



# Board of Directors **Meeting Agenda**

May 18, 2017

**#thinkPCCfirst**

## Portland Community College Board of Directors

### Vision

Building futures for our Students and Communities

### Mission

Portland Community College supports student success by delivering access to quality education while advancing economic development and promoting sustainability in a collaborative culture of diversity, equity and inclusion.

### Core Themes

- Access and Student Success
- Economic Development and Sustainability
- Quality Education
- Diversity, Equity and Inclusion

*Approved January 21, 2016*

### Who We Are

Portland Community College is a public, multi-campus, comprehensive community college serving the lifelong learning needs of our students. We offer college transfer programs; career and technical education programs; adult basic skills; opportunities to develop English as a second language; high school completion and dual credit; community and continuing education programs; and service-learning opportunities that foster the development of civic responsibility and engagement. Through extensive partnerships with business, industry, labor, educational institutions and the public sector, we provide training and learning opportunities for the local and state workforce and promote economic and community development.

### We Value

- Effective teaching and student development programs that prepare students for their roles as citizens in a democratic society in a rapidly changing global economy
- An environment that is committed to diversity as well as the dignity and worth of the individual
- Leadership through innovation, continuous improvement, efficiency, and sustainability
- Leadership through the effective use of technology in learning and all College operations
- Being a responsible member of the communities we serve by actively participating in their development
- Quality, lifelong learning experiences that helps students to achieve their personal and professional goals
- Continuous professional and personal growth of our employees and students including an emphasis on fit and healthy lifestyles that decrease disease and disability
- Academic Freedom and Responsibility - creating a safe environment where competing beliefs and ideas can be openly discussed and debated
- Collaboration predicated upon a foundation of mutual trust and support
- An agile learning environment that is responsive to the changing educational needs of our students and the communities we serve – making students marketable for jobs in the future and promoting economic development
- The public's trust by effective and ethical use of public and private resources

BOARD OF DIRECTORS  
Portland Community College  
PO BOX 19000, Portland, Oregon 97280

BUSINESS SESSION  
May 18, 2017  
Sylvania Campus  
12000 SW 49<sup>th</sup> Avenue, Portland, OR 97219

AGENDA

- |         |   |                   |
|---------|---|-------------------|
| 5:00 PM | <b>Board Dinner</b>   | Fir Room          |
| 6:00 PM | <b>Work Session</b> <ul style="list-style-type: none"><li>• Foundation Update</li><li>• Bond Renewal</li></ul>  | Oak and Elm Rooms |
| 6:45 PM | <b>Executive Session</b><br>In accordance with ORS 192.660 (2), in accordance with ORS 192.660 (2), (d) labor negotiations, (f) information exempt from public disclosure, (h) litigation   | Fir Room          |
| 7:30 PM | <b>Call to Order—Business Session</b> <ul style="list-style-type: none"><li>• Introductions</li><li>• Approval of Minutes – April 20, 2017</li><li>• Approval of Agenda</li></ul>   | PAC Lobby         |
| 7:35 PM | <b>Information Sessions</b> <ul style="list-style-type: none"><li>• Sylvania Campus Update – Dr. Lisa Avery (10 minutes)</li><li>• Educational Advisory Committee – Sylvia Gray and Josephine Pino (15 minutes)</li><li>• Bond Renewal – Rob Wagner and Linda Degman (15 minutes)</li></ul> |                   |
| 8:15 PM | <b>Public Comment on Agenda Items</b> (A sign-up sheet is on a table at the entrance of the meeting room.)  |                   |
| 8:20 PM | <b>Business Session</b>   |                   |

**Consent Agenda:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.)

<u>PERSONNEL</u>	<u>Page</u>
17-100	Approval of Personnel Actions—May 18, 2017 ..... 576

**Academic Professional Appointments:**

Sarah Rose Evans, Academic Advising Specialist, Office of  
the Dean of Student Development, Southeast

