not Disclosed
	2 Two or More Selections
	9 White
	<hr/> 11 Total

Faculty Appointment (Temporary) – Choikam Miranda Yip

Instructor, Economics

Social Science, Communication and Health Division, Rock Creek Campus

Annual Salary: \$56,274 Step: 3

Effective: August 21, 2019 to June 20, 2020

Education: Portland State University MS, Economics
Oregon State University BS, Business

Most Recent Experience: Portland Community College
Instructor, Economics (Adjunct)

Applicant Flow: 3.64 Recruitment

Faculty Appointment– Zeinab Saab

Instructor, Art – Basic Design

Visual and Performing Arts and Design Division, Sylvania Campus

Annual Salary: \$52,530 Step: 1

Effective: August 21, 2019

Education: Northern Illinois University MFA, Fine Art/Printmaking
Bowling Green State University BFA, Fine Art/Printmaking

Most Recent Experience: Northern Illinois University
Instructor, Printmaking

Applicant Flow:

Gender	Ethnicity
48 Female	1 American Indian or Alaska Native
45 Male	2 Asian
7 Not Disclosed	1 Black or African American
	4 Hispanic/Latino
	0 Native Hawaiian or Other Pacific Islander
	12 Not Disclosed
	5 Two or More Selections

75	White
100	Total

Faculty Appointment– Daniel Soucy

Instructor, Graphic Design

Visual and Performing Arts and Design Division, Sylvania Campus

Annual Salary: \$56,274 Step: 3
 Effective: August 21, 2019
 Education: Portland Community College AAS, Graphic Design
 Most Recent Experience: Portland Community College
 Instructor, Graphic Design (Temporary)

Applicant Flow:

Gender		Ethnicity	
10	Female	1	American Indian or Alaska Native
9	Male	1	Asian
0	Not Disclosed	0	Black or African American
		0	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		0	Not Disclosed
		3	Two or More Selections
		14	White
		19	Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF
 PROPOSED TO BE HIRED IN AUGUST 15, 2019 PERSONNEL REPORT**

Female	13
Male	9
Not Disclosed	0
	<u>22</u>

American Indian/Alaskan Native	1
Asian	3
Black or African American	0
Hispanic/Latino	0
Native Hawaiian/Pacific Islander	0
Not Disclosed	0
Two or More Selections	0
White	18
	<u>22</u>

August 15, 2019

20-010

CONTINUOUS APPOINTMENT: FACULTY AND ACADEMIC
PROFESSIONALS

PREPARED BY: Leslie Wilkins, Specialist, Human Resources

APPROVED BY: Lisa Bledsoe, Associate Vice President, Human Resources
Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

The President RECOMMENDS that the following Faculty and Academic Professionals, having fulfilled the required probationary period, be granted continuous appointment, effective September 1, 2019:

Continuous Appointments	Job Title
Sandra Solis	Specialist/Student Resource

August 15, 2019

20-011

COMMENDATION OF RETIRING EMPLOYEE –
SHARON ALLEN

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Sharon Allen has performed faithfully in her duties as a full-time Coordinator of Interpretation Transcriber Services for Portland Community College since September 1, 2004. She retired effective June 28, 2019.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

August 15, 2019

20-112

COMMENDATION OF RETIRING EMPLOYEE –
PAMELA BROWN

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Pamela Brown has performed faithfully in her duties as a full-time instructor for Portland Community College since December 13, 2001. She retired effective June 28, 2019.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

August 15, 2019

20-013

COMMENDATION OF RETIRING EMPLOYEE –
MARY BROWN

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Mary Brown has performed faithfully in her duties as a part-time and full-time instructor for Portland Community College since November 9, 2003. She retired effective June 20, 2019.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

August 15, 2019

20-014

COMMENDATION OF RETIRING EMPLOYEE –
WILLIAM BRUNO

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: William Bruno has performed faithfully in his duties as a Full-time Instructor for Portland Community College since August 21, 1994. He retires effective August 31, 2019.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

August 15, 2019

20-015

COMMENDATION OF RETIRING EMPLOYEE –
ROBERT BURNS

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Robert Burns has performed faithfully in his duties as a Full-time Instructor for Portland Community College since August 21, 2001. He retired effective June 30, 2019.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

