



Board of Directors **Meeting Agenda**

October 20, 2016

#thinkPCCfirst

Portland Community College Board of Directors

Vision

Building futures for our Students and Communities

Mission

Portland Community College supports student success by delivering access to quality education while advancing economic development and promoting sustainability in a collaborative culture of diversity, equity and inclusion.

Core Themes

- Access and Student Success
- Economic Development and Sustainability
- Quality Education
- Diversity, Equity and Inclusion

Approved January 21, 2016

Who We Are

Portland Community College is a public, multi-campus, comprehensive community college serving the lifelong learning needs of our students. We offer college transfer programs; career and technical education programs; adult basic skills; opportunities to develop English as a second language; high school completion and dual credit; community and continuing education programs; and service-learning opportunities that foster the development of civic responsibility and engagement. Through extensive partnerships with business, industry, labor, educational institutions and the public sector, we provide training and learning opportunities for the local and state workforce and promote economic and community development.

We Value

- Effective teaching and student development programs that prepare students for their roles as citizens in a democratic society in a rapidly changing global economy
- An environment that is committed to diversity as well as the dignity and worth of the individual
- Leadership through innovation, continuous improvement, efficiency, and sustainability
- Leadership through the effective use of technology in learning and all College operations
- Being a responsible member of the communities we serve by actively participating in their development
- Quality, lifelong learning experiences that helps students to achieve their personal and professional goals
- Continuous professional and personal growth of our employees and students including an emphasis on fit and healthy lifestyles that decrease disease and disability
- Academic Freedom and Responsibility - creating a safe environment where competing beliefs and ideas can be openly discussed and debated
- Collaboration predicated upon a foundation of mutual trust and support
- An agile learning environment that is responsive to the changing educational needs of our students and the communities we serve – making students marketable for jobs in the future and promoting economic development
- The public's trust by effective and ethical use of public and private resources

BOARD OF DIRECTORS
Portland Community College
PO BOX 19000, Portland, Oregon 97280

BUSINESS SESSION
October 20, 2016
Sylvania Campus
12000 SW 49th Avenue, Portland, OR 97219

AGENDA

- 4:30 PM **Work Session** Oak, Elm and Fir
- PCC Foundation Campaign Update
 - Sylvania Visioning
 - 17-037 Brief
 - ACCT Debrief
- 6:00 PM **Executive Session** SY CC 248
In accordance with ORS 192.660 (2), in accordance with ORS 192.660 (2), (e) Real Property Transactions
- 6:30 PM **Board Dinner** Oak, Elm and Fir
- 7:30 PM **Call to Order—Business Session** Performing Arts Center, Lobby
- Introductions
 - Approval of Minutes – September 15, 2016 and October 11, 2016
 - Approval of Agenda
- 7:40 PM **Information Sessions**
- Oregon Promise—Dr. Jim Perez, Tammy Billick and Roberto Suarez (15 minutes)
[Strategic Theme: Think Bold: Drive Student Success](#)
 - Fostering Success—Neal Naigus and Lisa Feinics (15 minutes)
[Strategic Theme: Think Bold: Drive Student Success](#)
 - Minority Women Emerging Small Business—Linda Degman and Avelina Gulmatico (15 minutes)
[Strategic Theme: Think Proud: Create a Nationally Renowned Culture for Diversity, Equity and Inclusion](#)
- 8:30 PM **Public Comment on Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)
- 8:35 PM **Business Session**
- Consent Agenda:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.)

Academic Professional Appointments:

Nancy Butler, Academic Advising Specialist, Office of the Dean of Student Development, Rock Creek Campus (NonGeneral Fund)

Rachel Falk, Employment Specialist, Workforce Development and Community Education, Extended Learning Campus

Maria Fernandez, Jobs and Internships Specialist, Office of the Dean of Student Development, Southeast

J Gibbons, Queer Resource Center Coordinator, Office of the Dean of Student Development, Southeast Campus

Sarah Haugstad, Academic Advising Specialist, Office of the Dean of Student Development, Rock Creek Campus (NonGeneral Fund)

Marcia Jannsen, Computer Literacy Specialist, Liberal Arts and Pre-College Programs, Cascade Campus (Temporary)

Lisa Lim, Student Resource Specialist, Visual and Performing Arts and Design Division, Sylvania Campus (Temporary)

Lisa Molinelli, Web Services Librarian, Academic Affairs

Rick Maas, Academic Advising Specialist, Office of the Dean of Student Development, Sylvania Campus (Temporary)

Virginia Martin, Queer Resource Center Coordinator, Office of the Dean of Student Development, Cascade Campus

Jeanette Muehleck, Student Resource Specialist, Student Support Services and Adult Basic Skills Division, Sylvania Campus

Suzanne Mullen, Data Analyst, Office of the Dean of Instruction, Southeast Campus (NonGeneral Fund)

Heather Smith, Employment Specialist, Workforce Development and Community Education, Extended Learning Campus (NonGeneral Fund)

Molly Triplett, Academic Advising Specialist (Job-Share), Office of the Dean of Student Development, Rock Creek Campus

Administrative Appointments:

Julia Betts, STEM Center Manager, Office of the Dean of Instruction, Southeast Campus

Allison Blizzard, International Student Services Director, Student Affairs

Lori Conover, Interim Occupational Skills Training Manager, Workforce Development and Community Education Division (Temporary)
 Susana Godoy, CAMP Director, Business, Applied Technology and College Prep Division, Rock Creek Campus
 General Johnson, Interim TRIO/ROOTS Program Director, Office of the Dean of Student Development, Cascade Campus (Temporary)
 Franklin Roberts, Interim Division Dean, Mathematics, Automotive Technology and Industrial Technology, Mathematics and Technology Division, Sylvania Campus (Temporary)
 Roberto Suarez, Oregon Promise Program Manager, Student Affairs (Temporary)
 Rakeem Washington, Opening Doors Project Director, Arts and Professions Division, Cascade Campus (Temporary)

Faculty Appointments:

Kane Heidecker, Instructor, Maritime Welding, Arts and Professions Division, Cascade Campus (Temporary)
 Adam Herreid, Counselor, Office of the Dean of Student Development, Cascade Campus, (Temporary Jobshare)
 Thomas Laxson, Instructor, Aviation Maintenance Technology, Mathematics, Aviation and Industrial Technology Division, Rock Creek Campus (Temporary)
 Estefania Llana Garcia, Instructor, Biology, Mathematics, Sciences and CTE Division, Southeast Campus (Temporary Jobshare)
 Thomas Songer, Instructor, Mathematics, Mathematics and Industrial Technology Division, Sylvania Campus (Temporary)

Retirees:

17-029	Commendation of Retiring Employee – Grant Bennett (14 years)	078
17-030	Commendation of Retiring Employee – Nancy Vinson (15 years)	079

Continuous Appointment:

17-031	Continuous Appointment: Faculty & Academic Professionals	080
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BIDS/CONTRACTS

17-032	Authorize an Increase to Existing Hosted Services Contract with Unicon.....	081
17-033	Authorize an Increase to Stantec Consulting Services Contract for District Wide Electronic Security	

Project	082
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BOARD

17-034	Name a New Center for African American Community History at Cascade Campus in Honor of Evelyn Crowell.....	084
17-035	Portland Community College 2017 Distinguished Patron Award Nominee.....	086
17-036	Appointment of Delegates to Attend the Oregon Community College Association (OCCA) Annual Conference at Sunriver Resort in Bend, Oregon, November 3-5, 2016	088
17-037	Portland Community College, Multnomah, Clackamas, Columbia, Yamhill and Washington Counties, Oregon Authorizing the Issuance, Sale and Delivery of General Obligation Refunding Bonds; Designating an Authorized Representative, Delegating the Approval and Distribution of the Preliminary and Final Official Statements; Authorizing Execution of Bonds and Related Matters.....	089
17-038	Adopt Portland Community College Board of Directors 2016-2017 Goals.....	099

8:40 PM **Public Comment on Non-Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)

8:45 PM **Reports** (5 minutes each)

- Faculty and Academic Professionals
- Classified
- Students
- Board Members
- President

9:10 PM **Adjournment**

The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-4365 or by email at boardresolutions@pcc.edu. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance of the meeting room.

