



**Portland  
Community  
College**

# Board of Directors

## AGENDA

May 16, 2013

### **Vision**

Building futures for our Students and Communities

### **Mission**

Portland Community College advances the region's long-term vitality by delivering accessible, quality education to support the academic, professional, and personal development of the diverse students and communities we serve.

### **Who We Are**

Portland Community College is a public, multi-campus, comprehensive community college serving the lifelong learning needs of our students. We offer college transfer programs; career technical education programs; adult basic skills; opportunities to develop English as a second language; high school completion and dual credit; community and continuing education programs; and service-learning opportunities that foster the development of civic responsibility and engagement. Through extensive partnerships with business, industry, labor, educational institutions and the public sector, we provide training and learning opportunities for the local and state workforce and promote economic and community development.

### **We Value**

- Effective teaching and student development programs that prepare students for their roles as citizens in a democratic society in a rapidly changing global economy
- An environment that is committed to diversity as well as the dignity and worth of the individual
- Leadership through innovation, continuous improvement, efficiency, and sustainability
- Leadership through the effective use of technology in learning and all College operations
- Being a responsible member of the communities we serve by actively participating in their development
- Quality, lifelong learning experiences that helps students to achieve their personal and professional goals
- Continuous professional and personal growth of our employees and students including an emphasis on fit and healthy lifestyles that decrease disease and disability
- Academic Freedom and Responsibility - creating a safe environment where competing beliefs and ideas can be openly discussed and debated
- Collaboration predicated upon a foundation of mutual trust and support
- An agile learning environment that is responsive to the changing educational needs of our students and the communities we serve – making students marketable for jobs in the future and promoting economic development
- The public's trust by effective and ethical use of public and private resources

### **Goals**

**Access:** Access to learning opportunities will be expanded through the cultivation of community and business partnerships.

**Diversity:** Lifelong learning opportunities will be accessible to all and enriched by the diversity of our students, faculty and staff.

**Quality Education:** Educational excellence will be supported through assessment of learning and practicing continuous improvement and innovation in all that we do.

**Student Success:** Outstanding teaching, student development programs and support services will provide the foundation for student skill development, degree completion and university transfer.

**Economic, Workforce, and Community Development:** Training provided to individuals, community and business partners will be aligned and coordinated with local economic, educational and workforce needs.

**Sustainability:** Effective use and development of college and community resources (human, capital and technological) will contribute to the social, financial and environmental well-being of communities served.

BUSINESS SESSION  
**May 16, 2013**  
**Sylvania Campus, College Center Building, Board Rooms A/B**  
**BOARD OF DIRECTORS**  
PORTLAND COMMUNITY COLLEGE  
12000 S.W. 49th Avenue  
Portland, Oregon

AGENDA

- 5:00 PM      **Study Session** – Affirmative Action – Dr. Preston Pulliams
- 6:00 PM      **Board Dinner** – Sylvania Cafeteria – Oak and Elm Room
- 6:45 PM      **Executive Session** - in accordance with ORS 192.660 (2), (a) Employment of a Public Official, (d) Labor Negotiation, (e)-Real Property Transactions, (f) Information Exempt from Public Disclosure (Attorney-Client Privilege), and (h) Litigation
- 7:30 PM      **Call to Order**
  - Introductions
  - Approval of Minutes – April 18, 2013
  - Approval of Agenda
- 7:35 PM      **Information Session**
  - ◆ Quality Education Goal-Dr. Chris Chairsell and Laura Massey (10 minutes)
  - ◆ Diversity Goal Report-Dr. Chris Chairsell and Laura Massey (10 minutes)
  - ◆ Achievement Compact-Dr. Chris Chairsell and Laura Massey (15 minutes)
  - ◆ Designated State Health Program-Wing-Kit Chung (10 minutes)
- 8:20 PM      **Public Comment on Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)
- 8:25 PM      **Business Meeting**
- Consent Agenda:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.)

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<b>Academic Professional Appointments:</b>	
Andrew Black, New Student Orientation and Advising Specialist, Office of the Dean of Instruction	

Linda Browning, Engineering Technology Advisor,  
Science and Engineering Division  
Matthew Chase, Corporate and Foundation and  
Relations Officer, Office of the College President  
Ann Cheney, Project Manager, Bond Manager,  
Temporary  
Stephen Tubbin, Project Manager, Bond Program,  
Temporary

#### BOND

13-090	Authorization to Add an Owner's Contingency to the O'Neill/Walsh Community Builders Construction Services Contract for the Southeast Center Bond Construction Project .....	261
13-091	Authorization to Add an Owner's Contingency to the Hoffman Construction Contract for Construction Services for the Cascade Campus Bond Construction Project .....	263
13-092	Authorize an Increase to the Spending Authority for Existing Contracts with Abatement Contractors: Rose City Contracting and NCM Contracting Group.....	265

#### BOARD

13-093	Approve Board Policy B 215 President Emeritus (First Reading) .....	267
13-094	Approve Dr. Preston Pulliams as President Emeritus .....	269

8:30 PM      **Public Comment on Non-Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)

8:35 PM      **Reports**  
                Faculty  
                Classified  
                Students  
                Board Members  
                President

8:45 PM      **Adjournment**

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The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the PCC Disability Access Services at least 48 hours in advance at (971) 722-4341 (voice) or (503) 246-4072 (TTY). A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance of the meeting room.

