

**Portland
Community
College**

Board of Directors

AGENDA

February 21, 2013

Vision

Building futures for our Students and Communities

Mission

Portland Community College advances the region's long-term vitality by delivering accessible, quality education to support the academic, professional, and personal development of the diverse students and communities we serve.

Who We Are

Portland Community College is a public, multi-campus, comprehensive community college serving the lifelong learning needs of our students. We offer college transfer programs; career technical education programs; adult basic skills; opportunities to develop English as a second language; high school completion and dual credit; community and continuing education programs; and service-learning opportunities that foster the development of civic responsibility and engagement. Through extensive partnerships with business, industry, labor, educational institutions and the public sector, we provide training and learning opportunities for the local and state workforce and promote economic and community development.

We Value

- Effective teaching and student development programs that prepare students for their roles as citizens in a democratic society in a rapidly changing global economy
- An environment that is committed to diversity as well as the dignity and worth of the individual
- Leadership through innovation, continuous improvement, efficiency, and sustainability
- Leadership through the effective use of technology in learning and all College operations
- Being a responsible member of the communities we serve by actively participating in their development
- Quality, lifelong learning experiences that helps students to achieve their personal and professional goals
- Continuous professional and personal growth of our employees and students including an emphasis on fit and healthy lifestyles that decrease disease and disability
- Academic Freedom and Responsibility - creating a safe environment where competing beliefs and ideas can be openly discussed and debated
- Collaboration predicated upon a foundation of mutual trust and support
- An agile learning environment that is responsive to the changing educational needs of our students and the communities we serve – making students marketable for jobs in the future and promoting economic development
- The public's trust by effective and ethical use of public and private resources

Goals

Access: Access to learning opportunities will be expanded through the cultivation of community and business partnerships.

Diversity: Lifelong learning opportunities will be accessible to all and enriched by the diversity of our students, faculty and staff.

Quality Education: Educational excellence will be supported through assessment of learning and practicing continuous improvement and innovation in all that we do.

Student Success: Outstanding teaching, student development programs and support services will provide the foundation for student skill development, degree completion and university transfer.

Economic, Workforce, and Community Development: Training provided to individuals, community and business partners will be aligned and coordinated with local economic, educational and workforce needs.

Sustainability: Effective use and development of college and community resources (human, capital and technological) will contribute to the social, financial and environmental well-being of communities served.

BUSINESS SESSION
February 21, 2013
Sylvania Campus, College Center Building, Board Rooms A/B
BOARD OF DIRECTORS
PORTLAND COMMUNITY COLLEGE
12000 S.W. 49th Avenue
Portland, Oregon

AGENDA

- 5:00 PM **Study Session** – Budget (No opportunity for public comment)
- 6:00 PM **Board Dinner** – Sylvania Cafeteria - Oak Room
- 6:45 PM **Executive Session** - in accordance with ORS 192.660 (2), (d) Labor Negotiation, (e)-Real Property Transactions, (f) Information Exempt from Public Disclosure (Attorney-Client Privilege) and (h) Litigation
- 7:30 PM **Call to Order**
 - Introductions
 - Approval of Minutes – January 17, 2013
 - Approval of Agenda
- 7:35 PM **Information Session**
 - ◆ Campus Safety-Ken Goodwin and Derrick Foxworth (10 minutes)
 - ◆ Policy on Awarding College Credit-Dr. Chris Chairsell (10 minutes)
 - ◆ Classified Employee Appreciation Week-Deborah Hall (5 minutes)
 - ◆ Budget Update-Wing-Kit Chung and Jim Langstraat (15 minutes)
- 8:15 PM **Public Comment on Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)
- 8:20 PM **Business Meeting**
- Consent Agenda:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.)

<u>PERSONNEL</u>	<u>Page</u>
13-062 Approval of Personnel Actions – Nov. 15, 2012.....	185
Academic Professional Appointments:	
Diana Blake, Paralegal Program, Allied Health, Emergency and Legal Services Division, Cascade Campus	
Jana Daugherty, Student Outreach and Orientation Coordinator, Office of the Dean of Instruction and Student Development, Southeast/Extended Learning Campus, Temporary	
Administrative Appointments:	

Kate Chester, Public Relation Manager, Office of the President
 Kathy Powers, Interim Food Service Supervisor, Administrative Services, Temporary
 Kathryn Renner, Interim Library Supervisor, Academic and Student Affairs, Temporary
 Cheryl Scott, Interim Dean of Instruction, Office of the Campus President, Rock Creek Campus, Temporary

Faculty Appointments:

Ryan Allison, Instructor, Developmental Education-Mathematics, Student Support Services and Adult Basic Skills Division, Sylvania Campus, Temporary
 Loren Cushing, Instructor, Sociology, Social Sciences Division, Sylvania Campus, Temporary
 Jayme Gallegos, Instructor, Bioscience Technology and Biology Science and Technology Division, Rock Creek Campus, Temporary
 Joyce Kaplan, Instructor, Biology and Management of Zoo Animals, Science and Technology Division, Rock Creek Campus
 Kathleen Noss, Counselor-Disability Services, Academic and Student Affairs

Miscellaneous Personnel Appointments:

13-063	Approval of Professional Leaves for FY13-14 and Academic Professionals	190
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BIDS/CONTRACTS

