



# Board of Directors **Meeting Agenda**

July 16, 2015

**#thinkPCCfirst**

### **Vision**

Building futures for our Students and Communities

### **Mission**

Portland Community College advances the region's long-term vitality by delivering accessible, quality education to support the academic, professional, and personal development of the diverse students and communities we serve.

### **Who We Are**

Portland Community College is a public, multi-campus, comprehensive community college serving the lifelong learning needs of our students. We offer college transfer programs; career technical education programs; adult basic skills; opportunities to develop English as a second language; high school completion and dual credit; community and continuing education programs; and service-learning opportunities that foster the development of civic responsibility and engagement. Through extensive partnerships with business, industry, labor, educational institutions and the public sector, we provide training and learning opportunities for the local and state workforce and promote economic and community development.

### **We Value**

- Effective teaching and student development programs that prepare students for their roles as citizens in a democratic society in a rapidly changing global economy
- An environment that is committed to diversity as well as the dignity and worth of the individual
- Leadership through innovation, continuous improvement, efficiency, and sustainability
- Leadership through the effective use of technology in learning and all College operations
- Being a responsible member of the communities we serve by actively participating in their development
- Quality, lifelong learning experiences that helps students to achieve their personal and professional goals
- Continuous professional and personal growth of our employees and students including an emphasis on fit and healthy lifestyles that decrease disease and disability
- Academic Freedom and Responsibility - creating a safe environment where competing beliefs and ideas can be openly discussed and debated
- Collaboration predicated upon a foundation of mutual trust and support
- An agile learning environment that is responsive to the changing educational needs of our students and the communities we serve – making students marketable for jobs in the future and promoting economic development
- The public's trust by effective and ethical use of public and private resources

### **Goals**

**Access:** Access to learning opportunities will be expanded through the cultivation of community and business partnerships.

**Diversity:** Lifelong learning opportunities will be accessible to all and enriched by the diversity of our students, faculty and staff.

**Quality Education:** Educational excellence will be supported through assessment of learning and practicing continuous improvement and innovation in all that we do.

**Student Success:** Outstanding teaching, student development programs and support services will provide the foundation for student skill development, degree completion and university transfer.

**Economic, Workforce, and Community Development:** Training provided to individuals, community and business partners will be aligned and coordinated with local economic, educational and workforce needs.

**Sustainability:** Effective use and development of college and community resources (human, capital and technological) will contribute to the social, financial and environmental well-being of communities served.

BOARD OF DIRECTORS  
Portland Community College  
PO BOX 19000, Portland, Oregon 97280

BUSINESS AND PLANNING SESSION  
July 16, 2015  
Sylvania Campus, Conference Room A and B  
12000 SW 49<sup>th</sup> Avenue, Portland, OR 97219

AGENDA

- |          |   |                          |
|----------|---|--------------------------|
| 8:00 AM  | <b>Breakfast</b>  | CC 242                   |
| 8:30 AM  | <b>Executive Session</b><br>In accordance with ORS 192.660 (2), in accordance with ORS 192.660 (2), (a) Employment of a Public Official (d) Labor Negotiation, (e) Real Property Transactions, (f) Information Exempt from Public Disclosure (Attorney-Client Privilege) and (h) Litigation | CC 242                   |
| 9:30 AM  | <b>Call to Order</b><br>• Introductions<br>• Approval of Minutes –May 21, 2015 and June 18, 2015<br>• Approval of Agenda  | Conference Rooms A and B |
| 9:35 AM  | <b>Swearing in of Elected Officials</b><br>• Swear in New Board Member<br>• Elect Chair and Vice Chair<br>• Swear in Chair and Vice Chair   |                          |
| 9:45 AM  | <b>Interim President Update</b>   |                          |
| 9:55 AM  | <b>Public Comment on Agenda Items</b> (A sign-up sheet is on a table at the entrance of the meeting room.)  |                          |
| 10:00 AM | <b>Business Session</b>   |                          |

**Consent Agenda:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.)

PERSONNEL

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16-001 Approval of Personnel Actions–July 16, 2015..... 001

**Academic Professional Appointments:**

Olivia Alcaire, New Student Orientation and Advising  
Specialist, Office of the Dean of Student  
Development, Rock Creek Campus

Jessica Amo, Women's Resource Center  
Coordinator, Office of the Dean of Student  
Development, Southeast Campus

Lizbeth Mota, TRIO High School Advisor, Office of the  
Dean of Student Development, Rock Creek  
Campus

Jeanette Muehleck, Student Resource Specialist,  
Student Support Services and Adult Basic  
Skills Division, Sylvania Campus

**Administrative Appointments:**

Saubhik Dasgupta, Technology Technical Services,  
Customer Support Manager, Administrative  
Services

Frances Marsh, Technology Technical Services,  
Media Services Supervisor, Administrative  
Services

Angela McMahon, Sylvania Campus Technology  
Services Manager, Administrative Services

**Retirees:**

16-002	Commendation of Retiring Employee – Robert Bonner .....	004
16-003	Commendation of Retiring Employee – Janice Chambers.....	005
16-004	Commendation of Retiring Employee – Kathy Fukuyama.....	006
16-005	Commendation of Retiring Employee – Eva Garland.....	007
16-006	Commendation of Retiring Employee – Joanne Harris .....	008
16-007	Commendation of Retiring Employee – Jeffrey Perry .....	009

**BIDS/CONTRACTS**

16-008	Authorization to Utilize an Inter- Governmental Cooperative Contract to Provide Elevator Maintenance, Repair and Modernization Services .....	010
16-009	Authorization to Utilize an Inter- Governmental Cooperative Contract to Provide Roofing Maintenance and Project Management Services at Southeast Campus .....	111
16-010	Authorize a Contract Increase to Include Student Services Remodel/Expansion GMP to O'Neill/Walsh Community Builders CM/GC Contract for the Southeast Campus 2008 Bond Construction Project .....	112

**Non-Consent Agenda:** (Vote will be by poll of the Board of Directors)

16-011	Approval of Appointment for Interim College President of Portland Community College .....	114
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- 10:05 AM     **Public Comment on Non-Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)
- 10:10 AM     **Information Sessions**
- Dual Credit — Dr. Chris Chairsell (30 minutes)
  - SW Corridor — Linda Degman (20 minutes)
  - Transportation Demand Management — Linda Eden (20 minutes)
  - Budget Update (Based on Legislative Allocation) — Jim Langstraat and Meghan Moyer (15 minutes)
  - Presidential Search Update — Deanna Palm (15 minutes)
- 11:30 AM     **Adjourn Business Meeting**
- 11:45 PM     **Convene Planning Session** Oak Room
- Working Lunch
- 12:30 PM     **Break (Room Change)**
- 12:45 PM     **Board Development** Elm and Fir Rooms
- Goals Review and Planning
- 2:30 PM     **Refreshment Break (10 minutes)**
- 4:30 PM     **Adjourn Planning Session**

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The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the PCC Disability Access Services at least 48 hours in advance at (971) 722-4341 (voice) or (503) 246-4072 (TTY). A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance of the meeting room.

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS  
12000 S.W. 49th Avenue - Portland, OR 97219

**BUSINESS SESSION**

May 21, 2015

Sylvania Campus, Campus Center, Room 238/239  
12000 SW 49th Avenue, Portland, OR 97219

**MINUTES**

**BOARD ATTENDANCE**

Denise Frisbee, Jim Harper, Vice Chair Ken Madden, Chair Deanna Palm, Gene Pitts, and Courtney Wilton

**WORK SESSION**

The Board of Directors met to discuss accreditation, Achievement Compact, Workforce Development, Strategic Plan Update, Internal Auditor Update and OPC/OCCA.

**EXECUTIVE SESSION**

The Board of Directors met at 6:10 pm in accordance with ORS 192.660 (2)-in accordance with ORS 192.660 (2), (d) Labor Negotiation, (e) Real Property Transactions, (f) Information Exempt from Public Disclosure (Attorney-Client Privilege), and (h) Litigation

**CALL TO ORDER**

Chair Palm called the business meeting to order at 7:32 pm and invited all present to introduce themselves.

**APPROVAL OF THE MINUTES**

The March 19, 2015 Board Meeting minutes were approved as presented. Harper/Pitts

**APPROVAL OF THE AGENDA**

The agenda was approved as published. Pitts/Wilton

**RECOGNITION**

Dr. Chairsell recognized Jim Langstraat, Jim Crofts, Jan Christiansen and the team from Accounting for receiving recognition for outstanding reporting for the Comprehension Annual Financial Report from the Government Financial Officers Association.

**INFORMATION SESSIONS**

Faculty Focus

Janeen Hull, Instructor, Physical Education

Ms. Hull works in the physical education side of the house. She works at Sylvania Campus. She is also the current chair of the Degrees and Certificates Committee under the EAC. She gave an update on what is happening in Fitness Technology. They get asked all the time-Do you make those Garmin's? Do you make those Apps? Is that what you guys do?—so she thought she would set the record straight and give an update on what is going on in Physical Education.

Fitness Technology and Physical Education had a big year. It was program review year in both programs, that is a lot at one time. In Fitness Technology, there is a 1-year certificate, a

2-year Associates Degree and they also have a Career Pathway certificate in the Healthy Older Adult Fitness. Students, who take course work for Fitness Technology, are taking work in anatomy and physiology, exercise physiology, athletic training, sports nutrition, kinesiology, assessment programming, designing. Students who finish with the 1-year certificate are going out into the workplace after having a wonderful internship with community partners. They are becoming personal trainers, group exercise instructors; they are coaches around the community. Those completing the Associates Degree are getting jobs as Directors of fitness centers, parks and recreation departments; they are working in corporate wellness, as health and wellness coaches. They are also transferring to 4-year institutions. We currently have two articulation agreements with Concordia in the Exercise Science Department and Portland State University in the Applied Health and Fitness Department. We are working on a third one with Oregon State University, the department there is changing their names from Exercise Science to Kinesiology so that means we need to rework a few things. Those are some things that are happening in Fitness Technology. As students are transferring in, we are finding out what everyone is doing. Students are pursuing careers in physical therapy, occupational therapy, registered dietitian, cardiac rehab. These are the big ones where are students start and continue on to amazing things.