August 15, 2019

20-016

COMMENDATION OF RETIRING EMPLOYEE –
KATHY CARRIGAN

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Kathy Carrigan has performed faithfully in her duties as a full-time instructor for Portland Community College since August 21, 1998. She retired effective June 20, 2019.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

August 15, 2019

20-017

COMMENDATION OF RETIRING EMPLOYEE –
KATHY CASTO

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Kathy Casto has performed faithfully in her duties as a full-time instructor for Portland Community College since September 1, 1993. She retired effective June 20, 2019.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

August 15, 2019

20-018

COMMENDATION OF RETIRING EMPLOYEE –
CAROL (PUA) DEBORD

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Carol (Pua) Debord has performed faithfully in her duties as a full-time Lead Child Development Specialist, Sr. Child Development Specialist and Part-time Faculty for Portland Community College since October 31, 1994. She retired effective June 25, 2019.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

August 15, 2019

20-019

COMMENDATION OF RETIRING EMPLOYEE –
SALLY EARLL

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Sally Earll has performed faithfully in her duties as a full-time Curriculum Coordinator and a Curriculum Support Office Director for Portland Community College since December 2, 2008. She retired effective July 19, 2019.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

August 15, 2019

20-020

COMMENDATION OF RETIRING EMPLOYEE –
DULCE MARIA GONZALEZ

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Dulce Maria Gonzalez has performed faithfully in her duties as a full-time Custodian for Portland Community College since June 11, 2012. She retires effective August 31, 2019.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

August 15, 2019

20-021

COMMENDATION OF RETIRING EMPLOYEE –
SCOTT POWELL

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Scott Powell has performed faithfully in his duties as a Food Services Supervisor for Portland Community College since July 14, 2014. He retires effective August 31, 2019.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

August 15, 2019

20-022

COMMENDATION OF RETIRING EMPLOYEE –
RONALD STANG

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Ronald Stang has performed faithfully in his duties as a Custodian for Portland Community College since May 11, 1996. He retires effective July 31, 2019.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

August 15, 2019

20-023

COMMENDATION OF RETIRING EMPLOYEE –
DON THOMPSON

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Don Thompson has performed faithfully in his duties as a part-time Instructional Support Technician IV for Portland Community College since September 24, 1996. He retires effective June 30, 2019.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

August 15, 2019

20-024

COMMENDATION OF RETIRING EMPLOYEE –
JAMES WETMORE

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: James Wetmore has performed faithfully in his duties as a Recycling Technician and custodian for Portland Community College since November 30, 1993. He retires effective June 28, 2019.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

August 15, 2019

20-025

AUTHORIZATION TO AWARD CONTRACT FOR THE
ROCK CREEK ENTRYWAY SITE IMPROVEMENTS

PREPARED BY: John MacLean, Finance and Procurement Manager,
Planning and Capital Construction

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Planning and Capital Construction

APPROVED BY: Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: Washington County is close to completion of their project to widen and improve Springville Road to the Rock Creek Entryway. Once this is complete in mid-September 2019 PCC will carry out site improvements to the new entryway including installing a base for a new campus monument sign. The monument sign fabrication and installation we be through a separate process and contract.

On June 21, 2019 the Invitation to Bid (ITB) was advertised in the Daily Journal of Commerce, State of Oregon (ORPIN), Portland Observer, and the PCC solicitation website. In addition P&CC staff reached out to all identified COBID registered firms who could provide these services. A total of twenty-three (23) firms registered and received a copy of the RFP document along with thirteen (13) plan centres. Nine (9) firms were COBID certified as was one (1) plan center. Sixteen (16) firms attended the mandatory pre-proposal meeting. At the proposal closing time of 2:00 PM August 1st, 2019 the College received three (3) proposals of which two (2) were registered with Oregon COBID.

Proposal were ranked on price with the lowest responsive bidder recommended for the contract.

Contractor	Price
Bridgetown Construction & Landscaping¹	\$269,380
Cascadian Landscaping ¹	\$369,851
Oregon Mainline Paving	\$545,500

¹ Firms are registered with State of Oregon COBID.
The low bidder, Bridgetown Construction and Landscaping,
is a registered Emerging Small Business

RECOMMENDATION: That the Board of Directors authorize PCC to award the contract for the Rock Creek Entryway improvements to Bridgetown Construction & Landscaping for a stipulated sum of \$269,380 and contingency of \$26,938 for a total authorized amount of \$296,318. Funding is from the 2008 Bond Program.

