

**Portland
Community
College**

Board of Directors

AGENDA

April 17, 2014

Vision

Building futures for our Students and Communities

Mission

Portland Community College advances the region's long-term vitality by delivering accessible, quality education to support the academic, professional, and personal development of the diverse students and communities we serve.

Who We Are

Portland Community College is a public, multi-campus, comprehensive community college serving the lifelong learning needs of our students. We offer college transfer programs; career technical education programs; adult basic skills; opportunities to develop English as a second language; high school completion and dual credit; community and continuing education programs; and service-learning opportunities that foster the development of civic responsibility and engagement. Through extensive partnerships with business, industry, labor, educational institutions and the public sector, we provide training and learning opportunities for the local and state workforce and promote economic and community development.

We Value

- Effective teaching and student development programs that prepare students for their roles as citizens in a democratic society in a rapidly changing global economy
- An environment that is committed to diversity as well as the dignity and worth of the individual
- Leadership through innovation, continuous improvement, efficiency, and sustainability
- Leadership through the effective use of technology in learning and all College operations
- Being a responsible member of the communities we serve by actively participating in their development
- Quality, lifelong learning experiences that helps students to achieve their personal and professional goals
- Continuous professional and personal growth of our employees and students including an emphasis on fit and healthy lifestyles that decrease disease and disability
- Academic Freedom and Responsibility - creating a safe environment where competing beliefs and ideas can be openly discussed and debated
- Collaboration predicated upon a foundation of mutual trust and support
- An agile learning environment that is responsive to the changing educational needs of our students and the communities we serve – making students marketable for jobs in the future and promoting economic development
- The public's trust by effective and ethical use of public and private resources

Goals

Access: Access to learning opportunities will be expanded through the cultivation of community and business partnerships.

Diversity: Lifelong learning opportunities will be accessible to all and enriched by the diversity of our students, faculty and staff.

Quality Education: Educational excellence will be supported through assessment of learning and practicing continuous improvement and innovation in all that we do.

Student Success: Outstanding teaching, student development programs and support services will provide the foundation for student skill development, degree completion and university transfer.

Economic, Workforce, and Community Development: Training provided to individuals, community and business partners will be aligned and coordinated with local economic, educational and workforce needs.

Sustainability: Effective use and development of college and community resources (human, capital and technological) will contribute to the social, financial and environmental well-being of communities served.

BOARD OF DIRECTORS
PORTLAND COMMUNITY COLLEGE
12000 S.W. 49th Avenue, Portland, Oregon

BUSINESS SESSION

April 17, 2014

Cascade Campus

705 N. Killingsworth Street, Portland, OR 97217
Moriarty Arts and Humanities Building, Room 104

AGENDA

- 4:30 PM **Executive Session** – SSB 209C – in accordance with ORS 192.660 (2), in accordance with ORS 192.660 (2), (a) Employment of a Public Official, (e) Real Property Transactions, (f) Information Exempt from Public Disclosure (Attorney-Client Privilege), and (h) Litigation
- 5:30 PM **Work Session** – SSB 209C
- ♦ HECC/OEIB
 - ♦ OCCA/OPC
 - ♦ AACC/ACCT
- 6:30 PM **Board Dinner** – Terrell Hall 112
- 7:30 PM **Call to Order** – MAHB, Room 104
- ♦ Introductions
 - ♦ Approval of Board Business Meeting Minutes – March 20, 2014
 - ♦ Approval of Agenda
- 7:35 PM **Information Session**
- ♦ Higher Education Coordinating Commission – Ben Cannon (15 minutes)
 - ♦ Faculty Focus – Jane Zunkel, Instructor, English (10 minutes)
 - ♦ Safe Neighbor Commission – Dr. Craig Kolins and Commander Leloff (10 minutes)
 - ♦ Strategic Planning Update – Randy McEwen (10 minutes)
 - ♦ Marketing Update – Kristin Watkins (5 minutes)
 - ♦ Economic Projections – Bob Hanks (10 minutes)
 - ♦ Internationalization – Jeremy Brown (10 minutes)
- 8:45 PM **Public Comment on Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)
- 8:50 PM **Business Meeting**
- Consent Agenda:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.)

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	Administrative Appointments	
	Kim Baker-Flowers, Director, Office of Equity and Inclusion, Office of the President	
	Virginia Lopez Sanchez, Talent Search TRIO Director, Office of the Dean of Student Development, Rock Creek Campus	
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BOARD

14-119 Approval for Karin Edwards as Campus President –
Cascade Campus 587

8:55 PM **Public Comment on Non-Agenda Items** (A sign-up sheet is on a table
at the entrance of the meeting room.)

9:00 PM **Reports**
Faculty
Classified
Students
Board Members
President

9:25 PM **Adjournment**

The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the PCC Disability Access Services at least 48 hours in advance at (971) 722-4341 (voice) or (503) 246-4072 (TTY). A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance of the meeting room.

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS
12000 S.W. 49th Avenue - Portland, OR 97219

BOARD OF DIRECTORS BUSINESS MEETING

March 20, 2014

Sylvania Campus, Campus Center, Rooms 238 and 239

MINUTES

WORK SESSION

The Board of Directors met briefly to discuss matters related to OCCA, OPC, OEIB, and HECC.