**Administrative Appointments:**

Jennifer Boehmer, Interim Communications Director, Office of the President (Temporary)  
 Joseph Cheng, Information Technology Manager – Enterprise Architect, Office of the President  
 Kathleen Freitag, Information Technology Portfolio Manager, Office of the President  
 Kenneth Friedrich, Interim Division Dean of Mathematics, Science, Health and Physical Education, Office of the Dean of Instruction, Cascade Campus

**Faculty Appointments:**

Craig Wickenberg, Counselor, Offices of the Dean of Student Development, Southeast and Sylvania Campus

**Retirees:**

17-101	Commendation of Retiring Employee – Sharon DeWitt (6 years).....	579
17-102	Commendation of Retiring Employee – John Googins (22 years).....	580
17-103	Commendation of Retiring Employee – Philip Hess (29 years) .....	581

**Continuous Appointments:**

17-104	Faculty and Academic Professionals .....	582
17-105	Administration .....	584

PERSONNEL CONTRACT

17-106	Approval for Katy Ho as Vice President – Academic Affairs .....	585
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BIDS AND CONTRACTS

17-107	Accept Bid/Award Contract to Lorentz Bruun Co. Inc. for the Sylvania Campus Bookstore Remodel .....	586
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BOARD

17-108	Appointment of Delegates to Attend the Association Community College Trustees (ACCT) Governance Leadership Institute in Washington, DC from June 12-14, 2017 .....	588
17-109	Appointment of Delegates to Attend the Oregon Community College Association (OCCA) New Board Member Orientation in Newport, OR on July 25-26, 2017 .....	589

8:25 PM      **Public Comment on Non-Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)

8:30 PM      **Reports** (5 minutes each)

- Faculty and Academic Professionals
- Classified

- Students
- Board Members
- President

8:55 PM      **Adjournment**

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The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-4365 or by email at [boardresolutions@pcc.edu](mailto:boardresolutions@pcc.edu). A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance of the meeting room.

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS  
PO BOX 19000 - Portland, OR 97280

**BUSINESS SESSION**

April 20, 2017  
Cascade Campus  
705 N. Killingsworth Street, Portland, OR 97217

**BOARD MEETING MINUTES**

**ATTENDANCE**

Mohamed Alyajouri, Denise Frisbee, Jim Harper, Ken Madden, Deanna Palm, Chair Kali Thorne-Ladd, Michael Sonnleitner and Molly Walker

**WORK SESSION**

Chair Thorne-Ladd called the work session to order at 6:00 pm. Jim Langstraat and Eric Blumenthal provided a review of the proposed biennium budget.

**EXECUTIVE SESSION**

The board met in executive session at 7:35 pm to discuss In accordance with ORS 192.660 (2), in accordance with ORS 192.660 (2), (d) labor negotiations, (h) litigation.

Lisa Bledsoe provided an update on labor negotiations. Gary Christiansen provided an update on litigation regarding the Newberg Center.

Executive session adjourned at 7:25 pm.

**CALL TO ORDER**

Chair Thorne-Ladd called the business meeting to order at 7:45 pm.

**APPROVAL OF THE MINUTES**

The March 2, 2017 meeting minutes were approved as published. Harper/Frisbee

The March 16, 2017 meeting minutes were approved as published. Sonnleitner/Madden

**APPROVAL OF THE AGENDA**

The agenda was approved as published. Harper/Palm

**BOARD BUDGET COMMITTEE HEARING**

Chair Thorne-Ladd adjourned the Business Session and convened the board as a College Budget Committee in a public hearing on Adoption of the Proposed Budget for FY 2017-18 in accordance with ORS 294.406 (1).

**Budget Office Updates**

Jim Langstraat introduced the team from the budget office who worked on the detailed budget book and thanked them for their hard work. A high level overview was provided on

how the budget was developed and along with the process and structure used. He covered how enrollment trends affect the budget and how changes can be made to the budget. There will be a public hearing with the Multnomah County Tax Supervising Commission.

President Mitsui thanked the budget team. The supplemental budget process next year will be lined up with the Strategic Plan next year.

Public Comment on Proposed Portland Community College 2017-19 Biennium Budget  
None

Chair Thorne-Ladd adjourned the College Budget Committee and reconvened the Business Session.