13-064	Authorization for Opsis Architecture to Provide Continued Architectural Services for the Rock Creek Campus 2008 Bond Program.....	194
13-065	Authorization for Fortis Construction, Inc. to Provide Additional Construction Services for the Building 7 Addition and Building 2 CTE Projects for the Rock Creek Campus 2008 Bond Program.....	195
13-066	Authorization for O'Neill/Walsh Community Builders to Provide Construction Services for the Expansion of the Food Service Facilities in Mt. Tabor Hall for the Southeast Center Bond Construction Project	197
13-067	Authorization for Hoffman Construction to Provide Construction Services for Security Upgrades and Surface Parking for the Cascade Campus Bond Construction Project	199
13-068	Revise Contract Amount for GBD Architects to Provide Architectural Services for the Sylvania Campus	

Building Renovations for the 2008 Bond Program.....	201
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BOARD

13-069	Adoption of the College Calendar of Instruction for 2013-14 through 2017-2018	203
13-070	Authorize Increase in Tuition for Credit and Two Non-Credit Program Courses for the 2013-2014 and 2014-2015 Academic Years (the 2013-2015 Biennium) .	211
13-071	Portland Community College, Multnomah, Clackamas, Columbia, Yamhill and Washington Counties, Oregon Authorizing the Issuance, Sale and Delivery of General Obligation Bonds; Designating an Authorized Representative, Delegating the Approval and Distribution of the Preliminary and Final Official Statements; Authorizing Execution of Bonds and Related Matters.	215
13-072	Resolution Adopting the Portland Community College Supplemental Budget for the 2011-2013 Biennium, Authorizing Transfers Between Appropriation Units and Categories; and Increases In Total Budget Authority	227
13-073	Official Recognition that Classified Employee Appreciation Week will be Celebrated During the First Full Week of March in 2013	230

8:25 PM **Public Comment on Non-Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)

8:30 PM **Reports**
 Faculty
 Classified
 Students
 Board Members
 President

8:40 PM **Adjournment**

The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the PCC Disability Access Services at least 48 hours in advance at (971) 722-4341 (voice) or (503) 246-4072 (TTY). A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance of the meeting room.

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS
12000 S.W. 49th Avenue - Portland, OR 97219

MINUTES
BOARD OF DIRECTORS BUSINESS SESSION
Sylvania Campus, Board Rooms A/B
January 17, 2013

BOARD ATTENDANCE

Board Members Present:

Denise Frisbee, Jim Harper, Deanna Palm, David Squire, Kali Thorne Ladd

EXECUTIVE SESSION

The Board of Directors convened an executive session for Labor Negotiations, Real Property Transactions, Information Exempt from Public Disclosure (Attorney-Client Privilege) and Litigation Employment of a Public Officer in accordance with ORS 192.660 (2), (d) (e), (f), and (h) at 6:45 PM, adjourning at 7:45 PM.

CALL TO ORDER

Chair Frisbee called the business meeting to order at 7:47 PM and invited all present to introduce themselves.

APPROVAL OF THE MINUTES

The December 6, 2012 minutes were approved as published. Harper/Squire

APPROVAL OF THE AGENDA

The agenda was approved as published. Squire/Ladd

INFORMATION SESSIONS

Community Colleges and Workforce Development

Cam Preus, Commissioner, Department of Community Colleges and Workforce Development

Commissioner Preus started by thanking the Board for time on the agenda. She provided a state-wide update on Oregon's Community Colleges. She provided a handout that covers the issues of some of the changing politics at the State as well as budget and enrollment issues. She opened the floor for questions from the Board Members, because that seems to be the most beneficial. Director Squire asked what is going on with governance and where will CCWD end up? Commissioner Preus responded by noting the Governor's budget proposes a new entity called the Department of Post-Secondary Education. The entity would include OUS, the

CCWD and the Oregon Student Access Commission (OSAC). The primary mission of the OSAC is the distribution of the Oregon Opportunity Grant. OSAC also manages ASPIRE which is at over 100 high schools in the state, inspiring students to attend college. It goes on to say that the new department would support the Higher Education Coordinating Commission (HECC) created in 2011. This is a move to help provide financial and staff support. Additionally, the University System General Education budget would be distributed by this new department, along with OHSU General Funds. The intention is to have a new department that concentrates on post-secondary funding and policy. Senate Bill 1538 provides some clarity about the role of HECC and delineates that it serves as a post-secondary policy board for the larger OEIB. There is not a real sense of what the bill will look like yet. The bill is due late January or early February.

Director Harper asked if the OSAC commission will stay or fold into CCWD. Commissioner Preus understanding is that the OSAC would go away and that HECC would take its place. Some of the current sitting OSAC members would move to HECC. Right now, the Commissioner's major priorities are to make sure Community Colleges and Workforce Development have the same kind of visibility that we currently have. There has been some concerns articulated by the Oregon Community College Association and the members that putting all higher education together that Community Colleges would not be as visible. The other priority is the budget, it is not great, but the increase is good. OCCA's standard line is that it's a good place to start. This is not sufficient funding to hold any board in the state from likely increasing tuition or eliminate programs that might be on the margin.