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS  
12000 S.W. 49th Avenue - Portland, OR 97219

**MINUTES**

BOARD OF DIRECTORS BUSINESS SESSION  
Cascade Campus, Moriarty Arts and Humanities Building, Auditorium  
April 18, 2013

**BOARD ATTENDANCE**

Board Members Present:

Chair Denise Frisbee, Directors Gene Pitts, David Squire, Kali Thorne-Ladd

**EXECUTIVE SESSION**

The Board of Directors convened an executive session to discuss in accordance with ORS 192.660 (2), (a) Employment of a Public Official, (d) Labor Negotiation, (e) Real Property Transactions, and (h) Litigation (2), (a), (d), (e), and (h) at 6:50 PM, adjourning at 7:55 PM.

**CALL TO ORDER**

Chair Frisbee called the business meeting to order at 7:59 pm and invited all present to introduce themselves.

**APPROVAL OF THE MINUTES**

The March 21, 2013 minutes were approved as published. Squire/Pitts  
The April 1, 2013 minutes were approved as published. Pitts/Squire

**APPROVAL OF THE AGENDA**

The agenda was approved as published. Ladd/Pitts

**INFORMATION SESSIONS**

**Adjourn Business Session and Convene as College Budget Committee in Accordance with ORS 294.406 (2)**

Review of Proposed Budget

Dr. President Pulliams, District President; Wing-Kit Chung, Vice President, Administrative Services; Jim Langstraat, Associate Vice President, Finance  
Dr. Pulliams noted that Resolution 13-088 calls for the board approval of the proposed budget and the property tax levies for the two years of the 2013-15 biennium. The budget will be certified on May 21, 2013 by TSCC. At the June 20 board meeting a resolution will be presented for adoption of the budget and property tax levy. The proposed budget remains unchanged from the March 21 meeting. It has been

designed to curb deficit spending. Changes can be made once we get updated information.

Jim Langstraat updated the board on the revenue assumptions. The state allocation from the Community College Support Fund (CCSF) is based on the \$419 million level of support recommended by the co-chairs of the Ways and Means Committee. This is lower than the \$428 million funding level recommended by the governor due to the 2% holdback in the second year of the biennium because of uncertainty of the savings from PERS and other reforms. This budget does not include any potential changes resulting from PERS reform measures as passed by the state senate in SB 822. The budget is based on tuition increases of \$6 for 2013-14 and another \$5 for 2014-15. PCC tuition is anticipated to remain below the average of Oregon Community Colleges and will place the PCC tuition rate still in the lower half of Oregon Community Colleges. The General Fund property tax rate is set at \$0.2828 per thousand dollars of assessed value. Property taxes will continue to see the accustomed modest growth. It is anticipated that State sources will contribute approximately 31% of the General Fund revenue while tuition and property taxes will contribute 54% and 15% respectively.

The expenditure reductions to achieve a balanced budget have been planned around three tracks. The first is limiting the growth in salary and benefit increases. Information sharing and preliminary negotiations with all employee groups are underway. Secondly, a reduction of 4% across all campuses and service areas targeted to achieve a \$7.2 million cost reduction per year. Strategic right sizing our offerings due to the 44% growth in enrollment in last 4 years by reducing of part time sections: ~100 FTE part time faculty. A total of 15.0 FTE other reductions in mostly vacant positions, with ~ 4.0 FTE impacting staff with some effective in the 2nd year of the biennium. The rest is from reduction of equipment and MSS (materials, supplies, services) reductions. Lastly, implementing district-wide actions and efficiencies generating cost reductions and or revenue enhancement will total nearly \$2.5 million for the biennium.

Some of the remaining uncertainties we are keeping in mind is final funding level for CCSF, enrollment changes, results of negotiations, PERS reform efforts, specifically SB 822, changes to the funding formula to meet achievement compact goals, other federal or state changes/mandates, the soft (job-less) recovery of the economy—especially an issue due to heavy ‘income tax’ Oregon.

Mr. Chung briefly went over the staff assessment of Senate Bill 822. It passed the Oregon Senate on April 11, 2013 and is now in the Oregon House. The speaker appears to support the Bill; it will likely become law before June 30, 2013. There is an emergency clause, meaning effective upon passage and it would apply to the next biennium. Basically the Senate Bill has three primary provisions to reduce the unfunded actuarial liabilities (UAL)-eliminates non-resident windfall (.3% rate saving), stair step COLA reduction (2.17%), defer (not reduce) \$350 Million (1.9%)—this is an estimated total of 4.37% rate relief for 2013-15 and PCC would save approximately \$4.5 million a year.