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS
PO BOX 19000 - Portland, OR 97280

BUSINESS SESSION

September 15, 2016
Rock Creek Campus
17705 NW Springville Road, Portland OR 97229

BOARD MEETING MINUTES

ATTENDANCE

Denise Frisbee, Jim Harper, Ken Madden, Deanna Palm, Vice Chair Kali Thorne-Ladd,
Chair Gene Pitts, Michael Sonnleitner and Molly Walker

WORK SESSION

The Board of Directors met at 4:35 pm in Work Session to discuss ITT, OCCA, Facilities
Master Plan, Bond, and Board Goals.

EXECUTIVE SESSION

The Board of Directors convened an executive session to discuss In accordance with
ORS 192.660 (2), (a) Employment of a Public Official, (e) Real Property Transactions, (f)
Information Exempt from Public Disclosure (Attorney-Client Privilege), (h) Litigation

CALL TO ORDER

Chair Pitts called the business meeting to order at 7:30 pm and invited all present to
introduce themselves.

APPROVAL OF THE MINUTES

The August 15, 2016 meetings minutes were approved as published. Madden/Frisbee

APPROVAL OF THE AGENDA

The agenda was approved as published. Thorne-Ladd/Palm

RECOGNITIONS

Budget office staff were recognized for receiving the Government Finance Officers
Association Certificate of Achievement for Excellence in Financial Reporting.

INFORMATION SESSIONS

The Board of Directors received updates on Inclusion Advocates and the LINKS Program.

PUBLIC COMMENT ON AGENDA ITEMS

None

BUSINESS MEETING

Chair Palm proposed approval of Resolutions 17-023 through 17-026. Madden/Palm

PUBLIC COMMENT ON NON AGENDA ITEMS

Simon Jarwosky, Public Safety

REPORTS

Frank Goulard and Jeff Grider provided updates on behalf of the Faculty and Academic Professional Federation and the Classified Union. Molly Walker provided an update for the District Student Council.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:52 pm.

NEXT MEETING

The next business meeting of the Portland Community College Board of Directors will be held on October 20 at 7:30 PM at the Sylvania Campus.

Gene Pitts, Chair

Mark Mitsui, College President

Prepared by:

Jeannie Moton, Executive Coordinator

Minutes approved on October 20, 2016.

BOARD OF DIRECTORS
Portland Community College
PO BOX 19000, Portland, Oregon 97280

SPECIAL SESSION
October 11, 2016
Sylvania Campus
12000 SW 49th Avenue, Portland, OR 97280

BOARD MEETING MINUTES

ATTENDANCE

Ken Madden (phone), Deanna Palm (phone), Chair Gene Pitts (phone), Vice Chair Kali Thorne–Ladd, Michael Sonnleitner,

SPECIAL SESSION

The Board of Directors met at 1:00 pm for a Special Session to approve the creation of a new program regarding ITT Nursing students.

PUBLIC COMMENT ON AGENDA ITEMS

None

BUSINESS MEETING

Vice Chair Thorne-Ladd proposed approval of Resolution 17-027. Sonnleitner/Madden

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:07 pm.

Gene Pitts, Chair

Mark Mitsui, College President

Prepared by:

Jeannie Moton, Executive Coordinator

Minutes approved on October 20, 2016.

October 20, 2016

17-028

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Mark Mitsui, College President

RECOMMENDATION: That the Board of Directors approve the following actions:

1. Academic Professional Appointment (NonGeneral Fund)–**Nancy Butler**

Academic Advising Specialist

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$45,450 Grade: 3 Step: 3

Effective: October 3, 2016

Education: University of California, Santa Barbara BA, Developmental Psychology

Most Recent Experience: University of Oregon
Program Assistant

Applicant Flow:

Gender

Ethnicity

37 Male 63 White (not of Hispanic Origin)

66 Female 4 Black or African American

4 Not Disclosed 7 Asian

15 Hispanic/Latino

5 Two or More Selections

13 Not Disclosed

107 Total

References

2. Academic Professional Appointment (NonGeneral Fund)– Rachel Falk

Employment Specialist

Workforce Development and Community Education, Extended

Learning Campus

Annual Salary: \$45,450 Grade: 3 Step: 3

Effective: September 26, 2016

Education: Portland State University MS, Clinical Mental Health and Rehabilitation Counseling

New York University BFA, Acting

Most Recent Experience: Oregon Health and Science University
Career Counseling Intern

Applicant Flow:

Gender

Ethnicity

8 Male 18 White (not of Hispanic Origin)

30 Female 5 Black or African American

5 Hispanic/Latino

4	Two or More Selections
6	Not Disclosed
38	Total

3. Academic Professional Appointment– **Maria Fernandez**

Jobs and Internships Specialist

Office of the Dean of Student Development, Southeast

Annual Salary: \$45,450 @ .75 FTE Grade: 3 Step: 3

Effective: September 27, 2016

Education: University of Texas BSW, Social Work

Applicant Flow:

Gender

Ethnicity

18	Male	48	White (not of Hispanic Origin)
50	Female	4	Black or African American
5	Not Disclosed	8	Asian
		5	Hispanic/Latino
		3	Two or More Selections
		5	Not Disclosed
		73	Total

4. Academic Professional Appointment– **J Gibbons**

Queer Resource Center Coordinator

Office of the Dean of Student Development, Southeast Campus

Annual Salary: \$43,912 Grade: 3 Step: 2

Effective: November 1, 2016

Education: University of Washington BA, Gender, Women and 2013
Sexuality Studies

Most Recent Experience: Oregon Student Association
Organizing Director

Applicant Flow:

Gender

Ethnicity

21	Male	53	White (not of Hispanic Origin)
50	Female	3	Black or African American
17	Not Disclosed	3	Asian
		10	Hispanic/Latino
		3	American Indian or Alaska Native
		4	Two or More Selections
		12	Not Disclosed
		88	Total

5. Academic Professional Appointment (NonGeneral Fund)–**Sarah Haugstad**

Academic Advising Specialist

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$45,450 Grade: 3 Step: 3

Effective: October 3, 2016

Education: University of Phoenix BS, Business Management 2008

Most Recent Experience: Portland Community College AS, Transfer 2004
 Marylhurst University
 Academic Advisor

Applicant Flow:
 Gender Ethnicity
 37 Male 63 White (not of Hispanic Origin)
 66 Female 4 Black or African American
 4 Not Disclosed 7 Asian
 15 Hispanic/Latino
 5 Two or More Selections
 13 Not Disclosed
 107 Total

6. Academic Professional Appointment (Temporary)– Marcia Jannsen

Computer Literacy Specialist

Liberal Arts and Pre-College Programs, Cascade Campus

Annual Salary: \$57,823 Grade: 3 Step: 10

Effective: September 1, 2016 to July 20, 2017

Education: American Intercontinental University MED, Instructional Technology 2006

Marylhurst University BA, Interdisciplinary Studies 2002

Most Recent Experience: Portland Community College
 Employment Specialist

Applicant Flow: Article 3.64 Appointment

7. Academic Professional Appointment (Temporary)– Lisa Lam

Student Resource Specialist

Visual and Performing Arts and Design Division, Sylvania Campus

Annual Salary: \$45,450 Grade: 3 Step: 3

Effective: September 21, 2016 to July 31, 2017

Education: Portland State University MS, Education, Leadership and Policy 2014

University of Oregon School of Law JD, Law 2008

University of Oregon BS, Political Science 2005

Most Recent Experience: Portland Community College
 College Success Coach

Applicant Flow: Article 3.64 Appointment

8. Academic Professional Appointment – Lisa Molinelli

Web Services Librarian

Academic Affairs

Annual Salary: \$55,543 Grade: 4 Step: 7

Effective: September 13, 2016

Education: Simmons College MS, Library and Information Science 2010

Most Recent Experience: Bucknell University BA, English/Women's Studies 2000
 Portland State University
 Communication and Knowledge Base Specialist