High priority for the Department right now is the Capital Construction list. The back of the handout lists the current requests in priority order. The Governor's budget did not detail a list for Community Colleges of those projects that would be funded, nor the University System. Instead, the Governor's budget said there was \$244 million available for bonding for post-secondary education. The list needed to be reprioritized to ensure that the projects selected would help the state meet the educational goals of 40-40-20. Not necessarily be serving more students, but serving them better. From the beginning all the colleges provided a due diligence report and a committee of the 5 presidents and CCWD reviewed the proposals with college names lined out, and then the committee rated the projects. . OEIB would be the final arbiter of how the funds are allocated, but the likely scenario is that final decisions will come from the governor's office and policy advisors. There is \$244 million to be distributed for Capital Construction. CCWD request is for only Article XI-G bonds, which requires a dollar for dollar match at the local level. The process is as fair as it can be.

Director Frisbee asked if all the community colleges are feeling the pinch of the Governor's budget. Commissioner Preus stated that it is adequate resources to cover the enrollment increases. Community Colleges lost 21% of funding but increased enrollment statewide by 34% in the last 4 years. Students feel this in the way of tuition increases and decreased services.

Foundation Update

Chris Neilsen, Chair, PCC Foundation Board and Kristin Watkins, Associate Vice-President, College Advancement

A review of what the Foundation accomplished last year included two cohorts of Future Connect, the Gala, Meyer Trust grant, and the largest corporate gift ever from Bank of America. The Annual cash contributions have been on an upward trend, the leveling off was the ending of the Miller Match. The growth in net assets is also a nice trend upward. The scholarship and program distribution shows a one-time opportunity of \$200,000 from WorkSystems, Inc. The scholarships awarded do not meet the need of students who applied.

The following are the goals for the Foundation Board of Directors;

Goal 1 is to strengthen the Foundation Board's fundraising capacity, ability, and results to support scholarship and program needs, other unmet needs, and opportunities. This goal came from the being poised for a capital campaign and then having to back off due to the issue of governance in higher education. To reach this goal the board has restructured development committees, increased events and gatherings, added board members, increased support, and set aggressive board giving goals. The board giving goal is for FY13 is \$150,000; we currently stand at \$108,836. Board members are confident that the goal will be met.

Goal 2 is to increase gifts over \$25,000. Some of the ways this is being done is launching a planned giving effort, continued engagement of President's Posse, and higher-level donor events. There have been several gifts secured at this level.

Goal 3 is the continued growth in the amount of funds raised to support Future Connect to ensure current program continuation and expansion district. The third cohort is fully funded, with only \$157,000 to raise for the 4th cohort in Multnomah County. Some conversations are starting with outlying cities that are interested in being a part of Future Connect. Goal 4 is to ensure that the next President of PCC has a proven successful track record and strong desire to be the college's most visible fundraiser. Ms. Neilsen thanked Chair Frisbee and Director Palm for the opportunity to participate on search advisory committee. The Foundation has also hosted donor forums around the selection of the new President.

Some challenges and opportunities coming up in 2013 for the Foundation are the 2013 Gala, "An Evening for Opportunity: In the Spirit of Motown!", promoting Preston's Campaign for Opportunity, Future Connect expansion, strategically utilize new President's fundraising skills, adding board members, building board capacity, and setting aggressive fundraising goals.

Chair Frisbee and Director Harper thanked Ms. Neilsen for her role as Board Chair for the Foundation.

50th Anniversary Update

Kristin Watkins, Associate Vice President, College Advancement and Russell Banks, Director, Communication

The goals of the 50th Anniversary were to 1) raise awareness of PCC's impact, 2) honor and celebrate our history, 3) connect with alumni, 4) strengthen relationships,

5) share PCC's vision for the future. The highlights of the year were the exhibit at the Oregon History Museum; 75,000 (comment: wasn't this 50,000 to line up with 50th?) hours of Community Service from our Faculty, Staff, Retirees, and students; Founders' Week Picnic at Rock Creek; recognizing 50 Diamond Alums; the 50th Anniversary Gala; and the Declaration of PCC Day by the Governor. We have positioned the college to better compete for resources, which will ultimately help more students succeed and strengthen our entire community. A microsite was created to engage the community in the 50th Anniversary, this will be transitioned over were we will continue to work with people in community. The Marketing office submitted the Anniversary projects for judging at a professional conference. These projects have been awarded 4 Gold, 5 Silver, and 5 Bronze, which will now be entered into the national competition. Mr. Banks expressed his appreciation of the support of the board for the support for the Anniversary, along with the faculty, staff and students. Ms. Watkins thanked the College Board, College Cabinet, faculty and staff, and especially the Anniversary committee, asking them to stand and be recognized.

Budget Update

Wing-Kit Chung, Vice President, Administrative Services and Jim Langstraat, Associate Vice President, Finance

Since the December meeting, there is a clearer picture as the proposed budget is developed. Jim Langstraat reported that the recommended funding level was established in December of \$428M for community colleges, up from the current biennium of \$395M. The PCC share increases from \$109.7M to \$120.6M for the 13-15 biennium, roughly an \$11M increase over the biennium. However this increase will not be sufficient to cover the increase PERS cost for the biennium. The legal proposed budget is being built for the 2013-15 biennium on the \$428M funding level, but will also have contingency plans in place in case of national recession or others factors that may cause the state to reduce our level of funding. Just a brief reminder on PERS, we are booking a net rate increase of 8% for the 2013-15 biennium even after some relief from PERS Debt Service Fund. It is interesting to note that Governor Kitzhaber has made some proposals for changes to the PERS system to potentially reduce costs. PCC or other community colleges are not factoring in those savings as budgets are developed. It is uncertain how the proposal would withstand any potential legal challenges from the various unions and federations. The budget is also being developed around an enrollment target of 28,000 student FTE (SFTE), up from a target of 22,506 SFTE that was used in FY12. This number is closer to the actual credit enrollment in FY12, which was a little over 30,000 SFTE. State funding is calculated on a capped enrollment of 26,687 SFTE. We were over 34,000 SFTE last year for credit and non-credit. There is quite a gap in the number of students we serve and the funds we get from the state. This will create a focus within the college, as a base budget and less on margin budget. This should help improve our accountability within departments. Now that enrollment numbers are being increased to reflect actual students enrolled, we will need to monitor enrollment very carefully and make any needed budget adjustments as the biennium rolls along. Preliminary conversations with other community colleges, is that most will raise

tuition between \$5 -\$10. Our tuition rate increase will need board action at the February board meeting in order to meet the financial aid packaging timelines.