In 1920, 97% of all higher education institutions had mandatory PE classes; by 1998 this number had dropped to 63%. Currently, that number is 39%. When you look at society at large and consider some of our bigger issues with health and wellness as we age, how this plays an impact and how the change in graduation requirements is having a negative effect on college students across the country. Physical activity improves higher brain function; this is needed to succeed in college. Physically active adults perform better at work. They are more productive in their loves, they are better parents. In fact, according to alumni studies done by Oregon State in 2013, college students who took PE classes were healthier at 7 years out and at 11 years out than those who took fewer or no PE classes. PCC offers a wide variety of PE classes. There are pros and cons of that across the board, but these classes are offered on every campus as well as online. We need to be prepared for the millennium generation. We need to adapt. We need to make sure that our courses are accessible and that we are prepared for a diverse population. If we are not helping students meet those competencies, meet those skills and get that requirement than we are not doing our job. She would say that the other thing to think about with PE along those lines of having access and diversity and making sure we are meeting the needs of all of our students is the fact that currently, physical education is a foundational requirement for the AS degree and for the AAOT degree. We do need to make sure we meet the needs of all students on all campuses or anywhere the student might be so they can get the transfer degrees to go to 4-year institutions. She would also like to give a big shout out, to everyone here on the board, because at the last program review we asked that the board take a look at adopting the value of physical activity for PCC, and it was added to the values by the board. They really appreciate it and it speaks volumes to the employees of PCC and the students, to the community at large and we think PE and physical education, being an active citizen in your daily life expands to more general education and our Liberal Arts to Education.

Dr. Chairsell commended Ms. Hull and her department on their recent program review. It was outstanding. Their part-timers showed up with their students to demonstrate all the fitness, all the physical education opportunities womb to tomb. It was really great.

Director Madden noted he was excited to hear that PCC will be partnering with Oregon State.

### Accreditation Update

Dr. Chris Chairsell, Vice President, Academic and Student Affairs

Dr. Chairsell gave a short report on the recent Accreditation visit. We are still waiting for the reports, hoping to get it soon. Our report was written by over 108 people here at PCC. It was truly a village project in writing about our mission, our core themes and whether or not we are accomplishing our mission. It was a high stakes visit for us. She introduced a few folks who were instrumental in making this Accreditation a success.

Jan Volinski, she is the PCC face of Accreditation. She supports the College throughout the year with Accreditation. She makes sure that the contracting colleges are adhering to accreditation standards, she writes the annual reports, facilitated and coordinated all the logistics, from the report writing to food services.

Laura Massey, has help with this process from the start. She was part of the conversation with the board regarding the missions, core themes. She assigned all the metrics to determine if we are achieving the core themes. She has been instrumental, and she has also been the one that has carried the most burden in this report. Because this was the first time out and we had no idea 5 years ago what we were going to be facing last month. Laura had to make a lot of assumptions. In 2 ½ days, these 7 evaluators knew more about PCC than many of us and had a lot to do with Laura's works.

Kendra Cawley, the Academic Affairs Dean, she is our learning assessment guru. For years she has put PCC at the front of anyone in the Northwest with learning assessment. She has worked very closely with the faculty. Michelle Martin the co-chair of that council, to create a faculty driven learning assessment that is second to none. Recommendation three was taken off our plate, solely by Kendra.

Tammy Billick, is on an interim as Dean of Student Affairs. She is from TSS, and she is hitting her stride. She is doing fabulous things on the student services side. She partnered with TSS, to provide documents on demand for the accreditation team. Thanks to TSS for all their support. There were no piles and piles of paper. The team was very impressed with the sustainability.

Laura Sanders is a part-time faculty in English, she also serves as an online faculty member for distance learning. She is the community-based learning faculty coordinator at SE. She is a coach in subject area committees in helping these committees advance their learning assessment. This year she was the co-editor with Jan in taking 108 voices and turning them into one PCC voice. She did a phenomenal job. Knowing that Laura was on this, gave Dr. Chairsell piece of mind.

These are the folks that made the magic happen.

PCC received 7 commendations the visit. The preliminary findings from Year Seven Accreditation visit are:

- Student initiatives supporting Sustainability
- Grassroots Engagement by faculty, staff and students to advance Core Themes
- Accessible and attractive campus environments
- High quality Library



- Caring, dedicated and knowledgeable staff, faculty and administrators
- Student engagement with staff and administration to improve the college community
- Innovative approaches by Financial Aid and Financial Services departments to serve students.

A few recommendations from the team were:

- Complete process to produce Facilities Master Plan
- Develop Technology update and replacement plan
- Continue work in area of General Education learning outcomes specific to related instruction in CTE degrees and certificates and ensure faculty are qualified to teach in areas

Dr. Chairsell noted that the Chair of the Accreditation Team noted that this was a long line of commendations.

There were three recommendations that we were aware of when the draft reports comes out there may be more, as there are stipulations allowing this. The current ones are:

- Complete process to produce Facilities Master Plan
- Develop Technology update and replacement plan
- Continue work in area of General Education learning outcomes specific to related instruction in CTE degrees and certificates and ensure faculty are qualified to teach in areas

Dr. Chairsell noted that all of these recommendations are moving us forward because the college is moving in this direction anyway. The Chair noted that it was aware that we were working on those. These are helpful recommendations.

The previous recommendation from the year three visit to develop indicators of achievement for all College Core Learning Outcomes will be removed and we will not have to report on it again. Dr. Cawley had a big hand in this reporting. Dr. Chairsell noted that the one commendation that means so much is the one of the grassroots at this college to do the work of the core themes. Laura put together a group of faculty and staff of about 35 people who showed up to talk about how we work around core themes. We don't say core themes, we say core outcomes-core goals, and we were really sweating bullets as to whether anybody could make the connection of what we do and a core theme. Dr. Chairsell heard things in the room that brought tears to her eyes. One was a math faculty who talked about learning assessment and they realized it is not just being able to learn math, that our students have underlying issues that prevent them from learning. The Math SAC unanimously agreed to create a subcommittee in social justice. The Chair noted she had never heard of Math faculty doing something like that. It was inspiring to all of us. We had over 300 people show up in the forums. PCC showed our passion, showed our love for our students, and our students showed their love for us. Dr. Chairsell asked anyone in the room to stand if you participated in accreditation.

Chair Palm noted that it was an extremely proud moment for PCC, and certainly shows the hard work and effort that goes into this process every day. Jan Volinski added that it was great to have all the board members there. She had been doing it since 2003 and has never had full participation and this year was amazing.

Moving forward we will need to begin reviewing the mission and core themes so that we can write the year 1 report in March. We will be hitting the ground running.

### Achievement Compact

Laura Massey, Director, Institutional Effectiveness

There is legislation pending right now that could considerably change the achievement compacts as we know them. However, until something is passed we are under the former statutes that require us to prepare an Achievement Compact. That means that as long as we are still in this place, this time next month, we will be returning to you with the achievement compact completed. These are 88 projections of how the year will end and targets on the same 88 measures with targets three years from now. Those targets address things in the area of completion and student progress and the community connections. That is where we are from the official compact status. She mentioned that all of this work has not been for not, because although it is in great detail, it has given us information that we have looked at in a different way. Although we look at numbers, it has encouraged us to take these raw numbers and change them into ratios. As enrollment is going down, we can see where there have been some changes, improvements. We have seen a significant improvement in our dual credit participation, especially among students of color. It is not yet where we want it to be, but African American student participation has increased by 60% in one year. We can do better, we will do better. It is very encouraging to see this important.

We do continue to see students who receive PELL, for purposes of Achievement Compact they call them economically disadvantaged, perform well with us, but they are not transferring at the same rate. They are not completing their 2-year degree at the same rate. We have some important needed there. We also continue to see achievement gaps among African American students that simply are not acceptable. As we move forward, it does give us something to look at with regards to implementing the Strategic Plan. As we improve student success overall, we look to the group and we especially look to those areas where we need the most important.

Maybe next month there will be a completed compact, maybe not, but the intent of the work itself will continue. Director Palm asked how long Achievement Compacts have been in place. MS. Massey noted that the legislation went in to effect in 2012. This is the fourth iteration of it. To her knowledge, it has never been used in any official capacity, nor looked at. Director Palm noted that it is appreciated that they are looking at the data and the trends. She added it would be nice had a mechanism in place to measure results and analyze. MS. Massey commented that some of the minute detail this report lends itself to complaints from other community colleges.

Director Wilton added that how the pendulum swings on these things is fascinating. He reflected to when he asked about whether this was really worth the effort, and Laura thought it was. He noted that if this goes away as well as OEBC, he is hearing that we would continue to track the results and focus on improving. Putting it in a more meaningful manner may give more flexibility to the reporting. Director Harper added that while it may be a lot of time and energy to provide this reporting, he thinks devoting the time to the data that is meaningful to us will us to continue improve and grow.

### **PUBLIC COMMENT ON AGENDA ITEMS**

Keith Gregory, Interim Director, Facilities Management Services

Mr. Gregory noted that in just a moment they will be voting on Consent Agenda Item 15-110. Dale Hansen will be returning at the end of June with more than 43 years with Portland Community College. He is currently the longest serving, full-time employee. Dale was born and raised in Portland. This has always been his first home and his second home has been

PCC for the last 43 years. He began his association with the College, not when he started working in 1972, but in 1966 as a student. He was a work-study student in the bookstore at the old Shattuck Hall on the PSU Campus. If you sit him down and talk to him over coffee, he will relate stories about Dr. De and all the other district president he serve under. To put it in a different perspective, Nixon was President when Dale started at PCC. Dale is the kind of guys who will roll up his sleeves, do whatever it takes to get the job done. More importantly, even after 43 years, the beginning of the term, he is out there giving directions to students to find their way to their classes. He has just been superb at training literally hundreds of new employees, primary custodians. He spent his entire career in FMS. More recently he has focused in on environmental issues and supporting our Climate Action Plan, Green Cleaning-getting rid of harsh chemicals in the environment. If this was the postal service instead of the PCC board, instead of voting on a commendation, we would be voting to put his image on a Forever Stamp, because he has served us that long.

To sum it up for you, after 43 years, it speaks to his dedication and commitment to our students, to the institution; as well as something that we often take for granted-for someone to spend 43 years here, PCC is a pretty darn good place to work.

Chair Palm thanked Mr. Gregory for taking the time to call this to the board's attention.

Director Harper noted that he was at the Retirement Dinner last week and Dale was there. That event is one of the most successful and rewarding events that he attends. To look out and see all of the folks makes us so important and so proud. Thank you for doing that.

### **BUSINESS MEETING**

Chair Palm proposed approval of Resolutions 15-104 through 15-133 that are on the consent agenda. The motion passed unanimously. Wilton/Harper

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Amara Perez, Coordinator, Sylvania Multicultural Center

I am here tonight to share my concerns about the climate at PCC; in part I am convinced it is a consequence of recent poor leadership, but mostly because this experience is indicative of larger trends in education. It demands our collective attention!

