



Board of Directors **Business Session**

February 28, 2019

#think**PCC**first

Portland Community College Board of Directors

Vision

Building futures for our Students and Communities

Mission

Portland Community College supports student success by delivering access to quality education while advancing economic development and promoting sustainability in a collaborative culture of diversity, equity and inclusion.

Core Themes

- Access and Student Success
- Economic Development and Sustainability
- Quality Education
- Diversity, Equity and Inclusion

Approved January 21, 2016

Who We Are

Portland Community College is a public, multi-campus, comprehensive community college serving the lifelong learning needs of our students. We offer college transfer programs; career and technical education programs; adult basic skills; opportunities to develop English as a second language; high school completion and dual credit; community and continuing education programs; and service-learning opportunities that foster the development of civic responsibility and engagement. Through extensive partnerships with business, industry, labor, educational institutions and the public sector, we provide training and learning opportunities for the local and state workforce and promote economic and community development.

We Value

- Effective teaching and student development programs that prepare students for their roles as citizens in a democratic society in a rapidly changing global economy
- An environment that is committed to diversity as well as the dignity and worth of the individual
- Leadership through innovation, continuous improvement, efficiency, and sustainability
- Leadership through the effective use of technology in learning and all College operations
- Being a responsible member of the communities we serve by actively participating in their development
- Quality, lifelong learning experiences that helps students to achieve their personal and professional goals
- Continuous professional and personal growth of our employees and students including an emphasis on fit and healthy lifestyles that decrease disease and disability
- Academic Freedom and Responsibility - creating a safe environment where competing beliefs and ideas can be openly discussed and debated
- Collaboration predicated upon a foundation of mutual trust and support
- An agile learning environment that is responsive to the changing educational needs of our students and the communities we serve – making students marketable for jobs in the future and promoting economic development
- The public's trust by effective and ethical use of public and private resources

BOARD OF DIRECTORS
Portland Community College
PO BOX 19000, Portland, Oregon 97280

BUSINESS SESSION
February 28, 2019
Sylvania Campus
12000 SW 49th Avenue, Portland, OR 97219

AGENDA

- 5:00 PM **Executive Session** CC 233C
In accordance with ORS 192.660 (2), in accordance with ORS
192.660 (2), (d) labor negotiations, (h) litigation, (k) school safety
- 6:00 PM **Board Dinner (Board Only)** CC 233C
- 6:30 PM **Call to Order—Business Session** CC 233A and B
• Introductions
• Approval of Agenda
- 6:35 PM **Recognition**
- 6:40 PM **Information Sessions**
• Legislative Update — Mark Mitsui (10 minutes)
• Tuition Update—Eric Blumenthal and Dina Farrell (20 minutes)
• ACCT Update—Mohamed Alyajouri and Valdez Bravo (5 minutes)
• OCCA Update—Denise Frisbee (5 minutes)
- 7:20 PM **Public Comment on Agenda Items** (A sign-up sheet is on a table
at the entrance of the meeting room.)
- 7:30 PM **Business Session**

Consent Agenda: (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.)

PERSONNEL

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19-072 Approval of Personnel Actions—
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Academic Professional Appointments:

Sherri Aytche, Mental Health/Drug and Alcohol
Counselor, Workforce Development and
Continuing Education (Non-General Fund
Temporary)

Joshua Bouchard, Academic Advising Coordinator,
Office of the Dean of Student Development,
Southeast Campus (Temporary)
Magdalena Cruse, Admissions and Recruitment
Coordinator, Student Affairs
Abel De la Cruz, Academic Advising Specialist, Office
of the Dean of Student Development, Rock
Creek Campus
Francesca Frattaroli, STEM and Design Center
Coordinator, Arts and Professions Division,
Cascade Campus (NonGeneral Fund)
Jason Hua, Financial Aid Advisor, Student Affairs
Quynh Luu, New Student Orientation Advising
Specialist, Office of the Dean of Student
Development, Rock Creek Campus
Linda Niman, MWESB Procurement Coordinator,
Finance and Administration

Administrative Appointments:

Tricia Brand, Chief Diversity Officer, Office of the
College President (Temporary)
Phil Christain, Associate Dean of Student
Development (Interim), Office of the Dean of
Student Development, Southeast Campus
(Temporary)
Brian Fay, Accessible Technology Manager, Student
Affairs
Joshua Peters-McBride, Dean of Student
Development (Interim), Office of the Dean of
Student Development, Southeast Campus
(Temporary)
Diane Shingledecker, Associate Dean, Office of the
Dean of Instruction, Sylvania Campus
(Temporary)
Gina Valencia, Bond Public Involvement &
Stakeholder Engagement Manager, Office of
the Executive Vice President (Temporary)

Retirees:

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BOARD

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Non-Consent Agenda: Vote will be by poll of the Board of Directors

19-086	Authorize Increase in Tuition for Credit Program Courses for the 2019-2020 and 2020-2021 Academic Years (2019-2021 Biennium)	194
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7:40 PM **Public Comment on Non-Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)

7:45 PM **Reports** (5 minutes each)

- Faculty and Academic Professionals
- Classified
- Students
- Board Members
- President

8:10 PM **Adjournment**

The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-4365 or by email at boardresolutions@pcc.edu. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance of the meeting room.

February 28, 2019

19-072

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Mark Mitsui, College President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment (Non-General Fund Temporary)– Sherri Aytche
Mental Health/Drug and Alcohol Counselor
Workforce Development and Continuing Education
Annual Salary: \$50,414 Grade: 5 Step: 1
Effective: December 21, 2018 to June 20, 2019
Education: Long Island University Med, Counseling and Development
State University of New York, BS, Sociology
Brockport
Most Recent Experience: Portland Community College
Employment Specialist
Applicant Flow: Article 3.64 Appointment
2. Academic Professional Appointment (Temporary)– Joshua Bouchard
Academic Advising Coordinator
Office of the Dean of Student Development, Southeast Campus
Annual Salary: \$50,709 Grade: 4 Step: 3
Effective: January 14, 2019 to June 30, 2019
Education: Syracuse University MA, Linguistic Studies
S.U.N.Y. University at Buffalo BA, Languages and
Linguistics: Japanese
Most Recent Experience: Portland Community College
Academic Advisor
Applicant Flow: Article 3.64 Appointment
3. Academic Professional Appointment – Magdalena Cruse
Admissions and Recruitment Coordinator
Student Affairs
Annual Salary: \$71,112 Grade: 5 Step: 11
Effective: February 4, 2019
Education: Portland State University BA, Psychology
Clatsop Community College AA, Oregon Transfer

Most Recent Experience: Portland Community College
Admissions and Recruitment Coordinator (Temporary)

Applicant Flow:

Gender

41 Female
23 Male
2 Not Disclosed

Ethnicity

1 American Indian or Alaska Native
6 Asian
6 Black or African American
5 Hispanic/Latino
1 Native Hawaiian or Other Pacific Islander
3 Not Disclosed
10 Two or More Selections
34 White