### **INFORMATION SESSIONS**

Cascade Campus Update, Dr. Karin Edwards, Campus President

Dr. Edwards presented a very special presentation. Finding new and innovative ways to educate and support our students; and building a stronger community both within the campus and outside are the two guiding principles at Cascade Campus. These tie directly to the Strategic Plan initiatives: Igniting a Culture of Innovation, and Transforming Community Through Opportunities.

Building community is key to the work at Cascade. Every day we work to strengthen our ties with this neighborhood and the diverse communities that live and work here. We do this for many reasons: to connect community members with the opportunities available to them here; to help put people on track to gainful employment; and to address the skills gap which persists between underserved populations and the majority population.

Visual FX is a rapidly expanding job market here in the Portland area. Compositing and digital effects have become part of virtually every type of video production. The training our students receive is preparing them to enter this growing marketplace. The visual displays here tonight were created by our students. These are being incorporated more and more as part of the immersive environments used in arts and entertainment, education, and advertising. Sonic Arts is another program placing our students at the cutting edge of music production, composition, performance, and sound design.

2008 Bond Update, Sylvia Kelley, Executive Vice President and Linda Degman, Manager, Bond Program

An overview of 2008 bond was provided. The \$374 million bond approved by voters was the largest in Oregon at the time. Quick highlights from each campus are:

Rock Creek had a year-long planning process. Master planning isn't required in Washington County. The work over that year really changed the plans for the campus. We are in the process of building the farm manager house. A new egress road is being added for evacuations from the campus.

Sylvania Campus has had renovations to every building. ADA improvements to the CC buildings have made accessibility through the building easier. We are currently In-design for a childcare center.

Swan Island wasn't originally in the bond plan, but was added with the savings we realized. Willow Creek and Newberg were need additions to the PCC footprint. A mechatronics program will be installed at Willow Creek within the next year.

Facilities Plan, phase 1 is underway. Security and safety upgrades have been made to all campuses. Telephone systems throughout the district were upgraded.

The impact to student life is that there are better gathering spaces, resource centers, improved accessibility, more classrooms, and user friendly libraries.

OCCA Update, Denise Frisbee

Director Frisbee discussed the proposal in the legislature on transfers to universities from community colleges.

#### **PUBLIC COMMENT ON AGENDA ITEMS**

None

#### **BUSINESS MEETING**

Chair Thorne-Ladd proposed approval of Resolutions 17-089 through 17-099.  
Madden/Sonnleitner

#### **PUBLIC COMMENT ON NON AGENDA ITEMS**

None

#### **REPORTS**

Molly Walker provided an update for the District Student Council. The application process for the DSC chair is closed and a new student will be appointed for next year. Working on a process for student leaders participating on college based committees. TEDx event at Rock Creek is almost sold out. Kelley Point Park cleanup will happen tomorrow and students will help pull evasive plants and gather debris and refuse. Lastly, the issue of all-gender restrooms should be viewed as an equity and access.

Elisabeth Davidson provided updates on behalf of the Classified Union. There is a State Convention in Portland where both unions get together to elect officers for state positions. This meeting is with all AFT Oregon participants and will be held this weekend, therefore members will be missing the PCC Foundation Gala.

Frank Goulard provided updates on behalf of the Faculty and Academic Professionals. HECC oversight for tuition increases does not apply to community colleges. HECC committee is hearing testimony and the commission is conflicted on funding. Teacher Appreciation Week is the first week of May, this recognizes all teachers.



Chair Thorne-Ladd is looking forward to the Gala. A few board members attended the State of Washington County a few weeks ago hosted by Intel.

President Mitsui provided several updates and thanked board members for attending various events on behalf of PCC.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 9:07 pm.

\_\_\_\_\_  
Kali Thorne-Ladd, Chair

\_\_\_\_\_  
Mark Mitsui, College President

Prepared by:

\_\_\_\_\_  
Jeannie Moton, Executive Coordinator

Minutes approved on May 18, 2017.