In a large hierarchical institution it is often hard to hear the voices of the people who are on the ground—the voices of faculty and staff for example, who live the college and campus climate in a day to day way—those of us who have a real pulse on the environment, who know firsthand what it feels like to work at PCC and how these work conditions ultimately impact the success of our students. It is even harder when institutional leadership does not value the voices of community members.

Under the leadership of our now former college president, policies and practices were instituted that have and will continue to compromise college climate and our capacity to advance inclusion and equity. I want to speak to a couple of examples in hopes of expressing what we need from you as board members at this time and in these times!

Under Jeremy Brown a move to highly centralized power was established—reporting and decision making was retracted from a check and balance system of multiple layers of leadership into the hands of one person. This shift has undermined the collaborative spirit and

practice at PCC—one aspect of our college culture we are most proud of! It has instead introduced, and attempted to normalize, a lack of transparency, a distrust in college processes, and an overall suspicion in decision-making. We need leadership to restore trust and facilitate authentic collaboration that values the contributions and insights of faculty and staff.

For many of us this shift in culture and practice has been demoralizing! This is due in part because this culture, these practices, do not have their origins in higher education; rather they stem from and mirror corporate, business models of leadership. Corporate leadership models are incongruent with belief systems and practices that are grounded in an understanding of inclusion and equity! We need you, as board members, to ensure that even as funding cuts for public education continues nationally, even in the time of an emerging model of corporate education, you will work to ensure our new college president values and models a practice of collaboration, transparency, and a student-centered approach to teaching and learning.

Early in Jeremy Brown's time at PCC, at a LEADS Academy meeting, when asked about his vision for the college he said, "PCC would no longer be a school for the dumb and the poor." Beyond the chilling effect of his offensive, derogatory comment, Jeremy Brown backed that vision with directives to prioritize outreach efforts to areas like, the NW hills and Lake Oswego, presumably to recruit smarter, more privileged, and more deserving students than our current student body, or students we have historically served.

Unfortunately, Jeremy Brown's vision for PCC reflects a growing sentiment in this country—the idea that the community college is not for everyone, that the community college should no longer meet adult learners where they are and support their aspirations for meaningful work, leadership roles, social mobility, and tools for social change!

In the time of the completion agenda in which money will be tied to completion rates, we need our local board members to lead critically with an eye toward equity and inclusion, to guard PCC from "business" leaders who believe corporate models best serve the mission of our college, that you will work against the national trend to restructure the community college from an open-access policy to a "guided," selective access practice. We are not gatekeepers; we are educators. We do not believe education is a privilege, but rather a right commonly blocked by institutional and cultural barriers.

As PCC board members we very much need you to address the morale, confidence, and trust of PCC faculty and staff. We need you to apply an understanding of equity and inclusion to current PCC policies and practices that determine access and success of marginalized students who stand to suffer most in the time of privatization.

Thank you for your time.

Heiko Spodeck, Math Coordinator, Sylvania Student Learning Center

I have been at PCC for 12 years, 9 years of which fulltime. Thank you for taking the hard steps necessary to ensure PCC remains true to its mission and a great place to work at. This is a difficult moment for PCC, yet difficult moments hold great opportunities. One of those opportunities is to get back in line with our mission, values, and goals.

Jeremy Brown implemented many policies and practices that hurt the students that need PCC the most. Those are the students from diverse backgrounds and socio-economic status, students who are the first to go to college in their families, Veterans, students with learning and other disabilities, and others. In short, students who are not likely to succeed. PCC exists for those students, to take them to success and provide opportunities that help them complete their education.

We urge the Board to undo the policies and practices that don't serve those students and instead return to policies and practices that are supportive of all of our students and that strengthen equity and inclusion at PCC.

What are those policies and practices? Here is where it gets difficult. Jeremy Brown used a strategy of non-communication and diffuse power structures to implement most of them. So many of them we learned by suddenly bumping into a "No" that was not there before or suddenly be told do something without due process or explanations.

The effect of that is that nobody is really clear on anything, is not sure what the policy is exactly, not sure who made it, and has no avenue to contest it.

He furthermore had Chris Chairsell do most of the communication that did happen. So there always was and still is the confusion who made the decisions. I therefore believe that it will be important to look at the executive power structure, examine what has changed and how to create again an executive power structure that values difference of opinions and the expertise of faculty and staff.

After that, it will be important to reestablish clear communication structures downwards and upwards, and then take a hard look at the student policies and practices. It will be essential to look at our current student policies and practices using an equity lense and changing those that are not supportive of our students.

This moment will be defining for PCC. If we can seize this moment and make PCC more supportive and equitable to our students than ever before, then these last two hard years will have been worth it. Us staff and faculty need to know that you, the Board of Directors, still want all of our students to succeed and complete. Because that is what we want and we are working hard for if every day. We need you to send a clear message that PCC will stay true to its mission in the midst of hard times and continue to reach out to the students that need us the most.

Thank you for listening.

Ida Jones, Computing Technology Specialist, TSS

I have worked in Technology Solutions Services (TSS) as a Computing Technology Specialist for over nine years. In fact, I was a student for two years before I began my employment. As such, I am committed to the success of the organization and believe strongly in the mission of PCC to provide access to all.

I am here today to talk to you because I feel we have a serious problem and common practice of favoritism and cronyism in PCC's hiring and promoting (career development) processes. There is unfair system rooted in PCC's organizational hiring culture that allows

this unfair practice to happen even though some of us (like myself) have repeatedly asked our supervisors for career development opportunities and expressed a strong interest in advancement, but have been held back and passed over because of discriminatory practices and cronyism in place.

The unfair and unequitable hiring practice failed the employees' like myself and that is why PCC is in a situation of Dr. Jeremy Brown.

And it is a recent example of Dr. Suzanne Johnson, SY interim President do not advanced to finalist even though she has proven to be an exemplary leader.

For minorities like myself it is seems impossible a minority employee like myself to survive, let alone thrive, in an environment where the positions of power are allowed to manipulate the system and invent excuses with the express purpose of advancing their favorite colleagues and to the detriment of those of us who depend on their judgment for our professional well- being?

When I joined PCC, I was assured of equal opportunity and employees, but so far this assurance has not been fulfilled. I invested over nine years of our life in this Higher Education Institute that I would be given a fair chance to advance. I have worked hard to enhance my professional skills and advance my education with the goal of building a career in TSS, but I have been held back due to discriminatory practices and cronyism in place in TSS.

That is why I am bringing this to your leadership attention in the hopes that as elected board leaders will take appropriate action to remedy this injustice

Again, thank you for your time and considerate.

Sylvia Gray, Instructor, History

It is a truism that if you take a wrong turn the quickest way to get ahead is to turn around. I really want to say I appreciate the fact that the decisions that were made both in hiring Jeremy Brown and also in separating ways were not simple decisions. I understand that. I want to thank the board for the hard work you have done and the courageous decisions you have made. I really do mean that. I do also want to echo what my eloquent and dedicated and passionate and righteous colleagues have said this evening.

Porter Raper, Instructor, Composition and Literature

Hello board, thank you very much for allowing me a few minutes to speak to you. My history here with the college is long and deep. I started out as a part time faculty member, and have taught at 3 different campuses. I have been at the Cascade Campus for the last 20 years as a full time faculty member. I have also had the privilege of serving this college in a number of district wide leadership faculty positions. I have worked with District Presidents, I have worked with Campus Presidents and Vice Presidents and Deans of Instruction and Division Deans. I am not here representing any particular constituency. I think it is important that you know because of my deep connections with faculty at my own campus at Cascade and throughout the District it is very important that you hear how embarrassing and how frustrating this has been for all of us. I know that you all are suffering through quite a bit yourselves. It has been a very difficult time, but speaking for the faculty I know we are also quite angry. We are angry at the amount of money that this costing us and what that money

could be spent for. The things that we could do and the students that we could serve that is going to be gone because the money is gone. We made a mistake here and we need to acknowledge that. It has been a while since I have been at a board meeting. It is always so heartening to see the incredible things that are going on here, and you've heard as you do in all the board meetings. You have heard some amazing things that are going on today, with the Accreditation and the different programs that we have. It's fantastic. It reminds us of the fact that we need to move forward of course, however in our very mission statement we have the value of reflection. We must reflect on this decision. Many of us saw red flags during this hiring process. Many of us were astounded and surprised by the choice of Jeremy Brown. It was not a good fit in the opinion of many faculty. I can't offer you statistics about the number of faculty. I can just tell you as somebody who's been here for a long time, it was near unanimous the number of people I saw that went to the forums and looked at the candidates. I am quite considered about the fact that there is a disconnect between the board and the rest of the college. I understand that collaboration is a very important work in higher education, but I worry that collaboration is a word that is used in name only and not in substance. For a substantive connect to exist between the board and the rest of the college, you really have to listen to those of us who are here. We appreciate the service that you as elected officials are offering us, and you need to make sure that you listen to the people who are here in this next process as we go forth and hire the next president. That reflection process is so important and I would personally like to see it formalized so that we know exactly what happened. What were the results of the Presidential Candidate Forums? Did they look and point toward a particular candidate? Is there a big discrepancy between what the faculty and staff were saying and what the board ultimately decided? I would like to know that. I think that you all would like to know that as well. It is very important for that investigation, for that reflection to take place. Thank you very much for your time and hope you will take my words to heart.

## **REPORTS**

Faculty and Academic Professional  
Frank Goulard, President

I want to thank Janeen Hull for the Physical Education and Fitness Technology presentation. Terrific. It was one of my double majors in college and actually my first job out of college, in the late 70's was in that field. It was great, Oregon State-Exercise Physiology-it was wonderful.

Some of the past events I have participated on as National Exhibits Chair for our National Math Organization, was in Boston for the K-12 National Conference for the purpose of planning the November conference that we have each year for community colleges. The National Conference will take place in New Orleans this November. Next weekend I will be helping organize a State Math Conference. I wanted to mention that believe it or not it is almost the end of spring term. It is the end of the 8th week, we have two more weeks of regular classes then it is finals week during the week of June 8-13. We wish great success to folks like David and to other students who are moving on to bigger and better things in the Summer. Whether they are returning to PCC or not in the Fall, we wish them great success.

I wanted to especially comment about the HECC, which I participate on, the Outcomes Based Funding or Completion-Performance Model is on hold until September. We are still looking at 7-10 criteria that will replace the outgoing Achievement Compacts, most likely in a few weeks. Those again are on hold, but I believe they will probably come to fruition with the

7-10 criteria that you have already about. There are political forces always in play and that could change. It will probably impact about 10% of our general fund. The rest of the general fund is from the Community College State Fund, as well as property taxes and tuition and fees. It will be a small minor chunk, but 10% is still 10%, we need to pay attention to it. The good news is, things are already going very well. The matriculation of our students, the great student support services we have at this college to help them succeed at various progression points as they keep going through their college life.