66 Total

4. Academic Professional Appointment – Abel De la Cruz

Academic Advising Specialist

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$47,615

Grade: 3

Step: 3

Effective: February 4, 2019

Education: California State University

MA, Education-Counseling and
Student Services
BA, Communicative Disorders, Deaf
Education

Most Recent Experience: Portland State University
Academic Advisor

Applicant Flow:

Gender

1070 Female
55 Male
9 Not Disclosed

Ethnicity

1 American Indian or Alaska Native
9 Asian
8 Black or African American
20 Hispanic/Latino
3 Native Hawaiian or Other Pacific Islander
18 Not Disclosed
8 Two or More Selections
104 White

171 Total

5. Academic Professional Appointment (NonGeneral Fund)– Francesca Frattaroli

STEM and Design Center Coordinator

Arts and Professions Division, Cascade Campus

Annual Salary: \$47,335

Grade: 4

Step: 1

Effective: January 28, 2019

Education: Portland State University

BS, Mechanical Engineering

Most Recent Experience: Paragon Fabrication Lab: Educational STEAM Space
Lab Manager

Applicant Flow:

Gender	Ethnicity
3 Female	0 American Indian or Alaska Native
0 Male	0 Asian
0 Not Disclosed	0 Black or African American
	0 Hispanic/Latino
	0 Native Hawaiian or Other Pacific Islander
	0 Not Disclosed
	1 Two or More Selections
	2 White
	<hr/> 3 Total

6. Academic Professional Appointment – Jason Hua

Financial Aid Advisor

Student Affairs

Annual Salary: \$46,272

Grade: 2

Step: 4

Effective: February 1, 2019

Education: Oregon State University

BS, Biology

Portland State University

BS, Biology

Most Recent Experience: Portland Community College

Financial Aid Technician

Applicant Flow:

Gender	Ethnicity
2 Female	0 American Indian or Alaska Native
1 Male	1 Asian
0 Not Disclosed	1 Black or African American
	1 Hispanic/Latino
	0 Native Hawaiian or Other Pacific Islander
	0 Not Disclosed
	0 Two or More Selections
	0 White
	<hr/> 3 Total

7. Academic Professional Appointment – Quynh Luu

New Student Orientation Advising Specialist

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$47,615

Grade: 3

Step: 3

Effective: January 28, 2019

Education: Arizona State University

MA, Criminal Justice

University of Oregon

BS, Business Administration

Most Recent Experience: Arizona State University

TRIO Student Support Services, Program Coordinator

Applicant Flow:

Gender	Ethnicity
94 Female	0 American Indian or Alaska Native
46 Male	16 Asian
6 Not Disclosed	7 Black or African American

21	Hispanic/Latino
2	Native Hawaiian or Other Pacific Islander
11	Not Disclosed
8	Two or More Selections
81	White
146	Total

8. Academic Professional Appointment– **Linda Niman**

MWESB Procurement Coordinator

Finance and Administration

Annual Salary: \$71,112

Grade: 5

Step: 11

Effective: February 12, 2019

Education: Portland State University

BS, Structural Engineering

Most Recent Experience: Beaverton School District
Purchasing Manager

Applicant Flow:

Gender

Ethnicity

4 Female

0 American Indian or Alaska Native

2 Male

2 Asian

1 Not Disclosed

0 Black or African American

1 Hispanic/Latino

0 Native Hawaiian or Other Pacific Islander

1 Not Disclosed

1 Two or More Selections

2 White

7 Total

9. Administrative Appointment (Temporary)– **Tricia Brand**

Chief Diversity Officer

Office of the College President

Annual Salary: \$108,004

Grade: N

Effective: January 14, 2019 to January 13, 2020

Education: Rutgers, The State University of

M.Ed, Educational Psychology

New Jersey

Washington University in St. Louis

BA, Psychology

Most Recent Experience: Portland Community College

Dean of Student Development (Interim)

Applicant Flow: Direct Appointment

10. Administrative Appointment (Temporary)– **Phil Christain**

Associate Dean of Student Development (Interim)

Office of the Dean of Student Development, Southeast Campus

Annual Salary: \$86,187

Grade: M

Effective: January 2, 2019 to June 30, 2019

Education: Grand Canyon University

M.Ed, Administration in Management

University of Oregon

BS, Recreation and Park Management

Most Recent Experience: Portland Community College
Academic Advising Coordinator
Applicant Flow: Direct Appointment

11. Administrative Appointment – Brian Fay

Accessible Technology Manager
Student Affairs

Annual Salary: \$82,307

Grade: K

Effective: January 29, 2019

Education: University of Pittsburgh PhD, Philosophy
University of Illinois MS, General Engineering
BS, Mechanical Engineering
MS, General Engineering &
Rehabilitation Services

Most Recent Experience: Minneapolis VA Medical Center
Director, Assistive Technology Program & Investigator

Applicant Flow:

Gender

Ethnicity

4 Female	0 American Indian or Alaska Native
14 Male	0 Asian
1 Not Disclosed	1 Black or African American
	3 Hispanic/Latino
	1 Native Hawaiian or Other Pacific Islander
	1 Not Disclosed
	0 Two or More Selections
	13 White
	19 Total

12. Administrative Appointment (Temporary)– Joshua Peters-McBride

Dean of Student Development (Interim)

Office of the Dean of Student Development, Southeast Campus

Annual Salary: \$87,703

Grade: O

Effective: January 2, 2019 to June 30, 2019

Education: Portland State University MS, Educational Leadership
and Policy
University of Montana BA, Communication Studies

Most Recent Experience: Portland Community College
Associate Dean of Student Development

Applicant Flow: Direct Appointment

13. Administrative Appointment (Temporary) – Diane Shingledecker

Associate Dean

Office of the Dean of Instruction, Sylvania Campus

Annual Salary: \$90,374

Grade: M

Effective: December 21, 2018 to August 20, 2019

Education: Monmouth College MAT, Teaching

Most Recent Experience: Lafayette College BA, Psychology/Computer Science
 Portland Community College
 Instructor, Computer Applications/Office Systems
 Applicant Flow: Direct Appointment

14 Administrative Appointment (Temporary) – Gina Valencia

Bond Public Involvement & Stakeholder Engagement Manager
 Office of the Executive Vice President

Annual Salary: \$71,000 Grade: K

Effective: January 28, 2019 to June 30, 2022

Education: Portland State University MS, Software Engineering
 University of Saskatchewan BS, Computer Science

Most Recent Experience: Portland Community College
 Programmer Analyst II

Applicant Flow:

Gender

Ethnicity

23 Female	0 American Indian or Alaska Native
8 Male	0 Asian
0 Not Disclosed	2 Black or African American
	3 Hispanic/Latino
	1 Native Hawaiian or Other Pacific Islander
	3 Not Disclosed
	1 Two or More Selections
	21 White
	<hr/> 31 Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF
 PROPOSED TO BE HIRED IN FEBRUARY 28, 2019 PERSONNEL REPORT**

Male	6
Female	8
Not Disclosed	0
	<hr/> 14

White	7
Black or African American	2
Asian	2
Hispanic/Latino	3
American Indian/Alaskan Native	0
Native Hawaiian/Pacific Islander	0
Two or More Selections	0
Not Disclosed	0
	<hr/> 14