Mr. Chung went on to elaborate on the provisions. Eliminating non-resident windfall will likely stay intact, this is the smallest portion of the savings, about 0.3% which is about

\$300K a year saving. The second and by far the biggest saving is the stair stepping of COLA Reduction. This will likely be challenged in court. ~~At least~~ With the 18-month expedited Supreme Court process—the final outcome will be next biennium ~~benefit~~ at best, 2.17% means \$2.2 million savings a year if upheld. Staff recommends not booking any of these savings until the legal challenge is complete. The last provision is to deferring (not reduce) \$350 Million of liability to the future. This is the most troublesome of the 3 provisions (1.9% is about \$2 million a year). Deferring a current liability means we will need to pay back with interest plus forgoing interest earned at PERS. The savings from this are already committed to ongoing expenditures as it is needed to balance the 2013-15 State budget. When not available next biennium, State of Oregon still needs to find the amount (\$350 million) to balance the 2015-17 budget. This is like refinancing a mortgage for a longer term, but already having spent the monthly cash savings. The Governor's and Co-Chairs' budget counted these savings, but with the 2% hold back. Historically, this tactic is not fruitful. Staff recommends that we reserve the savings for when the liability comes due and not use for expenditures, especially not for any ongoing expenditures.

Public Comment on Proposed Portland Community College 2013-15 Biennium Budget  
None

**The Board acting as the budget committee did not make any changes to the proposed budget.**

### **Adjourn College Budget Committee and Reconvene as Business Session—**

#### SE Visioning

Dr. Jessica Howard, President, Southeast Center/Extended Learning Campus  
Dr. Howard stated that upon hire she was asked how she would create a strong sense of community and vision at the SE Center and Extended Learning Campus. This obviously was a priority for the College. At the time, she believed it was a concern to connect the external community to the campus. After becoming acclimated, she realized it was connecting the internal campus community. Generally speaking the SE Center and ELC did not understand each other well and how they related to each other within the whole. There are in fact many ties that connect the two; they are historic, geography, thematic, and programmatic. Many people did not know this, even folks within the campuses themselves. A survey to faculty and staff revealed significant confusion about what the ELC is how it relates to SE Center and vice versa. Understanding those ties helps to create and connect opportunities for students and to realize synergies. We felt important to reveal those ties and encourage community building between the two parts. The other reason to address community and vision at the campus level was the meteoric growth and rate of change within SW Center itself. There was a strong concern that the sense of small-town community that has made SE special will erode as we move from two building to six.

A group was formed called the Campus Identity Steering Committee, which is representative of the SE Center and the ELC, including students. A great deal of time was spent on helping the SE Center/ELC understand itself better and lay the groundwork for how best to organize growth. She recognized folks from that group. An

important point to all this to emphasize is that this committee's point was to localize, realize, and personalize the PCC experience with this campus community. Everything done was dovetailing within the PCC values and culture. A key goal of this process was to share the experience with the board so they would have the benefit of seeing the outlines and the characters of the SE Center/ELC better. We felt that this work would help to inform future naming opportunities. The centerpiece of the entire process was what we call a Visioning Session which took place in late February. She then showed a video on the process. This visioning and community building process was well received by the campus and will spring board us into other important decision making processes such as those that impact choices for the campus environment, programmatic efforts as we become comprehensive, and most immediately and impactful the naming of our new campus buildings. We intend to come to the board with a proposed recommendation for the naming of the Student and Learning Commons buildings at the June board meeting which will be held at the SE Center. She thanked Instructional Advancement and the Cabinet for their support. Director Ladd stated that she thoroughly enjoyed the video and was glad to see the turnout of people and commended Dr. Howard on her work.

### Equity

Dr. Rhea Combs, Director, Affirmative Action and Equity

She began her report by pointing out PCC's values and the commitment to diversity. These are to recruit, hire and retain a diverse and qualified faculty and staff; Recruit and retain a diverse student population; Build a critical mass of culturally competent employees; Expand economic opportunities to include the utilization of underrepresented businesses; Create partnerships and relationships that are inclusive of all segments of the community; Design, maintain and review all programs to ensure their relevancy to the diversity objectives; And measure outcomes and publicize results. These can be found on the website, along with the Goals and Objectives. The report on the workforce analysis fulfills the last component of that commitment in terms of measuring outcomes and publicizing the results. This year's report used a methodology that includes the availability analysis, meaning that we looked at specifically two factors. The availability of people of color and women having the requisite skills in an area in which the contractor can reasonably recruit and secondly, the percentage of people of color and women promotable, transferable and trainable within the contractor's organization in the specified labor area. She shared a PowerPoint and the details of the report with the board.