Applicant Flow:
 Gender Ethnicity
 9 Male 14 White (not of Hispanic Origin)
 6 Female 1 Hispanic/Latino
 4 Not Disclosed 4 Not Disclosed
 19 Total

9. Academic Professional Appointment (Temporary)– Rick Maas

Academic Advising Specialist

Office of the Dean of Student Development, Sylvania Campus

Annual Salary: \$42,429 @ .50 FTE Grade: 3 Step: 1

Effective: September 14, 2016 to September 20, 2017

Education: Portland State University MS, Adult Education, 2014
 Portland State University BS, Arts and Letters 2010
 Portland Community College AAS, General Studies 2005

Most Recent Experience: Portland Community College
 Instructional Support Technician I

Applicant Flow: Article 3.64 Appointment

10. Academic Professional Appointment– Virginia Martin

Queer Resource Center Coordinator

Office of the Dean of Student Development, Cascade Campus

Annual Salary: \$45,450 Grade: 3 Step: 3

Effective: November 7, 2016

Education: Oregon State University MA, Interdisciplinary Studies 2012
 Portland State University BA, Liberal Studies 2009

Most Recent Experience: Portland State University
 Director, Women's Resource Center

Applicant Flow:
 Gender Ethnicity
 21 Male 53 White (not of Hispanic Origin)
 50 Female 3 Black or African American
 17 Not Disclosed 3 Asian
 10 Hispanic/Latino
 3 American Indian or Alaska Native
 4 Two or More Selections
 12 Not Disclosed
 88 Total

11. Academic Professional Appointment– Jeanette Muehleck

Student Resource Specialist

Student Support Services and Adult Basic Skills Division, Sylvania Campus

Annual Salary: \$45,450 Grade: 3 Step: 3

Effective: September 26, 2016
 Education: Portland State University MS, Postsecondary, Adult and Continuing Education 2011
 Linfield College/University of Oregon BS, Community Service and Public Affairs 1981
 Most Recent Experience: Portland Community College
 Student Resource Specialist (Temporary)

Applicant Flow:
 Gender Ethnicity
 22 Male 46 White (not of Hispanic Origin)
 50 Female 1 Black or African American
 3 Not Disclosed 8 Asian
 6 Hispanic/Latino
 3 Two or More Selections
 11 Not Disclosed
 75 Total

12. Academic Professional Appointment (NonGeneral Fund)– Suzanne Mullen

Data Analyst

Office of the Dean of Instruction, Southeast Campus

Annual Salary: \$50,098 Grade: 4 Step: 4

Effective: 10/03/2016

Education: Lewis & Clark College MAT, Secondary Mathematics 2011
 Le Moyne College BS, Economics 2004

Most Recent Experience: Nike, Inc.
 Sustainability Business Analyst

Applicant Flow:
 Gender Ethnicity
 30 Male 23 White (not of Hispanic Origin)
 18 Female 3 Black or African American
 2 Not Disclosed 13 Asian
 3 Hispanic/Latino
 3 Two or More Selections
 5 Not Disclosed
 50 Total

13. Academic Professional Appointment (NonGeneral Fund)– Heather Smith

Employment Specialist

Workforce Development and Community Education, Extended

Learning Campus

Annual Salary: \$48,688 Grade: 3 Step: 5

Effective: September 21, 2016

Education: Portland State University BS, Women's Studies

Most Recent Experience: Portland Community College
 Employment Specialist – Casual

Applicant Flow:

Gender		Ethnicity	
8	Male	18	White (not of Hispanic Origin)
30	Female	5	Black or African American
		5	Hispanic/Latino
		4	Two or More Selections
		6	Not Disclosed
		38	Total

14. Academic Professional Appointment– Mae Stephenson

Queer Resource Center Coordinator

Office of the Dean of Student Development, Sylvania Campus

Annual Salary: \$45,450 Grade: 3 Step: 3

Effective: October 17, 2016

Education: University of Vermont MEd, Higher Education and Student Affairs 2012

Portland State University BS, Women's Studies 2009

Seattle Central Community College AA, General Studies 2006

Most Recent Experience: Tacoma Community College
Supplemental Instruction Coordinator

Applicant Flow:

Gender		Ethnicity	
21	Male	53	White (not of Hispanic Origin)
50	Female	3	Black or African American
17	Not Disclosed	3	Asian
		10	Hispanic/Latino
		3	American Indian or Alaska Native
		4	Two or More Selections
		12	Not Disclosed
		88	Total

15. Academic Professional Appointment– Molly Triplett

Academic Advising Specialist (Job-Share)

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$45,450 @ .5FTE Grade: 3 Step: 3

Effective: September 19, 2016

Education: Kansas State University MS, Student Affairs

Northern Arizona University BS, Journalism

Most Recent Experience: Portland Community College
Academic Advising Specialist (Casual)

Applicant Flow:

Gender		Ethnicity	
37	Male	63	White (not of Hispanic Origin)
66	Female	4	Black or African American
4	Not Disclosed	7	Asian

15	Hispanic/Latino
5	Two or More Selections
13	Not Disclosed
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107	Total

16. Administrative Appointment – Julia Betts

STEM Center Manager

Office of the Dean of Instruction, Southeast Campus

Annual Salary: 58,616 @ .50 FTE Grade: I
October 3, 2016

Education:	Portland State University	MST, General Science	2014
	Oregon State University	BS, Biology	2008

Most Recent Experience: Saturday Academy
Classes and Camps Coordinator

Applicant Flow:		
Gender		Ethnicity
5 Male	9	White (not of Hispanic Origin)
9 Female	3	Hispanic/Latino
1 Not Disclosed	1	Two or More
	2	Not Disclosed
	<hr/>	
	15	Total

17. Administrative Appointment– Allison Blizzard

International Student Services Director

Student Affairs

Annual Salary: \$88,000 Grade: M
Effective: September 26, 2016

Education:	University of Duisburg-Essen	PhD, American Language and Literature	2003
	University of Duisburg-Essen	MA, American Language and Literature	1999
	Spokane Falls Community College	AA	1991

Most Recent Experience: California State University, Long Beach
Managing Director, American Language Institute

Applicant Flow:		
Gender		Ethnicity
16 Male	14	White (not of Hispanic Origin)
7 Female	1	Black or African American
3 Not Disclosed	3	Asian
	4	Hispanic/Latino
	4	Not Disclosed
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	26	Total

18. Administrative Appointment (Temporary)– Lori Conover

Interim Occupational Skills Training Manager,

Workforce Development and Community Education Division

Annual Salary: \$81,334 Grade: I

September 6, 2016 to February 1, 2017

Most Recent Experience: Portland Community College
Employment Specialist Coordinator

Applicant Flow: Direct Appointment

19. Administrative Appointment – Susana Godoy

CAMP Director

Business, Applied Technology and College Prep Division, Rock Creek Campus

Annual Salary: \$73,000 Grade: K

October 3, 2016

Education: Portland State University MS, Higher Education Administration 2003

University of Oregon BA, Business Administration 1997

Most Recent Experience: Portland Community College
Financial Aid Advisor

Applicant Flow:

Gender

Ethnicity

21	Male	9	White (not of Hispanic Origin)
21	Female	2	Black or African American
2	Not Disclosed	25	Hispanic/Latino
		3	Asian
		1	Two or More
		4	Not Disclosed
		<hr/>	
		44	Total

20. Administrative Appointment (Temporary)– General Johnson

Interim TRIO/ROOTS Program Director

Office of the Dean of Student Development, Cascade Campus

Annual Salary: \$66,021 Grade: K

September 22, 2016 to June 30, 2017

Education: National University of Medicine ND, Doctorate of Naturopathic Medicine 2009

Central State University BS, Biology/Chemistry 1997

Most Recent Experience: Portland Community College
Multicultural Center Assistant Coordinator, Cascade Campus

Applicant Flow:

Gender

Ethnicity

9	Male	11	White (not of Hispanic Origin)
11	Female	4	Black or African American
		1	Hispanic/Latino
		1	Asian
		1	Two or More
		2	Not Disclosed
		<hr/>	
		20	Total

21. Administrative Appointment (Temporary)– Franklin Roberts

Interim Division Dean, Mathematics, Automotive Technology and Industrial Technology
Mathematics and Technology Division, Sylvania Campus

Annual Salary: \$87,873 Grade: N
September 19, 2016 to August 20, 2017

Education: Argosy University EDD, Education 2016
University of Phoenix BS, Information Systems 2001

Most Recent Experience: Portland Community College
Instructor, Computer Information Systems (Fulltime Faculty)

Applicant Flow: Direct Appointment

22. Administrative Appointment (Temporary) – Roberto Suarez

Oregon Promise Program Manager
Student Affairs

Annual Salary: \$87,613 Grade: K
September 26, 2016 to August 1, 2017

Education: Portland State University MS, Education 2010
Fordham University BA, Philosophy 1992

Most Recent Experience: Portland Community College
Student Outreach and Orientation Coordinator

Applicant Flow:

Gender	Ethnicity
2 Male	4 White (not of Hispanic Origin)
9 Female	2 Black or African American
	2 Hispanic/Latino
	2 Asian
	1 Not Disclosed
	<hr/> 11 Total

23. Administrative Appointment (Temporary) – Rakeem Washington

Opening Doors Project Director
Arts and Professions Division, Cascade Campus

Annual Salary: \$74,500 Grade: L
October 3, 2016 to October 3, 2019

Education: Lewis and Clark Northwestern JD, Law 2008
School of Law
Portland State University BS, Economics 2005

Most Recent Experience: Portland Observer Newspaper
Executive Director

Applicant Flow:

Gender	Ethnicity
12 Male	15 White (not of Hispanic Origin)
17 Female	6 Black or African American
	5 Hispanic/Latino
	3 Not Disclosed
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24. Faculty Appointment(Temporary) – Kane Heidecker

Instructor, Maritime Welding

Arts and Professions Division, Cascade Campus

Annual Salary: \$55,596 Step: 3

Effective: August 21, 2016 to June 20, 2017

Education: Portland Community College AAS, Welding Technology

Most Recent Experience: Portland Community College
Instructor, Welding (Adjunct)

Applicant Flow: Article 3.64 Appointment

25. Faculty Appointment (Temporary Jobshare) – Adam Herreid

Counselor

Office of the Dean of Student Development, Cascade Campus

Annual Salary: \$55,596 @ .50 FTE Step: 3

Effective: August 21, 2016 to August 20, 2017

Education: Adams State University MA, Clinical Mental Health
CounselingMost Recent Experience: Eastern Oregon University BS, Business/Psychology
Portland Community College
Counselor

Applicant Flow: Article 3.64 Appointment

26. Faculty Appointment(Temporary) – Thomas Laxson

Instructor, Aviation Maintenance Technology

Mathematics, Aviation and Industrial Technology Division, Rock Creek Campus

Annual Salary: \$55,596 Step: 3

Effective: August 21, 2016 to June 20, 2017

Education: Embry Riddle Aeronautical BS, Aeronautics 2008
UniversityPortland Community College AAS, Aviation 2004
Maintenance TechnologyMost Recent Experience: Portland Community College
Instructor, Aviation Maintenance Technology (Adjunct)

Applicant Flow: Article 3.64 Appointment

27. Faculty Appointment (Temporary Jobshare)– Estefania Llanaez Garcia

Instructor, Biology

Mathematics, Sciences and CTE Division, Southeast Campus

Annual Salary: \$53,716 @ .50 FTE Step: 2

Effective: August 21, 2016 to June 20, 2017

Education: Portland State University MS, Biology 2010
University of Oviedo BS, Environmental Biology 2006Most Recent Experience: Portland Community College
Instructor, Biology (Adjunct)

Applicant Flow: Article 3.64 Appointment

28. Faculty Appointment (Temporary)-Thomas Songer

Instructor, Mathematics

Mathematics and Industrial Technology Division, Sylvania Campus

Annual Salary: \$55,596 Step: 3

Effective: August 21, 2016 to June 20, 2017

Education:	Portland State University	MST, Mathematics	1998
	Portland State University	BS, Mathematics	1996

Most Recent Experience: Portland Community College
Instructor, Mathematics (Adjunct)

Applicant Flow: Article 3.64 Appointment

**ETHNIC AND GENDER DESCRIPTION OF STAFF
PROPOSED TO BE HIRED IN *October 20, 2016* PERSONNEL REPORT**

Male	9
Female	17
Not Disclosed	2
	<hr/> 28

White (not of Hispanic Origin)	20
Black or African American	3
Asian	1
Hispanic/Latino	1
American Indian/Alaskan Native	2
	<hr/> 28

October 20, 2016

17-029

COMMENDATION OF RETIRING EMPLOYEE –
GRANT BENNETT

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Grant Bennett has performed faithfully in his duties as Manager/Facilities Projects and Managing Architect for Portland Community College since July 1, 2002. He retires effective October 14, 2016

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

October 20, 2016

17-030

COMMENDATION OF RETIRING EMPLOYEE –
NANCY VINSON

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Nancy Vinson has performed faithfully in her duties as a Accounting Technician II, Student Accounts Representative, and Business Office Cashier for Portland Community College since September 19, 2001. She retires effective September 30, 2016.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

October 20, 2016

17-031

CONTINUOUS APPOINTMENT: FACULTY & ACADEMIC
PROFESSIONALS

PREPARED BY: Leslie Wilkins, Employee Relations Specialist

APPROVED BY: Mark Mitsui, College President

The President RECOMMENDS that the following Faculty and Academic Professionals, having fulfilled the required probationary period, be granted continuous appointment, effective September 1, 2016:

Continuous

Appointments

Job Title

Benjamin Simon

Instructor/Biology

October 20, 2016

17-032

AUTHORIZE AN INCREASE TO EXISTING HOSTED SERVICES CONTRACT WITH UNICON

PREPARED BY: Layla Otey, Buyer, Information Technology

FINANCIAL
RESPONSIBILITY: Michael Northover, CIO, Information Technology

APPROVED BY: Mark Mitsui, College President

REPORT: Information Technology is requesting Board approval for an expenditure of \$37,200 yearly in fiscal years 2016-2021. Approval is required because the cumulative amount is above \$150,000. **Monies are budgeted.** The total amount will be \$186,200 paid over a five-year period (funded by the General Fund).

The expenditure relates licensing to the hosted services that support our external authentication (single sign-on, SSO) environment that Unicon provides for PCC.

This is a mission critical expenditure because PCC needs an externally hosted authentication system to support many student-facing systems such as Desire-to-Learn, the Library, the PCC Foundation's scholarship application, and others. These all currently use Unicon.

Externally hosted vs. internally hosted: PCC needs an externally hosted authentication system so that, in the event of an internal network failure, students are not affected. These failures occur less frequently than they have in the past but we still need the externally-hosted option as insurance. In addition, there would be IT cost to shift the existing applications to use an internal SSO solution.

Continuation of services in accordance with CCR.216 Life Cycle Costing/Best Value. IT has been utilizing these services through Unicon since Fiscal Year 14 after performing due diligence through the competitive bid process.

RECOMMENDATION: We recommend the Board approve the expenditure for the total amount of \$186,200 paid over a five-year period (funded by the General Fund).