August 15, 2019

20-026

AUTHORIZATION TO CONTRACT WITH SWIRE COCA
COLA FOR THE PROVISION OF BEVERAGES (POURING
RIGHTS)

PREPARED BY: Michael Mathews, College Purchasing Manager, Procurement

FINANCIAL
RESPONSIBILITY: Kenneth Brown, Director, Auxiliary Services

APPROVED BY: Eric Blumenthal, Vice President, Finance and
Administration
Mark Mitsui, College President

REPORT: Portland Community College Auxiliary Services requests board approval to enter into a Beverage Partnership (Pouring Rights) Contract. This partnership will help PCC meet the College commitment to becoming a leader in operational practices that model the sustainable use of resources. The continued Partnership will also create new opportunities to provide substantial benefits to students, the College, and its beverage supply partner such as: pouring rights throughout the College District, sales of packaged beverages, and vending supplies. The current contract will expire September 13, 2019.

A Request for Proposal (RFP) was issued as required. On May 24, 2019, the RFP was advertised in the Daily Journal of Commerce, State of Oregon ORPIN procurement system and the RFP document was accessible by registering on the PCC Purchasing website. On the closing date of June 17, 2019 at 2:00 P.M., the College received two (2) proposals. The RFP committee was formed and consisted of four (4) College staff, one (1) Foundation staff member, and four (4) Student representatives. The RFP statement of work was developed by the committee and included very robust sustainability requirements. The proposals were evaluated based on the following criteria: Financial Return; Student Support (Foundation and Donations); Approach and Operations; Sustainability; and Quality of proposal. After careful review the committee recommended to award the contract to Swire Coca Cola

RECOMMENDATION: That the Board of Directors authorize the award of a contract with Swire Coca Cola to provide Beverage Partnership (Pouring Rights) for the College. The contract term is not to exceed ten (10) years.

August 15, 2019

20-027

AUTHORIZATION TO CONTRACT WITH INSIGHT
PUBLIC SECTOR FOR MICROSOFT SOFTWARE

PREPARED BY: Michael Mathews, College Purchasing Manager,
Procurement

FINANCIAL
RESPONSIBILITY: Michael Northover, CIO, Information Technology

APPROVED BY: Mark Mitsui, College President

REPORT: Portland Community College's Information Technology Services requests Board approval to authorize the college to contract with Organization for Educational Technology and Curriculum (OETC) for the Microsoft Enrollment for Education Solutions (EES) Software licensing agreement. The software includes the Microsoft Operating System, Office Suite and Server software licensing for district computers and servers that are key to the operation of the college.

The Microsoft Software Agreement purchase will be conducted utilizing the cooperative procurement contract OETC-16R-Microsoft. Portland Community College Public Contracting rules allow the College to purchase from a properly solicited cooperative contract per PCC-46-0400. The cooperative RFP process and resultant contract have been reviewed and approved for use by PCC Purchasing.

Previous Board resolution 18-047 approved purchase from a different supplier for fiscal year 18 to fiscal year 21 at an annual cost of \$180,000. Due to a significant price increase from Microsoft, Portland Community College Information Technology obtained and evaluated three competitive quotes. The best value and lowest cost to the College is the recommended OETC cooperative. The Annual Cost by fiscal year utilizing the OETC cooperative contract will be:
FY20: \$225,984 FY21: \$270,711 FY22: \$292,440
These rates have been negotiated with Microsoft and OETC.

The State of Oregon's Certification Office for Business Inclusion and Diversity vendor database does not include a Microsoft EES vendor.

RECOMMENDATION: That the Portland Community College Board of Directors authorize the utilization of OETC Contract for the Microsoft EES Software agreement. The annual cost will be FY20: \$225,984 FY21: \$270,711 FY22: \$292,440 funded through the General and the Tech Fee fund.