### ROOTS

Lynn Quinn, Director, Student Support Services, Students Lily Ningsih Waldman and Darla Hailey

The program is a federally funded TRiO Student Support Services Program that has been on the Sylvania Campus since 2001. Cascade Campus also has a ROOTS Program, funded in 2010. Here at Sylvania we serve 170 students per year, for a total of 856 since 200. The mission of the program is to increase the retention, graduation and transfer rates of academically underprepared low-income and first-generation students and students experiencing disabilities, and to foster an institutional climate that supports those students. The program does mandatory advising and college success classes; they monitor academic progress, mentoring and tutoring support, and support



throughout the scholarship process. She then went on to provide demographic and performance history of the students participating in the program.

She then asked students Lily Waldman and Darla Hailey to share their stories.

#### Cascade Women's Resource Center and Passage to Higher Education

Debbie Stone, Coordinator, Women's Resource Center; Noni Causey, Coordinator, The Passage Program; Tony Funchess, Peer Mentor, The Passage Program and ROOTS Ms. Stone stated that the WRC has been operating on the Cascade Campus for 20 years. She also thanked the Board of Directors and PCC for the vision of having Centers like these throughout the District. Dr. Gatewood is very supportive of the Women's Resource Center along with Linda Reisser. The WRC is a hub for community resources and crisis intervention for women in the community returning to the school. Men are served in the program, but the focus is on education achievement for women and equity for all people. The program review 3 ½ years ago, a focus group with African American women students and the Passage to Higher Education was born. Noni Causey is the coordinator of the new pilot program that has been funded by margin money, about \$30,000 per year. Ms. Causey and Bobbie Stewart, who also works with the program, reported that the program was started after looking at the transfer rate of African American students. African American students came into community colleges at a rate of 6% and transferred at 1.5% in Oregon. The Cascade Campus African American students make up about 11% of the student body, with most placing in Development Education classes. Those DE classes are made up of 42% African Americans. Ms. Causey elaborated on the program and how it developed into The Passage Program serving men and women. The program serves about 300 students with tutoring, mentoring, graduation preparation and much more. Mr. Funchess made a few comments about the importance of these programs. It is important to keep these programs alive. According to the numbers, African American students are failing at a great rate. This needs to be fixed, and we are trying our hardest with these programs by providing services that address access, retention, engagement and transfer rate.

### **PUBLIC COMMENT ON AGENDA ITEMS**

None

### **BUSINESS MEETING**

Director Pitts proposed approval of Resolutions 13-082 through 13-088. The motion passed unanimously. Pitts/Squire

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

#### Gender Neutral Bathrooms

Students: Bobby Corbiere, Amy Stevens, Hollis Proffitt

Mr. Corbiere spoke as a representative of the Gender Neutral Bathroom Taskforce, which is a district-wide group formed in December to educate about and advocate for gender neutral bathrooms as part of the build out for the bond program here at PCC.

After months of biweekly district meetings and successful ally building, through educational outreach to the various unions, departments and campus leaders across the District the President's Cabinet has decided that the District's position on gender neutral bathroom is to stay the course with respect to the current bond program. This decision was made by the only body at PCC to decline a hearing from our staff advisor, Addie Jones, who has been conducting education on the subject and has seen a dramatic shift in people's thinking after just 15 minute training. As a taskforce, they are deeply disappointed by the decision and would like to challenge it by commenting to this body. Gender neutral bathrooms are important aspect to the safe college campus and should be included in the PCC Cascade Bond Program plan. A gender neutral bathroom is a bathroom which a person of any gender can access. Some are single stall which the door can be locked behind you. There are multi-stall gender neutral bathrooms which are larger rooms that consist of several small stalls and sinks. The taskforce would like to see either one multi-stall in each building or several single stalls in high-traffic areas to ensure accessibility. There are many reasons why a person may prefer a gender neutral bathroom, people with disabilities who have an attendant of another gender, guardians of children of another gender, and transgender and nonconforming individuals all benefit from access to a bathroom that is not gender exclusive. While gender neutral bathrooms are often marked the family restroom or handicap accessible, transgender folks are often required to appropriate facilities for their own needs. Trans is an umbrella term that is used by people broadly who do not identify with the gender they were assigned at birth. Gender nonconforming refers to folks who have expressed their gender that do not conform to societal expectations. For folks who do not fit the pants or skirt on the bathroom door, accessing a gender exclusive bathroom can be uncomfortable, intimidating, and even a dangerous experience. Folks may endure sideways glances and stares, naive or aggressive questions about their gender or body, or things may escalate to physical violence. These experiences are so common with the trans-gender nonconforming communities that this has been termed "the bathroom problem". This often times results in a person not accessing the bathroom if there is no gender neutral option. Various efforts used to avoid accessing the bathroom all day are "holding it", not drinking or eating which can lead to serious health complications. One of the goals of the PCC Bond Program is to make health and safety upgrades on campus. The lack of accessible gender neutral bathrooms is both a safety and health issue. As a representative of the District Gender Neutral Bathroom Taskforce ask the Board to consider these comments for reviewing the decision made by the cabinet. PCC has a wonderful opportunity to include gender neutral bathroom options in the new and renovated bond building, and to be explicit about the fact that these bathrooms are trans-gender nonconforming people, in addition to families and people with disabilities. These bathrooms will act as signs to trans-gender nonconforming staff and community members that PCC acknowledges their presence and cares about their needs. The Taskforce believes that if the Bond Program plan stays the course in regards to gender neutral bathroom the college will have missed a tremendous opportunity to show that it appreciates and values gender diversity on its campuses, as well as health and safety for all students.