Some key risk factors that we are dealing with is the chance of a national recession, state revenue forecast, salary and benefits negotiations, and the completion agenda and any changes to the funding formula. Depending on the outcome of our internal tuition rate increases and the salary and benefit negotiations the annual shortfall will be in the \$5 million-\$10 million range per year. If we continue on that path the fund balance will fall below the board's minimum target of 7%. Cabinet is having ongoing discussions on possible ways achieve savings, there are 3 tracks being discussed. 1. any potential compensation and benefits savings, 2. individual campuses/divisions have been instructed to reduce their budgets by up to 4%, and 3. college-wide ideas on potential costs savings including recommendations from BPAC. Director Squire asked how much budget preparation will be done before the February decision can be made on tuition increases. Mr. Chung responded that there may be a solid number from the Ways and Means Committee and more detail on the budget numbers. Chair Frisbee asked regarding the college-wide 4% cut request and if there were guidelines for these cuts. Mr. Chung commented that there was a framework established for these cuts and reductions. Before anything is cut, staff will review demand of programs and how jobs and support services will be affected including reviewing vacant positions. The board members would like to have this information for budget review coming up. Cost benefit, along with the Goals and Mission of the college were considered in these decisions.

Dr. Pulliams reminded the board and staff that we have done everything we can to provide access. We have come to a point that we have to face reality and the situation from the state requires us to make some tough calls. These discussions will relate to our comprehensive mission, our need to look at our programs as far as what is meeting our mission and what is not.

PUBLIC COMMENT ON AGENDA ITEMS

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

BUSINESS MEETING

Chair Frisbee proposed approval of Resolutions 13-055 through 13-061. The motion passed unanimously. Harper/Palm

Other Reports:

Frank Goulard, President, Faculty and AP Federation

The idea that every student matters is sometimes lost in the business discussion of the budgets. That we work together and support each other is a key to keep helping

our students. A few key events coming up are PCC Lobby Day, AFT Conference in San Diego, and Winter School hosted by AFT Oregon. The Winter School hosts workshops and lecturers about issues affecting faculty and staff. It would be a good idea to assure the PCC community that we have a safe community, because this is weighing on minds and needs to be talked about.

Jonathan Mena, ASPCC, Student Representative

Student Leaders are focused on being students first. A few events for the beginning of term were Student Book Sales and Club Fairs. Currently the group is making sure that the budget recommendations are completed before the deadline arrives. On February 13, ASPCC plans to take a group of students to Salem to visit the House, when they will be hearing the Tuition Equity Bill.

Deborah Hall, President, Classified Federation

Ms. Hall commented on her gratefulness for the efforts of Dr. Ryslinge, regarding the Rock Creek President. From the time of Dr. Rule tenure, the college has improved it's processed by 100%. The Federation is preparing for campus meetings for the wage openers, Salem happenings and other items regarding the college. There is a new member from PCC on the OEBC Board; Cherie Maas is now serving in this capacity. She will serve us well as she is very active at the college. The annual membership meeting is in February and will be nominating delegates for the AFT Convention in Sun River and also Oregon AFL-CIO Convention is in September/October. In March we will be sending folks to participate in the AFT Peer Professional for Development conference. For the first time in the history of the college, Classified Staff will be recognized the first week of March. March 4 is PCC Lobby Day and the Classified Federation will be there in force.

Board Reports:

Director Harper commented on the Governor Strategic Plan and the Regional Achievement Compacts and that we need to be aware of and sensitive to what that really means. It seems Dr. Crew is looking for a couple pilots to do the Regional Compacts. January 29 is the OCCA Board Meeting, which will have OSBA representatives coming in to talk about relationship with K-12 and community colleges. This was being talked about even before 40-40-20 came about. We need to continue to work on this relationship.

Chair Frisbee reminded the board members of the board work session next Friday. She stated that the board will be discussing the mid-year tracking of our goals, budget, the completion agenda, our mission as it relates to 40-40-20, and technology. Chair Frisbee encouraged members to reread the Goals of the Board. We will have several board members going to the ACCT Conference in Washington DC for lobbying in February. Also, the Presidential Search Committee should receive applications next Tuesday and then the screening will begin.

District President Report:

Dr. Pulliams called Dr. Gatewood forward to report that the 23rd African American Festival of Films will be dedicated to Director Harold Williams. On March 4th of the

festival his family and friends are invited and to hear special recognition for him. State Representative Michael Dembrow has leveraged a deal that the legislation will adopt a resolution in honor of Director Williams at PCC Lobby Day, which is March 4th, time is planned for mid-morning.