BOARD ATTENDANCE

Chair Denise Frisbee, Jim Harper, Ken Madden, Vice Chair Deanna Palm, Gene Pitts, Courtney Wilton

EXECUTIVE SESSION

The Board of Directors met in accordance with ORS 192.660 (2), in accordance with ORS 192.660 (2), (a) Employment of a Public Official, (d) Labor Negotiation, (e) Real Property Transactions, (f) Information Exempt from Public Disclosure (Attorney-Client Privilege) and (h) Litigation

CALL TO ORDER

Chair Frisbee called the business meeting to order at 7:50 pm and invited all present to introduce themselves.

APPROVAL OF THE MINUTES

The January 24, 2014 Work Session Meeting minutes were approved as published.
Pitts/Palm

The February 20, 2014 Board Meeting minutes were approved as published.
Madden/Pitts

APPROVAL OF THE AGENDA

The agenda was approved as published. Harper/Pitts

RECOGNITION

Coach Broadous, Assistant Coach Bell and the team members of the PCC Men's Basketball were recognized by President and the Board of Directors for their victory as the NWCCAA Champions.

Keith Gregory presented the Board of Directors with an award from Storm Water Solutions for the PCC Climb Storm Water Plaza Project.

INFORMATION SESSIONS

OCCA

Andrea Henderson, Executive Director

Ms. Henderson reported on the happening in Salem, including the state legislation and the budget as it affects community colleges. She discussed the transition from the State Board of Education to the Higher Education Coordinating Commission(HECC), the strategic conversation process at OCCA, and budget projections and predictions for the 2015 Legislative Session.

Legislative Student Interns

Kristin Watkins, Associate Vice President, Advancement

She introduced the panel of student leaders. She thanked the Student District Council, Dr. Michael Sonnleitner, Faculty Advisor, and Rob Wagner. Annalicia Whittaker, Task Force Chair, introduced the interns from the 3rd cohort: Daniel Kim, Brandon Kaskawal, Madeleine Galo, and Joel Reyes. Ms. Whittaker gave a brief overview of the program and what it does.

Faculty Focus

Russ Jones, Instructor, Automotive

Russ Jones presented information on the program review that the Automotive Department just completed. The goal of the Automotive Department is to prepare students to enter the workforce as automotive service technicians. He showed the latest technologies used in the industry and how the students are being taught. Students in the program are prepared as much as possible to what it is like to work in a shop.

Inter-Collegiate Soccer at PCC

Neal Naigus, Assistant to the President, Karen Sanders, Division Dean, Rock Creek and Dee McQueen, Instructor, Physical Education and Volunteer Coach

The group presented the history on PCC Soccer, the Rock Creek club was started in 2012, as a co-ed team. There are now 4 different teams, co-ed team, women's club team, women's school team and a men's school team. There are three volunteer coaches working with the teams.

The coaches and the players also volunteer in the community. It is proven that student retention can be attributed to Community College athletics.

Internal Audit

David Terry, Internal Auditor

Mr. Terry gave a report out of the 2013 Audits, including: Telephone Tax Follow-Up Audit; Technology Fee/TSS Audit; Allied Health, Emergency, and Legal Services Division at Cascade Campus; Public Safety & Clery Act Compliance Audit; and Corrections Education Follow-Up Audit.

Alumni Phone-a-thon

Kristin Watkins, Associate Vice President, Advancement and Kim Kono, Director, Foundation Development

Ms. Watkins and Ms. Kono presented a summary of the results from the Phone-a-thon. From October 2013-February 2014 the Foundation reached out and spoke with 4,600 alumni from PCC. The goal was not to solicit them for a contribution but to connect with them and find out more about their experience at PCC. Alums are important to PCC as

ambassadors, advocates, employers and donors. Most alums need to feel engaged in order to give. The goal of the phone-a-thon was to personally speak and communicate with the alums, understand how they are currently engaging, how they want to engage with the College.

Strategic Planning Update

Randy McEwen, Vice President

A brief update was given on the potential strategic themes that the committee has formed. Dr. Brown will host campus and center conversations in April to solicit feedback and more ideas. The steering committee will be developing potential strategic objectives that support the themes. A key in this is to draw on prior work in the College, including the September BHAGS, the SPACES input, and roadshow comments. The committee will meet every Friday afternoon in April. The plan is to have a first draft of the strategic plan in June.

PUBLIC COMMENT ON AGENDA ITEMS

None

BUSINESS MEETING

Chair Frisbee proposed approval of Resolutions 14-106 through 14-108. The motion passed unanimously. Harper/Pitts

PUBLIC COMMENT ON NON AGENDA ITEMS

None

REPORTS

AP and Faculty Federation:

Frank Goulard

Mr. Goulard thanked Russ Jones for his presentation; he also thanked Michael Sonnleitner for his involvement with the students. Course cancelation guidelines are a topic at EAC and being developed. A few upcoming events and meetings are HECC, AFT–Oregon in Bend, AFT-National Conference on Higher Education in Baltimore.