Ms. Stevens, Director of Legislative Affairs, ASPCC Cascade, thanked the board for their time. She stated that at PCC Cascade, there is an interesting dynamic among students. In the last year, ASPCC registered around 7,500 to vote, which makes up

15% of the statewide historical number of 50,000 students. ASPCC is organizing with OCCA to get more funding from the Governor, but also organizing to get more gender neutral restrooms at each campus. There have been conversations happening at Cascade for about one year, and has now become a district wide issue. On November 20 at Cascade Campus for Trans-day of Remembrance, a demonstration was held where two restrooms were designated gender neutral. Director Ladd visited on that day. During just four hours 200 signatures were collected from students, staff and faculty that support these restrooms during the bond building. There is also support from the Basic Rights Oregon which is one of Oregon's largest LGBDQ advocacy groups. This issue is something that students are actively engaged in and asking that these restrooms be provided to help students at PCC have an accessible and quality education.

Ms. Proffitt also thanked the board. She is a former student at PCC and is speaking on behalf of her girlfriend, who is also a former student at PCC. The decision to return to school for her girlfriend was a very stressful one, she came out as transgender at the age of 19. She subsequently dropped out because she lost most of her friends. She was also denied entrance to Smith College, an all-women's school because she was transgender. She has been harassed almost every day of her life since coming out. Being in any kind of environment where people might not understand or respect her gender identity is very stressful for her. After her first day of class, she came home and said she didn't have anywhere to go to the bathroom. After talking to a friend who was part of the Women's Resource Center on campus and found out that there was a gender neutral bathroom on campus. The bathroom was across campus and it was a family restroom that was being used by a parent and child. She waited 15 minutes to no avail and ultimately went in the forest. She was late for class, and therefore decided the ordeal was too stressful and dropped out. This is not the first discrimination against transgender students that I have witnessed at PCC. PCC is not inclusive for transgender students. A study by the Gay and Lesbian Taskforce, called Injustice at Every Turn, it was reported that trans-discrimination throughout the US that 78% of transgender students report harassment at school, with 35% reporting physical assault, and 12% reporting sexual violence and because of that 1 in 6 transgender students drop out of school. This has a lot of repercussion regarding quality of life in the workplace, transgender people have double the unemployment rates. Of people who are transgender, 41% attempt suicide. Creating a transgender restroom would be a concrete step for PCC to make to assure that trans people feel welcome, respected and safe in the learning environment.

*Other Reports:*

Frank Goulard, President, Faculty and AP Federation

He acknowledged the students who just testified, and encouraged the Board to look at this matter. Last weekend was the AFT Oregon State Convention which was a great success. Coming up is the Statewide Math Conference that is held every April. He will not be at the May board meeting.

Deborah Hall, President, Classified Federation

She also thanked the students for opening her eyes, and listening to the stories were hearth wrenching. She hopes the college will look into this issue. The Classified

Retreat will take place on Friday, June 21, at Rock Creek Campus. Information is coming soon.

Jeremy Selinger, President, ASPCC Student Government, Southeast Center  
ASPCC hosted the Book Exchange at the start of term. Each Campus ASPCC group hosted a Dollars and Sense Expo for financial literacy working with Title III. Campuses are working on Earth Day celebrations to focus on sustainability around the District. A lot of effort is being put into PCC Lobby Day to bring 100 students down to the capital. Each campus has started the selection process for ASPCC Student Leaders. We are also planning the end of the year party, and endorsing the I Heart Art fundraiser at the Portland Art Museum.

*Board Reports:*

Director Squire recognized Chair Frisbee for her leadership in the Presidential Search and keeping the board on track and following the process. Chair Frisbee commented that she is honored to work with this board. She also reminded the audience that May 13 is PCC Lobby Day and April 23 is the Ways and Means Committee Hearing at PCC Cascade.

*District President Report:*

Dr. Pulliams acknowledged the students testimony on gender-neutral restrooms. He called Kristin Watkins forward who gave a brief update on legislative activities including budget, capital construction, and governance issues.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:28 pm.

## **NEXT MEETING**

The next business meeting of the Portland Community College Board of Directors will be held on May 16, 2013 at 7:30 PM at Sylvania Campus.