October 20, 2016

17-033

AUTHORIZE AN INCREASE TO STANTEC
CONSULTING SERVICES CONTRACT FOR DISTRICT
WIDE ELECTRONIC SECURITY PROJECT

PREPARED BY: Avelina Gulmatico, Procurement Coordinator, Bond Program

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Jim Langstraat, Vice President, Finance and Administration
Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: On October 17, 2014, BA 14-043, the Board of Directors approved a contract with Sparling (now known as Stantec Consulting Services Inc) to provide consulting services related to upgrading access control and security cameras in critical areas in existing buildings, as part of the 2008 Bond Program, for an amount of \$180,000. And on October 26, 2016, BA 16-035, the Board of Directors authorized an increase of \$110,000. Stantec was hired based on their specialty in security integration, unique knowledge and understanding of the College's security needs and requirements, as well as their technical expertise related to electronic security systems. Stantec continues to work with the College technical staff and other hired contractors for the completion of the district-wide access control project. This project is currently under way and, at this time, no major changes to the project schedule.

With Stantec's expertise and understanding of the College's security needs and requirements, the Bond Program wishes to extend Stantec's contract to include the Distributed Antenna Systems (DAS) Project to increase radio signal strength for Public Safety and emergency first responder radios. The Bond Program will need assistance in evaluating available options for implementing DAS and with Stantec's expertise, will review options and determine the best solution for the College. The scope of DAS project includes technical consulting, providing recommendations for best integrated

solutions, gathering data through an RFI, and completing an architectural DAS design for a first phase at Rock Creek Campus, Southeast Campus and Willow Creek Center. The estimated contract increase is \$325,174, which consists of \$37,925 project change order for the district-wide access control project and \$312,249 for DAS Project. The increase exceeds the formal threshold of \$150,000 and will require Board of Directors authorization.

RECOMMENDATION: That the Portland Community College Board of Directors authorize the Bond Program to continue working with Stantec Consulting Services, Inc for the completion of the Districtwide Electronic Security Project and include consulting/design services for the Distributed Antenna System project. The contract increase is \$350,174 (revised contract total of \$640,174), with the terms valid thru June 30, 2018. The funding will be covered by 2008 Bond Program fund.

October 20, 2016

17-034

NAME A NEW CENTER FOR AFRICAN AMERICAN
COMMUNITY HISTORY AT CASCADE CAMPUS IN
HONOR OF EVELYN CROWELL

PREPARED BY: Dr. Karin Edwards, Campus President, Cascade Campus

APPROVED BY: Mark Mitsui, College President

REPORT: Retired professor and librarian Evelyn “Evie” Crowell shares PCC’s passion for helping students advance their learning and life opportunities through the pursuit of higher education. As the first member in her family to attend college and later as a single parent, she experienced firsthand the challenges required to earn a degree and establish a successful career. Today, Evie’s generous donations to the PCC Foundation help students overcome similar barriers by providing financial support through annual and endowed scholarships.

Born in Saginaw, Michigan, Evie moved to North Portland with her family in 1942. She attended Boise Elementary and Girls Polytechnic High School before enrolling at Portland State College (now Portland State University) with the help of a four-year scholarship from the Women’s Society of Christian Service. A member of Portland State’s third graduating class, she went on to earn a master’s degree in library science from the University of Washington. Evie worked at Linfield College and Fisk University before returning to Portland State University, where she inspired students for several decades as a much-loved teacher and librarian.

Evie’s generosity, volunteer service, and support for education can be felt throughout the community. She has deep roots in the Humboldt neighborhood surrounding PCC’s Cascade Campus, where she purchased her home as a single woman in her 20s, raised her son and daughter and lived for more than 55 years. Evie served on the Portland School Board and the Oregon State Library Board of Trustees, Portland Center Stage, the Oregon Symphony and became the first African-American board president to lead the YWCA of Greater Portland. She has been an active member of the

Portland Chapter of The LINKS and the Delta Sigma Theta Sorority.

PCC and the PCC Foundation are profoundly grateful to Evie for her strong commitment to PCC students. In all, Evie has donated more than \$109,000 to the PCC Foundation. With a \$48,000 gift of property Evie established the Evelyn Crowell Endowed Scholarship at PCC in 2013. In 2016, Evie made a \$50,000 gift to create annual and endowed scholarships for students enrolled in technical programs at PCC's Swan Island Trade Center. "It was always thrilling to work with students and watch the light bulb turn on in their faces," she says. "Through my career and now as a donor, I can touch people's lives."

Ms. Crowell's generous contributions to the PCC Foundation represent a significant proportion of the wealth accumulated her long and distinguished life. This level of generosity warrants a commensurate gesture of respect and appreciation on the part of the College. Therefore, we propose that an "Evelyn Crowell Center for African American Community History" be created within the Cascade Campus Library, and that it be dedicated to housing a collection of artifacts, artworks, and information illustrating the history of the African American community of North and Northeast Portland.

RECOMMENDATION: That the PCC Board of Directors authorize the creation of the Center for African American Community History in honor of Evie Crowell; and that it be dedicated to housing a collection of artifacts, artworks, and information illustrating the history of the African American community of North and Northeast Portland.

October 20, 2016

17-035

PORTLAND COMMUNITY COLLEGE 2017
DISTINGUISHED PATRON AWARD NOMINEE

PREPARED BY: Rob Wagner, Associate Vice President, College Advancement

APPROVED BY: Mark Mitsui, College President

REPORT: In 2007 the PCC Board of Directors established the Portland Community College Distinguished Patron Award to recognize a person or organization that has made a significant contribution to ensure student access to education. The awards are presented during the PCC Foundation's Gala in the spring of each year (April 22, 2017).

To date, twelve Patron Awards have been bestowed. Award recipients include Richard and Sharon Helzer, and Doreen Margolin (posthumously, 2007); Norma Jean Germond (2008); Barbara Raz and Mary Holmstrom (2009); Lee and Virginia Finders (posthumously, 2010); the James F. and Marion L. Miller Foundation (2011); and the Intel Corporation and The Oregon Community Foundation (2012); No award (2013); Ross Leinhart and Sheila Edwards-Lienhart (posthumously, 2014) and Stephanie Fowler and Irving Levin of the Renaissance Foundation (2015); Meyer Memorial Trust (2016).

For the 2017 Patron Award we continue this tradition by nominating **Dr. Betty Duvall**, an extraordinary community college leader and PCC supporter.

Dr. Betty Duvall was a member of the PCC Foundation Board from 2006 to 2013, serving as chair from 2009 to 2011. A longtime donor to PCC, she supports student programs and special projects through the General Funds for Excellence Program and the annual "Evening for Opportunity" gala. She recently established the Betty and Richard Duvall Professional Development Endowed Scholarship to provide educational opportunities for PCC faculty. Since 1999, she and her husband, Richard, have generously contributed financial support for PCC students, faculty and academic programs.

Dr. Duvall spent most of her distinguished career as a community college administrator. Upon completing her Ph.D. in Higher Education from St. Louis University, she worked as Dean of Instruction at St. Louis Community College, Florissant Valley. She went on to serve as Executive Dean (now called Campus President) of Portland Community College's Rock Creek campus from 1989 to 1994, leading the campus during an important time of expansion.

In 1994, she was appointed as the Community College Liaison in the U.S. Department of Education, becoming the first person ever to hold that position. Following her national service during the Clinton Administration, Dr. Duval joined the faculty of Oregon State University, where for 10 years she taught and led the Community College Leadership Program. At OSU CCLP, Dr. Duval led efforts to promote graduate education and professional development to prepare the community college leaders of tomorrow. She retired in 2006 as a Professor Emerita.

In 2012, Dr. Duvall was appointed by Governor of Oregon to represent community colleges around the state as a member of the first cohort of the Higher Education Coordinating Commission. In her leadership role with the HECC, Dr. Duval framed goals, created accountability measures, evaluated missions and approved degree programs while promoting community colleges' important place in the education continuum.

"I have a deep and binding interest in higher education and what it can mean for students and communities," Dr. Duvall told the Senate Committee on Rules and Executive Appointments during her appointment hearing. "I worry about where we are now, and I would love very much to work with you, the governor and other people in the state in ensuring higher education remains a viable part of our opportunities for our citizens."

RECOMMENDATION: In honor of Dr. Duvall's life's work to advance the mission of community college both regionally and nationally, it is our recommendation to the Board of Directors that Dr. Betty Duval be the recipient of the Portland Community College 2017 Distinguished Patron Award.