Classified

Deborah Hall

There will be an annual general membership meeting next Wednesday. They are working on putting back together the Building Representative Program by campus as Classified employees are not feeling engaged. Bob Hanks from the CLIMB Center is to be applauded for moving the CLIMB Center in the right direction.

ASPCC:

Rachel Black Elk, Chair, District Student Council

ASPCC is planning to do a bowling party for the Annual End of the Year Party. They are also working on getting students to the PCC Day at the Capitol. Budget committee using critical thinking skills developing transparency, stakeholders

Board Members:

Director Pitts shared a story of someone in a class, who mentioned what a great professor he had while at PCC, it was Frank Goulard.

Chair Frisbee thanked Frank Goulard for joining them at the Work Session to update on HECC. She thanked the Student Interns, Rob Wagner, and Michael for their involvement with the program. She thanked the ASPCC for their voter registration work. She thanked the Board Members who attended various events. She recognized Linda Gerber for her service to the College.

President Report:

Dr. Brown recognized the basketball team for their championship and thanked them for coming out tonight for the meeting. He also thanked the Board Members for attending various events throughout the past few weeks. The interviews for the Director of Equity and Inclusion are wrapping up. The Cascade President finalists will be coming through in the next few weeks. Dr. Sandra Fowler-Hill will begin on April 1st at the Rock Creek Campus President. Next week is Spring Break, so things may be quiet around the campuses.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:53 pm.

NEXT MEETING

The next business meeting of the Portland Community College Board of Directors will be held on April 17, 2014 at 7:30 PM at the Cascade Campus.

Denise Frisbee, Chair

Dr. Jeremy Brown, President

Prepared by:

Jeannie Moton, Assistant to Board of Directors

Minutes approved on April 17, 2014

April 17, 2014

14-109

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Jeremy Brown, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment-Jerome Annen

Resource Center Coordinator

Office of the Dean of Instruction and Student Development,
Southeast/Extended Learning Campus

Annual Salary: \$58,892 Grade: 4 Step: 10

Effective: March 17, 2014

Education: Oregon State University BS 1981
Agricultural and Resource Economics

Most Recent

Experience: Chemeketa Community College
Tutoring Services Coordinator

Applicant Flow:	Gender	Ethnicity
31	Male	66 White (not of Hispanic Origin)
64	Female	3 Black or African American
2	Not Disclosed	8 Asian
		2 Hispanic/Latino
		1 American Indian/Alaskan Native
		1 Native Hawaiian/Pacific Islander
		3 Two or More Selections
		13 Not Disclosed
97	Total	97 Total

2. Academic Professional Appointment (Temporary)- Melanie Montoya

Learning Skills Specialist

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$41,994 @ .50 FTE Grade: 3 Step 2

Effective: February 14, 2014 to February 14, 2015

Education: University of New Mexico MA 2011
Counseling
University of Oregon BS 2001
Religious Studies

Most Recent

Experience: Portland Community College
Career and Guidance (Adjunct)
Applicant Flow: Article 3.64
Appointment

3. **Administrative Appointment-Kim Baker-Flowers**

Director, Office of Equity and Inclusion

Office of the President

Annual Salary: \$92,500 Grade: N

Effective: May 27, 2014

Education: Creighton University School of Law JD 1996
Law
Holy Names College BA 1993
English

Most Recent

Experience: Teach For America
Director, Diversity Initiatives

Applicant Flow:	Gender	Ethnicity
13	Male	16 White (not of Hispanic Origin)
30	Female	15 Black or African American
3	Not Disclosed	1 Asian
		9 Hispanic/Latino
		1 Two or More Selections
		4 Not Disclosed
<hr/>	46 Total	<hr/> 46 Total

4. **Administrative Appointment – Virginia Lopez Sanchez**

Talent Search TRiO Director

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$72,500 Grade: K

Effective: April 14, 2014

Education: Portland State University MA 2012
Educational Leadership and Policy
Portland State University BA 2007
Business Administration

Most Recent

Experience: Portland State University
Hillsboro Assistant Director, TRiO Educational Talent Search

Applicant Flow:	Gender	Ethnicity
13	Male	9 Hispanic/Latino
22	Female	4 Black or African American
1	Not Disclosed	17 White (not of Hispanic Origin)
		1 Two or More
		5 Not Disclosed

36

36 Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF
PROPOSED TO BE HIRED IN *April 17, 2014* PERSONNEL REPORT**

Male	1
Female	<u>3</u>
	4

White (not of Hispanic Origin)	1
Black or African American	1
Hispanic/Latino	<u>2</u>
	4

April 17, 2014

14-110

COMMENDATION OF RETIRING EMPLOYEE –
SHARLENE NORTON

PREPARED BY: Human Resource Department Staff

APPROVED BY: Dr. Jeremy Brown, President

REPORT: Sharlene Norton has performed faithfully in her duties as a Telecommunications Services Manager for Portland Community College since April 26, 2001. She retires effective April 18, 2014.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