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Denise Frisbee, Board Chair

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Dr. Preston Pulliams, District President

Prepared by:

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Jeannie Moton, Assistant to Board of Directors

Minutes approved on May 16, 2013

May 16, 2013

13-089

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Preston Pulliams, District President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment-Andrew Black

New Student Orientation and Advising Specialist  
Office of the Dean of Instruction, Sylvania Campus

Annual Salary: \$44,321                      Grade: 3                      Step: 4

Effective: April 22, 2013

Education:	Portland State University	MS	2010
	Educational Leadership and Policy		
	Portland State University	BS	2008
	Psychology		
	Portland Community College	AA	2005
	Oregon Transfer		

Most Recent

Experience: Portland Community College  
Academic Advising Specialist

Applicant Flow:	Gender	Ethnicity
48	Male	92 White (not of Hispanic Origin)
74	Female	2 Black or African American
5	Not Disclosed	4 Asian
		10 Hispanic/Latino
		1 Native Hawaiian/Pacific Islander
		4 Two or More Selections
		14 Not Disclosed
127	Total	127 Total

2. Academic Professional Appointment- Linda Browning

Engineering Technology Advisor

Science and Engineering Division, Sylvania Campus

Annual Salary: \$50,858                      Grade: 3                      Step: 8

Effective: April 21, 2013

Education:	Eastern New Mexico University	MA	1976
	Psychology and Student Personnel		
	Eastern New Mexico University	BA	1975

Psychology, Sociology and Spanish

Most Recent

Experience: Portland Community College  
Instructor, Bioscience and Temporary Engineering  
Technology Advisor

Applicant Flow:	Gender	Ethnicity
8	Male	14 White (not of Hispanic Origin)
11	Female	1 Black or African American
2	Not Disclosed	1 Asian
		2 Two or More
		3 Not Disclosed
21	Total	21 Total

3. Academic Professional Appointment-Matthew Chase

Corporate and Foundation Relations Officer

Office of the College President

Annual Salary: \$68,511 Grade: 5 Step: 13

Effective: May 21, 2013

Education: Portland State University BS 1997  
Business Administration

Most Recent

Experience: Regional Arts and Culture Council  
Development Specialist

Applicant Flow:	Gender	Ethnicity
8	Male	13 White (not of Hispanic Origin)
13	Female	1 Black or African American
		1 Asian
		1 American Indian/Alaskan Native
		1 Two or More Selections
		4 Not Disclosed
21	Total	21 Total

4. Administrative Appointment (Temporary)-Ann Cheney

Project Manager

Bond Program

Annual Salary: \$67,790 Grade: K

Effective: April 15, 2013 to June 30, 2016

Education: St. Lawrence University BS 1974  
Biology

Most Recent

Experience: Mindlance, Inc  
Construction Project Manager

Applicant Flow:	Gender	Ethnicity
48	Male	46 White (not of Hispanic Origin)
11	Female	3 Black or African American
4	Not Disclosed	4 Asian
		4 Hispanic/Latino
		6 Not Disclosed
<hr/>	63 Total	<hr/> 63 Total

5. Administrative Appointment (Temporary)-Stephen Tubbin

Project Manager

Bond Program

Annual Salary: \$70,000 Grade: K

Effective: April 15, 2013 to June 30, 2016

Education: Oregon State University BS 1971  
Construction Engineering Management

Most Recent

Experience: Self-Employed  
Project Planner/Project Manager

Applicant Flow:	Gender	Ethnicity
48	Male	46 White (not of Hispanic Origin)
11	Female	3 Black or African American
4	Not Disclosed	4 Asian
		4 Hispanic/Latino
		6 Not Disclosed
<hr/>	63 Total	<hr/> 63 Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF  
PROPOSED TO BE HIRED IN *May 16, 2013* PERSONNEL REPORT**

Male	3
Female	2
	<hr/> 5

White (not of Hispanic Origin)	5
	<hr/> 5

May 16, 2013

13-090

AUTHORIZATION TO ADD AN OWNER CONTINGENCY  
TO THE O'NEILL/WALSH COMMUNITY BUILDERS  
CONSTRUCTION SERVICES CONTRACT FOR THE  
SOUTHEAST CENTER BOND CONSTRUCTION  
PROJECT

PREPARED BY: Kathy Kiaunis, Manager, Bond Finance

FINANCIAL  
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services  
Randy McEwen, District Vice President  
Dr. Preston Pulliams, District President

REPORT: With Board Resolution 12-059, the Board of Directors adopted the findings and approved the exemption to authorize the use of the CM/GC alternative contracting method for Southeast Center.

After a formal Request for Proposals process, per Resolution 12-075 (\$500,000), the Board awarded the Construction Manager/General Contractor contract for the Southeast Center 2008 bond program to O'Neill/Walsh Community Builders. Resolutions to date, including 13-027 (\$26,749,147), 13-059 (\$905,525), 13-066 (\$2,362,460), and 13-079 (\$683,613), have authorized \$31,200,745, for work including the learning commons, students commons, Legin demolition, Mt. Tabor kitchen and German American Society project pre-work.