May 18, 2017

17-100

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Mark Mitsui, College President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment (Temporary)– Sarah Rose Evans

Academic Advising Specialist

Office of the Dean of Student Development, Southeast

Annual Salary: \$42,429 Grade: 3 Step: 1

Effective: May 8, 2017 to May 8, 2018

Education: Columbia University MFA, Writing  
The Evergreen State College BA, Liberal Arts

Most Recent Experience: Portland Community College  
STEM-CTE Education Program Coordinator

Applicant Flow: 3.64 Appointment

2. Administrative Appointment (Temporary)– Jennifer Boehmer

Interim Communications Director

Office of the President

Annual Salary: \$100,000 Grade: M

Effective: April 21, 2017 to October 30, 2017

Education: University of Portland MS, Management Communication 2014  
Linfield College BA, Mass Media Communication 1995

Most Recent Experience: Portland Community College  
Marketing Manager

Applicant Flow: Direct Appointment

3. Administrative Appointment – Joseph Cheng

Information Technology Manager – Enterprise Architect

Office of the President

Annual Salary: \$92,790 Grade: K

May 15, 2017

Education: Yale University BA, Mathematics & Philosophy 1987

Most Recent Experience: Portland Community College  
Application Analyst

Applicant Flow:

Gender

3 Male

Ethnicity

1 White (not of Hispanic Origin)

0	Female	2	Asian
3		3	Total

4. Administrative Appointment – Kathleen Freitag

Information Technology Portfolio Manager

Office of the President

Annual Salary: \$75,000

Grade: K

April 17, 2017

Education: San Jose State University

MS, Applied  
Mathematics

2007

California Polytechnic University BS, Mathematics

Most Recent Experience: Portland Community College  
Application Analyst

Applicant Flow:

Gender

Ethnicity

1 Male

2 White (not of Hispanic Origin)

1 Female

2

2 Total

5. Administrative Appointment (Temporary)-Kenneth Friedrich

Interim Division Dean of Mathematics, Science, Health and Physical Education

Office of the Dean of Instruction, Cascade Campus

Annual Salary: \$87,873

Grade: N

Effective: April 3, 2017 to September 20, 2017

Education: University of Arizona

PhD, Biochemistry

2003

Seattle Pacific University

BS, Biochemistry

1997

Most Recent Experience: Portland Community College  
Instructor, Chemistry

Applicant Flow: Direct Appointment

6. Faculty Appointment– Craig Wickenberg

Counselor

Offices of the Dean of Student Development, Southeast and Sylvania Campus

Annual Salary: \$55,596

Step: 3

Effective: August 21, 2017

Education: Antioch University

MA, Organizational Management

Lewis and Clark College

MA, Counseling Psychology

University of California

BA, Business and Economics

University of California

BA, Environmental Science

Most Recent Experience: Portland Community College  
Counselor (Temporary)

Applicant Flow:

Gender

Ethnicity

37 Male

97 White (not of Hispanic Origin)

96 Female

10 Black or African American

12 Not Disclosed

8 Asian

6	Hispanic/Latino
1	American Indian or Alaska Native
1	Native Hawaiian or Other Pacific Islander
4	Two or More Selections
18	Not Disclosed
<hr/> 145	Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF  
PROPOSED TO BE HIRED IN *May 18, 2017* PERSONNEL REPORT**

Male	2
Female	3
Not Disclosed	<hr/> 1
	6
White (not of Hispanic Origin)	4
Black or African American	0
Asian	1
Hispanic/Latino	0
American Indian/Alaskan Native	0
Native Hawaiian/Pacific Islander	0
Two or More Selections	0
Not Disclosed	<hr/> 1
	6

May 18, 2017

17-101

COMMENDATION OF RETIRING EMPLOYEE –  
SHARON DEWITT

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Sharon DeWitt has performed faithfully in her duties as a Groundskeeper II for Portland Community College since October 31, 2011. She retires effective May 31, 2017.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