I wanted to say that the previous speakers have alluded to and mentioned. I wanted to thank them for their courage, their honesty and their detail in their testimony to you. It is very important for us indeed to be sensitive and aware of everything that has gone on in the past, of everything that is going on now. Whether it is online, by emails or the bulletin board, in the Willamette Week, or other websites, as well as in person like you heard tonight. It is very important to be sensitive and going into the future to be inclusive. We are a community, we are a community inside the PCC walls with our students, staff and faculty; we are also a community with our business and industry partners. With our community folks outside of business and industry, our residents of our 5-county area. It is very important for us to have our ears wide open, our mouths shut and for us to listen a little more, a little harder and that will serve us well as we go through this transition.

I appreciate your time listening, I appreciate your indulgence.

Classified Federation

Jeff Grider, Public Safety Officer

Good evening, I am here in Jean's stead tonight. I have been participating a lot in discussions and committees that have been very relevant to what is happening. I would like to take this time and opportunity to allow that to sink in. I am also going to be able to participate in a larger scale in some of these discussions with our State Federation and our National AFT and I think that PCC has an opportunity to not only do right for our students and our community, but to be a leader in our state and our nation in the future.

We are having our annual retreat on June 19, I will not be able to make it as I will be in Baltimore in a taskforce for racial justice and equity. I hope everyone has fun.

ASPPC

David Betts, District Student Council

I would first like to tell you that all the campuses have been very busy this past month, preparing for the transition for FY 15-16. This includes but is not limited to hiring the new cohort of student leaders, preparation of transition documents for those new student leaders, finalizing budgets and making sure that we were in the program budget for this year, as well as approving proposals submitted to the District Student Council.

CultureSEast and the new identity of the Southeast Campus signature event, which is a 4-day series of performances, lectures, panels, and presentations took place this week. As you know PCC and the greater community were invited to shake the campus experience by engaging the diverse cultures, identities and the stories that comprise SE Portland beyond what people see on the surface. Hopefully, each of you had a chance to attend some of the event.



Portland Community College will be bringing an internationally recognized art historian, tonight at 7:30 at the Performing Arts Center. It was Leslie King Hammond, who has been an amazing powerhouse who is part of the Portland Women in Art Lecture Series.

As much as this meeting has covered, there has been a lot of concern and questions from students across the district since the development of Dr. Brown appearing in articles in the Willamette Week, and know that there has been a resolution to that from the board-students would like to continue to be a part of that process as was communicated in the Manager's Meeting on Tuesday. While the process has been transparent in the past, there is a lack of communication on where to find this information as it becomes available. It is the hope of students and the District Student Council that there will be a strong search committee formed as the search for PCC's next president begins. That being said, we welcome Sylvia Kelley as the Acting College President. As we prepare to transition this June, if you have time in your schedules to join ASPCC to meet the new cohort of the District Student Council.

To end on a positive note, there have been efforts here at the college to raise money for both Nepal and Guam in the wake of the recent disasters. Today Sylvania alone, hosted the Asian and Pacific Islanders celebration and raised \$471.63 and that is just the beginning.

As Frank mentioned, there is little time left in this term and it's very crazy with school and the transition materials, so bear with us as we students clamor to get everything together. I will miss this college, I will be attending Linfield next year.

Director Frisbee congratulated David and thanked him for his leadership, you were a real addition to the board meetings.

#### Board Members

Courtney Wilton, PCC Board Member

Director Wilton noted he has just been through a very interesting election. He wanted to acknowledge a couple of people who went through it with him. Anita Yap, is the first, unfortunately she is not here tonight. He wanted to acknowledge her and give her credit for running what he thought was tremendous campaign. She reached out to many many people. She had a large number of people who endorsed her and believed in her. She raised very important issues regarding equity and inclusion and community involvement. She ultimately was not elected, but she did very well through the election. He admires her so much for the effort that she put into. He is hopeful that PCC will find a way to keep her involved because she is an asset.

Secondly, he wanted to acknowledge Michael. Michael was successful, Director Wilton congratulated him. Michael Sonleitner added that Director Wilton noted is a class act. How wonderful, humble, genuinely honest he is and he appreciates everything that he is.

Director Wilton added that a lot of people feel strongly about government and almost none of them run for office. So many of these races are unopposed, and admired the fact that Michael had the courage of his convictions and ran for office; he worked really hard and did so very astutely.

Director Wilton noted that he was thinking back on his experience which hasn't been long. He said that if knew now what he didn't know then-if he been asked to join the board and put

in a lot of hours on a volunteer basis and deal with some difficult issues-and then at the end run for election. He was happy to do it, it was very interesting. Then at the end to not be successful in front of about 100,000 people, if he was asked to do it again, he would absolutely would. He would because PCC is worthy of it. It is way more important than any of our personal agendas. He also added that it has been an absolute pleasure working with the board. This board isn't perfect, mistakes are made, that require reflection, but he is impressed by the amount of time put into it. It is all volunteer, no one here is getting paid. He is impressed with the group and it has been a pleasure to serve with them. Thank you.

Chair Palm commented that Director Wilton had truly exceptional leadership and brought great wonderful lessons to the board. A great voice, the education and the skill set, his ability to help strengthen his convictions and unwavering but yet listening. It has been truly a pleasure to get to know him and have him participate at this level.

Chair Palm wanted to reassure that the board members do hear them. As Director Wilton said, the board is not perfect. She appreciates the fact that people come to them and provided passionate input, sometimes painful. That is part of the process and that is why we are all here. The input and feedback you provide is taken to heart, the listening process, the transparency, the things that are being asked from them-if you don't get it keep asking. Keep coming back. The board is trying to implement what all the recommendations are and make sure that is being done as effectively as possible. If the mark is missed, tell them, let us know. Like the old saying, "Don't know what is broke, can't fix it". Campus forums are going to be held over the next couple of weeks that will have a board presence at each one. The board does want to hear what is said, to be sure folks feel included in the process. They do not want folks to wonder what is going on. This has to be a two-way street, don't sit in the audience and be frustrated with something that the board is not doing when no one has told them. This is serious and important, expecting others to be a part of the process.

President

Dr. Chris Chairsell, Vice President, Academic and Student Affairs

Dr. Chairsell reported that in the last 30 days there have been 20 events that board members attended. She thanked them for their commitment to the college. They attended the Ways and Means Committee meeting at Rock Creek, and they were in force at Accreditation.

She mentioned a few other events as well including the Multnomah County Tax Commission meeting. Dr. Chairsell shared a few highlights of a few campus events that took place recently.

Dr. Chairsell added that this is a very courageous board. They have had to really face some very difficult things. They did so without waning. She particularly thanked Chair Palm for her leadership. She stood up to the college community and to the external communities giving the explanations, representing the board. It was so appreciated it.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 9:00 pm.

### **NEXT MEETING**

The next business meeting of the Portland Community College Board of Directors will be held on June 18, 2015 at 7:30 PM at the Southeast Campus.

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Deanna Palm, Chair

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Sylvia Kelley, Acting President

Prepared by:

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Jeannie Moton, Assistant to Board of Directors

Minutes approved on July 16, 2015.

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS  
12000 S.W. 49th Avenue - Portland, OR 97219

**BUSINESS SESSION**

June 18, 2015

Southeast Campus, Community Hall  
2305 SE 82<sup>nd</sup> Avenue, Portland, OR 97216

**MINUTES**

**BOARD ATTENDANCE**

Denise Frisbee, Jim Harper, Chair Deanna Palm, Gene Pitts, Kali Thorne-Ladd

**WORK SESSION**

The Board of Directors met to discuss accreditation, Achievement Compact, Workforce Development, Strategic Plan Update, Internal Auditor Update and OPC/OCCA.

**EXECUTIVE SESSION**

The Board of Directors met at 6:00 pm in accordance with ORS 192.660 (2)-in accordance with ORS 192.660 (2), (a) Employment of a Public Official, (d) Labor Negotiation, (e) Real Property Transactions, (f) Information Exempt from Public Disclosure (Attorney-Client Privilege), (h) Litigation

**CALL TO ORDER**

Chair Palm called the business meeting to order at 7:35 pm and invited all present to introduce themselves.

**APPROVAL OF THE MINUTES**

The May 18, 2015 Board Meeting minutes were approved as presented. Harper/Frisbee

**APPROVAL OF THE AGENDA**

The agenda was approved as published. Pitts/Thorne-Ladd

**INFORMATION SESSIONS**

Legislative Update

Meghan Moyer, Government Relations Director

Ms. Moyer noted it is a very exciting and busy and chaotic time in the legislature. Currently the phase is affectionately referred to by lobbyists as "hurry and wait". Which is when things move superfast and then no action, and then superfast again. She conveyed issues of interest to PCC. These will be clarity on the Community College Support Fund, the fate of funding for the Margaret Carter Skill Center, Accelerated Learning, and Fifth Year Programs, House Bill 3063 which is the funding stream for Future Connect, status of the Free Community College Bill and also other bills of interest.

Starting with the Community College Support Fund, it looks like the Education Subcommittee of Way and Means has passed out House Bill 5024, which is the Higher Education Budget. The Bill has an appropriation of \$550 million for community colleges. Due to some funding formula changes related to strategic initiatives that is about \$542 million that will go through the distribution formula. This was the amount that was asked for, which is better than the

Co-Chairs budget which was at \$535 million or the Governors' recommended budget which was \$500 million. This shows some significant progress, it does represent a 20% increase from last biennium. Director Palm wanted to make comment that this 20% increase is good news, although not where we need to be but with past history, to be at 20% moving forward—we should have a round of applause to celebrate this victory. She noted that a lot of people in the room had a part in the \$550, she thanked them all. Continuing good news with HB 5024, the Higher Education Appropriation, there is now permanent funding for the Margaret Carter Skills Center at \$302,000. PCC will not have to go back each biennium to lobby for funds to support the Center. Ms. Moyer thanked Dr. Edwards and Director Thorne-Ladd for making a trip to Salem for it. Senator Carter did a lot of the work on behalf of making the funding permanent.