April 17, 2014

14-111

COMMENDATION OF RETIRING EMPLOYEE –
BONNIE STARKEY

PREPARED BY: Human Resource Department Staff

APPROVED BY: Dr. Jeremy Brown, President

REPORT: Bonnie Starkey has performed faithfully in her duties as a Full-time and Part-time Business Training & Education Development Coordinator, Business Development Specialist and a Workforce Training/Development Manager for Portland Community College since January 2, 1998. She retires effective April 30, 2014.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

April 17, 2014

14-112

ACCEPT PROPOSAL AND AWARD CONTRACT FOR
AUDIT SERVICES TO KENNETH KUHNS AND COMPANY

PREPARED BY: Jordan Petrusich, Buyer/Contract Specialist

FINANCIAL
RESPONSIBILITY: Jim Langstraat, Associate Vice President, Finance

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, Vice President
Dr. Jeremy Brown, President

REPORT: The College has a need, as required by State law (ORS 279 and OAR 125), to contract with a qualified firm to provide and conduct the annual audit of the College's comprehensive annual financial report. The current contract expired and a Request for Proposal (RFP) was issued to select the auditors.

On February 7, 2014, the RFP was advertised in the Daily Journal of Commerce, State of Oregon ORPIN Vendor System and the RFP document was accessible by registering on the PCC Procurement website. A total of twenty-three (23) vendors registered and received copies of the RFP. By the deadline of February 28, 2014 at 10:00 A.M., the College received four (4) proposals. These proposals were reviewed and evaluated by the committee members based on the following criteria: Firm's experience, qualification and references; firm's team members' qualifications; scope of audit, time schedule and cost. The proposals received were from the following firms:

Firm names and their total scores from the committee based on the aforementioned criteria (out of possible 400)

Kenneth Kuhns and Company (377)

Moss Adams (278)

Talbot, Korvola and Warwick (295)

Eide Bailly LLP (340)

Note: No MWESB firms submitted proposals

RECOMMENDATION: That the Board of Directors accept the proposal and award the contract to Kenneth Kuhns and Company to provide and conduct the comprehensive annual financial reporting. The contract will cover the three (3) fiscal year audits, commencing on April, 2014 and ending April 1, 2016. The contract will also have an option for annual renewal for an additional two (2) years, through April, 2019 (not to exceed 5 year). The agreed contract amounts are as follows:

Initial contract amount:

Fiscal Year 2014 = \$120,000

Fiscal Year 2015 = \$124,800

Fiscal Year 2016 = \$129,700

Extended contract amount:

Fiscal Year 2017 = \$134,900

Fiscal Year 2018 = \$140,300

Funding will be from the General Fund.

April 17, 2014

14-113

AUTHORIZATION TO UTILIZE AN INTER-
GOVERNMENTAL COOPERATIVE CONTRACT FOR
THE ACQUISITION OF STORAGE ARRAYS FROM
NETAPP

PREPARED BY: Steven J. Hopf, Division Manager, Procurement

FINANCIAL
RESPONSIBILITY: Leslie Riester, Associate Vice President, Technology
Solution Services

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Dr. Jeremy Brown, President

REPORT: The College has a need to purchase storage arrays for
Banner and the Portal to meet the increasing demands in
storage needed for the College's Banner and Portal
services. The estimated cost for this project will exceed
the \$150,000 threshold, thus requiring approval from the
Board of Directors.

The NetApp products are available through Western
States Contracting Alliance (WSCA). The College is a
member of WSCA, which is an incorporated not-for-profit
multi-state membership organization dedicated to
maximizing the value of state and local government
technology. Utilizing a WSCA contract is allowed without
a competitive process per the College Procurement
Rules (CCR 214). The WSCA contract for NetApp
products is number: B27170.

RECOMMENDATION: That the Board of Directors authorize the use of an inter-
governmental contract for the acquisition of Server
Arrays based on WSCA contract: B27170. The cost of
this equipment will be \$228,319. Funds will be provided
by the General Fund.

April 17, 2014

14-114

AUTHORIZATION TO UTILIZE AN INTER-
GOVERNMENTAL COOPERATIVE CONTRACT FOR
THE ACQUISITION OF SUN SERVERS FROM BRIDGE
DATA

PREPARED BY: Steven J Hopf, Division Manager, Procurement

FINANCIAL
RESPONSIBILITY: Leslie Riester, Associate Vice President, Technology
Solution Services

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Dr. Jeremy Brown, President

REPORT: The College has a need to replace four Sun servers to
support Banner and meet the demands of the district.
The estimated cost for this project will exceed the
\$150,000 threshold, thus requiring approval from the
Board of Directors.

The Sun products are available through Western States
Contracting Alliance (WSCA). The College is a member
of WSCA, which is an incorporated not-for-profit multi-
state membership organization dedicated to maximizing
the value of state and local government technology.
Utilizing a WSCA contract is allowed without a
competitive process per the College Procurement Rules
(CCR 214). The WSCA contract for Sun products is
number: B27175.

RECOMMENDATION: That the Board of Directors authorize the use of an inter-
governmental contract for the acquisition of Sun Servers
based on WSCA contract: B27175. The cost of this
equipment will be \$313,708. Funds will be provided by
the General Fund.