May 18, 2017

17-102

COMMENDATION OF RETIRING EMPLOYEE –  
JOHN GOOGINS

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: John Googins has performed faithfully in his duties as Coordinator/ESL, Manager/Steps for Success, and Manager/Workforce Development for Portland Community College since December 21, 1995. He retires effective April 28, 2017.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

May 18, 2017

17-103

COMMENDATION OF RETIRING EMPLOYEE –  
PHILIP HESS

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Philip Hess has performed faithfully in his duties as a Financial Aid Specialist I and Coordinator/Financial Aid for Portland Community College since March 28, 1988. He retires effective May 30, 2017.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

May 18, 2017

17-104

CONTINUOUS APPOINTMENT: FACULTY AND ACADEMIC PROFESSIONALS

PREPARED BY: Leslie Wilkins, Employee Relations Specialist, Human Resources

APPROVED BY: Lisa Bledsoe, Associate Vice President, Human Resources  
Sylvia Kelley, Executive Vice President  
Mark Mitsui, College President

The President RECOMMENDS that the following Faculty and Academic Professionals, having fulfilled the required probationary period, be granted continuous appointment, effective September 1, 2017:

<u>Continuous Appointments</u>	<u>Job Title</u>
Jess Amo	Coordinator/Women's Resource Center
Miguel Arellano Sanchez	Coordinator/Retention Multicultural
Aubrey Baldwin	Instructor/Paralegal
Scott Birk	Instructor/Business Administration
Ragan Borzcik	Instructor/Veterinary Tech
Misty Bouse	Major Gifts Officer
Willan Cervantes	Specialist/Student Resource
Stephanie Culbreath	Specialist/Veteran Resource Center
Daynia Daby	Counselor
Meredith Farkas	Reference Librarian
Austina Fong	Instructor/Math
Jill Gear	Grants Officer
Mark George	Instructor/Sociology
Haydee Goldenberg	Coordinator/Resource Center
Marc Goodman	Instructor/Computer Information Systems
Sherry Hanchett	Specialist/Admissions (Emergency)
Cassandra Hill	Accountant II
Chau Hoang Fossen	Reference Librarian
Rachelle Katter	Instructor/Health Education
Jen Klaudinyi	Reference Librarian
Rekha Krishnan	Vocational Trainer
Jeff Lacks	Instructor/Developmental Ed/Math
Deb Lippoldt	Instructor/Food & Nutrition
Liliana Luna Olalde	Coordinator/Retention Multicultural
Juan Maldonado	Instructor/Computer Applications/Office Systems
Clifford Meeks	Specialist/Student Resource
Eder Mondragon	Specialist/Student Resource
Lizbeth Mota	Specialist/Community Resource
Jeanette Muehleck	Specialist/Student Resource



Jane Palmieri  
Debora Perrault  
Anders Rasmussen

Jamie Rodrick  
James Sauve  
Megan Savage  
Christina Shafer  
Rachel Stone  
Greta Swanson  
Ralf Youtz

Instructor/Nursing  
Advisor/Financial Aid  
Instructor/Aviation Maintenance  
Technology  
Instructor/Early Education & Family Studies  
Instructor/Composition & Literature  
Instructor/ Composition & Literature  
Coordinator/Student Conduct & Retention  
Instructor/Psychology  
Instructor/Math  
Instructor/Math

May 18, 2017

17-105

CONTINUOUS APPOINTMENT: ADMINISTRATION

PREPARED BY: Leslie Wilkins, Employee Relations Specialist, Human Resources

APPROVED BY: Lisa Bledsoe, Associate Vice President, Human Resources  
Sylvia Kelley, Executive Vice President  
Mark Mitsui, College President

The President RECOMMENDS that the following Administrators, having fulfilled the required probationary period, be granted continuous appointment, effective July 1, 2017:

<u>Continuous Appointments</u>	<u>Job Title</u>
Kristin Benson	Registrar
Tricia Brand	Associate Dean/Student Development
Tony Clifford	Supervisor/Food Services
Karol Ford	Human Resource Representative
Dana Fuller	Division Dean
Doreen Hanna	Manager/Student Account Services
Stacey Kemi	Supervisor/Library
Vicky Lopez Sanchez	Director/Student Supt Services
Al McQuarters	Division Dean
Scott Powell	Supervisor/Food Services
Barb Siples	HR Compensation Analyst
Bonny Vosu	Manager/Program II
Carrie Weikel-Delaplane	Associate Dean/Student Development