Accelerated learning conversations are happening simultaneously with Fifth Year Learning, although it appears that there will be two separate bills related to both. Right now it looks like there will be \$7 million put into a Special Purpose Appropriation, known as a SPA. It will sit with the emergency board. Which means that it does not actually sent to spend, but is set aside and the emergency board which meets quarterly can release it when they feel comfortable doing so with the intent that they are directing HECC to have a conversation about what the qualifications should be for Dual Credit. This is an important conversation that PCC does care about. We have a lot of different approaches around Dual Credit or Accelerated Learning going on around the state. There is no consistency, both in how we set and ensure quality and how those opportunities will be funded. Due to enrollment cap here at the college, we are largely uncompensated for Dual Credit which makes it difficult for us to significantly increase the amount we can participate in with our K-12 partners. Other systems use some very different approaches like Willamette Promise or Eastern Promise, which there are questions about what is the standards that need to be in place for Dual Credit to be accepted by universities. It is encouraging that the Legislature does want to take this seriously. They were delaying the decision making on this because they would like the HECC to come back with some recommendations at the time there is money to assist. Within that \$7 million there are a couple of likely to be budget notes related to it. The first is that there should be some funds targeted specifically towards providing support services for low-income and/or first-generation students. This is not the same as the Aspirations to College. The intent is primarily around academic advising. Of all the updates tonight, this is the one most influx about what it will look like or do. For a while the conversation included a moratorium on fifth-year. Right now the conversation has moved to a 2<sup>nd</sup> bill that will put a one-year moratorium on the expansion of fifth-year programs but will allow existing fifth-year programs to continue but not expand. The HECC is supposed to come back to the Legislature in the short session with recommendation for a funding model for fifth-year programs. The legislation would not, currently as it is being talked about would open up the opportunity for fifth-year programs, if the legislature does nothing in the session. Right now the bill has a one-year moratorium.

Close work has been done with Representatives Gallegos, Reed, and Smith-Warner around the Aspirations to College Program for PCC, which helps fund the Future Connect Program. House Bill 3063 makes a budget request of \$3 million of the legislature to invest in it. This is a doubling of the current level. The program was funded last year at \$750,000 so a continued service level for the biennium would be \$1.5 million. The request that we are making is \$3 million, so basically doubling of it. Conversations are positive; Representative Buckley who is a co-chair of Ways and Means has publically said that there will be some

funding for the program but not at what level. There are still conversations around it about the path to \$3 million. There are strong champions for it but it is unclear exactly what the funding level will be. The funding level would be distributed by HECC to the 14 community colleges that receive Aspirations to College funding. PCC's share is about 1/3 of the allocation. Hopefully, the distribution will remain equitable by enrollment of whatever funding is approved. Director Palm asked if PCC was the only community college with the city partnerships. Ms. Moyer replied yes. PCC's funding model is unique when it comes to Aspiration to College, the leveraging of both private and local government dollars.

The next issue is one of the more interesting ones, Senate Bill 81. It has been coined "free community college". This has changed rapidly in the last week. The -A10 amendment which is the most recent being worked on. There is no anticipation of it looking significantly different from the -10s, it is possible that the -10s are the ones that get adopted. A highlight of the -10s, first-it is a \$10 million a year allocation, but becomes effective in the 2016-17 academic year. It is not a tuition waiver anymore. It seems confusing because at the beginning of the amendment, it does still talk about tuition waivers. The reason that language is in there, is because it has to fit what is called "relating to" clause for the amendment to be allowable to the bill. It is not going to be a tuition waiver program, it is going to be a grant program. The grant program will be administered through OSAC. The HECC will have the ability to set rules related to eligibility and criteria for prioritization. This is an issue that both PCC and the other community colleges partners through OCCA care deeply about, which was to be very thoughtful about where this would do the most good. Many community colleges express a desire that it be targeted more towards low income. That was not something that the chief sponsor wanted to put in legislation but it does leave a lot of latitude to the HECC of how this looks. As we continue our advocacy we will continue to talk to the HECC about where this funding will be most appropriately targeted. It does not have any income restrictions. It will create a minimum grant which is significantly different from the original proposal. This is a good change. If a student is full eligible for Pell, then you could get the minimum grant of \$1000 minus \$50, which is an odd component of this bill. The program will be prorated, related based on full-time enrollment, but at least half-enrolled in order to be eligible. It does have a GPA requirement from high school and relatively equivalent GED score of 2.5 GPA. This program will only be eligible for people who graduated from high school or a GED Program within the last 6 months. This will not go to returning students, it is targeted to recent graduates. It will have the requirement that students maintain the 2.5 GPA. It is not possible through this structure to estimate how many students will receive grants because we do not know what criteria HECC will send. If a student is fully Pell eligible it will be the \$950, if a student doesn't get any Pell, it could be up to \$5000. It is unclear how many students will benefit. It is also unclear how many of those students will be PCC students versus other community colleges. It is limited to community college. This will not be administered by the community colleges, it will not be something that PCC will determine who gets it. It will be done by OSAC and the process will be run like the Oregon Opportunity Grant. Some clarification language was added so that students who are not FAFSA eligible will be eligible for this grant. This is a huge plus because some of those students have huge financial aid needs. There is a requirement that if a student is FAFSA eligible, you must fill out the application, which PCC is supportive of. Something will pass, this Senate Bill was part of a deal in order to pass other priority legislation so a lot of work has been done to transform this into something that may be more effective.

Director Frisbee noted that this help for the students would be great. She clarified that \$10

million is being proposed per year. It will start in the 16-17 academic year. Director Palm asked about the pathway forward. Ms. Moyer responded that final tweaks are being made, she is not sure if any changes will be made from the -10 amendments. She doesn't think it will move tomorrow. The education subcommittee is meeting tomorrow morning but the agenda is packed. She does expect a bill to move out of the education subcommittee early next week, then goes to the full Ways and Means, which will be in pretty quick succession. She feels that they want to move this off the table, because it is a bigger endgame bill to get passed. It will take longer before you see floor votes. The Senate is more enthusiastic about this than the house. It will go to the Senate floor first. There is work that needs to be done, related to votes being lined up. Director Palm asked if OCCA or even PCC could provide a benefit by supporting the amendments. Ms. Moyer stated there are conversations about how folks are reacting. She said there is no value to any opposition, it is significantly better that what they were originally looking at. The level of enthusiasm is somewhat related to some of our other priorities in the sense of what the legislative priorities are. If they are able to be support of things that are targeted toward low-income and first generation, then she sees this as a whole benefiting PCC. She doesn't want to say we should jump up and down because it is within the context of what the budget priorities are. Director Frisbee asked if there was any idea how Tennessee was doing with this. Ms. Moyer noted that they Tennessee is only at the process of awarding this, they have not had an academic year, Fall will be the first for them. Their FAFSA applications state-wide went up by 40%, we do not know how that will translate into enrollment. It is structured significantly than what we have. This is now being called the Oregon Promise. Director Thorne Ladd noted there are a lot of other promise initiatives throughout the country. She noted, hopefully best practices were gleaned.

Ms. Moyer referenced the changes to SB215 which is the OEIB change. There is significant restricting of OEIB where their role becomes more of a convener, not that of a direction setter. There is an interim work group that will meet to discuss further changes. It is a work in progress. There will be a Superintendent of Public Instruction for at least until 2019 but we have not seen the end of restructuring OEIB. HECC was left untouched, there will be no significant changes to the authority or functioning of the HECC.

She gave an update on some workgroups that PCC will most likely be asked to participate. SB113 creates two study groups, one to look at how to calculate and report staffing ratios, largely wanting to track if there is a growth in administrative staff versus instructional staff. The more complicated and likely to result in legislation is around the concept of being able to provide health insurance to part-time faculty who teach at multiple public institutions. What was clear through work groups that PCC participated in is that there is no uniform way of measuring if someone is .5 or not, there needs to be a uniform definition of how much time someone works and questions about administration and collective bargaining agreements. PCC will be actively engaged in that conversation led by Senator Dembrow.

### Communications Update

Jennifer Boehmer, Manager, Marketing

Rob Wagner wanted to make a few quick points to kick off the presentation. It is the second year of the #thinkPCCfirst campaign. The return on investment is astounding. It is leveraging our brand identity to take advantage of everything done in the community. From government relations to record breaking fundraising it is all reflected in the public survey work. Lastly, he noted it aligns with the Strategic Vision that is outlined in the Strategic Plan.

To echo what Rob Wagner said, Jennifer Boehmer stated that the challenge with advancing PCC is really about talking what is known as a beloved institution and raising up goodwill and visibility with public relations and marketing activities and then using that goodwill to parley into action. Getting people to take action on behalf of PCC is key. When we talk about this campaign it really is talking about moving the needle forward, not just in recruitment but in philanthropy, legislative, alumni support and just general public goodwill. PCC's unique values proposition really is that this is the College that is working on behalf of our entire community to bring success to the region. That is something that no other institution can claim in the same way that PCC can.

Last year the #thinkPCCfirst campaign was debuted to really try to advance that initiative in a bolder more assertive way than ever. That campaign was really about claiming PCC as a first choice, not just a fall back option. This was done by featuring the profiles of some amazing students in a way that showcased them as driven, focused and serious. There was also a hashtag to get the conversations going with the community since so many lives are touched by this institution. There was a television ad (video was shown) that ran as well. This was about taking an idea and executing it in a really unpretentious authentic way. The results of this campaign were significant. There were 162,000 people who viewed a social media post that related to #thinkPCCfirst, as well as 75,000 YouTube impressions, and about 13,000 who engaged with PCC. These are people who responded to social media, who clicked through and watched the ad, who took some sort of action-visited the website as a result of this campaign.

Additionally, the recent reputation polling showed sky-high favorability for the College. We were able to successfully yield a lot of new stories and editorials about why PCC should be thought of as a first choice option. With credit to the board, community leaders are really using that #thinkPCCfirst in their rhetoric and speeches. Saying it in public forums is really important.

Some really good news that occurred this spring. The national AACC affiliate council, which is known as the National Council for Marketing and Public Relations, the marketing and PR arm of AACC recognized the #thinkPCCfirst campaign as the Best Community College Recruitment campaign. This was the first time PCC has ever received this award. It was a tremendously proud moment for us. Director Palm noted that was a big victory.

Now, the momentum must keep going. There will be a #thinkPCCfirst 2.0. A few goals moving into the next campaign are to continue to claim PCC as a first choice for savvy students, drive the idea that community college is about getting education but a cause that we all can get behind, mount a recruitment campaign that is also an advocacy campaign, and "turn out the turquoise". She shared a few samples of the ads that will be placed in the five counties of the district. Typically places where college might not have been thought of as an option. This is primarily an image driven outdoor campaign because we are trying to raise up image for PCC.

The campaign roll-out started in April with enrollment. There were a lot of radio and Pandora web ads, bus shelters throughout the district in places near campuses. May was about advocacy. That is when the Tri-Met buses began traveling, those will be on the road for a full year. There were also 15 prominent city billboard placed, many intentionally placed in under-served areas. June is about influencers, there are two wallscapes in downtown Portland. In



the past we have not been able to do this, but because of connections we have made we are now able to. To be able to drive over the Morrison Bridge and see PCC as part of the landscape and claim our place as a leader of this community is a tremendously proud moment for all of us.