Construction on the learning commons and student commons buildings are well underway and the Mt. Tabor kitchen addition has begun, and all are progressing on schedule. The College has a need to add an owner's contingency to the contract amount to cover any changes required by the owner or regulatory authorities, or as a result of design changes needed as the projects progress. The amount requested at this time for an owner contingency is approximately 4% of the contract value for these projects, or \$1,100,000. The amount of this resolution plus prior authorizations totals \$32,300,745.



RECOMMENDATION: That the Board of Directors authorize the addition of an owner's contingency to the O'Neill/Walsh Community Builders contract of \$1,100,000. The funds are from the 2008 Bond Program and the general fund.

May 16, 2013

13-091

AUTHORIZATION TO ADD AN OWNER'S  
CONTINGENCY TO THE HOFFMAN CONSTRUCTION  
CONTRACT FOR CONSTRUCTION SERVICES FOR  
THE CASCADE CAMPUS BOND CONSTRUCTION  
PROJECT

PREPARED BY: Kathy Kiaunis, Manager, Bond Finance

FINANCIAL  
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services  
Randy McEwen, District Vice President  
Dr. Preston Pulliams, District President

REPORT: With Board Resolution 12-060, the Board of Directors adopted the findings and approved the exemption to authorize the use of the CM/GC alternative contracting method for Cascade Campus.

After a formal Request for Proposals process, per Resolution 12-087, the Board awarded the Construction Manager/General Contractor contract for the Cascade Campus 2008 bond program to Hoffman Construction, for an initial amount of \$500,000.

Resolutions authorized to date include 13-028 (\$2,798,824), and 13-058 (\$4,322,332), for the underground parking structure, and Resolutions 13-054 (\$641,637), for the Paragon project, 13-067 (\$1,200,446) for security improvements and surface parking and 13-077 (\$29,264,830) for the balance of the underground parking structure, academic building and Student Center projects, bringing the total authorization to date to \$38,728,069.

Concrete has been poured for the lid for the parking garage, which will also serve as the foundation for the academic building and Student Center. The projects are on schedule. The College has a need to add an owner's contingency to the contract amount to cover any changes required by the owner or regulatory authorities. Bond staff will manage this contingency and the contractor will

not be allowed to use without written authorization. The amount requested at this time for an owner contingency is approximately 3% of the contract value for these projects, or \$1,100,000. This resolution plus the earlier authorizations, totals \$39,928,069.

**RECOMMENDATION:** That the Board of Directors authorize the addition of an owner's contingency to Hoffman Construction contract of \$1,100,000. The funds are from the 2008 Bond Program.

May 16, 2013

13-092

AUTHORIZE AN INCREASE TO THE SPENDING  
AUTHORITY FOR EXISTING CONTRACTS WITH  
ABATEMENT CONTRACTORS: ROSE CITY  
CONTRACTING AND NCM CONTRACTING GROUP

PREPARED BY: Avelina Gulmatico, Bond Procurement Coordinator

FINANCIAL  
RESPONSIBILITY: Linda Degman, Bond Program Director

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services  
Randy McEwen, District Vice President  
Dr. Preston Pulliams, District President

REPORT: On May 9, 2011 (BA 11-114), the Board of Directors approved contracts for hazardous materials abatement services to four (4) contractors, valid through 2016 and for a not to exceed amount of \$200,000 per contract. Rose City and NCM Contracting Group, two of the four approved contractors, will need an increase to their contract spending level to cover abatement work.

The former Legin Restaurant was demolished at Southeast Center as part of the 2008 bond program. Both Rose City and NCM were involved in the abatement work. Large amounts of unanticipated hazardous materials were found, including asbestos in the slab, which required disposing a significant amount of concrete as hazardous material. This work has put spending for NCM at \$183,000, near the maximum of the their contract. The Legin work, in addition to prior bond projects, and the FMS use of Rose City for non-bond work, has put total spending for Rose City at \$268,100.

With construction fully underway and renovation still to come at several of the campuses we anticipate further abatement work to be completed. This work may happen simultaneously at several of the campuses so we need to make sure we have the financial capacity within our contracts with our abatement contractors to schedule this work quickly. As we do not always know when or where we will need to do abatement, this work happens with a quick turnaround so it does not impact the construction schedule.

Both Rose City and NCM are in their 2<sup>nd</sup> year of the five (5) year contract term and will have additional work in the future, as needed for construction projects. The College requests an additional \$200,000 for each of their approved contract amounts. This request exceeds the \$150,000 threshold, which requires PCC Board of Directors approval (per Board Policy B505).

**RECOMMENDATION:** That the Board of Directors authorize an increase of \$200,000 (each) to the existing abatement contracts with Rose City Contracting, total authorized \$400,000 and NCM Contracting Group total authorized \$400,000 for the contract term through 2016. Expenditures for this contract will come from the 2008 Bond Fund, Capital Projects Fund and General Fund.