October 20, 2016

17-036

APPOINTMENT OF DELEGATES TO ATTEND THE
OREGON COMMUNITY COLLEGE ASSOCIATION
(OCCA) ANNUAL CONFERENCE AT SUNRIVER
RESORT IN BEND, OREGON, NOVEMBER 3-5, 2016

PREPARED BY: Jeannie Moton, Executive Coordinator, Office of the President

APPROVED BY: Mark Mitsui, College President

REPORT: In accordance with Board Policy B 210, the Board of Directors recognizes the benefits derived by the College through membership in various educational organizations and from attendance of directors at state and national meetings which deal with community college issues. The Chair and Vice Chair have considered a slate of delegates to attend the 2016 OCCA Annual Conference November 3-5, 2016

RECOMMENDATION: That the Board of Directors include Denise Frisbee, Ken Madden and Michael Sonnleitner as delegates to represent the College at the OCCA Annual Convention.

October 20, 2016

17-037

PORTLAND COMMUNITY COLLEGE, MULTNOMAH, CLACKAMAS, COLUMBIA, YAMHILL AND WASHINGTON COUNTIES, OREGON AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF GENERAL OBLIGATION REFUNDING BONDS; DESIGNATING AN AUTHORIZED REPRESENTATIVE, DELEGATING THE APPROVAL AND DISTRIBUTION OF THE PRELIMINARY AND FINAL OFFICIAL STATEMENTS; AUTHORIZING EXECUTION OF BONDS AND RELATED MATTERS.

PREPARED BY: Jim Langstraat, Vice President, Finance and Administration

FINANCIAL RESPONSIBILITY: Jim Langstraat, Vice President, Finance and Administration

APPROVED BY: Mark Mitsui, College President

REPORT: The District is authorized pursuant to the Constitution and Statutes of the State of Oregon, specifically Oregon Revised Statutes Sections 287A (the "Act"), to issue advance refunding bonds to refund all or any portion of its outstanding general obligation bonds.

On April 1, 2009, the District issued its General Obligation Bonds, Series 2009 (the "Series 2009 Bonds") to finance capital costs of the District.

On March 28, 2013, the District issued its General Obligation Bonds, Series 2013 (the "2013 Bonds") to refund all or a portion of the District's General Obligation Refunding Bonds, Series 2002A and to finance capital costs of the District.

Staff now finds that current favorable municipal bond market interest rates make it advantageous to the District and its citizens through continued reduction of the property tax burden to call and refund all or a part of the District's outstanding Series 2009 Bonds and Series 2013 Bonds. Staff seeks the delegated authority from the Board to the District President, Vice President, Finance and Administration and designees to move forward with this refunding.

The District adopts this resolution to provide the terms under which the general obligation refunding bonds will be sold and issued; to authorize the issuance of the general

obligation refunding bonds; and to classify the ad valorem taxes levied to pay debt service on the general obligation refunding bonds as not being subject to the limits of Sections 11 and 11b, Article XI of the Oregon Constitution.

The District also adopts this resolution to authorize the advance refunding of all or a portion of its outstanding Series 2009 Bonds and Series 2013 Bonds, to reduce the interest rate and the interest costs on such bonds.

RECOMMENDATION: That the Board of Directors adopts Resolution 17-037 as specified in Exhibit A to provide the terms under which the general obligation refunding bonds will be sold and issued, and to authorize the issuance of the general obligation refunding bonds to refund all or a portion of the outstanding Series 2009 Bonds and Series 2013 Bonds.

THE BOARD OF DIRECTORS OF PORTLAND COMMUNITY COLLEGE,
MULTNOMAH, CLACKAMAS, COLUMBIA, YAMHILL AND WASHINGTON
COUNTIES, OREGON HEREBY RESOLVES:

SECTION 1. FINDINGS

The Board of Directors (the "Board") of Portland Community College, Multnomah, Clackamas, Columbia, Yamhill and Washington Counties, Oregon (the "District") finds:

- a. The District previously issued its General Obligation Bonds, Series 2009, dated April 1, 2009 (the "Series 2009 Bonds") for capital construction and capital improvements; and
- b. The District previously issued its General Obligation Bonds, Series 2013, dated March 28, 2013 (the "Series 2013 Bonds") to refund all or a portion of the District's General Obligation Refunding Bonds, Series 2002A and for capital construction and capital improvements; and
- c. The District is authorized pursuant to the Oregon Constitution and Oregon Revised Statutes Chapter 287A.360 to issue advance refunding bonds for the refunding of all or a portion of its outstanding Series 2009 Bonds and Series 2013 Bonds (collectively, the "Refundable Bonds"); and
- d. The District has determined that it is in the best interest of the taxpayers of the District to refund all or a portion of the Refundable Bonds. The Authorized Representative shall select the portion of such Refundable Bonds to be refunded in accordance with Section 12 hereof.

SECTION 2. REFUNDING BONDS AUTHORIZED

The District hereby authorizes, ratifies and confirms the issuance of General Obligation Refunding Bonds (the "Refunding Bonds") in an aggregate principal amount sufficient to refund all or a portion of the Refundable Bonds and to pay the costs related to the authorization, sale, issuance and delivery of the Refunding Bonds.

The Refunding Bonds shall be subject to a book-entry only system of ownership and transfer as provided for in Section 8 hereof. The remaining terms of the Refunding Bonds shall be established as provided in Section 12 hereof.

Piper Jaffray & Co. is hereby authorized, on behalf of the District, to submit an advance refunding plan and any amendments to such plan to the Oregon State Treasurer for review and approval to the extent required by law and the District hereby ratifies and confirms all actions taken prior to and after adoption of this resolution in connection with such submission.

SECTION 3. DESIGNATION OF AUTHORIZED REPRESENTATIVES

The Board designates the President, Vice President, Finance and Administration (each an "Authorized Representative") or a designee of the Authorized Representative to act on behalf of the District as specified in Section 12 hereof.

SECTION 4. SECURITY

The Refunding Bonds are general obligations of the District. The full faith and credit of the District are pledged to the successive owners of each of the Refunding Bonds for the punctual payment of such obligations, when due. The District covenants with the Bondowners to levy annually a direct ad valorem tax upon all of the taxable property within the District in an amount without limitation as to rate or amount, and outside of the limitations of Sections 11 and 11b, Article XI of the Oregon Constitution, after taking into consideration discounts taken and delinquencies that may occur in the payment of such taxes and any other funds available, to pay interest accruing and the principal maturing on the Refunding Bonds promptly when and as they become due.

SECTION 5. FORM OF REFUNDING BONDS

The Refunding Bonds shall be issued in substantially the form as approved by the Authorized Representative. The Refunding Bonds may be printed or typewritten, and may be issued as one or more temporary Refunding Bonds which shall be exchangeable for definitive Refunding Bonds when definitive Refunding Bonds are available. As book-entry only bonds, the Refunding Bonds shall be prepared by Bond Counsel; otherwise, the Refunding Bonds shall be printed by a financial printer to be selected by the Authorized Representative.

SECTION 6. EXECUTION OF REFUNDING BONDS

The Refunding Bonds shall be executed on behalf of the District with the manual or facsimile signature of the Chair of the Board of Directors of the District and attested to by the manual or facsimile signature of the Authorized Representative but at least one such signature shall be in manual form. However, all signatures may be in facsimile form if the Refunding Bonds are authenticated by the manual signature of an authorized officer of the paying agent/registrar (the "Registrar").