To continue the good work of #thinkPCCfirst we need everyone's help. Some ways to do this are using the #ThinkPCCFirst hashtag, add "Think PCC First" to your speeches and meetings and watch for opportunities to join with us in showing PCC pride.

Pride to the PCC Advancement Team is about unity, unity is together creating action, and action is about advancement. That is what they are here to do!

Rob Wagner added a quick word of note, Jennifer Boehmer just got in from St. Louis from the NCMPR, next year she will be the president of that association. As part of the America's Promise Initiative spurred by Jill Biden, and now has worked his way into President Obama's Community College proposal and picked up in the thread of political campaigns-they are interested in establishing a national campaign around the value of community college and has asked NCMPR under Jennifer's leadership to lead the campaign. She will be meeting with people to talk about what we have done with our campaign, what PCC's experience has been with driving the brand as college as a cause. Huge kudos to her and the team for putting PCC on the map.

#### Southeast Campus Update

Dr. Jessica Howard, Campus President, Southeast Campus

Dr. Howard noted they have done a great many things this year at Southeast. One of the most noticeable is that air conditioning in this very room. Bond funded improvements and expansion is almost complete. The campus has more than doubled square footage, gone from two buildings to six. Some of the most recent work has been to the Community Hall, the room has been completely renovated. A commercial kitchen has been renovated in order to serve two purposes. For many years the SE Campus has been associated with the Extended Learning Campus, and so the connections to those departments are deep. In that very kitchen Community Education cooking classes will be offered. Spaces like this are at a premium. To be able to offer that Community Education which has been relocated to the Administration Hall is huge. It will also be used as a catering kitchen so that more academic can occur in this space. This is the kind of growth that we see as being full of potential because it embraces the past and grows into the future. There are so many more things that the new facilities will be able to provide. Last fall, the campus opening was tremendous. At the end of this year it feels as if SE Campus has come into its own. Work is being done on the Child Development area and it should conclude the campus improvements. We have great hopes going forward.

#### **PUBLIC COMMENT ON AGENDA ITEMS**

None

#### **BUSINESS MEETING**

Chair Palm proposed approval of Resolutions 15-134 through 15-153 that are on the consent agenda. The motion passed unanimously. Pitts/Thorne-Ladd

#### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Shannon Baird, Faculty Member

Mr. Baird noted he met with many of the board members last week as a faculty member in the information listening sessions that have been happening. He would like to speak just a bit more on the presidential search that will be conducted. To follow up on some of the comments that were made to be sure that everyone is on all the same page in terms of where we are in this process. He referenced his email that was sent to faculty members last week on following up on what was discussed. The thrust of it was to make sure what transparency meant for everyone. Also, that the process that is developed would be defined. After the meeting he met with one of the board members and it was suggested that the qualifications for the interim presidency position would be posted, he has not seen those. He imagines that there will be a process for that and it will be public and that there will be time for anyone who is interested in applying for that position to do so, based on the qualifications that are determined, presumably with people's input. He also wanted to talk about the fact that he did receive quite a few comments to his email. Chair Palm noted that they did receive a copy of the email. He thinks that the primary thing that came out of this and what he really wants to push forward is the fact he does believe that PCC is strong enough, and that the board are strong enough and that they have the support of the community to engage in a process where the board might try and define a new way of finding a permanent president. He believes that the college can in fact, support an organic process that they don't necessarily need to follow the model that is being put forth at the conferences that board members of the board and presidents attend nationwide that tell you how you need to do this in order to get the best candidate. He believes that in fact the wonderful presentation earlier by Jennifer Boehmer, gave him the most eloquent way of putting it, which is the best idea is right in front of you. In fact, he believes that sometimes the best people are right in front of you as well. He threw out a couple of names of wonderful people who he thinks would be fully capable of leading this college and he does believe that within our community if not necessarily within PCC, we have an amazing wealth of opportunity here for people who really contribute in a way that was meaningful, that was lasting, and that was from the heart. One of the key things that perhaps could guide that is the fact that it was suggested that the presidency could in fact be broken into two positions. One position could be held by the campus presidents, for the internal, in coordination with the vice presidents and directors. Perhaps there could be a chair that rotated between the campus presidents for some kind of hierarchy. Then we could search for a president that is external that does coordination with the Foundation, that does coordination with the Legislator and that does coordination with our industry professionals and supporters within the community. That way we could have a situation that would perhaps avoid the kinds of pitfalls that we found with the previous president with terms of the claims of micro-managing, etc. on the internal side. We could take advantage of those things that you all and others have said were the pluses of Dr. Brown's tenure here which were his external abilities to engage with those people outside of PCC. Those are his primary comments. He added that he greatly appreciates the board continuing to listen to them. He doesn't think that there are many issues more important than this one in terms of the success of the college over time. He also thinks that there is time, the confidence of Sylvia Kelley and we are quite happy to see this process take the needed time that it does to engage in a very transparent, very organic, very supportive process. .

Sara Packer, Part-time Instructor

Ms. Packer piggy-backed on some of Mr. Baird's remarks and also many other things that have been said here today. She is really heartened by the thought that the board has seen that chain of very thoughtful emails, because they worry. She is a part-time instructor and

they worry about how much communication is actually possible with the board and would like to maximize it. Thank you for that. She noted she thinks that it is obvious that we have the most beautiful community college campaign in the universe. Since Southeast has moved from a center to a campus, we also have the most beautiful campus in the universe. What are students coming to, they are coming to an instructional faculty that is 76% part-time, that is racing from campus to campus and college to college to stay off of food stamps. She thinks that it is really important for the new interim president and president to put a focus on how to change that instructional picture. If we want to continue to have the type of voter support that made this gorgeous campus and all of our campuses so beautiful, our students, our voters—there are student who say, my teacher couldn't stay after class to talk to me, my teacher didn't know about this program or that program because they work at three other colleges—she thinks that it is extremely important for us as faculty, when we are receiving the benefits of voters and this wonderful campaign that students come to a place where they meet faculty who are able to serve them in every respect. We are already them terrific instruction, we need to give them more. So she thinks that, she also heard in the campaign, a single bold move can change everything. She thinks that a president and a board that is focused on this really tremendous issue of faculty insecurity, and wondering where health care is going to come from and if they will get enough classes to qualify for health care, and whether they will be actually be employed next term and so on. That doesn't serve these students who are coming in through wonderful campaign and our beautiful campus.

Fatmah Worfley, Student

Ms. Worfley wanted to introduce herself. She is the student body president of Sylvania, she will be the interim District Student Council Chair for 2015-2016, representing ASPCC. She thanked the board members having student representation on the council and she is looking forward to learning more about the diverse and unique relationship between the students and the board.

Tony Vezina, Student

Mr. Vezina noted he is the incoming Cascade President. He first congratulated David Betts on all his hard work this year and thanked him for being at the Pride Festival, even though he had graduated and was done at PCC. He said he feels that what PCC is all about, being there to represent students who are diverse. He commented that is reflected in the campaign marketing is the diversity. Another thing he wanted to touch on is his appreciation for the board's willingness to create a line of communication after the February board meeting when students showed up and were angry about the tuition increase. He knows sometimes that hard decisions have to be made, and that is the life we live in. Economics is always the easiest thing to get around, but he feels safe that saying on behalf of the people he represents, the fact that you guys come and be open with students is appreciated and would like to see it continued throughout the next school year. It is part of the Strategic Plan and elevating students. He is excited to have read the Strategic Plan and what that entails. Again, he would like to encouraging all board members to reach out to the students and make them a priority, they can help in more ways than you know.

## **REPORTS**

ASPCC

David Betts, District Student Council

Mr. Betts thanked everyone. It noted it has been a pleasure, his final report will reflect some of that. A brief recap of his year as DSC Chair, included ASPCC educated students and

sough support to increase the student activity fee which was approved by the board in February. This will bring in an additional \$84,000 for each campus to fund Diversity Resource Centers across District for the next biennium. This will allow every campus to offer the same support structure to students. In the fall, there was a voter registration campaign that resulted in over 3,000 registration cards adding to a new record of over 55,000 for the State of Oregon. In case, Frank was here, that was about 17% contributed by PCC. ASPCC worked with Parking and Transportation to find a budget for the biennium that would serve the needs of students. This led to support of an increase to the transportation fee that will double the number of subsidized bus passes available to students per term from 1,600 to 3,000 starting this fall. Southeast became a campus, and recently had their new signature event of Cultures East. This is of course adding to the other great signature events. POWWOW at Sylvania, Harvest Festival at Rock Creek, and the African Film Festival at Cascade which continues to bring community members, students and faculty together to celebrate the diversity that makes PCC in Portland so great. The availability of new buildings and amenities is ongoing as the bond construction continues all over the District. Students raised their voices over concerns of tuition and got involved, particularly the international students. This has encouraged and strengthened the communication from administration to the student body. Again, thank you.

Notable speakers like Time Wise and Arun Ghandi came to PCC to speak with hundreds of students and faculty in attendance. Also, this weekend at Pride, we had the largest group yet of students and faculty representing PCC and the support for community and equality that we all believe in, fight for, and hold dear. Those are just a few examples of the great work done here at PCC, and that is not mentioning the numerous campus events, club activities, sustainability efforts and awareness of Earth Week, and fundraising efforts.

It has been a very busy and great year for students at PCC, and it has been an honor to be a representative here to report to you all each month. Each campus has been busy hiring the next year's cohort of ASPCC student leaders, and I'm happy to say that I wish I was going to be here next year to see all the great work they will achieve. With that, I would like to introduce the interim Chair of the District Student Council. Fatmah will be standing in until the DSC is able to nominate the Chair for '15-'16 in September.

Chair Palm wished David all the best and much success.

#### Board Members

Gene Pitts, Board Member

First of all, thanks for the comments regarding the College Conversations. One of the things we mentioned in these College Conversations is that we were well on the way down the path to getting the process and selection process and criteria out for ratification tonight. Then this magical thing happened about three weeks ago, we started going out to the different PCC campuses and centers and having difficult but very meaningful and fulfilling conversations with many of you in the room here and all the other campuses and centers as well.

We got a lot of good insight and feedback from those conversations and we are really taking that input to heart. What we are going to do is spend additional time; I think one of the things I said at one of the conversations is that we are less concerned about schedule and more concerned about getting it right. To the getting it right part, we want to take the time we need here to really internalize the conversations that we have had with the campuses and centers

over the past three weeks or so and meld that into our thinking and we should have more than to say at the July meeting.