April 17, 2014

14-115

DELEGATE AUTHORITY TO COLLEGE PRESIDENT TO
NEGOTIATE EASEMENT AGREEMENT OF MUTUAL
BENEFIT WITH PORTLAND GENERAL ELECTRIC (PGE)
AT THE SOUTHEAST CENTER

PREPARED BY: Kathy Kiaunis, Manager, Bond Finance

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, Vice President
Dr. Jeremy Brown, President

REPORT: As part of the 2008 Bond Program at Southeast, the College will be upgrading the right of way area along Division St. running from 82nd Ave. to 77th Ave. PCC has been working with PGE to relocate power poles out of the sidewalk area and either bury the lines or move them to the back of the right of way so there are not obstructions in the sidewalk.

As part of completing this work PGE needs to relocate a power pole, within the right of way; however the anchor and guide wire for the pole would be on PCC property within our landscaped area. The benefit to PCC is that it allows clear access for people to have an unobstructed sidewalk in front of the GAS 1911 building, the new PCC Administration Hall. Attachment A is the easement agreement, legal description, and survey.

As well PGE would like to remove an easement on our property that was put in place in 1960. This easement runs from Division St. north to SE 80th Ave. The location is between the GAS property and the previous Legin property. Attachment B is the site plan depicting the area.

The College and PGE need to negotiate an easement agreement. This will continue the mutually supportive relationship that PGE and the College have had during the 2008 Bond Program work at SEC.

RECOMMENDATION: That the Board authorize the President or his designee to negotiate easement agreement(s) of mutual benefit between

the College and Portland General Electric (PGE) to provide clear pedestrian access in front of the colleges Southeast Center and accept the removal of the existing easement, subject to concurrence of College Counsel.

After recording return to:
Portland General Electric Company
Attn: Property Services
121 SW Salmon Street, 3WTCBR07
Portland, OR 97204

Grantor's Address:
Portland Community College
PO Box 19000
Portland, OR 97280

ANCHOR EASEMENT

For good and valuable consideration, the receipt of which is hereby acknowledged, Portland Community College, a community college district existing under the laws of the State of Oregon ("Grantors") hereby convey to PORTLAND GENERAL ELECTRIC COMPANY ("PGE"), an Oregon corporation, a perpetual easement over, under, upon and across the following described property (the "Property"), situated in Multnomah County, State of Oregon, being a strip of land Ten (10) feet in width, extending Five (5) foot on each side of a center line, more particularly described as follows:

To be installed as shown on that certain tract of land recorded on May 13th, 2010, as Document No. 2010-059730, which is located in Section 05, Township 01S, Range 02E, Willamette Meridian, Multnomah County, Oregon.
Reference Parcel Number: 1D2E05DD 03400

See Attached Exhibit A

TERMS, CONDITIONS, AND COVENANTS

1. This easement shall be for the non-exclusive right to enter upon the Property and to install, maintain, extend and locate anchors and guy wires over, under, upon and across the Property to support electric line structures and poles, and all uses directly or indirectly necessary thereto.
2. The purchase price named herein is accepted by the Grantors as full compensation for all damages incidental to this easement, including, but not limited to the value of all growing crops, brush, timber, or structures on the Property damaged or removed during any installation, repairs or rebuilding.
3. Grantors shall have the right to use the Property for all purposes not inconsistent with the uses and purposes of this easement, except Grantors shall not allow any encroachments which could interfere with or compromise PGE's ability to exercise its rights under this easement. In the event any such encroachment occurs, Grantors shall have no right to claim additional compensation based upon the removal or damage to the source of the encroachment.
4. The Grantors warrant that they have marketable title to the Property and that PGE may peaceably enjoy the rights and benefits of this easement.
5. As used herein, the singular shall include the plural and vice versa.
6. This easement inures to the benefit of and binds the parties hereto, their heirs, devisees, administrators, executors, successors and assigns.

IN WITNESS WHEREOF, the Grantors have executed this easement this ____ day of _____, 2014.

Grantor: Portland Community College, a
community college district existing under
the laws of the State of Oregon

By: _____

Printed Name: _____

Title: _____

REPRESENTATIVE ACKNOWLEDGEMENT

State of _____)

) ss.

County of _____)

On the ____ day of _____, 2014, the above-named _____,
an authorized agent for _____ personally
appeared before me and acknowledged the foregoing instrument to be their voluntary act and deed.