February 28, 2019

19-073

COMMENDATION OF RETIRING EMPLOYEE –
SARA ALVAREZ OLVERA

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Sara Alvarez Olvera has performed faithfully in her duties in various casual positions from August 15, 2013 to October 28, 2018. She has been an Enrollment Services Specialist from October 29, 2018 to the present. She retires effective February 15, 2019.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

February 28, 2019

19-074

COMMENDATION OF RETIRING EMPLOYEE –
MICHAEL A. JOYNER

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Michael Joyner has performed faithfully in his duties as a Classified, Full-time Locksmith from December 19, 2000 to February 28, 2019. He retires effective February 28, 2019.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

February 28, 2019

19-075

ACCEPT PROPOSAL AND AWARD CONTRACT FOR REMOTE
BANNER AND DATABASE ADMINISTRATION (DBA)
SERVICES

PREPARED BY: Gina Dowd, Buyer/Contract Specialist, Purchasing

FINANCIAL
RESPONSIBILITY: Michael Northover, Chief Information Officer

APPROVED BY: Dina Farrell, Interim Associate Vice President, Finance
Eric Blumenthal, Interim Vice President, Finance and
Administration
Mark Mitsui, College President

REPORT: The College has a need for remote Banner and database
administration (DBA) services. The current contract expires at the
end of February 2019 and a Request for Proposal (RFP) was
issued to select a vendor.

On November 27, 2018, the RFP was advertised in the Daily
Journal of Commerce, State of Oregon ORPIN Vendor System
and the RFP document was accessible by registering on the PCC
Procurement website. A total of fourteen (14) different vendors
registered and received copies of the RFP. By the deadline of
January 10, 2019 at 2:00 P.M., the College received four (4)
proposals. These proposals were reviewed and evaluated by the
committee members based on the following criteria:
Subcontracting (Pass/Fail), Qualification, Financial History and
Capacity, Experience, Past Performance, Proposed Key Staff and
Staff Experience; Staff Capacity, Proposed Price, and
Preferences. The proposals received were from the following
firms:

Proposer's Name
Strata Information Group
Arisant LLC
CampusWorks Inc
New York Global Consultants Inc. (NYGCI) - MWESB

RECOMMENDATION: That the Board of Directors accept the proposal and award the
five year contract to Strata Information Group for an amount not to
exceed \$150,000.00. The contract expenditures will come from
the general fund.

February 28, 2019

19-076

ACCEPT PROPOSAL AND AWARD CONTRACT FOR
AUDIT SERVICES TO EIDE BAILLY

PREPARED BY: Kim Copley, Buyer/Contract Specialist, Purchasing

FINANCIAL
RESPONSIBILITY: Dina Farrell, Interim Associate Vice President, Finance

APPROVED BY: Eric Blumenthal, Interim Vice President, Finance and
Administration
Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: The College has a need, as required by State law (ORS 279 and OAR 125), to contract with a qualified firm to provide and conduct the annual audit of the College's comprehensive annual financial report. The current contract expired and a Request for Proposal (RFP) was issued to select the auditors.

On December 5, 2018, the RFP was advertised in the Daily Journal of Commerce, State of Oregon ORPIN Vendor System and the RFP document was accessible by registering on the PCC Procurement website. A total of seven (7) vendors registered and received copies of the RFP. By the deadline of January 15, 2019 at 2:00 P.M., the College received four (4) proposals. These proposals were reviewed and evaluated by the committee members based on the following criteria: Firm's experience, qualification and references; firm's team members' qualifications; scope of audit, time schedule, cost and overall responsiveness to proposal requirements. Proposals received were from the following firms:

Proposer Names

CliftonLarsonAllen LLP

Eide Bailly LLP

Ken Kuhns
Moss Adams

Note: No MWESB firms submitted proposals

RECOMMENDATION: That the Board of Directors accept the proposal and award the contract to Eide Bailly to provide and conduct the comprehensive annual financial reporting. The contract will cover the three (3) fiscal year audits, commencing on the effective date of the contract. The contract will also have an option for annual renewal for an additional two (2) years, (not to exceed 5 year). The agreed contract amounts are as follows:

Initial contract amount:

Fiscal Year 2019 = \$100,000

Fiscal Year 2020 = \$103,000

Fiscal Year 2021 = \$106,000

Extended contract amount:

Fiscal Year 2022 = \$109,000

Fiscal Year 2023 = \$112,000

Funding will be from the General Fund.

February 28, 2019

19-077

UPGRADE OF DATA CENTER BACKUP SYSTEM

PREPARED BY: John MacLean, Finance and Procurement Manager,
Planning and Capital Construction

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Planning and Capital Construction
Michael Northover, Chief Information Officer

APPROVED BY: Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: In 2011, Information Technology (IT) installed a Dell Avamar backup system (BA-12-042) for data replication and storage of critical College systems and services. Today, the Avamar system is end-of-life and does not utilize best practice methodology for data backup and storage.

After research and analysis, the best solution for PCC's data environment is to replace it with a new hyper-converged data protection system. Hyper-converged systems combine storage, computing power, and network into a single system to reduce data center complexity and increase backup reliability and scalability. Upon careful consideration, IT selected the Dell EMC Integrated Data Protection Appliance (IDPA) 5800 to provide backup and restore capabilities for our existing data environment. The IDPA 5800 also provides storage protection, search capabilities, and analytics in one integrated system. Our current server environment, as well as our data storage environment, is comprised of Dell products ensuring a consistent integration of a new Dell backup system.

The purchase will include two IDPA 5800 appliances with expandable storage space, professional services for installation, 5 years maintenance, and a credit for our current backup system. The cost for the backup system is \$548,469 which includes a \$50,000 credit for our current backup system. Maintenance costs for a further five years are estimated at \$300,000. Adding 10% contingency the total

request is \$933,316. The initial purchase will be from 2017 bond funds and the ongoing maintenance from IT General Fund.

The estimated cost for this purchase will exceed the \$150,000 threshold, thus requiring the Board of Directors approval. The Dell EMC IDPA 5800 is available through ORPIN (Oregon Procurement Information Network) contract 5603. Utilizing an ORPIN contract is allowed without a competitive process per the College. CDWG is a provider of hardware products through ORPIN contract 5603 which is valid through 12/30/2019.

There are no identified MWESB firms on the ORPIN contract for this equipment.

RECOMMENDATION: That the Board of Directors authorize the College to purchase the Dell EMC Integrated Data Protection Appliance using 2017 Bond Funds for the initial purchase including 5 years support and IT General Funds for support after that period.