Black History Month is being kicked off with an event OMSI on January 31st at 8:00 am. Dr. Pulliams commented on of Frank's mention of public service; he commend the Federations and students for the Campaign for Opportunity. The legislative breakfast attendees commented on the number of voters that ASPCC registered. Dr. Pulliams called forward Kristin Watkins regarding a proposal from Senator Shields. He has approached the Foundation and expressed interest in getting folks back to work in welding jobs on Swan Island. A number of folks across the college have been working to try to come up with options that will work for PCC and the business community. He is not interested in expanding credit welding training, there are over 100 people on a wait list for the credit program. There was exploration of a non-credit program out on the Gulf coast, a ship-fitter boot camp. There is more interest in a general manufacturing boot camp, boosting the manufacturing economy for folks to get these skills. At this point we just want to ensure that we have a program that employers have a high demand for that meet the interest of all parties involved. Dr. Pulliams commended Dr. Howard for sending staff down to the Gulf Coast to explore this model.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:21 PM.

NEXT MEETING

The next business meeting of the Portland Community College Board of Directors will be held on February 21, 2013 at 7:30 PM in Board's Conference Room at the Sylvania Campus.

Denise Frisbee, Board Chair

Dr. Preston Pulliams, District President

Prepared by:

Jeannie Moton
Assistant to Board of Directors

Minutes approved on February 21, 2013.

February 21, 2013

13-062

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Preston Pulliams, District President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment–Diana Blake

Admissions Specialist – Paralegal Program

Allied Health, Emergency and Legal Services Division, Cascade Campus

Annual Salary: \$41,614 Grade: 2 Step: 4

Effective: January 7, 2013

Education: Warner Pacific College BS 2009
Business Administration

Most Recent

Experience: Portland Community College
Resource Support Assistant III

Applicant Flow:	Gender	Ethnicity
14	Male	28 White (not of Hispanic Origin)
25	Female	3 Black or African American
1	Not Disclosed	1 Asian
		3 Hispanic/Latino
		1 American Indian or Alaska Native
		1 Native Hawaiian or Other Pacific Islander
		1 Two or More
		2 Not Disclosed
40	Total	40 Total

2. Academic Professional Appointment (Temporary)–Jana Daugherty

Student Outreach and Orientation Coordinator

Office of the Dean of Instruction and Student Development,
Southeast/Extended Learning Campus

Annual Salary: \$55,733 Grade: 5 Step: 7

Effective: January 21, 2013 to August 20, 2013

Education: New College of Florida BA 1999
Literature

Most Recent
Experience: Portland Community College
Community Resource Specialist

Applicant Flow: Article 3.64 Appointment

3. Administrative Appointment-Kate Chester

Public Relations Manager
Office of the College President
Annual Salary: \$71,000 Grade: L
Effective: January 21, 2013

Education: University of Southern California MA 1990
Public Relations
University of Notre Dame BA 1988
Government and International Studies

Most Recent
Experience: Portland Community College
Community Relations Manager

Applicant Flow: Gender		Ethnicity	
21	Male	35	White (not of Hispanic Origin)
25	Female	1	Black or African American
2	Not Disclosed	3	Asian
		3	Hispanic/Latino
		1	Two or More Selections
		5	Not Disclosed
<hr/> 48 Total		<hr/> 48 Total	

4. Administrative Appointment (Temporary)-Kathy Powers

Interim Food Service Supervisor
Administrative Services
Annual Salary: \$42,269 Grade: F
Effective: December 21, 2012 to December 20, 2013

Most Recent
Experience: Portland Community College
Cook
Applicant Flow: Direct Appointment

5. Administrative Appointment (Temporary)-Kathryn Renner

Interim Library Supervisor
Academic and Student Affairs

Annual Salary: \$43,258 Grade: F
Effective: January 14, 2013 to July 20, 2013

Education: Lewis and Clark College BA 1970
International Relations

Most Recent
Experience: Portland Community College
Library Technician

Applicant Flow: Direct Appointment

6. Administrative Appointment (Temporary)-Cheryl Scott

Interim Dean of Instruction
Office of the Campus President, Rock Creek Campus
Annual Salary: \$107,911 Grade: O
Effective: February 4, 2013 to December 31, 2013

Education: Oregon State University PhD 2005
Education
Augusta State University MBA 1985
Management
University of Oregon BS 1982
Sociology

Most Recent
Experience: Portland Community College
Division Dean – Communications and Humanities

Applicant Flow: Direct Appointment

7. Faculty Appointment (Temporary)-Ryan Allison

Instructor, Developmental Education - Mathematics
Student Support Services and Adult Basic Skills Division, Sylvania Campus
Annual Salary: \$281.26 per day Step: 3
Effective: January 7, 2013 to June 16, 2013 (2 term daily rate)

Education: Portland State University BS 2008
Mathematics
Portland State University BS 2005
Mathematics

Most Recent
Experience: Portland Community College
Instructor, Mathematics (Adjunct)

Applicant Flow: Article 3.64 Appointment

8. Faculty Appointment (Temporary)-Loren Cushing

Instructor, Sociology

Social Sciences Division, Sylvania Campus

Annual Salary: \$271.67 per day Step: 2

Effective: January 1, 2013 to June 30, 2013 (2 term daily rate)

Education:	University of British Columbia	MA	2007
	Sociology		
	Western Oregon University	BA	2003
	History		

Most Recent

Experience: Portland Community College
Instructor, Sociology (Adjunct)

