



# Board of Directors **Meeting Agenda**

March 2, 2017

**#thinkPCCfirst**

## Portland Community College Board of Directors

### Vision

Building futures for our Students and Communities

### Mission

Portland Community College supports student success by delivering access to quality education while advancing economic development and promoting sustainability in a collaborative culture of diversity, equity and inclusion.

### Core Themes

- Access and Student Success
- Economic Development and Sustainability
- Quality Education
- Diversity, Equity and Inclusion

*Approved January 21, 2016*

### Who We Are

Portland Community College is a public, multi-campus, comprehensive community college serving the lifelong learning needs of our students. We offer college transfer programs; career and technical education programs; adult basic skills; opportunities to develop English as a second language; high school completion and dual credit; community and continuing education programs; and service-learning opportunities that foster the development of civic responsibility and engagement. Through extensive partnerships with business, industry, labor, educational institutions and the public sector, we provide training and learning opportunities for the local and state workforce and promote economic and community development.

### We Value

- Effective teaching and student development programs that prepare students for their roles as citizens in a democratic society in a rapidly changing global economy
- An environment that is committed to diversity as well as the dignity and worth of the individual
- Leadership through innovation, continuous improvement, efficiency, and sustainability
- Leadership through the effective use of technology in learning and all College operations
- Being a responsible member of the communities we serve by actively participating in their development
- Quality, lifelong learning experiences that helps students to achieve their personal and professional goals
- Continuous professional and personal growth of our employees and students including an emphasis on fit and healthy lifestyles that decrease disease and disability
- Academic Freedom and Responsibility - creating a safe environment where competing beliefs and ideas can be openly discussed and debated
- Collaboration predicated upon a foundation of mutual trust and support
- An agile learning environment that is responsive to the changing educational needs of our students and the communities we serve – making students marketable for jobs in the future and promoting economic development
- The public's trust by effective and ethical use of public and private resources

BOARD OF DIRECTORS  
Portland Community College  
PO BOX 19000, Portland, Oregon 97280

BUSINESS SESSION  
March 2, 2017  
Sylvania Campus  
12000 SW 49<sup>th</sup> Avenue  
Portland, Oregon 97219

AGENDA

- 5:00 PM      **Executive Session**      CC 248  
In accordance with ORS 192.660 (2), in accordance with ORS  
192.660 (2), (d) labor negotiations (e) real property
- 5:30 PM      **Board Dinner**      Oak and Elm Rooms
- 6:45 PM      **Call to Order—Business Session**      Performing Arts Center Lobby  
• Introductions  
• Approval of Agenda
- 6:50 PM      **Election of Vice Chair**  
• Swear in Vice Chair
- 6:55 PM      **Information Session**  
• Budget Update—Mark Mitsui
- 7:05 PM      **Public Comment on Agenda Items** (A sign-up sheet is on a table at the  
entrance of the meeting room.)
- 7:10 PM      **Business Session**

**Consent Agenda:** (All items will be approved by consent agenda unless an item is  
withdrawn by request of a member of the Board. A separate motion will then be required  
to take action on the item in question.)

BOARD

- 17-075      Authorize Increase in Tuition for Credit Program  
Courses for the 2017-2018 and 2018-2019  
Academic Years (2017-2019 Biennium) ..... 529
- 17-076      Official Recognition that Classified Employee  
Appreciation Week will be Celebrated During  
the First Full Week of March in 2017 ..... 532
- 17-077      Resolution to Appoint a Board Member to Fill the  
Vacancy in Zone 6 in Accordance with ORS  
341.335(3) for the Remainder of the Term Through  
June 30, 2017 ..... 533

- 7:15 PM      **Public Comment on Non-Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)
- 7:20 PM      **Swearing In Zone 6 Interim Board Member**
- Mohamed Alyajouri
- 7:25 PM      **Reports** (5 minutes each)
- Faculty and Academic Professionals
  - Classified
  - Students
  - Board Members
  - President
- 7:50 PM      **Adjournment**

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The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-4365 or by email at [boardresolutions@pcc.edu](mailto:boardresolutions@pcc.edu). A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance of the meeting room.