February 28, 2019

19-078

AUTHORIZATION TO UTILIZE AN INTER-GOVERNMENTAL
COOPERATIVE CONTRACT TO PROVIDE ELEVATOR
MAINTENANCE, REPAIR, AND MODERNIZATION SERVICES

PREPARED BY: Gina Dowd, Buyer/Contract Specialist, Purchasing

FINANCIAL
RESPONSIBILITY: Tony Ichsan, Director, Facilities Management Services
Dina Farrell, Interim Associate Vice President, Finance
Eric Blumenthal, Interim Vice President, Finance and
Administration

APPROVED BY: Mark Mitsui, College President

REPORT: The College has a need to contract with a qualified company to provide the college with full elevator maintenance service and maintain a continuing system of full preventative elevator maintenance, repair, and modernization services at various PCC District locations. Staff would like to utilize an existing intergovernmental cooperative contract (allowable without an additional competitive process per College Procurement Rules, PCC-46-0420), U.S. Communities, Contract #EV2516 which resulted in a competitively priced contract with Kone, Inc. for providing these services. The estimated cost of these services will exceed the \$150,000 threshold, requiring the Board of Directors approval (B505).

MWESB Statement: Kone, Inc is not an MWESB vendor, however, the RFP for the cooperative contract encouraged MWESB participation. Five (5) of the 41 respondents were MWESB businesses.

RECOMMENDATION: That the Board of Directors authorize the use of an intergovernmental contract for the provision of Elevator Maintenance, Repair and Modernization Services for an amount not to exceed \$160,000.00 annually for a maximum of \$960,000.00 over a six (6) year period. The contract expenditures will come from the general fund and the capital projects fund.

February 28, 2019

19-079

JOINDER OF TRUST AGREEMENT BETWEEN
PORTLAND COMMUNITY COLLEGE AND THE
PROPERTY AND CASUALTY FOR EDUCATION
(PACE) TRUST

PREPARED BY: Robert Gabris, Risk Manager, Risk Services

APPROVED BY: Eric Blumenthal, Interim Vice President, Finance and
Administration
Mark Mitsui, College President

REPORT: Oregon law requires that self-insured public entity programs be formed through an intergovernmental agreement between the participating entities. PACE's original Trust Agreement was adopted in 2006, updated in 2016 and the Trustees just completed a review and update of the Trust Agreement. The changes to the Trust Agreement were formally approved by the OSBA (Oregon School Boards Association) Board of Directors at their November 11, 2018 Board of Directors Meeting. Highlights of the Trust Agreement changes are:

- Updating language to remove the term "OSBA membership" and replacing the term with "participants" throughout the agreement. This enables charter schools continued participation with PACE.
- Adding the term Crime Coverage to the agreement. PACE offers this coverage to all participants.
- Correcting the composition of the PACE Trust Board to include employees of OSBA members on the Trust Board. Previously, the Trust Board composition wording limited the PACE Trust Board to only OSBA Board of Directors members.
- Moved operational and rule language from the Trust Agreement and placing it in the PACE Bylaws. Example of topics that were moved are Quorum, Telephone/Video Participation and Meetings of the Board of Trustees.

Since the new PACE Declaration of Trust has been

approved by the OSBA Board of Directors, it is necessary to have all the Trust Members have their boards, or their designee, adopt the Joinder of Trust Agreement to remain in compliance with Oregon law.

RECOMMENDATION: Recommend the Board of Directors adopt the Joinder of Trust Agreement so that the College can continue to participate in the PACE property and liability program.

February 28, 2019

19-080

APPLY TO THE STATE BOARD OF EDUCATION FOR
APPROVAL OF THE LESS THAN ONE-YEAR
CERTIFICATE IN ARBORICULTURE FOR PORTLAND
COMMUNITY COLLEGE

PREPARED BY: Sally Earll, Curriculum Coordinator, Curriculum Support Services

FINANCIAL RESPONSIBILITY: Andrew Roessler, Division Dean, Business, Applied Technology and College Preparation, Portland Community College

APPROVED BY: Dr. Katy Ho, Vice President, Academic Affairs
Mark Mitsui, College President

REPORT: The proposed Less Than One-Year Certificate in Arboriculture is designed to prepare individuals for entry-level and supervisory employment in the landscape industry. The 12-credit certificate includes industry specific coursework such as soils, tree biology, insects and disease, equipment operation, climbing, rigging, safety, and cooperative education. Except for the new course, Arborist Tree Climbing, all other courses are currently offered, and are required of other certificates and degrees. This certificate prepares students with the skills and knowledge to apply for a license from Oregon Construction Contractors Board (OCCB) and certification by the International Society of Arboriculture (ISA). The Landscape Technology Advisory Committee recommended the development of the entry-level certificate because employers have a need for better-trained employees.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Less Than One-Year Certificate in Arboriculture for Portland Community College.

January 25, 2019

19-081

APPLY TO THE HIGHER EDUCATION COORDINATING
COMMISSION FOR APPROVAL OF THE CATERPILLAR
ELECTRIC POWER – THINKBIG AAS FOR PORTLAND
COMMUNITY COLLEGE

PREPARED BY: Sally Earll, Curriculum Coordinator, Curriculum Support Services

FINANCIAL
RESPONSIBILITY: Irene Giustini, Division Dean, Math, Aviation and Industrial Technology

APPROVED BY: Dr. Katy Ho, Vice President, Academic Affairs
Mark Mitsui, College President

REPORT: The proposed Electric Power Generation ThinkBig AAS prepares students for a position as a Caterpillar Electric Power Generation (EPG) technician. The ThinkBig EPG program is similar to the generic Electric Power Generation AAS currently approved at PCC: the difference is that the ThinkBig program focuses only on Caterpillar equipment, whereas the generic program covers equipment of other companies. The students in the ThinkBig EPG program have already secured employment at a Caterpillar dealership and have been chosen to attend the program at PCC. The PCC ThinkBig program supports four Caterpillar dealerships in seven western states. The curriculum of this 90-credit degree includes diesel motors, electrical theories, industrial blueprints and schematics, AC/DC motor principles, electric motors, engine fuel systems, hydraulic fundamentals, and electric power generation theories and principles. The Caterpillar Electric Power Generation ThinkBig AAS has been reviewed and approved by the Diesel and Dealer Service Advisory Committee.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Caterpillar Electric Power Generation ThinkBig AAS for Portland Community College.

February 28, 2019

19-082

APPROVAL OF PROFESSIONAL LEAVES FOR FY19 –
20 FACULTY AND ACADEMIC PROFESSIONALS

PREPARED BY: Patti Battles, Executive Assistant
Dr. Katy Ho, Vice President, Academic Affairs

FINANCIAL
RESPONSIBILITY: Dr. Katy Ho, Vice President of Academic Affairs

RECOMMENDED
FOR APPROVAL BY: Mark Mitsui, College President

REPORT: Applications for professional leave were received and processed in accordance with Article 20 of the Agreement between Portland Community College and the Portland Community College Faculty Federation. The President has reviewed the applications and recommendations of the campus/district administration.

RECOMMENDATION: That the following Portland Community College faculty be granted professional leaves for the purpose, time period, and salary payments indicated:

Greg Gerstner
Full-Time Faculty, Civil & Mechanical Engineering

Duration: Fall 2019

Salary: 100% of Annual Scheduled Salary (One-term leave)

Purpose: The narrative of my application is to research and integrate the emerging field of Humanitarian Engineering into the PCC community. I would work on a 5-year plan for PCC's Humanitarian Engineering camp for female and minority middle-school students, utilizing female and minority high school students as counselors. I would take a course in Humanitarian Engineering at Oregon State University and promote Humanitarian Engineering at various venues, like the Hermanas Conference, for example. Another pursuit I would engage in, that has emerged since the time of my application, is to add a Humanitarian Engineering course to the CMET curriculum.