August 15, 2019

20-028

AUTHORIZATION TO AWARD CONTRACT FOR THE
PORTLAND METROPOLITAN WORKFORCE TRAINING
CENTER ARCHITECTURAL AND DESIGN SERVICES

PREPARED BY: John MacLean, Finance and Procurement Manager,
Planning and Capital Construction

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Planning and Capital Construction

APPROVED BY: Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: The 2017 Bond Program identified the redevelopment of the Portland Metropolitan Workforce Training Center (PMWTC) as a priority. The two existing buildings that comprise the PMWTC were built in 1957 and 1989. Prior to being purchased by PCC in 1998, they were in use as a VFW Hall and a grocery store. As such, the two existing buildings will be demolished and all college functions will be combined into one multi-story building ranging from 40,000 – 50,000 square feet. The new building will provide classrooms, meeting rooms, event space, staff offices, and space for service partners such as the State of Oregon Department of Human Services.

The new building is intended to support a new service delivery model or Opportunity Center. Opportunity Centers are centralized hubs that connect employers and community members to PCC. Individuals can explore careers, identify PCC programs that prepare them for their goals, and develop the skills they need to be successful. Additionally, space for wrap around services may be included in the building to more fully support users of the Center. Healthcare, childcare, food pantries and space for other life needs will be considered.

To further support Center users, PCC students and the Cully/Concordia neighborhood, affordable housing will be introduced on one acre of the three acre site. It is estimated that approximately 100 units of varying sizes can be

developed as well as space for supportive services. PCC will not own or operate the facility, but will maintain ownership of the land. The residential units will be available to the community and PCC will encourage students to apply through advanced marketing and other outreach efforts.

On June 5th, 2019 the Request for Proposals (RFP) was advertised in the Daily Journal of Commerce, State of Oregon (ORPIN), Portland Observer, and the PCC solicitation website. In addition P&CC staff reached out all identified COBID registered firms who could provide these services. A total of ninety-five (95) firms registered and received a copy of the RFP document. Twenty-six (26) firms were COBID certified. Forty-four (44) firms attended the mandatory pre-proposal meeting. At the proposal closing time of 2:00 PM July 15th, 2019 the College received eleven (11) proposals of which three (3) were registered with Oregon COBID.

The consultant proposals were evaluated based on team experience, project approach and schedule, social responsibility, and sustainability approach. Review committee member scores were added together and averaged to reach a final score with a maximum of 100 points.

<i>Contractor:</i>	<i>Points:</i>
Bora Architects	97
Opsis Architecture	90
Mahlum	85
Woofter Architecture¹	85
Gensler	84
Holst Architecture¹	84
TVA Architecture	84
Yost Grube Hall Architecture	80
Skylab	77
CIDA ¹	74
Works Progress Architecture	71

¹ Firms are registered with State of Oregon COBID.

Firms that scored 84 or over were invited for interview. The interviews were scored out of 100 and then added to half of

the proposal score for a final score with a maximum of 150 points.

<i>Contractor</i>	<i>Proposal Points</i>	<i>Interview Points</i>	<i>Total Points</i>
Bora Architects	49	94	143
Woofter Architecture ¹	43	90	133
TVA Architecture	42	90	132
Mahlum	43	88	131
Opsis Architecture	45	82	127
Holst Architecture ¹	42	79	121
Gensler	42	69	111

¹ Firms are registered with State of Oregon COBID.

The recommended firm, Bora Architects, is not a COBID registered firm, however their proposal has a 100% COBID participation rate for sub-consultants

This procurement was a qualifications based selection under PCC Public Contracting Rules Division 48. The total fee will be negotiated with the selected vendor prior to the final contract being executed. In the meantime, we need to engage Bora Architects in the community outreach that is currently underway and begin internal outreach.

RECOMMENDATION: That the Board of Directors authorize PCC to award the contract for architectural and design services for the Portland Metropolitan Workforce Training Center to Bora Architects and approve pre-proposal work in the amount of \$350,000. Funding will be from the 2017 Bond.

August 15, 2019

20-029

PORTLAND COMMUNITY COLLEGE 2020
DISTINGUISHED PATRON AWARD NOMINATION

PREPARED BY: Ann Prater, Executive Director, PCC Foundation

APPROVED BY: Mark Mitsui, College President

REPORT: In 2007, the PCC District Board established the Portland Community College Distinguished Patron Award to recognize extraordinary levels of service to the College. Nominees are made by the PCC President to the Board for approval. The award, an annual college honor given by the PCC Board of Directors, goes to a person or organization that has made a significant contribution to ensure student access to education. Since 2012, commencing with the first gala, the award has been presented during the PCC Foundation's "An Evening of Opportunity" celebration in the spring of each year.