May 18, 2017

17-106

APPROVAL FOR KATY HO AS VICE PRESIDENT –  
ACADEMIC AFFAIRS

PREPARED BY: Lisa Bledsoe, Associate Vice President, Human Resources

APPROVED BY: Mark Mitsui, College President

REPORT: The College has conducted a national search to fill the position of Vice President of Academic Affairs. Ms. Ho has exhibited outstanding experience and talent in Academic Affairs. She has been interviewed extensively throughout the application process by various groups within the PCC community.

Ms. Ho holds a Ph.D. in Community College Leadership, and an Ed.M. in College Student Services Administration from Oregon State University and a B.S. in Public Relations from the University of Oregon. Ms. Ho is currently employed as the Vice Chancellor of Academic Affairs at Honolulu Community College, Honolulu, Hawaii.

Ms. Ho's leadership roles have also included serving as Dean of Student Services at Honolulu Community College, as Division Dean of Student Support Services and Associate Dean of Students at Portland Community College, and as Assistant Director of Student Activities and Multicultural Affairs Coordinator at the University of Portland.

RECOMMENDATION: That the Board of Directors approve the appointment of Ms. Ho as Vice President Academic Affairs effective July 5, 2017. That the Board authorize the Administration to execute an employment contract with Ms. Ho with the following terms: the contract shall be for two years (terminating on June 30, 2019), with a base salary of \$154,250 to be adjusted for FY19 by the same increase as that applied to all other Executive Officers; an automobile allowance of \$5,055 annually; general expense allowance of \$2,500 annually.

Ms. Ho shall be entitled to other benefits available to other Executive Officers and College Administrative staff as approved by the Board.

May 18, 2017

17-107

ACCEPT BID/AWARD CONTRACT TO LORENTZ BRUUN  
CO. INC. FOR THE SYLVANIA CAMPUS BOOKSTORE  
REMODEL

PREPARED BY: Denise Jeffords, Buyer/Contract Specialist, Procurement

FINANCIAL  
RESPONSIBILITY: Linda Eden, Director, Auxiliary Services

APPROVED BY: Jim Langstraat, Vice President, Finance and Administration  
Mark Mitsui, College President

REPORT: The College has a need to contract with a qualified Contractor to execute the Bookstore Remodel at its Sylvania Campus.

The main body of the work will affect 11,000 square feet out of a total of 19,050 square feet for the entire bookstore, and will include flooring; new slat wall; painting; demolition and removal of numerous existing fixtures. Bid also includes general, mechanical, and electrical work. Bid is based upon the materials, equipment, and systems required in the Invitation to Bid Document.

An Invitation to Bid (ITB) for the Sylvania Campus Bookstore Remodel was issued and advertised on February 22, 2017. The ITB was advertised in the Daily Journal of Commerce, on the State of Oregon Procurement Network (ORPIN), and on the College's Purchasing Website. Forty (40) ITB documents were downloaded from the College's Purchasing Website, of which twenty-three (23) were downloaded by prime Contractors, five (5) of which are MWESB firms, twelve (12) plan centers, one (1) of which is an MWESB firm, and five (5) were downloaded by interested parties.

Three (3) bids were received by the due date of April 19, 2017. Bids were received from the following contractors:

<b><u>Contractor</u></b>	<b><u>Lump Sum Base Bid Plus Alternates 2, 3, 4</u></b>
Lorentz Bruun Co.	\$ 520,361.00
Phase 2 Phase LLC *	\$ 598,844.26
Balfour Beatty dba Howard S. Wright **	\$ 743,467.00

\* Oregon Certified M/W/ESB

\*\* Bidder deemed non-responsive, incomplete bid

The award is made to the company whose bid results in the lowest overall ownership cost or “best value” as it is determined by ORS 279.015(5).