The proposal supports PCC's Core Themes: Diversity, Equity and Inclusion; Quality Education; Access and Student Success; and Strategic Themes: Create a Nationally Renowned Culture for Diversity, Equity and Inclusion; Provide Outstanding Affordable Education; Drive Student Success; and Ignite a Culture of Innovation.

Phyllis Petteys
Academic Professional, Disability Services

Duration: Winter 2020

Salary: 100% of Annual Scheduled Salary (One-term leave)

Purpose: Disability is a natural part of the human experience, and yet the history of disability in society and a framework for critical disability studies is rarely included in course curriculum along with the study of other marginalized groups. My proposal is to create an open source, culturally responsive resource for instructors on the history of disability, so that they can include all or part of it in their courses. The resource will use the Disability History Exhibit as a framework. The first phase, the part I am asking for the leave, will concentrate on curriculum for ESOL classes.

The proposal supports PCC's Core Themes: Diversity, Equity and Inclusion; Quality Education; Access and Student

Success; and Strategic Themes: Create a Nationally Renowned Culture for Diversity, Equity and Inclusion; Provide Outstanding Affordable Education; Drive Student Success; and Ignite a Culture of Innovation.

Sara Robertson
Full-Time Faculty, Library & Media Services

Duration: Spring 2020

Salary: 100% of Annual Scheduled Salary (One-term leave)

Purpose: Instructors across the college teach Information Literacy, but lack shared assessments. The Library SAC is creating an assessment tool that supports self-reflection and metacognition so students develop self-awareness of effective learning strategies. This approach is especially important for novice researchers who are often carrying out inquiry and information-seeking in new contexts. Professional leave will support me to further explore how this approach aligns with culturally responsive teaching and assessment. I will have two main focuses for my time: data analysis to refine the assessment tool and reading to build capacity in effectively implementing culturally responsive assessments.

The proposal supports PCC's Core Themes: Quality Education; Access and Student Success; and Strategic Themes: Provide Outstanding Affordable Education; Drive Student Success; and Ignite a Culture of Innovation.

Kristin Bryant
Full-Time Faculty, Composition

Duration: Fall 2019 and winter 2020

Salary: 75% of Annual Scheduled Salary (Two-term leave)

Purpose: Information Literacy is fundamental to PCC core outcomes as well as those of the Writing SAC. While individual instructors address this outcome in a variety of ways—and the Research Librarians have created a great range of exercises and informative pages—we lack a centralized resource available for all LDT instructors. I plan on researching best practices for teaching Information Literacy

and collaborating with PCC Research Librarians and LDT instructors (particularly those in the humanities). From this work, I will create a shareable, online resource, including scholarly discussions and studies, possible exercises, assignments and assessment tools appropriate for online and face-to-face classes.

The proposal supports PCC's Core Theme: Quality Education; and Strategic Themes: Provide Outstanding Affordable Education; and Ignite a Culture of Innovation.

Jane Zunkel

Full-Time Faculty, Composition/Literature

Duration: Spring 2020

Salary: 100% of Annual Scheduled Salary (One-term leave)

Purpose: I am seeking professional leave during Spring term 2020 to complete the final term and capstone project of a one-year online MEd degree with a focus on Trauma and Resilience from Concordia University. For the capstone project, I will be developing shareable online resources for PCC employees based on my coursework and research. The goal of my professional leave period is to help move PCC, especially Cascade campus, toward being a trauma-informed institution, thereby increasing student success. This proposal directly supports the YESS initiative, the college mission, and three of PCC's core outcomes (access/success, quality education, and DEI).

The proposal supports PCC's Core Themes: Quality Education; Diversity, Equity and Inclusion; and Strategic Themes: Provide Outstanding Affordable Education; Create a Nationally Renowned Culture for Diversity, Equity and Inclusion.

Ed DeGrauw

Full-Time Faculty, Biology

Duration: Fall 2019

Salary: 100% of Annual Scheduled Salary (One-term leave)

Purpose: Finish Curriculum development of BI 200 Australia, participate in volunteer work in Africa dealing with issues of gender empowerment, health care, social equity. Participate

in research for conservation projects of the Great Barrier Reef and wildlife in Australia and Africa.

The proposal supports PCC's Core Theme: Diversity, Equity, and Inclusion; and Strategic Theme: Create a Nationally Renowned Culture for Diversity, Equity and Inclusion.

Mark R. Smith

Full-Time Faculty, Art

Duration: Spring 2020

Salary: 100% of Annual Scheduled Salary (One-term leave)

Purpose: I am proposing to develop and offer a special painting class which utilizes digital tools available in the Sylvania Maker Space. I will spend the sabbatical period learning the technologies. Following that period I will also have an exhibition of my own work which incorporates some of the digital methods I have learned. This course will promote greater accessibility for students who have no prior art skills and for those who are highly invested in technology, but timid about working with their hands.

The proposal supports PCC's Core Themes: Quality Education; Diversity, Equity, and Inclusion; and Strategic Themes: Provide Outstanding Affordable Education; Create a Nationally Renowned Culture for Diversity, Equity and Inclusion.

Patty Maazouz

Full-Time Faculty, Chemistry

Duration: Fall 2019

Salary: 100% of Annual Scheduled Salary (One-term leave)

Purpose: CH151 Preparatory Chemistry is a key gateway course for many PCC students pursuing a career in a science or engineering field. As shown by the data in the proposal the percent of students who currently do not pass this course is greater than 20% and students who earn a C in CH151 have a much greater chance of not succeeding in CH221. Therefore, Danijela Vukic from Rock Creek (Sabbatical Spring 2019) and I propose to investigate and develop mastery-based curriculum to improve equitable student

success and foundational chemistry skills for all students enrolled in CH151 and subsequent science courses..

The proposal supports PCC's Core Theme: Diversity, Equity, and Inclusion; and Strategic Theme: Create a Nationally Renowned Culture for Diversity, Equity and Inclusion.

February 28, 2019

19-083

ADOPTION OF THE COLLEGE CALENDAR OF
INSTRUCTION FOR 2019-2020 THROUGH 2023-2024

PREPARED BY: Dr. Katy Ho, Vice President, Academic Affairs

APPROVED BY: Mark Mitsui, College President

REPORT: The academic year, as defined in the Faculty and Academic Professional Agreement, runs Fall term through Summer term. The change back to a 16-month calendar for the published Five-Year Academic Calendar was made in the interest of accurately reflecting the academic year as it relates to the employment of faculty and staff, and due to the importance that cycle holds for their planning and scheduling.