Past recipients of the PCC Distinguished Patron Award:

- Richard and Sharon Helzer; Doreen S. Margolin (*posthumously, 2007*)
- Norma Jean Germond (*2008*)
- Barbara Raz; Mary Holmström (*2009*)
- Lee and Virginia Finders (*posthumously, 2010*)
- The James F. and Marion L. Miller Foundation (*2011*)
- Intel Corporation; The Oregon Community Foundation (*2012*)
- No award was made in 2013.
- Ross Lienhart and Sheila Edwards-Lienhart (*posthumously*) (*2014*)
- The Renaissance Foundation—Irving Levin and Stephanie Fowler (*2015*)
- Meyer Memorial Trust (*2016*)
- Betty Duvall (*2017*)
- *Robert Wimmer and Bob Butzer (2018)*
- *Chris and Tom Neilsen (2019)*

PCC Foundation recommendation for the 2020 Distinguished Patron Award:

In recognition of the significant and generous legacy of PCC faculty and staff, the PCC Foundation Board of Directors recommends that the 2019 Patron Award be given collectively to honor **Portland Community College Retirees**.

PCC's generous retirees are the lifeblood of the PCC Foundation and its ability to provide philanthropic support for PCC students. Since the Foundation was created in 1984 by the late Mayor Vera Katz, PCC's retired staff and faculty have consistently continued to give from the heart — long after their service as instructors, program administrators, librarians, academic leaders, and student support professionals has ended. Their enduring love for PCC — from its inspiring students to its mission of quality education for all — is reflected in their generous campaign donations, totaling more than \$5.7 million. PCC retirees also represent a high percentage of members in the Amo DeBernardis Legacy Society, for individuals who have included PCC in their estate plans. Equally as important, PCC retirees regularly share the gift of their time and expertise through countless volunteer hours spent as scholarship readers, advisory committee members, student mentors, and important connectors in the local community. The many contributions of its retirees are vital to PCC's success and will help ensure equitable access to quality education for generations of students to come.

RECOMMENDATION: As PCC celebrates the conclusion of Think PCC First: The Campaign for Opportunity at the 2020 PCC Gala, and in honor and in recognition of the important role retirees have played collectively in the campaign, the PCC Foundation Board of Directors recommends that the **Retirees of Portland Community College** be selected as the 2020 Patron Award honorees.

Board of Directors Goals 2018-2019

Board members recognized during discussion that several goals from previous goal-settings are not time-specific but are, rather “legacy priorities” that will apply, with a degree of contemporary variation, in any year. Other priorities and goals were identified that are specific to the 2018-2019 planning cycles.

Legacy Goals

- Ensure an environment of success that encourages access and timely completion
- Prioritize the college’s commitment to the creation of a nationally renowned culture for diversity, equity and inclusion
- Track and evaluate Portland Community College operations and execution of the Strategic Plan.
- Be an engaged advocate for Portland Community College in:
 - Governmental affairs and governmental advocacy
 - In support of fundraising strategies targeting the advancement of important initiatives (e.g. Future Connect, PCC Foundation efforts, etc.)
- Continue communication between the Board of Directors and the President

Board Priorities

- Support the work of the newly chartered Diversity, Equity and Inclusion Committee of the Board.
- Advocate for increased state resources and support for student success initiatives district-wide.
- Ensure development of a dashboard to monitor key performance indicators
- Aid students by building relationships with key transportation and housing partners in the Metro community
- Support the President’s 2018-2019 Work Plan

The PCC Board of Directors met for a retreat on July 26, 2019. From that meeting a working agreement was established. This is that agreement:

- | | |
|--|---|
| • Treat each other with respect | • Plan agenda thoughtfully |
| • Listen with an empathic mind and heart | • Be prepared |
| • Be honest, act with integrity | • Create a positive working environment |
| • Call in/Call out | • Be aware of impact as well as intent |
| • Conduct effective meetings | • Stay true to board goals |
| • Stay engaged | • Reference Legacy Goals in meetings |
| • Start/Stop on time | |

The College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law in any area, activity or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under anti-discrimination laws. In addition, the College complies with applicable provisions of the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (as amended), Uniformed Services Employment and Reemployment Rights Act ("USERRA"), and all local and state civil rights laws. Under this policy, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through application of this policy and other College efforts designed for that purpose.