May 16, 2013

13-093

APPROVE BOARD POLICY B 215 PRESIDENT  
EMERITUS (FIRST READING)

PREPARED BY: Kristin Watkins, Associate Vice President, Advancement

APPROVED BY: Denise Frisbee, Board Chair

REPORT: The Board of Directors of Portland Community College may grant President Emeritus status to a retiring or retired college president. President Emeritus status should be reserved to honor, in retirement, a college president who has provided outstanding and distinguished service to Portland Community College and has served a significant portion of his or her career at the college.

Emeritus status is given to an individual who has demonstrated exceptional commitment and contributions to the College, exemplifying the highest standards of personal and professional integrity, civic responsibility, vision and leadership.

RECOMMENDATION: That the Board adopt the Board Policy B 215 (Exhibit A).

## Portland Community College President Emeritus Policy

The Board of Directors of Portland Community College may grant President Emeritus status to a retiring or retired college president. President Emeritus status should be reserved to honor, in retirement, a college president who has provided outstanding and distinguished service to Portland Community College and has served a significant portion of his or her career at the college. Outstanding and distinguished service is defined as service which goes beyond the normal duties and responsibilities of the appointment, and which have had extraordinary impact on the college and/or broader community. Emeritus status is given to an individual who has demonstrated exceptional commitment and contributions to the College, exemplifying the highest standards of personal and professional integrity, civic responsibility, vision and leadership. The designation identifies the college president as a continuing member of the college community. The title of President Emeritus may be awarded posthumously.

### Nomination and Approval:

A member of the PCC Board of Directors may nominate a retiring or retired college president to become President Emeritus. The title must be approved by a majority vote of the PCC Board of Directors.

### Rights, Privileges and Responsibilities:

In addition to the benefits and privileges received by all retired faculty and staff, a college president granted emeritus status will also receive:

- A resolution naming and honoring the college president as President Emeritus;
- Listing in the college catalog and website;
- Use of the title “President Emeritus” in community and professional activities;
- Invitations to college events and activities; and
- The option to participate in commencement exercises.

The current College President may call upon the President Emeritus to provide counsel or to serve in various volunteer roles and/or capacities in support of the college.

Presidents Emeriti are not required to continue to serve the college community.

The title of President Emeritus confers no remuneration, rights to employment, or benefit in addition to those provided above. Presidents Emeriti do not exercise any of the authority or administrative functions associated with holding a staff position at the college.

The Board of Directors retains the authority to withdraw a President Emeritus title at its discretion as it deems necessary and appropriate.

May 16, 2013

13-094

APPROVE DR. PRESTON PULLIAMS AS PRESIDENT  
EMERITUS

PREPARED BY: Kristin Watkins, Associate Vice President, Advancement

APPROVED BY: Denise Frisbee, Board Chair

REPORT: The Board of Directors of Portland Community College wishes to bestow retiring College President, Dr. Preston Pulliams, with President Emeritus status.

Dr. Pulliams became College President of Portland Community College in 2004. His outstanding and distinguished service to PCC for over nine years has demonstrated extraordinary commitment to the College, its faculty and staff, and its students. One of the most significant achievements during his tenure was the passage of the \$374 million bond measure in 2008, the largest educational bond measure in the state of Oregon at the time. Funding from the bond will enable the college to significantly improve services to students, through the addition of new centers in underserved areas and increased classroom and training facilities throughout the district. He has also successfully guided the college through a very challenging period characterized by tremendous growth in enrollment alongside declining state funding.

Dr. Pulliams has been an outstanding spokesperson for PCC and community college education. As a result of his advocacy and superlative relationship building skills, PCC's profile in the business and philanthropic communities has been significantly elevated. The College has also launched important new programs in partnership with local school districts and universities that reduce barriers students experience to attending college and earning a degree. During his tenure, annual contributions to the PCC Foundation have quadrupled and scholarship awards to students tripled. His leadership has been recognized with awards by the City of Portland, the Portland Business Alliance, the Oregon



League of Minority Voters, and the Association of Community College Trustees, among others.

Dr. Pulliams has exemplified the highest standard of personal and professional integrity, civic responsibility, and leadership for Portland Community College. His vision to ensure all students have the financial and student supports they need to earn a college degree has inspired us all and will leave an indelible mark on Portland Community College.

**RECOMMENDATION:** That the Board adopt Resolution 13-094 to confer the President Emeritus status to Dr. Preston Pulliams.

*Portland Community College does not tolerate unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, marital status, height/weight ratio, disability, veteran status, age, or sexual orientation in any area, activity or operation of the District. In addition, the college complies with the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (as amended), USERRA – Uniformed Services Employment and Reemployment Rights Act, and all county, state and federal civil rights laws. Accordingly, equal opportunity for employment, admission, and participation in the college's benefit and services shall be extended to all persons, and the college shall promote equal opportunity and treatment through a positive and continuing affirmative action plan.*