RECOMMENDATION: That the Board of Directors accept the bid and award a contract to Lorentz Bruun Co., Inc. in the amount of \$520,361.00 (based on their Lump Sum Base Bid, plus Alternates 2, 3, and 4). Expenditures for this contract will come from the auxiliary fund.

May 18, 2017

17-108

APPOINTMENT OF DELEGATES TO ATTEND THE  
ASSOCIATION COMMUNITY COLLEGE TRUSTEES  
(ACCT) GOVERNANCE LEADERSHIP INSTITUTE IN  
WASHINGTON, DC FROM JUNE 12-14, 2017

PREPARED BY: Jeannie Moton, Executive Coordinator, Office of the President

APPROVED BY: Mark Mitsui, College President

REPORT: In accordance with Board Policy B 210, the Board of Directors recognizes the benefits derived by the College through membership in various educational organizations and from attendance of directors at state and national meetings which deal with community college issues. The Chair and Vice Chair have considered a slate of delegates to attend the 2017 (ACCT) Governance Leadership Institute in Washington, DC from June 12-14, 2017.

RECOMMENDATION: That the Board of Directors approves Mohamed Alyajouri, Kien Truong and board member-elect Valdez Bravo to attend the ACCT Governance Leadership Institute.

May 18, 2017

17-109

APPOINTMENT OF DELEGATES TO ATTEND THE  
OREGON COMMUNITY COLLEGE ASSOCIATION  
(OCCA) NEW BOARD MEMBER ORIENTATION IN  
NEWPORT, OR ON JULY 25-26, 2017

PREPARED BY: Jeannie Moton, Executive Coordinator, Office of the President

APPROVED BY: Mark Mitsui, College President

REPORT: In accordance with Board Policy B 210, the Board of Directors recognizes the benefits derived by the College through membership in various educational organizations and from attendance of directors at state and national meetings which deal with community college issues. The Chair and Vice Chair have considered a slate of delegates to attend the 2017 OCCA New Board Member on March 22-23, 2017.

RECOMMENDATION: That the Board of Directors include Mohamed Alyajouri and board member-elect Valdez Bravo as a delegates to attend the OCCA New Board Member Orientation.



# Board of Directors Goals 2016-2017

Board members recognized during discussion that several goals from previous goal-settings are not time-specific but are, rather “legacy priorities” that will apply, with a degree of contemporary variation, in any year. Other priorities and goals were identified that are specific to the 2016-2017 planning cycles.

## Legacy Goals

1. Ensure an environment of success that encourages access and timely completion
2. Prioritize the college’s commitment to the creation of a nationally renowned culture for diversity, equity and inclusion
3. Track and evaluate Portland Community College operations and execution of the Strategic Plan by way of regular Board meeting Dashboard reviews
4. Be an engaged advocate for Portland Community College in:
  - a. Governmental affairs and governmental advocacy
  - b. Development of fundraising strategies targeting the advancement of important initiatives (e.g. Future Connect, PCC Foundation efforts, etc.)
5. Cultivate and maintain clear and consistent communication between the Board of Directors and the President

## Board Priorities

- Support Portland Community College's enhanced, District-wide efforts to:
  - Recruit, hire, and retain faculty and staff from historically underrepresented groups;
  - More systematically and strategically address the achievement gap for students of color
  - Increase the utilization of Minority Women Emerging Small Business for college contracting
- Advance Portland Community College’s adoption and funding of technology infrastructure and policies that reflect industry best practices
- Support the President in the development of college-wide plans, and in strengthening internal college communication
- Ensure Board readiness for a successful Portland Community College 2017 Bond Campaign
- Ensure that Portland Community College remains a relevant workforce training partner of choice in the communities it serves



*The College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law in any area, activity or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under anti-discrimination laws. In addition, the College complies with applicable provisions of the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (as amended), Uniformed Services Employment and Reemployment Rights Act ("USERRA"), and all local and state civil rights laws. Under this policy, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through application of this policy and other College efforts designed for that purpose.*