RECOMMENDATION: That the Board of Directors adopt the attached Portland Community College 2019-20 through 2023-24 Calendar of Instruction

Portland Community College Five-Year Academic Calendar

2019-2020 through 2023-2024

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
FALL TERM					
					To Be approved
Teaching Days	56	56	56	56	56
Classes Begin	Mon 9/23	Mon 9/21	Mon 9/27	Mon 9/26	Mon 9/25
End of Term	Sun 12/15	Sun 12/13	Sun 12/19	Sun 12/18	Sun 12/17
Final Grades	Mon 12/16	Mon 12/14	Mon 12/20	Mon 12/19	Mon 12/18
Must be submitted by 5:00 p.m.					
Classes will be held on	Sat 11/30 Sun 12/1	Sat 11/28 Sun 11/29	Sat 11/27 Sun 11/28	Sat 11/26 Sun 11/27	Sat 11/25 Sun 11/26
District Inservice	Mon 9/16	Mon 9/21	Mon 9/20	Mon 9/19	Mon 9/18
Campus Inservice	Tue 9/17	Tues 9/22	Tues 9/21	Tues 9/20	Tues 9/19
SAC Inservice	Thu 9/19 Wed 10/30	Thu 9/24 Wed 10/21	TH 9/23 (1/2 Day Optional) Wed 10/27	TH 9/22 (1/2 Day Optional) Wed 10/26	TH 9/21 (1/2 Day Optional) Wed 10/25
Holidays	Mon 11/11 Thu 11/28 Fri 11/29	Wed 11/11 Thu 11/26 Fri 11/27	TH 11/11 Th 11/25 Fri 11/26	Fri 11/11 Th 11/24 Fri 11/25	Fri 11/10 Fri 11/23 Fri 11/24
WINTER TERM					
Teaching Days	54	54	54	54	54
Classes Begin	Mon 1/6	Mon 1/4	Mon 1/10	Mon 1/9	Mon 1/8
End of Term	Sun 3/22	Sun 3/21	Sun 3/27	Sun 3/26	Sun 3/24
Final Grades	Mon 3/23	Mon 3/22	Mon 3/28	Mon 3/27	Mon 3/25
Must be submitted by 5:00 p.m.					
Non-Contract Day	Mon 1/20	Mon 1/18	Mon 1/17	Mon 1/16	Mon 1/15
Holidays	Mon 1/20	Mon 1/18	Mon 1/17	Mon 1/16	Mon 1/15
SPRING TERM					
Teaching Days	53	53	53	53	53
Classes Begin	Mon 3/30	Mon 3/29	Mon 4/4	Mon 4/3	Mon 4/1
End of Term	Sun 6/14	Sun 6/13	Sun 6/19	Sun 6/18	Sun 6/16
Final Grades	Mon 6/15	Mon 6/14	Mon 6/20	Mon 6/19	Mon 6/17
Must be submitted by 5:00 p.m.					
SAC Inservice	Tue 4/28	Tue 4/27	Tues 4/26	Tues 4/25	Tues 4/23
Holidays	Mon 5/25	Mon 5/31	Mon 5/30	Mon 5/29	Mon 5/27
Graduation	Fri 6/12	Fri 6/11	Fri 6/17	Fri 6/16	Fri 6/14
SUMMER TERM					
Teaching Days	54	54	53	53	53
Classes Begin	Mon 6/22	Mon 6/21	Mon 6/27	Mon 6/26	Mon 6/24
End of Term	Sun 9/6	Sun 9/5	Sun 9/11	Sun 9/10	Sun 9/8
Final Grades	Tues 9/8	Tues 9/7	Mon 9/12	Mon 9/11	Mon 9/9
Must be submitted by 5:00 p.m.					
Holidays	Fri 7/3 Mon 9/7	Mon 7/5 Mon 9/6	Mon 7/4 Mon 9/5	Tue 7/4 Mon 9/4	Thur 7/4 Mon 9/2

PORTLAND COMMUNITY COLLEGE

Calendar of Instruction 2023-2024

16-Month Calendar

Calendar for 16 month employees and for programs and classes with variable starting dates and lengths.

June - 2023							July - 2023							August - 2023							September - 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							1			1	2	3	4	5					1	2	
4	5	6	7	8	9	10	2	3	H	5	6	7	8	6	7	8	9	10	11	12	3	H	5	6	7	8	9
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30
						30	31																				
October - 2023							November - 2023							December - 2023							January - 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2		H	2	3	4	5	6
8	9	10	11	12	13	14	5	6	7	8	9	H	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	H	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	H	H	25	17	18	19	20	21	H	23	21	22	23	24	25	26	27
29	30	31					26	27	28	29	30			24	H	H	27	28	29	30	28	29	30	31			
														31													
February - 2024							March - 2024							April - 2024							May - 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1	2		1	2	3	4	5	6				1	2	3	4
4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
25	26	27	28	29			24	25	26	27	28	29	30	28	29	30					26	H	28	29	30	31	
							31																				
June - 2024							July - 2024							August - 2024							Sept - 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	H	5	6				1	2	3	4		H	3	4	5	6	7
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31	29	30					
30																											

 Classes begin or end

 Inservice

 SAC Inservice

H Days on which the college is generally closed except for emergency services

 Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

 Graduation

Holidays:

Independence Day	July 4, 2023
Labor Day	September 4, 2023
Veterans Day	November 10, 2023
Thanksgiving Day	November 23, 2023
Day after Thanksgiving	November 24, 2023
Day before Christmas	December 22, 2023
Christmas Day	December 25, 2023
Day after Christmas	December 26, 2023
New Year's Day	January 1, 2024
Martin Luther King Day*	January 15, 2024
Memorial Day	May 27, 2024
Independence Day	July 4, 2024
Labor Day	September 2, 2024

Faculty Contract Days:

163	Instructional Days
13	Non-teaching Contract Work
4	Holidays

180 Instructional Days

56	Fall Term 2023		12 Weeks
54	Winter Term 2024		11 Weeks
53	Spring Term 2024		11 Weeks
	Summer Term 2024		
163	Total Instructional Days		34 Weeks

Spring Break:

March 25 - March 30

All holidays are subject to bargaining contracts.

*Non-Contract Day

SAC Chair and Administrative Support Meeting: September 18, 2023 from 1:00 - 4:00

College-wide Inservice Day: September 18, 2023

Campus Inservice Day: September 19, 2023

SAC Inservice Days: October 25, 2023 & April 23, 2024

SAC Inservice Half-Day (Optional): September 21, 2023 & September 19, 2024

February 28, 2019

19-084

BP 1100 NAMING OF PORTLAND COMMUNITY
COLLEGE (SECOND READING)

PREPARED BY: Jeannie Moton, Executive Coordinator, Board of Directors

APPROVED BY: Mark Mitsui, College President

REPORT: Upon adoption of Resolution 19-069, the first order of business with the Board Policy Services is to name the college with an official policy. Upon examining past records, there is no official record for the naming of Portland Community College, therefore BP1100 is being proposed for a first reading:

In accordance with ORS 341.415, Portland Community College has been named Portland Community College.