Applicant Flow: Article 3.64 Appointment

9. Faculty Appointment (Temporary)-Jayme Gallegos

Instructor, Bioscience Technology and Biology

Science and Technology Division, Rock Creek Campus

Annual Salary: \$281.26 per day Step: 3

Effective: January 7, 2013 to June 20, 2013 (2 term daily rate)

Education:	Oregon Health Science University	PhD	2008
	Biochemistry and Molecular Biology		
	University of Arizona	BA	2001
	English		
	University of Arizona	BS	2000
	Cell Biology and Molecular Biology		

Most Recent

Experience: Portland Community College
Instructor, Bioscience Technology (Adjunct)

Applicant Flow: Article 3.64 Appointment

10. Faculty Appointment-Joyce Kaplan

Instructor, Biology and Management of Zoo Animals

Science and Technology Division, Rock Creek Campus

Annual Salary: \$64,391 Step: 10

Effective: January 10, 2013

Education:	University of Idaho	MS	1992
	Zoology		
	Cornell University	BS	1988
	Biology		

Most Recent
Experience: Portland Community College
Instructor, Biology and Management of Zoo Animals
(Temporary)

Applicant Flow: Article 3.146 Probationary
Appointment

11. Faculty Appointment (Temporary)-Kathleen Noss

Counselor – Disability Services

Academic and Student Affairs

Annual Salary: \$281.26 per day Step: 3

Effective: September 16, 2012 to March 30, 2013 (2 term daily rate)

Education:	Western Oregon University	MS	2003
	Rehabilitation Counseling		
	William Woods University	BS	1998
	Interpreting		
	Webster University	BA	1988
	Psychology		

Most Recent
Experience: Portland Community College
Counselor (Adjunct)

Applicant Flow: Article 3.64 Appointment

**ETHNIC AND GENDER DESCRIPTION OF STAFF
PROPOSED TO BE HIRED IN *February 21, 2013* PERSONNEL REPORT**

Male	2
Female	9
	<hr/> 11

White (not of Hispanic Origin)	10
Asian	1
	<hr/> 11

February 21, 2013

13-063

APPROVAL OF PROFESSIONAL LEAVES FOR
FY13-14 FACULTY AND ACADEMIC PROFESSIONALS

PREPARED BY: Dr. Christine Chairsell, Vice President, Academic and
Student Affairs

APPROVED BY: Dr. Preston Pulliams, District President

REPORT: Applications for professional leave were received and
processed in accordance with Article 20 of the
Agreement between Portland Community College and
the Portland Community College Faculty Federation. The
President has reviewed the applications and
recommendations of the campus administration.

RECOMMENDATION: That the following Portland Community College faculty be
and hereby are granted professional leave for the
purpose, time period, and salary payments indicated:

Andrew Cohen Full-time Faculty, Composition & Literature

Duration: Winter 2014 and Spring 2014

Salary: 75% of Annual Scheduled Salary

Purpose: To conduct research on composition and literature best-
assessment-practices used by other colleges and how
they deal with the issue of "reading crisis." During Chair
Cohen's professional leave he will conduct library
research, meet and discuss questions with members of
community college's English Departments both in Oregon
and beyond.

Toby Dittrich**Full-time Faculty, Physics**

Duration:

Fall 2013, Winter 2014 and Spring 2014

Salary:

65% of Annual Scheduled Salary

Purpose:

To work on a potentially funded \$1.2 million research project by the US Department of Education, Institute for Educational Sciences under the technology tools division. Assuming the grant is approved, instructor Dittrich, the grant PI, will work on developing an operational prototype of Virtual Oral Examination/Recitation Apparatus System, and Methods beginning September 2013.

April Fong**Full-time Faculty, Biology and Environmental Science & Resources**

Duration:

Fall 2013 and Winter 2014

Salary:

75% of Annual Scheduled Salary

Purpose:

To conduct research on global climate change and volunteer on restoration work in San Francisco Bay area. Instructor Fong will be volunteering with Earthwatch, a non-profit organization dedicated to supporting hands-on research, conservation and education program around the world, and studying marmot population responses to global climate. Following her work with Earthwatch, she will work with "Save the Bay" habitat team on restoration special project.

Vivian McCann**Full-time Faculty, Psychology**

Duration:

Fall 2013, Winter 2014 and Spring 2014

Salary:

65% of Annual Scheduled Salary

Purpose:

To conduct research that focus on measurable outcomes on cultural psychology and developing an effective problem-based learning case study in higher education.

Kevin Lien	Full-time Faculty, Biology and Environmental Science & Resources
Duration:	Spring 2014
Salary:	100% of Annual Scheduled Salary
Purpose:	To take Environmental Resources courses at <i>Portland State University</i> , <i>University of British Columbia</i> , and <i>Geoffrey Gomes Institute of Trinidad & Tobago</i> . Instructor Lien will use knowledge and experience from these courses to develop new courses at PCC, such as "Introduction to Environmental Restoration (ESR 204) and "Bird ID and Ecology (BIO 164).
Michael McDowell	Full-time Faculty, English
Duration:	Fall 2013
Salary:	100% of Annual Scheduled Salary
Purpose:	To develop a new environmental literature course; taking distance-learning course to prepare for online teaching of the new course; editing an anthology of poetry and essays about the concept of a "sense of place."
Alexandra Neps	Full-time Faculty, Biology
Duration:	Winter 2014, Spring 2014
Salary:	75% of Annual Scheduled Salary
Purpose:	To take a six-month advance training and internship program in San Luis, California and Costa Rica which will provide her with a formal platform for practicing and teaching newly acquired knowledge and skills in environmental education, sustainability, conservation, agriculture, Costa Rican culture and Spanish.