Notary Public for Oregon

My Commission Expires: _____

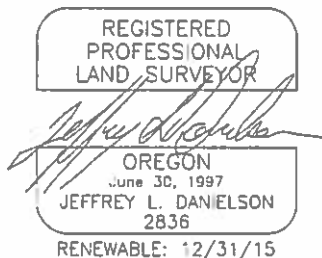
PGE JOB#: 752606

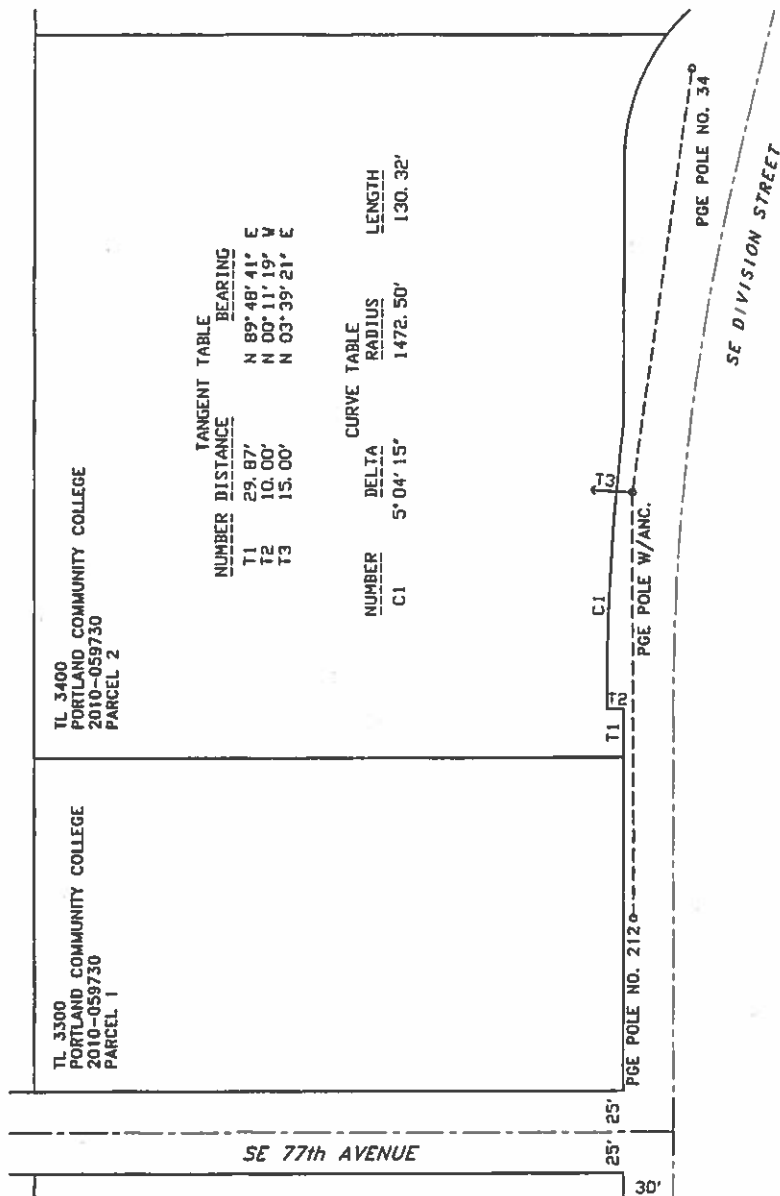
Exhibit "A"

Situated in the Southeast quarter of Section 5, Township 1 South, Range 2 East, Willamette Meridian, Multnomah County, Oregon;

Commencing at the intersection of the west boundary of the tract of land described in deed to Portland Community College in Parcel 2 of Fee No. 2010-059730, Multnomah County Official Records and the north right-of-way line of SE Division Street, a variable-width road; thence running along said right-of-way line North 89°48'41" East 29.87 feet; thence North 00°11'19" West 10.00 feet to the arc of a 1472.50 foot radius curve to the right; thence along said curve to the right in an easterly direction, through a central angle of 5°04'15" a distance of 130.32 feet (the chord of which bears South 87°39'12" East 130.28 feet) to the true point of beginning; thence along said centerline North 03°39'21" east 15.00 feet to the terminus of said centerline.

The above-described centerline is shown on P.G.E. Drawing P-11045, attached hereto, which by reference thereto is made a part hereof.