The name is the property of Portland Community College. No person shall, without the permission of the Board of Education, use this name or the name(s) of any campuses or other facilities of Portland Community College, or any abbreviation of them, to imply, indicate, or otherwise suggest that an organization, product, or service is connected or affiliated with, or is endorsed, favored, supported, or opposed by, Portland Community College.

Portland Community College consists of the following college(s) and education center(s):

Cascade Campus-PCC
CLIMB Center for Advancement
Columbia County
Downtown Center
Hillsboro Center
Newberg Center
Portland Metropolitan (PMWTC)
Southeast Campus-PCC
Swan Island Trades Center
Sylvania Campus-PCC
Rock Creek Campus-PCC
Willow Creek Center

RECOMMENDATION: That the Board of Directors approve the first reading of BP 1100 to officially name Portland Community College.

February 28, 2019

19-085

SUPPORT OF THE NATIONAL NURSE ACT OF 2019

PREPARED BY: Jeannie Moton, Executive Coordinator, Office of the President

APPROVED BY: Mark Mitsui, College President

REPORT: PCC recognizes that the rise in chronic preventable conditions affect our students' lives.

This legislation would designate the Chief Nurse Officer (CNO) of the U.S. Public Health Service (PHS) as the "National Nurse for Public Health" to elevate the authority and visibility of this position. Conditions such as heart disease, cancer, obesity, and opioid addiction pose the single greatest threat to the health of Americans and our nation's economy. Nurses provide key services for the prevention and management of these conditions and this legislation is necessary to support further work needed to promote prevention, improve outcomes, and guide national, state and local efforts in addressing the nation's health.

Designating the CNO of the PHS to be uniquely known as the National Nurse for Public Health would be a practical, cost-effective step forward in publicly acknowledging the need for a focus on wellness and prevention. There is convincing evidence that the health of our country can be dramatically advanced by deploying our greatest and most trusted national health resource-America's 3.6 million nurses. This legislation would provide the nation with a trusted, professional nursing leadership position to enhance the nation's health prevention efforts.

The CNO/National Nurse for Public Health will partner with the Surgeon General and other PHS officials to help identify national health priorities. Another duty will be to encourage volunteerism of nurses and other health professionals to replicate evidence-based, community wellness projects that have demonstrated proven success in reducing the economic burden of healthcare. The CNO/National Nurse for Public Health will also assist in preparing the annual status report of the National Prevention, Health Promotion, and Public Health Council.

RECOMMENDATION: That the Board of Directors the Portland Community College Board support the National Nurse Act as presented in Exhibit A and endorse it by becoming a signatory on the Endorsement Page of the National Nurse for Public Health Website (<http://nationalnurse.org/endorsements.shtml>).

.....
(Original Signature of Member)

116TH CONGRESS
1ST SESSION

H. R. _____

To designate the same individual serving as the Chief Nurse Officer of
the Public Health Service as the National Nurse for Public Health.

IN THE HOUSE OF REPRESENTATIVES

Ms. JOHNSON of Texas introduced the following bill; which was referred to
the Committee on _____

A BILL

To designate the same individual serving as the Chief Nurse
Officer of the Public Health Service as the National
Nurse for Public Health.

1 *Be it enacted by the Senate and House of Representa-*
2 *tives of the United States of America in Congress assembled,*

3 **SECTION 1. SHORT TITLE.**

4 This Act may be cited as the “National Nurse Act
5 of 2019”.

1 **SEC. 2. NATIONAL NURSE FOR PUBLIC HEALTH.**

2 Title XVII of the Public Health Service Act (42
3 U.S.C. 300u et seq.) is amended by adding at the end
4 the following:

5 **“SEC. 1712. NATIONAL NURSE FOR PUBLIC HEALTH.**

6 “(a) ESTABLISHMENT.—The same individual des-
7 ignated as the Chief Nurse Officer of the Public Health
8 Service under section 205 shall also be designated by the
9 Secretary as the National Nurse for Public Health.

10 “(b) AUTHORITY.—The National Nurse for Public
11 Health shall have the authority and flexibility to carry out
12 the following:

13 “(1) Provide leadership and coordination of
14 Public Health Service nursing professional affairs
15 for the Office of the Surgeon General and other
16 agencies of the Public Health Service, including pro-
17 viding representation for the Government of the
18 United States at the Global Forum for Government
19 Chief Nursing and Midwifery Officers and serving as
20 a member of the Federal Nursing Service Council.

21 “(2) Represent the Surgeon General and the
22 agencies of Public Health Service in communications
23 with groups and societies concerned with nursing
24 issues at the local, State, national, and international
25 levels.

1 “(3) Provide guidance and advice to the Sur-
2 geon General and the Nurse Professional Advisory
3 Committee on matters such as standards, recruit-
4 ment, retention, readiness, and career development
5 of nurses employed by and contracted with agencies
6 of the Public Health Service.

7 “(4) Conduct outreach and education for pur-
8 poses of paragraphs (5) through (7).

9 “(5) Provide guidance and leadership for activi-
10 ties to promote the public health, including encour-
11 aging nurses and other health professionals to be
12 volunteers and developing projects that educate the
13 public about and engage the public in prevention
14 practices to achieve better health.

15 “(6) Provide guidance and leadership to encour-
16 age nurses to engage in furthering their education in
17 order to conduct nursing research, increase the
18 awareness of evidence-based practice, and educate
19 future nurses.

20 “(7) Provide guidance and leadership for activi-
21 ties that will increase public safety and emergency
22 preparedness.

23 “(8) Prepare and publish a biennial report on
24 the state of the Commissioned Corps of the Public
25 Health Service Nurse Category.

1 “(c) NATIONAL HEALTH PRIORITIES—NATIONAL
2 PREVENTION STRATEGY.—

3 “(1) IN GENERAL.—The National Nurse for
4 Public Health, in cooperation with the Surgeon Gen-
5 eral of the Public Health Service, heads of the agen-
6 cies of the Public Health Service, States, and orga-
7 nizations that represent health professionals, shall
8 continue to participate in the identification of na-
9 tional health priorities.

10 “(2) ADDRESSING NATIONAL HEALTH PRIOR-
11 ITIES.—The National Nurse for Public Health, in
12 addressing national health priorities, shall encourage
13 volunteerism of nurses and other individuals, and
14 strengthen the relationship between Government
15 agencies and health-related national organizations.

16 “(3) COMMUNITY-BASED PROJECTS.—

17 “(A) IMPLEMENTATION.—In addressing
18 national health priorities, the National Nurse
19 for Public Health shall—

20 “(i) provide guidance and coordination
21 on recommended activities to organiza-
22 tions;

23 “(ii) acknowledge successful programs
24 and encourage their replication;

1 “(iii) promote the dissemination of
2 evidence-based practice in educating the
3 public on health promotion and disease
4 prevention activities;

5 “(iv) encourage practicing nurses and
6 other health professionals, including retired
7 health professionals and students enrolled
8 in health professional programs, to partici-
9 pate in health promotion activities and rep-
10 licate successful health promotion activities
11 in their local communities; and

12 “(v) collaborate with Federal agencies
13 to monitor activities being conducted
14 through the collection and evaluation of
15 data to determine if national health prior-
16 ities are being addressed.