Adrian Rodriguez	Faculty, College Success and Career Guidance
Duration:	Fall 2013
Salary:	100% of Annual Scheduled Salary
Purpose:	To work on writing doctoral dissertation on the counseling needs of Latino/a students in Oregon community colleges. At the completion of Chair Rodriguez's professional leave, he will coordinate trainings, consult with PCC campuses about the need to develop leadership, retention, and support for Latino/a students, and share counseling assessment needs tool that he developed with PCC's counseling colleagues.
Peter Seaman	Full-time Academic Professional, Distance Learning
Duration:	Fall 2013 or Spring 2014
Salary:	100% of Annual Scheduled Salary
Purpose:	To conduct research project in response to the growth of online courses. During his professional leave, Peter Seaman will focus on developing a distance-learning pedagogical training program for higher learning institutions within the Metro area. He will work with the chair of NWACC ITR (Instructional Technology Roundtable) and the director of Academic Technology Services at the University of Hawaii to spearhead online teaching preparedness.
Jan Underwood	Full-time Faculty, Spanish
Duration:	Winter 2014 and Spring 2014
Salary:	75% of Annual Scheduled Salary
Purpose:	To travel to Spain for a cultural immersion experience focused on expanding language teaching and methodologies; visit Universidad Villanueva in Madrid and Universidad Pompeu Fabra in Barcelona to learn cutting-edge language instruction known as a "task-based" or "functional notional" approach; finalize development of Honors SPA 101 course.

February 21, 2013

13-064

AUTHORIZATION FOR OPSIS ARCHITECTURE TO
PROVIDE CONTINUED ARCHITECTURAL SERVICES
FOR THE ROCK CREEK CAMPUS 2008 BOND
PROGRAM

PREPARED BY: Kathy Kiaunis, Manager, Bond Finance

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, District Vice President
Dr. Preston Pulliams, District President

REPORT: After a formal Request for Proposals process, per Resolution 10-024 on October 15, 2009, the Board awarded the architectural services contract for the Rock Creek Campus 2008 bond program to Opsis Architecture. Resolutions to date have authorized design services totaling \$3,935,000 for work including campus master planning and initial scoping for all the proposed projects, land use planning, TSS projects, and the Building 7 addition and Building 2 projects.

At this time, authorization is needed for the continuation of design work in 2013. Work includes completion of design development through construction administration services for the Building 5 addition, campus and facilities management projects, and storm water management improvements design. The cost of this work is estimated at \$2 million. The overall cost of the work with this resolution and the previously approved resolutions totals \$5,935,000.

RECOMMENDATION: That the Board of Directors authorize Opsis Architecture to provide continued design services for the Rock Creek Campus 2008 bond program in the amount of \$2 million over the next 12 months. All expenditures for these services will be from 2008 bond funds.

February 21, 2013

13-065

AUTHORIZATION FOR FORTIS CONSTRUCTION, INC.
TO PROVIDE ADDITIONAL CONSTRUCTION
SERVICES FOR THE BUILDING 7 ADDITION AND
BUILDING 2 CTE PROJECTS FOR THE ROCK CREEK
CAMPUS 2008 BOND PROGRAM

PREPARED BY: Kathy Kiaunis, Manager, Bond Finance

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, District Vice President
Dr. Preston Pulliams, District President

REPORT: On July 14, 2011 (BA 12-012), the Board of Directors adopted findings and approved an exemption to authorize the use of the CM/GC alternative contracting method for the Rock Creek Campus.

After a formal Request for Proposals process, per Resolution 12-065 on December 8, 2011, the Board awarded the Construction Manager/General Contractor contract for the Rock Creek Campus 2008 bond program to Fortis. Work authorized to date through prior resolutions includes the Building 7 partial demolition, Building 7 addition, Building 2 CTE renovations, VOIP and generator projects totaling \$13,313,988.

Bond and Facilities Management Services (FMS) work in collaboration to achieve cost savings and combine work when possible. The 10-year college facilities maintenance plan has bathroom upgrades identified as work to be completed. The existing bathrooms in Building 7 need to be upgraded and FMS has requested that Fortis renovate the restrooms to bring them up to the college standards that the new, adjacent restrooms in Building 7 will be built to. Changes include additional fixtures, ADA door upgrades, and floor and wall finishes that will be easier to maintain. In addition, the contractor was requested to replace the old domestic water line to Building 9 during the Building 7 infrastructure work. The cost of the renovations, water line replacement, and

provision for contingencies (because this work deals with existing infrastructure) is \$600,000.

As part of the Building 2 CTE project, the campus has requested that the contractor perform some additional work, including installation of a new paint booth, and renovations to a staff area. The additional cost for this work is \$151,300.

This request, totaling \$751,300, plus the earlier authorizations, results in a revised total of \$14,065,288. Funding for the Building 7 work will come from the 2008 Bond Program. The \$151,300 is funded from Rock Creek general fund budget.

RECOMMENDATION: That the Board of Directors authorize Fortis to complete additional services for the Building 7 addition and Building 2 CTE projects. The cost for these services will be approximately \$751,300 over the next 14 months. Expenditures for these services will be from the 2008 bond funds and the general fund.