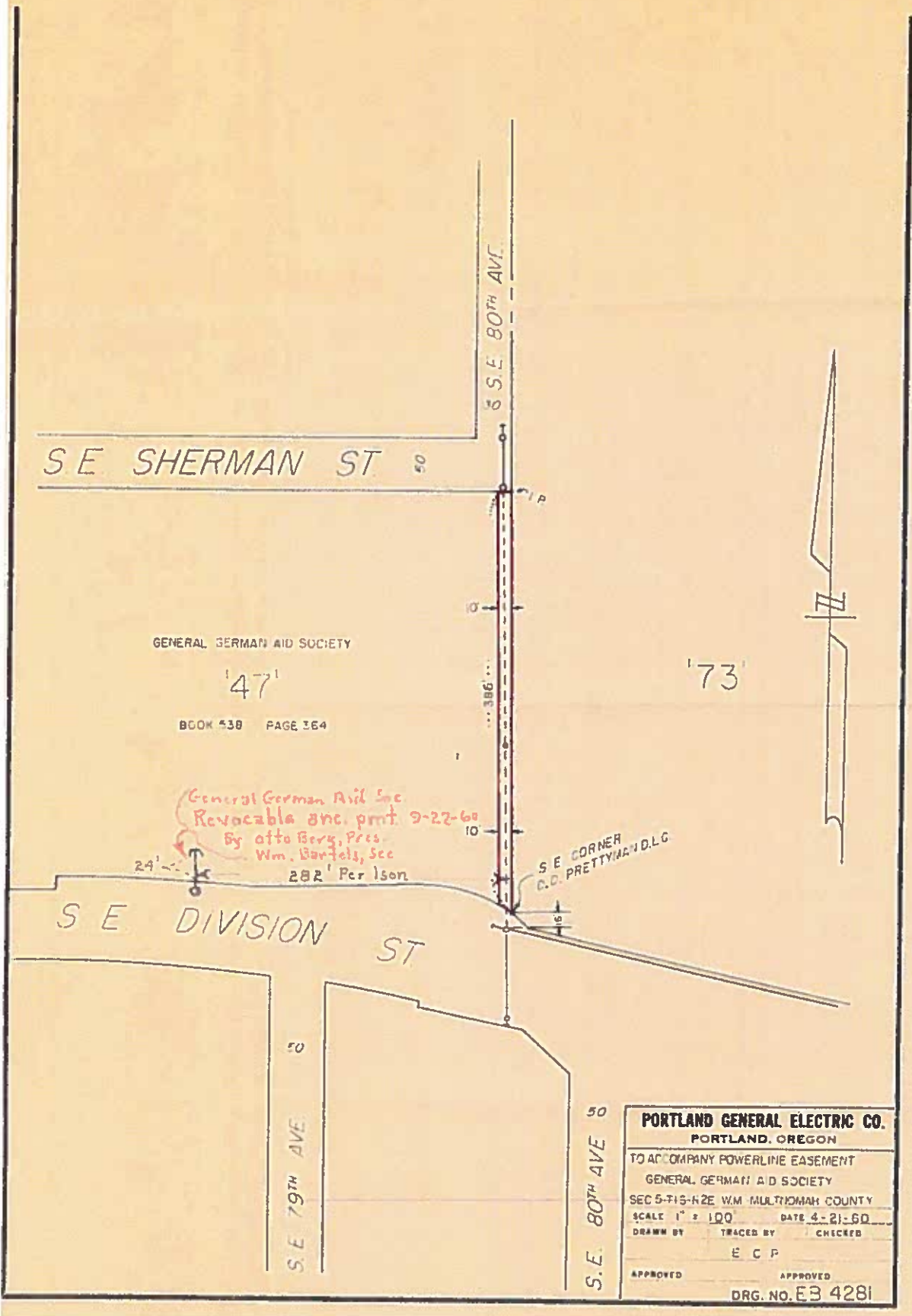


REGISTERED
PROFESSIONAL
LAND SURVEYOR

Jeffrey L. Danielson

OREGON
JUNE 30, 1997
JEFFREY L. DANIELSON
2838

Portland General Electric Portland, Oregon		
To Accompany Power Line Easement Portland Community College S.E. 1/4 Sec. 5, T. 1 S., R. 2 E., W. 4, Mult. Co., Or.		
SCALE 1"=80'	DATE 3/18/2014	
DRAWN BY R.L.B.	TRACED BY	CHECKED JLD
APPROVED		
DWG. NO. P-11045		



April 17, 2014

14-116

AUTHORIZATION FOR FORTIS CONSTRUCTION, INC.
TO PROVIDE CONSTRUCTION SERVICES FOR
BUILDING 5 ADDITION AND RENOVATION FOR THE
ROCK CREEK CAMPUS 2008 BOND PROGRAM

PREPARED BY: Kathy Kiaunis, Bond Finance Manager

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, Vice President
Dr. Jeremy Brown, President

REPORT: On July 14, 2011 (BA 12-012), the Board of Directors adopted findings and approved an exemption to authorize the use of the CM/GC alternative contracting method for the Rock Creek Campus.

After a formal Request for Proposals process, per Resolution 12-065 on December 8, 2011, the Board awarded the Construction Manager/General Contractor contract for the Rock Creek Campus 2008 bond program to Fortis. Work authorized to date through prior resolutions 12-065 (\$500,000), 12-110 (\$877,651), 12-121 (\$2,779,633), 13-008 (\$9,156,704), 13-065 (\$751,300) and 14-016 (\$738,709), and 14-070 (\$2,028,459) includes the Building 7 partial demolition, Building 7 addition, Building 2 CTE renovations, VOIP and generator projects, Central Distribution relocation, Building 1 renovation, pond improvements and Building 5 preconstruction and general conditions totaling \$16,832,456.

The Building 5 addition and renovation will begin construction in June 2014. The new space will include new classrooms, faculty workspaces, expanded student spaces, food services and a bookstore. The Guaranteed Maximum Price (GMP) for this project is \$21,837,582. An owner's contingency of \$1,100,000 is requested at this time as well. The Board has previously authorized the pre-construction and project general conditions costs

totaling \$784,192 therefore the net increase to the contract amount is \$22,153,390.

This request plus the earlier authorizations results in a revised total of \$38,985,846. Funding for the projects will come from the 2008 Bond Program.

RECOMMENDATION: That the Board of Directors authorize Fortis to complete the Building 5 addition and renovations for \$22,937,582. Construction will occur through 2015. Expenditures for these services will be from the 2008 bond funds.