March 2, 2017

17-075

AUTHORIZE INCREASE IN TUITION FOR CREDIT  
PROGRAM COURSES FOR THE 2017-2018 AND  
2018-2019 ACADEMIC YEARS (2017-2019  
BIENNIUM)

FINANCIAL  
RESPONSIBILITY:  
Administration

Jim Langstraat, Vice President, Finance and

APPROVED BY:

Mark Mitsui, College President  
Kali Thorne-Ladd, Chair, PCC Board of Directors

REPORT:

Staff has previously reviewed with the Board the preliminary projections for the 2017-19 biennium and that the growth in revenue is being outstripped by unfunded mandates and contractual obligations. The state support fund (CCSF) continues to provide a lower level of support per eligible student than in the 2007-09 biennium and is not projected to increase significantly for the 2017-19 biennium. PCC currently ranks 13<sup>th</sup> from the highest in annualized tuition and fees of the 17 Oregon community colleges.

The Staff recommends that the proposed budget for the 2017-2019 biennium be based on a tuition increase of \$7.00 per credit hour for the 2017-2018 academic year (7.22%) for resident and border state resident students and \$14.00 (6.19%) per credit hour for non-resident and international students. Similarly, the staff recommends for the 2018-2019 academic year an additional tuition increase of \$7.00 (6.73%) per credit hour for the resident and border state resident students and \$14.00 (5.83%) per credit hour for non-resident and international students. Under this proposal tuition rates for resident and border state resident students would be \$104 per credit hour in 2017-18 and \$111 per credit hour in 2018-19. Tuition rates for non-resident and international students would be \$240 per credit hour in 2017-18 and \$254 per credit hour in 2018-19.

At the time of the writing of this resolution many Oregon community colleges have not announced their tuition

changes for FY2017-2018 but the discussions among the colleges so far range from \$1 to \$10 per credit hour increase for resident students for FY 2017-2018. Fees charged at most other Oregon community colleges tend to be higher than those charged at PCC.

PCC competes with Seattle area community colleges as well as Portland metropolitan colleges and universities including Portland State University for international students (non-resident). The current PCC rate of \$226 per credit hour compares favorably with Chemeketa (\$242), Clackamas (\$257), Mt. Hood (\$236) Seattle (\$280) and Portland State (\$523)

Twelve years ago, PCC substantially increased the minimum tuition rates for Community Education (CED) and Continuing Education (CEU) programs. These programs are designated to be largely self-sufficient. In addition, actual tuition and fees for CED and CEU programs are usually determined by what the market will bear and the cost of providing such programs. Tuition for these programs is often higher than the minimum. As such, staff recommends no change to the minimum rates charged in these programs.

**RECOMMENDATION:** That the following tuition rates for credit courses become effective for the biennium 2017-2019.

**1. Credit Courses:**

**Resident**

Oregon residents, who are under the age of 62, will be charged \$104.00 per credit hour effective Summer Term, 2017 and \$111.00 per credit hour effective Summer Term, 2018.

**Border State Resident**

Residents of states bordering Oregon (Washington, Idaho, Nevada and California), who are under the age of 62, will be charged \$104.00 per credit hour effective Summer Term, 2017 and \$111.00 per credit hour effective Summer Term, 2018.

**Non-Resident**

Persons not residing in Oregon or bordering states (including all international students) will be charged at

\$240.00 per credit hour effective Summer Term, 2017 and \$254 per credit hour effective Summer Term, 2018.

**Students who are 62 years and older**

As mandated under ORS 341.534 (HB 2011 in 2009), the College will waive tuition for Oregon residents who are 62 or older who enroll in credit courses, on a space available basis when the course is taken for an audit grade.

**Exception for Credit Courses**

Higher rates for the respective tuition categories will not be charged. Reductions to credit course rates must be approved on a case-by-case basis by the College President.

**2. Non-Credit Courses:**

**ESOL:**

Level 1-3: Will remain at 10% of credit course rate per contact hour.

Level 4-5: Will remain at 30% of credit course rate per contact hour.

**ABE:** Will remain at 10% of credit course rate per contact hour.

**Community Education (CED)**

The minimum rate charged for CED courses will remain at \$5.50 per contact hour for the 2017-2019 biennium.