SECTION 7. AUTHENTICATION, REGISTRATION, PAYMENT, EXCHANGE AND TRANSFER

a. No Refunding Bond shall be entitled to any right or benefit under this Resolution unless it shall have been authenticated by an authorized officer of the Registrar. The date of authentication shall be the date the Bondowner's name is listed on the Bond register.

b. All Refunding Bonds shall be in registered form. The Registrar shall authenticate all Refunding Bonds to be delivered at closing of this bond issue, and shall additionally authenticate all Refunding Bonds properly surrendered for exchange or transfer pursuant to this Resolution.

c. The ownership of all Refunding Bonds shall be entered in the Bond register maintained by the Registrar, and the District and the Registrar may treat the person listed as owner in the Bond register as the owner of the Refunding Bond for all purposes.

d. The Registrar shall mail or cause to be delivered the amount due under each Refunding Bond to the registered owner at the address appearing on the bond register on the record date set forth in the official statement for the Refunding Bonds. If payment is so mailed, neither the District nor the Registrar shall have any further liability to any party for such payment.

e. In the event the book-entry system of ownership is discontinued, Refunding Bonds may be exchanged for equal principal component amounts of Refunding Bonds of the same maturity which are in different authorized denominations, and Refunding Bonds may be transferred to other owners if the Bondowners submit the following to the Registrar:

- i. written instructions for exchange or transfer satisfactory to the Registrar, signed by the Bondowner or his/her attorney in fact and guaranteed or witnessed in a manner satisfactory to the Registrar; and
- ii. the Refunding Bonds to be exchanged or transferred.

f. The Registrar shall not be required to exchange or transfer any Refunding Bonds submitted to it during any period beginning with a Record Date and ending on the next following payment date; however, such Refunding Bonds shall be exchanged or transferred promptly following that payment date.

g. The Registrar shall not be required to exchange or transfer any Refunding Bonds which have been designated for redemption if such Refunding Bonds are submitted to the Registrar during the fifteen (15) day period preceding the designated redemption date.

h. For purposes of this section, Refunding Bonds shall be considered submitted to the Registrar on the date the Registrar actually receives the materials described in subsection (e) of this section.

i. In the event any Refunding Bond is mutilated, lost, stolen or destroyed, the Registrar may issue a new Refunding Bond of like maturity, interest rate and denomination if the asserted owner of such Refunding Bond provides to the Registrar and the District an affidavit, certificate or other reliable proof that the Registrar or the District reasonably finds protects the District from conflicting claims for payment under the Refunding Bond.

j. The District may alter these provisions regarding registration, exchange and transfer by mailing notification of the altered provisions to all Bondowners and the Registrar. The altered provisions shall take effect on the date stated in the notice, which shall not be earlier than forty-five (45) days after notice is mailed.

SECTION 8. BOOK-ENTRY SYSTEM

During any time that the Refunding Bonds are held in a book-entry only system (the "Book-Entry System"), the registered owner of all of the Refunding Bonds shall be The Depository Trust Company, New York, New York ("DTC"), and the Refunding Bonds shall be registered in the name of Cede & Co., as nominee for DTC. The District has entered into or shall enter into a Blanket Issuer Letter of Representations (the "Letter") wherein the District represents that it will comply with the requirements stated in DTC's Operational Arrangements as they may be amended from time to time.

SECTION 9. REDEMPTION

The Refunding Bonds may be subject to optional redemption or mandatory redemption prior to maturity as determined by the Authorized Representative as provided in Section 12 hereof.

SECTION 10. NOTICE OF REDEMPTION

Official notice of redemption shall be given by the District's Registrar on behalf of the District by mailing a copy of an official redemption notice by first-class mail at least twenty (20) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Refunding Bond or Refunding Bonds to be redeemed at the address shown on the Bond register or at such other address as is furnished in writing by such registered owner to the Registrar, and by publishing the notice as required by law; provided that so long as a book-entry only system is maintained in effect, notice of redemption shall be given at the time, to the entity and in the manner required in DTC's Operational Arrangements, and the Registrar shall not be required to give any other notice of redemption otherwise required herein.

All official notices of redemption shall be dated and shall state, without limitation: (1) the redemption date; (2) the redemption price; (3) if less than all outstanding Refunding Bonds are to be redeemed, the identification of the Refunding Bonds to be redeemed; (4) that on the redemption date the redemption price will become due and payable upon each such Refunding Bond or portion thereof called for redemption; (5) that interest thereon shall cease to accrue from and after said date; (6) the place where such Refunding Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Bond Registrar; and (7) the assigned CUSIP numbers of all Refunding Bonds to be redeemed.

On or prior to any redemption date, the District shall deposit with the Registrar an amount of money sufficient to pay the redemption price of all the Refunding Bonds or portions of Refunding Bonds which are to be redeemed on that date.

Except for calls described in "Conditional Notice" below, official notice of redemption having been given as aforesaid, the Refunding Bonds or portions of Refunding Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Refunding Bonds or portions of Refunding Bonds shall cease to bear interest. Upon surrender of such Refunding Bonds for redemption in accordance with said notice, such Refunding Bonds shall be paid by the Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. All Refunding Bonds which have been redeemed shall be canceled and destroyed by the Registrar and shall not be reissued.

Conditional Notice. Any notice of optional redemption to the Registrar or to the Bondowners may state that the optional redemption is conditional upon receipt by the Registrar of moneys sufficient to pay the redemption price of such Refunding Bonds or upon the satisfaction of any other condition, and/or that such notice may be rescinded upon the occurrence of any other event, and any conditional notice so given may be rescinded at any time before payment of such redemption price if any such condition so specified is not satisfied or if any such other event occurs. Notice of such rescission or of the failure of any such condition shall be given by the Registrar to affected Bondowners of Refunding Bonds as promptly as practicable upon the failure of such condition or the occurrence of such other event.

SECTION 11. TAX-EXEMPT STATUS

The District covenants to use the proceeds of the Refunding Bonds, and the facilities refinanced with the Refunding Bonds, and to otherwise comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), so that interest paid on the Refunding Bonds will not be includable in gross income of the Bondowners for federal income tax purposes. The District specifically covenants:

- a. to comply with the "arbitrage" provisions of Section 148 of the Code, and to pay any rebates to the United States on the gross proceeds of the Refunding Bonds; and
- b. to operate the facilities financed with the proceeds of the Refunding Bonds so that the Refunding Bonds are not "private activity bonds" under Section 141 of the Code; and
- c. comply with all reporting requirements.

The Authorized Representative may enter into covenants on behalf of the District to protect the tax-exempt status of the Refunding Bonds.

SECTION 12. DELEGATION FOR ESTABLISHMENT OF TERMS AND SALE OF THE REFUNDING BONDS

The Authorized Representative is hereby authorized, on behalf of the District for a period of six (6) months from the adoption of this resolution and without further action of the Board, to:

- a. establish the principal and interest payment dates, principal amounts, interest rates, denominations, and all other terms for the Refunding Bonds, including determining whether the Refunding Bonds will be issued in one or more series;
- b. enter into a bond purchase agreement for the sale of the Refunding Bonds;
- c. appoint a municipal advisor, underwriter and bond counsel;
- d. appoint a registrar and paying agent for the Refunding Bonds;
- e. select the maturities of the Refundable Bonds to be refunded and cause notice of call and redemption to be given as required by law;
- f. appoint an escrow agent for the Refundable Bonds and enter into an escrow deposit agreement;
- g. appoint a certified public accounting firm to act as verification agent to produce a report demonstrating the ability of the escrow account to meet all future debt service and related costs relative to the Refundable Bonds;
- h. subscribe for and obtain eligible securities to be deposited in an escrow fund for the Refundable Bonds;
- i. take such actions as are necessary to qualify the Refunding Bonds for the book-entry only system of The Depository Trust Company if required;

- j. enter into covenants regarding the use of the proceeds of the Refunding Bonds and the projects refinanced with the proceeds of the Refunding Bonds; to maintain the tax-exempt status of the Refunding Bonds;
- k. approve of and authorize the distribution of the preliminary and final official statements for the Refunding Bonds;
- l. obtain one or more ratings on the Refunding Bonds if determined by the Authorized Representative to be in the best interest of the District, and expend Refunding Bond proceeds to pay the costs of obtaining such ratings;
- m. apply to participate in the Oregon State Guaranty Program, if available and deemed appropriate, and expend Refunding Bond proceeds to pay any guaranty premium;
- n. approve, execute and deliver a Continuing Disclosure Certificate pursuant to SEC Rule 15c2-12, as amended (17 CFR Part 240, § 240.15c2-12);
- o. make any clarifying changes or additional covenants not inconsistent with this Resolution;
- p. approve, execute and deliver the Refunding Bond closing documents and certificates; and
- q. execute and deliver a certificate specifying the action taken by the Authorized Representative pursuant to this Section 12 and any other certificates, documents or agreements that the Authorized Representative determines are desirable to issue, sell and deliver the Refunding Bonds in accordance with this Resolution.