April 17, 2014

14-117

AUTHORIZATION TO INCREASE CONTRACT AMOUNT FOR
JE DUNN FOR CONSTRUCTION SERVICES FOR SWAN
ISLAND TRADES CENTER FOR THE 2008 BOND PROGRAM

PREPARED BY: Kathy Kiaunis, Bond Finance Manager

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, Vice President
Dr. Jeremy Brown, President

REPORT: A two-step solicitation process was completed, and the Board authorized the construction by JE Dunn of the Swan Island Trades Center with Resolution 14-017 for \$3,829,399. This center will accommodate the College's Trades and Industry Program currently located in the Technical Education building (TEB) at Cascade Campus. The project includes approximately 13,000 square feet of remodel and renovation and 10,000 square feet of new construction. The renovated Center will provide spaces for a training lab, administrative support, general-purpose classrooms, an improved outdoor area, upgrades to landscaping to meet code requirements and additional infrastructure improvements to support the overall function of the facility.

Due to some unforeseen existing conditions, and costs incurred through design clarifications, an additional \$150,000 is being requested to increase the total project contingency. This request plus the prior authorization totals \$3,979,399.

RECOMMENDATION: That the Board of Directors authorize an additional contract amount of \$150,000 for JE Dunn for the Swan Island Trades Center. Funding is from the 2008 Bond fund.

April 17, 2014

14-118

AUTHORIZATION FOR HOFFMAN CONSTRUCTION
TO PROVIDE CONSTRUCTION SERVICES FOR THE
TECHNOLOGY EDUCATION BUILDING REMODEL
FOR THE CASCADE CAMPUS 2008 BOND PROGRAM

PREPARED BY: Kathy Kiaunis, Bond Finance Manager

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, Vice President
Dr. Jeremy Brown, President

REPORT: With Board Resolution 12-060, the Board of Directors adopted the findings and approved the exemption to authorize the use of the CM/GC alternative contracting method for Cascade Campus.

After a formal Request for Proposals process, per Resolution 12-087, the Board awarded the Construction Manager/General Contractor contract for the Cascade Campus 2008 bond program to Hoffman Construction, for an initial amount of \$500,000.

Resolutions authorized to date include 13-028 (\$2,798,824), and 13-058 (\$4,322,332) for the underground parking structure, and 13-054 (\$641,637) for the Paragon project, 13-067 (\$1,200,446) for security improvements and surface parking, and 13-077 (\$29,264,830) and 13-091 (\$1,100,000) for the balance of the underground parking structure, academic building and Student Center projects, bringing the total authorization to date to \$39,828,069.

The Cascade Campus classrooms in the Technology Education Building (TEB) that are occupied by the Trades and Industry program, which is moving to Swan Island, are being renovated for general purpose classroom use. Ten classrooms are being fully renovated, and an additional two classrooms require touch-up and painting. The Guaranteed Maximum Price (GMP) for this work is \$351,647. The classroom

renovation will be complete for Fall Term 2014. This resolution plus the earlier authorizations, totals \$40,179,716.

RECOMMENDATION: That the Board of Directors authorize Hoffman Construction to complete TEB renovations for \$351,647. The funds are from the 2008 Bond Program.

April 17, 2014

14-119

APPROVAL FOR KARIN EDWARDS AS CAMPUS
PRESIDENT – CASCADE CAMPUS

PREPARED BY: Lisa Bledsoe, Director, Human Resources

APPROVED BY: Dr. Jeremy Brown, President

REPORT: The College has conducted a national search to fill the position of Campus President – Cascade Campus.

Dr. Edwards has exhibited outstanding talents in academic and student leadership, community partnerships and administration and has been interviewed extensively throughout the application process by various groups within the PCC community.

Dr. Edwards holds an Ed.D. in Educational Leadership from Johnson and Wales University, a Master's Degree in Higher Education Administration from State University of New York at Albany, and a Bachelor's Degree in Psychology from State University of New York at Albany, and is currently employed as Dean of Student Development and Services at Three Rivers Community College.

Dr. Edwards has previously held positions as the Director of College Extension Centers for Orange County Community College, and as a Student Development and Admissions Counselor for Skidmore College.

RECOMMENDATION: That the Board of Directors approve the appointment of Dr. Edwards as Campus President – Cascade Campus effective July 21, 2014. That the Board authorize the Administration to execute an employment contract with Dr. Edwards with the following terms: the contract shall be for two years (terminating on June 30, 2016), with a base salary of \$154,000 to be adjusted for FY15 by the same increase as that applied to all other Executive Officers; an automobile allowance of \$4,815 annually; general expense allowance of \$2,500 annually.

Dr. Edwards shall be entitled to other benefits available to other Executive Officers and College Administrative staff as approved by the Board. The College will provide a one-time relocation assistance of \$15,000 or actual moving expenses up to a maximum of \$25,000.

Portland Community College does not tolerate unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, marital status, height/weight ratio, disability, veteran status, age, or sexual orientation in any area, activity or operation of the District. In addition, the college complies with the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (as amended), USERRA – Uniformed Services Employment and Reemployment Rights Act, and all county, state and federal civil rights laws. Accordingly, equal opportunity for employment, admission, and participation in the college's benefit and services shall be extended to all persons, and the college shall promote equal opportunity and treatment through a positive and continuing affirmative action plan.