17 “(B) OUTREACH AND EDUCATION.—In
18 conducting outreach and education under sub-
19 section (b)(4), the National Nurse for Public
20 Health shall give priority to the inclusion of di-
21 verse approaches, including social media cam-
22 paigns, to address national health priorities.

23 “(C) DISSEMINATION OF INFORMATION.—
24 The National Nurse for Public Health shall dis-
25 seminate information to governmental agencies,

1 schools, and community-based, nonprofit orga-
2 nizations interested in health promotion and
3 improving public health through community ac-
4 tion.”.

February 28, 2019

19-086

AUTHORIZE INCREASE IN TUITION FOR CREDIT
PROGRAM COURSES FOR THE 2019-2020 AND 2020-
2021 ACADEMIC YEARS (2019-2021 BIENNIUM)

FINANCIAL

RESPONSIBILITY:

Eric Blumenthal, Interim Vice President, Finance and
Administration

APPROVED BY:

Mark Mitsui, College President

REPORT:

In the current 2017-2019 biennium, cuts of nearly \$11 million, or roughly 2% of the general fund budget, have been made across the college in personnel, travel, and information technology despite a biennial budget developed at a Community College Support Fund (CCSF) level of \$550 million with an actual final CCSF of \$570 million authorized. Staff has previously reviewed with the Board projections for the 2019-2021 biennium that indicate a likely budget shortfall. Growth in projected expenditures, including unfunded mandates and contractual obligations, continues to outpace additional resources. Similar to the current biennium, budget cuts of nearly \$14 million, or roughly 3% of the general fund, will need to be made for the 2019-2021 biennium in order to present a balanced budget to the college budget committee this spring. These cuts are after the college decided to eliminate the President's Excellence Fund and forego additional savings for a new enterprise resource planning management information system. Further, enrollment on a full-time equivalent (fte) basis is predicted to decline in the coming biennium. The level of support from the CCSF is not yet known but is unlikely to increase significantly to cover current service levels. The Governor's base budget recommendation would cut the CCSF by 4.7%.

Consistent with the adopted budget principle that PCC will address budget shortfalls by recommending increases to tuition and fees of no more than 40% of the budget shortfall, the staff recommends that the proposed budget for the 2019-2021 biennium be based on a tuition increase of \$5.00 per credit hour (4.5%) for the 2019-2020 academic year for resident and border state

resident students and the same dollar increase or \$5.00 per credit hour (2.0%) for non-resident and international students. The staff recommends for the 2020-2021 academic year an additional tuition increase of \$7.00 per credit hour (6.0%) for resident and border state resident students and the same dollar increase or \$7 per credit hour (2.8%) for non-resident and international students. Staff recommends consideration of a rollback of the tuition increase for academic year 2020-2021 should state support be higher than anticipated.

Under this proposal, tuition rates for resident and border state resident students would be \$116 per credit hour in 2019-2020 and \$123 per credit hour in 2020-2021. Tuition rates for non-resident and international students would be \$251 per credit hour in 2019-2020 and \$258 per credit hour in 2020-2021. Currently, PCC ranks 11th in annualized resident tuition and fees among the 17 Oregon community colleges. For annualized international tuition and fees, PCC ranks 10th. Most other Oregon community colleges have not yet set their tuition and fee rates for 2019-2020.

PCC competes with Seattle area community colleges as well as Portland State University and other Portland-area colleges and universities for international (non-resident) students. The current PCC rate of \$246 per credit hour compares favorably with Chemeketa CC (\$252), Clackamas CC (\$266), Portland State (\$570) and North & South Seattle College (\$285.01). Current per-credit tuition is slightly higher than Mt. Hood CC (\$243).

PCC reviewed the minimum tuition rates for Community Education (CED) and Continuing Education (CEU) programs in 2009 and changed the CED minimum rate at that time. These programs are designated to be largely self-sufficient. Actual tuition and fees for CED and CEU programs are usually determined by what the market will bear and the cost of providing such programs. Tuition for these programs are often set at rates higher than the minimum rate. As such, staff recommends no change to the minimum rates charged in these programs.

RECOMMENDATION: That the following tuition rates for credit courses become effective for the biennium 2019-2021:

1. Credit Courses:

Resident

Oregon residents, who are under the age of 62, will be charged \$116 per credit hour effective Summer Term 2019 and \$123 per credit hour effective Summer Term 2020.

Border State Resident

Residents of states bordering Oregon (Washington, Idaho, Nevada, and California), who are under the age of 62, will be charged \$116 per credit hour effective Summer Term 2019 and \$123 per credit hour effective Summer Term 2020.

Non-Resident

Persons not residing in Oregon or bordering states (including all international students) will be charged at \$251 per credit hour effective Summer Term 2019 and \$258 per credit hour effective Summer Term 2020.

Students who are age 62 or older

As mandated under ORS 341.534 (HB2011 in 2009), the College will waive tuition for Oregon residents who are age 62 or older who enroll in credit courses on a space available basis when the course is taken for an audit grade.

Exception for Credit Courses

Higher rates for the respective tuition charges will not be charged. Reductions to credit course rates must be approved on a case-by-case basis by the College President.

2. Non-Credit Courses:

ESOL

Level 1-3: Will remain at 10% of credit course rate per contact hour.

Level 4-5: Will remain at 30% of credit course rate per contact hour.

ABE

Will remain at 10% of credit course rate per contact hour.

Community Education (CED)

The minimum rate charged for CED courses will remain at \$5.50 per contact hour or \$25 for a class for the 2019-2021 biennium.

Continuing Education (CEU)

The minimum rate charged for CEU courses will remain at \$5.70 per contact hour for the 2019-2021 biennium.



Board of Directors Goals 2018-2019

Board members recognized during discussion that several goals from previous goal-settings are not time-specific but are, rather “legacy priorities” that will apply, with a degree of contemporary variation, in any year. Other priorities and goals were identified that are specific to the 2017-2018 planning cycles.

Legacy Goals

- Ensure an environment of success that encourages access and timely completion
- Prioritize the college’s commitment to the creation of a nationally renowned culture for diversity, equity and inclusion
- Track and evaluate Portland Community College operations and execution of the Strategic Plan.
- Be an engaged advocate for Portland Community College in:
 - Governmental affairs and governmental advocacy
 - In support of fundraising strategies targeting the advancement of important initiatives (e.g. Future Connect, PCC Foundation efforts, etc.)
- Continue communication between the Board of Directors and the President

Board Priorities

- Support the work of the newly chartered Diversity, Equity and Inclusion Committee of the Board.
- Advocate for increased state resources and support for student success initiatives district-wide.
- Ensure development of a dashboard to monitor key performance indicators
- Aid students by building relationships with key transportation and housing partners in the Metro community
- Support the President’s 2018-2019 Work Plan

The College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law in any area, activity or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under anti-discrimination laws. In addition, the College complies with applicable provisions of the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (as amended), Uniformed Services Employment and Reemployment Rights Act ("USERRA"), and all local and state civil rights laws. Under this policy, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through application of this policy and other College efforts designed for that purpose.