SECTION 13. DEFAULT AND REMEDIES.

The occurrence of one or more of the following shall constitute an Event of Default under this Resolution and the Refunding Bonds:

- a. Failure by the District to pay Refunding Bond principal, interest or premium when due (whether at maturity, or upon redemption after a Refunding Bond has been properly called for redemption);
- b. Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed for the benefit of Owners of Refunding Bonds, for a period of sixty (60) days after written notice to the District by the Owners of fifty-one (51%) percent or more of the principal amount of Refunding Bonds then Outstanding specifying such failure and requesting that it be remedied; provided however, that if the failure stated in the notice cannot be corrected within such sixty (60) day period, it shall not constitute an Event of Default so long as corrective action is instituted by the District within the sixty (60) day period and diligently pursued, and the default is corrected as promptly as practicable after the written notice referred to in this paragraph; or,
- c. The District is adjudged insolvent by a court of competent jurisdiction, admits in writing its inability to pay its debts generally as they become due, files a petition in bankruptcy, or consents to the appointment of a receiver for the payments.

The Owners of fifty-one (51%) percent or more of the principal amount of Refunding Bonds then Outstanding may waive any Event of Default and its consequences, except an Event of Default as described in (a) of this Section.

Upon the occurrence and continuance of any Event of Default hereunder the Owners of fifty-one (51%) percent or more of the principal amount of Refunding Bonds then Outstanding may take whatever action may appear necessary or desirable to enforce or to protect any of the rights of the Owners of Refunding Bonds, either at law or in equity or in bankruptcy or otherwise, whether for the specific enforcement of any covenant or agreement contained in this Resolution or the Refunding Bonds or in aid of the exercise of any power granted in this Resolution or in the Refunding Bonds or for the enforcement of any other legal or equitable right vested in the Owners of Refunding Bonds by the Resolution or the Refunding Bonds or by law. However, the Refunding Bonds shall not be subject to acceleration.

No remedy in this Resolution conferred upon or reserved to Owners of Refunding Bonds is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Resolution or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. To entitle the Owners of Refunding Bonds to exercise any remedy reserved to them, it shall not be necessary to give any notice other than such notice as may be required by this Resolution or by law.

SECTION 14. DEFEASANCE

The District may defease the Refunding Bonds by setting aside, with a duly appointed escrow agent, in a special escrow account irrevocably pledged to the payment of the Refunding Bonds to be defeased, cash or direct obligations of the United States in an amount which, in the opinion of an independent certified public accountant, is sufficient without reinvestment to pay all principal and interest on the defeased Refunding Bonds until their maturity date or any earlier redemption date. Refunding Bonds which have been defeased pursuant to this Section shall be deemed paid and no longer outstanding, and shall cease to be entitled to any lien, benefit or security under this Resolution except the right to receive payment from such special escrow account.

SECTION 15. RESOLUTION TO CONSTITUTE CONTRACT

In consideration of the purchase and acceptance of any or all of the Refunding Bonds by those who shall own the Refunding Bonds from time to time (the "Owners"), the provisions of this Resolution shall be part of the contract of the District with the Owners and shall be deemed to be and shall constitute a contract between the District and the Owners. The covenants, pledges, representations and warranties contained in this Resolution or in the closing documents executed in connection with the Refunding Bonds, including without limitation the District's covenants and pledges contained in Section 4 hereof, and the other covenants and agreements herein set forth to be performed by or on behalf of the District shall be contracts for the equal benefit, protection and security of the Owners, all of which shall be of equal rank without preference, priority or distinction of any of such Refunding Bonds over any other thereof, except as expressly provided in or pursuant to this Resolution.

ADOPTED by the Board of Directors of the Portland Community College, Multnomah, Clackamas, Columbia, Yamhill and Washington Counties, Oregon this 20th day of October, 2016.

**PORTLAND COMMUNITY COLLEGE,
MULTNOMAH, CLACKAMAS, COLUMBIA, YAMHILL
AND WASHINGTON COUNTIES, OREGON**

By: _____

Gene Pitts, Chair
Board of Directors

ATTEST:

By: _____

Mark Mitsui, College President

October 20, 2016

17-038

ADOPT PORTLAND COMMUNITY COLLEGE BOARD OF
DIRECTORS 2016-2017 GOALS

PREPARED BY: Jeannie Moton, Executive Coordinator, Office of the President

APPROVED BY: Gene Pitts, Chair, Board of Directors

REPORT: On August 26, 2016 the PCC Board of Directors met for a Goal Setting Retreat to establish priorities and goals for 2016-2017.

Board members considered the themes of the Strategic Plan when establishing these goals.

RECOMMENDATION: That the Board of Directors approve the 2016-2017 Board Goals as presented in Exhibit B.

2016-2017 Board Goals and Priorities

Legacy Goals

1. 1. Ensure an environment of success that encourages access and timely completion
2. Prioritize the college's commitment to the creation of a nationally renowned culture for diversity, equity and inclusion
3. Track and evaluate Portland Community College operations and execution of the Strategic Plan by way of regular Board meeting Dashboard reviews
4. Be an engaged advocate for Portland Community College in:
 - a. Governmental affairs and governmental advocacy
 - b. Development of fundraising strategies targeting the advancement of important initiatives (e.g. Future Connect, PCC Foundation efforts, etc.)
5. Cultivate and maintain clear and consistent communication between the Board of Directors and the President

Board Priorities

- Support Portland Community College's enhanced, District-wide efforts to:
 - recruit, hire, and retain faculty and staff from historically underrepresented groups;
 - more systematically and strategically address the achievement gap for students of color
 - increase the utilization of Minority Women Emerging Small Business for college contracting
- Advance Portland Community College's adoption and funding of technology infrastructure and policies that reflect industry best practices
- Support the President in the development of college-wide plans, and in strengthening internal college communication
- Ensure Board readiness for a successful Portland Community College 2018 Bond Campaign
- Ensure that Portland Community College remains a relevant workforce training partner of choice in the communities it serves



Board of Directors Goals 2015-2016

Board members recognized during discussion that several goals from previous goal-setting are not time-specific but are “legacy priorities” that will apply, with a degree of contemporary variation, in any year. Other priorities and goals were identified that are specific to the 2014-2015 and 2015-2016 planning cycles.

Legacy Goals

- Monitor the college’s budget to proactively respond to changes in funding.
- Prioritize the college’s commitment to equity by creating a nationally renowned culture for diversity, equity and inclusion.
- Lead the development of a fundraising strategy to advance important initiatives, e.g. Future Connect; collaborate with PCC Foundation efforts.
- Be actively involved in governmental affairs and advocacy; monitor statewide restructuring efforts in HECC and OWEB.
- Cultivate and maintain clear and consistent communication between Board of Directors and President.
- Drive student success.

Board Priorities

- Hire PCC’s 6th President.
- Prioritize implementation endeavors for the PCC Strategic Plan.
- Adopt strategies for promoting a culture of diversity, equity and inclusion in a context which values student access, encourages timely completion and achieves student success.
- Adopt College Master Plan, including developing a PCC Center in Columbia County.
- Continue to implement the use of technology to advance academic, administrative and student services support.
- Prepare for the 2018 Bond Measure.
- Engage in Board development.
- Support the President in strengthening college internal communication.

The College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law in any area, activity or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under anti-discrimination laws. In addition, the College complies with applicable provisions of the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (as amended), Uniformed Services Employment and Reemployment Rights Act ("USERRA"), and all local and state civil rights laws. Under this policy, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through application of this policy and other College efforts designed for that purpose.