**Continuing Education (CEU)**

The minimum rate charged for CEU courses will remain at \$5.70 per contact hour for the 2017-2019 biennium.

March 2, 2017

17-076

OFFICIAL RECOGNITION THAT CLASSIFIED  
EMPLOYEE APPRECIATION WEEK WILL BE  
CELEBRATED DURING THE FIRST FULL WEEK OF  
MARCH IN 2017

PREPARED BY: Jeannie Moton, Executive Coordinator, Office of the President

APPROVED BY: Jeff Grider, President, Classified Union  
Mark Mitsui, College President

REPORT: The College recognizes that education is essential to the future of our community, state, country and world; and the classified employees are an integral part of the services that PCC provides to the students and the community.

Classified employees work directly with students, faculty, academic professionals, parents, volunteers, business partners and community members to help provide a good learning environment in the community.

Classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and indirect instruction and support of students.

Classified employees with their diverse talents and true dedication, support the nurturing of students throughout the academic years.

Classified Employees do indeed "Keep the College Running".

RECOMMENDATION: That the Board of Directors proclaim March 6-10, 2017, to be PCC CLASSIFIED EMPLOYEE APPRECIATION WEEK and that the Board of Directors strongly encourage all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.



March 2, 2017

17-077

RESOLUTION TO APPOINT A BOARD MEMBER TO  
FILL THE VACANCY IN ZONE 6 IN ACCORDANCE  
WITH ORS 341.335(3) FOR THE REMAINDER OF THE  
TERM THROUGH JUNE 30, 2017

PREPARED BY: Jeannie Moton, Executive Coordinator, Office of the President

APPROVED BY: Mark Mitsui, College President  
Kali Thorne-Ladd, Board Chair

REPORT: This resolution declares Zone 6 vacant as of December 21, 2016 after the resignation of Gene Pitts in accordance with ORS 341-335(1)a.

The Board solicited interested electors within Zone 6 of the PCC District to submit applications to fill the vacancy. Two (2) applications were received and the Board reviewed the applications and interviewed both on February 23, 2017.

After deliberation and reference checks, the Board will appoint Mohamed Alyajouri to fill the Zone 6 vacancy.

RECOMMENDATION: That the Board approve the appointment of Mohamed Alyajouri to serve as the Zone 6 Board member for the remainder of the term through June 30, 2017.



# Board of Directors Goals 2016-2017

Board members recognized during discussion that several goals from previous goal-settings are not time-specific but are, rather “legacy priorities” that will apply, with a degree of contemporary variation, in any year. Other priorities and goals were identified that are specific to the 2016-2017 planning cycles.

## Legacy Goals

1. Ensure an environment of success that encourages access and timely completion
2. Prioritize the college’s commitment to the creation of a nationally renowned culture for diversity, equity and inclusion
3. Track and evaluate Portland Community College operations and execution of the Strategic Plan by way of regular Board meeting Dashboard reviews
4. Be an engaged advocate for Portland Community College in:
  - a. Governmental affairs and governmental advocacy
  - b. Development of fundraising strategies targeting the advancement of important initiatives (e.g. Future Connect, PCC Foundation efforts, etc.)
5. Cultivate and maintain clear and consistent communication between the Board of Directors and the President

## Board Priorities

- Support Portland Community College's enhanced, District-wide efforts to:
  - Recruit, hire, and retain faculty and staff from historically underrepresented groups;
  - More systematically and strategically address the achievement gap for students of color
  - Increase the utilization of Minority Women Emerging Small Business for college contracting
- Advance Portland Community College’s adoption and funding of technology infrastructure and policies that reflect industry best practices
- Support the President in the development of college-wide plans, and in strengthening internal college communication
- Ensure Board readiness for a successful Portland Community College 2017 Bond Campaign
- Ensure that Portland Community College remains a relevant workforce training partner of choice in the communities it serves

*The College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law in any area, activity or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under anti-discrimination laws. In addition, the College complies with applicable provisions of the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (as amended), Uniformed Services Employment and Reemployment Rights Act ("USERRA"), and all local and state civil rights laws. Under this policy, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through application of this policy and other College efforts designed for that purpose.*