If I could say one other thing to, I think I mentioned to many of you that I am originally from South Carolina. When I heard the tragedy that occurred in Charleston last night, my heart just broke. I am having a hard time. Nine families lost beautiful family members for what can only be described as an unspeakable act of evil. I ask that you keep the families in the Charleston community in your thoughts and prayers.

Denise Frisbee, Board Member

I want to say that both Jennifer's report on the marketing campaign and then David Bett's reflection on accomplishments. At the end of year, you have to take stock of all the wonderful things that have happened this year. I want to say thank you for the graduation, it was wonderful, she was quite moved by Jeff Petit's little ode to failure, I asked Jeannie to send me the speech so I could share it. I think it was really important and beautiful. That event was just as wonderful as always and the students are so proud and we are so proud. I wanted to thank all of you that helped make that wonderful graduation. Through you David, convey to the students how grateful we are that you all take this opportunity and make us so proud with what you accomplish. That was wonderful. I wanted to echo Director Pitts' comments about the listening sessions. I know all of us went to several and I was very impressed by how candid and interested in everyone was in talking to us. We are compiling and reflecting on all the comments we heard, and we heard a lot. It was about transparency as well as many other themes. The need for stronger communication internally and we're taking that to heart. We really thank you for being brave and forthright and direct with us. I hope you can accept we will be brave and forthright and direct in response. These are difficult decisions and we need the support of the college to make them. Thank you for that. I also just have to note that we passed a budget tonight for the college that is premised on \$519 million and of course as we heard from Meghan, we are going to get a significant additional chunk which is exciting to us. We will be talking about what to do with those dollars based on the strategic planning that we started, board goals that we identified and priorities we have been talking about over the last year. We will be looking forward to putting into practice our communication skills as we develop and share those priorities. Thank everybody, and I know many of the board members worked hard at the legislature also and thanks to the Advancement Team and Meghan for all that work. It is exciting to see that community colleges are raising the esteem of the outer world and they are finding out what we have known all along, this is the transformation place. I just had to comment on that.

Kali Thorne-Ladd, Board Member

I also wanted to comment on how refreshing the engagement has been. In the time I have been on the board I have seen this progression of people getting involved, the students and the community, the faculty really helping us to hear what it is that they envision and desire for PCC. It makes our jobs better to understand what it is the community at PCC is thinking and wanting. The listening sessions that we did, I found very insightful. I think the gentlemen over there, that there are a lot of students have to offer. I was scribbling down what they were saying, because there were some really great ideas, that I thought, we should consider this. Not that all the ideas are not good ideas. I just really value people sharing and us having a chance to digest that. I think all of us on the board appreciate that, so I just would say thank you. It is a striking contrast from when I joined the board to now. Thank you for your

transparency, for your honesty, for your passion for PCC, for your belief in this community and your desire to see it be the best it can be.

Jim Harper, Board Member

I just want to second what everyone has been saying. Having been out and talked to all of you, this is why we are such a great school. This is what makes PCC great. I talked about the annual retirement dinner that was a couple of week ago where 62 employees retired. If you looked out there, we filled the cafeteria at Sylvania with other retirees who come back to share and talk about how they enjoyed the school, what is going on with them. I went to commencement here a week ago, you can't help but stand up there, sometimes I have to argue with some of the other directors about who gets to shake the most hands, because they want to take more than their share of the time. This is what it is all about, having been there. It was the most pleasant thing in the world that we had to do when we came out to talk, to see the people that care about this school and share really strong feelings about what they like and didn't like. They were very honest with us about that. So, that is what it is all about. I can tell you, that we are committed to this school. We are going to do the best possible job and make you all proud, make us proud too.

Gene Pitts, Board Member

A few comments here, the conversations were very passionate but you know that is what makes PCC such a special place. People do have such pride and such passion in this organization. The institution is bigger than the presidency, it is bigger than the board members, bigger than any of us here so the whole collective spirit of all of you allows me to know with confidence that we are going to get through this transition and we are going to do it right and we are going to do it well.

Deanna Palm, Chair

I think there was comment tonight whether or not we had seen an email chain. I just really want to assure you all that anything that comes through that board resolutions email that goes directly in all of our email boxes. We see all of that information. You don't have to wonder about whether it got passed down to a board member, it did. It gets into their email, we talk about it, make sure everyone received it and that they are reading it. From that perspective, I don't want there to ever be any concern that there is any sort of filter going through that. Really that is your opportunity, if you can't make it to a forum to have direct contact, and if one comes to her, as the chair, I share it immediately with the rest of the board members. They are all seeing the information. We are very cognizant that a common theme that was heard throughout these conversations were communication issues, communication loops. It might have been communication sieves that were not happening the way they should of. I know from the standpoint of the college and the administration, they heard that loud and clear as well. So we are working to try to ensure that you have a confidence that you are being heard and that your learning information, your hearing information and you are a part of the conversations as you should be. Those are important themes, I think we talked at one point in time at one of the campus conversations that didn't see us writing or taking notes, that is because we wanted to make sure that you knew we were intently listening to you all. There were people in the room taking notes, and those notes and that information and those conversations and comments have all been compiled for board members. I don't want you to think that any of those things were lost. They are all things we are taking in, we are looking at what that means, making sure that anything that we do is reflective of the information that we heard from you. All of these things take time and energy and effort on

your part to participate and we want to thank you for doing that and be willing come out and spend your time with us. We truly appreciate that.

Jim Harper, Board Member

It has been a tradition around here, as I recall, when someone that we really care a lot about leaves, we always thank them and give them a round of applause. I want to thank David for the job that he has done representing us and the students.

President

Sylvia Kelley, Acting President

Ms. Kelley personally thanked all the board members for their time and dedication you each put into all of the forums you attended. It took courage, for all of you to do that and make the statements that you did and to listen to the PCC community. I also want to thank PCC for having the courage to have these conversations and ask the tough questions. It took a lot for everybody to do that. I think personally I can say, I have spoken with some of the board members, those conversations for me, have changed me-literally. We say that, all of us with a little bit emotion. It has changed who we are, and for me personally it has given me a wonderful experience of getting to know each of the campuses and the personalities and the people. There is a lot of love and caring for the PCC family that you have all shared. I would like to thank the board for being willing to do that.

Thank you for all of the events that you attended on behalf of the college. You have put in a lot of personal time and commitment to PCC.

The last thing on the agenda is the monthly news that we report each month. It is posted on the website for review.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:50 pm.

### **NEXT MEETING**

The next business meeting of the Portland Community College Board of Directors will be held on July 15, 2015 at 7:30 PM at the Sylvania Campus.

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Deanna Palm, Chair

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Sylvia Kelley, Acting President

Prepared by:

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Jeannie Moton, Assistant to Board of Directors

Minutes approved on July 15, 2015.

July 16, 2015

16-001

## APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Sylvia Kelley, Acting President

**RECOMMENDATION:** That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment– Olivia Alcaire

## New Student Orientation and Advising Specialist

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$44,116                      Grade: 3                      Step: 3

Effective: July 1, 2015

Education:	Oregon State University	MED, Adult Education	2002
	Portland State University	MA, History	2002
	Portland State University	BA, History	1993

Most Recent Experience: Portland Community College  
Academic Advisor

Applicant Flow:

Gender

## Ethnicity

3 Male 2 White (not of Hispanic Origin)

3 Female                      3 Hispanic/Latino

1 American Indian or Alaska Native

6 Total

## 2. Academic Professional Appointment– Jessica Amo

Women's Resource Center Coordinator

Office of the Dean of Student Development, Southeast Campus

**Annual Salary:** \$53,600      **Grade:** 5      **Step:** 5

Effective: August 10, 2015

Education:	Portland State University	MPA, Nonprofit Management	2008
	Evergreen State College	BA, Cultural and Feminist Studies	1998

Most Recent Experience: Portland State University  
Director, Women's Resource Center

Applicant Flow:

Gender

### Ethnicity

1 Male 49 White (not of Hispanic Origin)

75	Female	2	Black or African American
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1	Not Disclosed	3	Asian
		10	Hispanic/Latino
		5	Two or More Selections
		8	Not Disclosed
		<hr/>	
		77	Total

3. Academic Professional Appointment– Lizbeth Mota

TRIO High School Advisor

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$41,184

Grade: 3

Step: 1

Effective: August 10, 2015

Most Recent Experience: Portland State University  
TRiO Educational Advisor

Applicant Flow:

Gender		Ethnicity
19	Male	59 White (not of Hispanic Origin)
68	Female	7 Black or African American
4	Not Disclosed	5 Asian
		12 Hispanic/Latino
		3 Two or More Selections
		5 Not Disclosed
		<hr/>
		91 Total

4. Academic Professional Appointment (Temporary Jobshare)– Jeanette Muehleck

Student Resource Specialist

Student Support Services and Adult Basic Skills Division, Sylvania Campus

Annual Salary: \$44,116 @ (.50 FTE)

Grade: 3

Step: 3

Effective: May 26, 2015 to May 25, 2016

Education: Portland State University

MS, Adult and

2001

Continuing Education

Linfield College

BS, Community

1981

Service and Public

Affairs

Most Recent Experience: Portland Community College  
Student Conduct and Retention Coordinator

Applicant Flow: Article 3.64 Appointment

5. Administrative Appointment (Temporary)– Saubhik Dasgupta

Technology Technical Services Customer Support Manager

Administrative Services

Annual Salary: \$63,457

Grade: K

Effective: July 1, 2015 to December 31, 2015

Education: Walsh College

BA, Computer

2003

Information Systems

Most Recent Experience: Portland Community College  
Technology Support Analyst  
Applicant Flow: Direct Appointment

6. Administrative Appointment (Temporary)–Frances Marsh  
Technology Technical Services Media Services Supervisor  
Administrative Services

Annual Salary: \$64,584 Grade: J  
Effective: July 1, 2015 to June 30, 2016  
Education: Humboldt State University MFA, Technical 2001  
Production for Theater  
Education: Tarleton State University BFA, Theater 1998

Most Recent Experience: Portland Community College  
Performing Arts Center Rental and Technical Coordinator  
Applicant Flow: Direct Appointment

7. Administrative Appointment (Temporary)– Angela McMahon  
Sylvania Campus Technology Services Manager  
Administrative Services

Annual Salary: \$78,675 Grade: K  
Effective: July 1, 2015 to December 31, 2015  
Education: Portland Community College AS, General Studies 2012

Most Recent Experience: Portland Community College  
Technology Technical Services Training and Communications  
Manager  
Applicant Flow: Direct Appointment

**ETHNIC AND GENDER DESCRIPTION OF STAFF  
PROPOSED TO BE HIRED IN July 16, 2015 PERSONNEL REPORT**

Male	1
Female	6
	<hr/> 7
White (not of Hispanic Origin)	4
Asian	1
Hispanic/Latino	2
	<hr/> 7

July 16, 2015

16-002

COMMENDATION OF RETIRING EMPLOYEE –  
ROBERT BONNER

PREPARED BY: Human Resource Department Staff

APPROVED BY: Sylvia Kelley, Acting President

REPORT: Robert Bonner has performed faithfully in his duties as Diesel Service Mechanic Instructor for Portland Community College since September 1, 1997. He retires effective August 29, 2015.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

July 16, 2015

16-003

COMMENDATION OF RETIRING EMPLOYEE –  
JANICE CHAMBERS (Date Revision)

PREPARED BY: Human Resource Department Staff

APPROVED BY: Sylvia Kelley, Acting President

REPORT: Janice Chambers has performed faithfully in her duties as a Mechanical Engineering Instructor and Electrical Engineering/Engineering Tech Instructor, for Portland Community College since September 22, 1987. She retires effective July 31, 2015.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

July 16, 2015

16-004

COMMENDATION OF RETIRING EMPLOYEE –  
KATHY FUKUYAMA

PREPARED BY: Human Resource Department Staff

APPROVED BY: Sylvia Kelley, Acting President

REPORT: Kathy Fukuyama has performed faithfully in her duties as Facilities Project & Architect Manager and College Architect for Portland Community College since October 12, 2009. She retires effective June 30, 2015.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

July 16, 2015

16-005

COMMENDATION OF RETIRING EMPLOYEE –  
EVA GARLAND

PREPARED BY: Human Resource Department Staff

APPROVED BY: Sylvia Kelley, ACting President

REPORT: Eva Garland has performed faithfully in her duties as Ophthalmic Medical Technician Instructor for Portland Community College since January 5, 1994. She retires effective August 26, 2015.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

July 16, 2015

16-006

COMMENDATION OF RETIRING EMPLOYEE –  
JOANNE HARRIS

PREPARED BY: Human Resource Department Staff

APPROVED BY: Sylvia Kelley, Acting President

REPORT: Joanne Harris has performed faithfully in her duties as Ophthalmic Medical Technician Instructor for Portland Community College since September 1, 1992. She retires effective August 31, 2015.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

July 16, 2015

16-007

COMMENDATION OF RETIRING EMPLOYEE –  
JEFFREY PERRY

PREPARED BY: Human Resource Department Staff

APPROVED BY: Sylvia Kelley, Acting President

REPORT: Jeffrey Perry has performed faithfully in his duties as a Mathematic Instructor for Portland Community College since September 20, 1993. He retires effective June 17, 2015.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.



July 16, 2015

16-008

AUTHORIZATION TO UTILIZE AN INTER-  
GOVERNMENTAL COOPERATIVE CONTRACT TO  
PROVIDE ELEVATOR MAINTENANCE, REPAIR AND  
MODERNIZATION SERVICES

PREPARED BY: Denise Jeffords, Buyer/Contract Specialist, Procurement

FINANCIAL  
RESPONSIBILITY: Keith Gregory, Interim Director, Facilities Management Services

APPROVED BY: Jim Langstraat, Associate Vice President, Finance  
Gordie Herbst, Interim Vice President, Finance and Administration  
Sylvia Kelley, Acting President

REPORT: The College has a need to contract with a qualified company to provide the college with full elevator maintenance service and maintain a continuing system of full preventative elevator maintenance, repair, and modernization services at various PCC District locations. Staff would like to utilize an existing intergovernmental cooperative contract (allowable without an additional competitive process per College Procurement Rules, CCR.205), U.S. Communities, Contract #201414653, which has a competitively priced contract with Kone, Inc. for providing these services. The estimated cost of these services will exceed the \$150,000 threshold, requiring the Board of Directors approval (B505).

RECOMMENDATION: That the Board of Directors authorize the use of an intergovernmental contract for the provision of Elevator Maintenance, Repair and Modernization Services and award a four-year contract to Kone, Inc. in the amount of \$700,000, (based on an annual estimate of \$160,000 except for fiscal year 2016, which is estimated at \$220,000). The contract shall not exceed four (4) years, with a maximum amount of \$700,000. Expenditures for this contract will come from the general fund and the capital projects fund.

July 16, 2015

16-009

AUTHORIZATION TO UTILIZE AN INTER-  
GOVERNMENTAL COOPERATIVE CONTRACT TO  
PROVIDE ROOFING MAINTENANCE AND PROJECT  
MANAGEMENT SERVICES AT SOUTHEAST CAMPUS

PREPARED BY: Denise Jeffords, Buyer/Contract Specialist, Procurement

FINANCIAL  
RESPONSIBILITY: Keith Gregory, Interim Director, Facilities Management Services

APPROVED BY: Jim Langstraat, Associate Vice President, Finance  
Gordie Herbst, Interim Vice President, Finance and Administration  
Sylvia Kelley, Acting President

REPORT: The College has a need to contract with a qualified company to provide the college with roofing maintenance services at Mt. Scott and Mt. Tabor Buildings at Southeast Campus . Staff would like to utilize an existing intergovernmental cooperative contract (allowable without an additional competitive process per College Procurement Rules, CCR.205), InterMountain ESD Contract #AEPA IFB 013, which has a competitively priced contract with Weatherproofing Technologies, Inc. for providing these services. The estimated cost of these services will exceed the \$150,000 threshold, requiring the Board of Directors approval (B505).

RECOMMENDATION: That the Board of Directors authorize the use of an intergovernmental contract for the provision of Roofing Maintenance and Project Management Services at Southeast Campus and award a contract to Weatherproofing Technologies in the amount of \$293,743.80. Expenditures for this contract will come from the general fund and the capital projects fund.

July 16,2015

16-010

AUTHORIZE A CONTRACT INCREASE TO INCLUDE  
STUDENT SERVICES REMODEL/EXPANSION GMP  
TO O'NEILL/WALSH COMMUNITY BUILDERS CM/GC  
CONTRACT FOR THE SOUTHEAST CAMPUS 2008  
BOND CONSTRUCTION PROJECT

PREPARED BY: Avelina Gulmatico, Procurement Coordinator, Bond Program

FINANCIAL  
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Sylvia Kelly, Acting President

REPORT: With Board Resolution 12-059, the Board of Directors adopted the findings and approved the exemption to authorize the use of the Construction Manager/General Contractor (CM/GC) alternative contracting method for Southeast Center.

After a formal Request for Proposals process, per Resolution 12-075 (\$500,000), the Board awarded the CM/GC contract for the Southeast Center 2008 bond program to O'Neill/Walsh Community Builders (OWCB). Thereafter, additional resolutions were approved (BAs 13-027, 13-059, 13-066, 13-079, 13-090, 13-150, 14-008, 14-100, 15-024, 15-045 and 15-068) to include additional scope and guaranteed maximum pricing (GMP) for OWCB's contract. To date the Board of Directors approved a contract total of \$41,134,649 and this total includes GMPs for the following projects: Library, Student Commons, Legin demolition, Mt. Tabor Kitchen and renovations, German American Society (GAS) renovations, off-site improvements, U-Haul demolition, retail tenant improvements, Kaiser demolition and a project contingency.

SEC has a need to expand and reconfigure the Student Services area in the Student Commons. The existing space does not allow for additional staff needed to serve the growth in students at the campus. All the space within the Student Commons first floor is occupied and the only available expansion space is the set aside space for

retail. Student services will expand into one section of the retail space. There will be two retail operations on the storefront, one is under renovation for Field Bikes and we are working on a tenant for the other space. This additional space and reconfiguration of Student Services will provide a better environment to serve the students at SEC.

The Bond Program is requesting authorization for an additional GMP to complete the Student Services remodel/expansion in the Student Commons. The project size is 3,000 square feet (1,400 sf expansion and 1,600 sf reconfiguration).

The total amount of the GMP is \$888,790, which includes an owner project contingency. Construction is anticipated to be completed for Fall term 2015.

**RECOMMENDATION:** That the Board of Directors authorize O'Neill/Walsh Community Builders to include scope of work for Student Services remodel/expansion at the Student Commons, for an additional cost of \$888,790, the revised CM/GC contract total for the Southeast Campus 2008 Bond program is \$42,023,439. Funding for these projects are from the 2008 Bond Program.

July 16, 2015

16-011

APPROVAL OF APPOINTMENT FOR INTERIM  
COLLEGE PRESIDENT OF PORTLAND  
COMMUNITY COLLEGE

PREPARED BY: Lisa Bledsoe, Associate Vice President, Human Resources

APPROVED BY: Board Interim President Subcommittee

REPORT: The Board Interim President Subcommittee recommends adoption of the following resolution:

RECOMMENDATION: That the Board of Directors appoint an interim president of Portland Community College beginning July 16, 2015 through June 30, 2016, unless ended at an earlier date at the Board's discretion. That the Board compensate the interim president per the following terms: A base salary of \$185,000; an automobile allowance of \$14,400 annually; general expense allowance of \$24,000 annually; and a connectivity allowance of \$1,800 annually. The Interim President shall be entitled to other benefits available to other College Administrative staff as approved by the Board.



# Board of Directors Goals

Board members recognized during discussion that several goals from previous goal-setting are not time-specific but are “legacy priorities” that will apply, with a degree of contemporary variation, in any year. Other priorities and goals were identified that are specific to the 2014-2015 and 2015-2016 planning cycles.

## Legacy Goals

- Monitor the College’s budget to proactively respond to changes in funding.
- Prioritize the College’s commitment to equity.
- Lead the development of a fundraising strategy to advance important initiatives e.g. Future Connect; collaborate with PCC Foundation efforts.
- Be actively involved in governmental affairs and advocacy; and monitor statewide restructuring efforts in HEC and OWEB.

## Strategic Priorities and Goals 2014-2015 / 2015-2016

- Approve a PCC Strategic Plan and prioritize implementation endeavors.
- Identify and implement a completion strategy with an emphasis on advising, that results in an increased rate of completion by 2016, and is on track to rank among the highest nationally within five years.
- Adopt a strategy that achieves increased K-12 enrollment and dual credit across districts and student populations.
- Cultivate and maintain clear and consistent communication between Board of Directors and President.
- Adopt a strategy to expand use of technology in academic, administrative and student services support.

*The College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law in any area, activity or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under anti-discrimination laws. In addition, the College complies with applicable provisions of the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (as amended), Uniformed Services Employment and Reemployment Rights Act ("USERRA"), and all local and state civil rights laws. Under this policy, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through application of this policy and other College efforts designed for that purpose.*