February 21, 2013

13-066

AUTHORIZATION FOR O'NEILL/WALSH COMMUNITY BUILDERS TO PROVIDE CONSTRUCTION SERVICES FOR THE EXPANSION OF THE FOOD SERVICE FACILITIES IN MT. TABOR HALL FOR THE SOUTHEAST CENTER BOND CONSTRUCTION PROJECT

PREPARED BY: Kathy Kiaunis, Manager, Bond Finance

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, District Vice President
Dr. Preston Pulliams, District President

REPORT: With Board Resolution 12-059, the Board of Directors adopted the findings and approved the exemption to authorize the use of the CM/GC alternative contracting method for Southeast Center.

After a formal Request for Proposals process, per Resolution 12-075, the Board awarded the Construction Manager/General Contractor contract for the Southeast Center 2008 bond program to O'Neill/Walsh Community Builders. Resolutions to date have authorized \$28,154,672, for work including the Learning Commons, Students Commons and Legin demolition.

With the expansion of the Southeast Center into this first phase to become a comprehensive campus, the food service needs to expand to serve the planned additional enrollment. An expansion of the current Mt. Tabor kitchen will allow a full menu to be provided and serve more students and faculty. The existing "great hall" area in the Mt. Tabor facility will provide the seating and gathering space to support the expanded food service as part of the subsequent Mt. Tabor renovations. The guaranteed maximum price for this food service expansion is \$2,362,460. Construction is anticipated to be complete in time for a Fall 2013 opening of the new addition.

This resolution plus the earlier authorizations total \$30,517,132.

RECOMMENDATION: That the Board of Directors authorize O'Neill/Walsh Community Builders to construct the addition to the Mt. Tabor food service facility for a GMP of \$2,362,460. The funds are from the 2008 Bond Program.

February 21, 2013

13-067

AUTHORIZATION FOR HOFFMAN CONSTRUCTION
TO PROVIDE CONSTRUCTION SERVICES FOR
SECURITY UPGRADES AND SURFACE PARKING
FOR THE CASCADE CAMPUS BOND
CONSTRUCTION PROJECT

PREPARED BY: Kathy Kiaunis, Manager, Bond Finance

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, District Vice President
Dr. Preston Pulliams, District President

REPORT: With Board Resolution 12-060, the Board of Directors adopted the findings and approved the exemption to authorize the use of the CM/GC alternative contracting method for Cascade Campus.

After a formal Request for Proposals process, per Resolution 12-087, the Board awarded the Construction Manager/General Contractor contract for the Cascade Campus 2008 bond program to Hoffman Construction. Work authorized to date totals \$8,262,793.

Safety and security upgrades throughout the district have been included as part of the 2008 bond program objectives. Work planned at the Cascade Campus includes upgrades to door hardware to allow remote locking, access control on main doors, and placement of additional video cameras at key locations throughout the campus. The guaranteed maximum price (GMP) for this work is \$628,642.

Transportation demand management (TDM) studies have shown that the parking demand for Cascade exceeds the available supply. The construction underway at the campus will provide new underground parking when complete. In the short term, however, the construction has taken existing campus parking off-line. To reduce parking demand, the College has implemented TDM strategies including offering bus passes for staff and faculty willing to turn in their parking permits at Cascade.

In addition, the college has identified locations for additional surface parking on college-owned property, which can be constructed to assist meeting the current and long-term parking demands for the Campus. The GMP to add surface parking is \$571,804. The security upgrades and surface parking in this resolution total \$1,200,446. This resolution plus the earlier authorizations, totals \$9,463,239.

RECOMMENDATION: That the Board of Directors authorize Hoffman Construction to provide security upgrades and surface parking for GMPs totaling \$1,200,446. The funds are from the 2008 Bond Program.

February 21, 2013

13-068

REVISE CONTRACT AMOUNT FOR GBD
ARCHITECTS TO PROVIDE ARCHITECTURAL
SERVICES FOR THE SYLVANIA CAMPUS BUILDING
RENOVATIONS FOR THE 2008 BOND PROGRAM

PREPARED BY: Kathy Kiaunis, Manager, Bond Finance

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, District Vice President
Dr. Preston Pulliams, District President

REPORT: After a formal Request for Proposals process, per Resolution 10-030 on November 19, 2009, the Board awarded the architectural services contract for the Sylvania Campus 2008 bond program to GBD Architects. Resolutions 10-057, 11-004, 11-068, 11-076 (admin. correction in 11-130) and 12-073 have authorized the expenditures of \$5,459,994 to date for preliminary assessment, planning, programming, design and construction administration for various projects.

This past year work was completed on the library, ST phase I, site work, pool renovations, VOIP work, seismic studies, infill designs, and continued planning for the CC Building and the Child Development Center (CDC).

In 2013, planning and design work will continue for the CDC, CC, HT, CT, SS, and AM Buildings. Other projects planned for 2013 include several FMS projects, with a mechanical study of the HT Building, and continued seismic planning, E6 work, logistics and move sequence planning, and potentially a Mt. Park feasibility study. Authorization is needed to increase the contract amount for these design services for 2013. The value of this work is estimated to be \$1,800,000. The expected duration of this work will be approximately 12 months, through the end of 2013. The authorization provided by this Resolution and previous resolutions total \$7,259,994.

RECOMMENDATION: That the Board of Directors authorizes GBD Architects to provide a continuation of architectural services for the

Sylvania Campus designs for the 2008 bond program in the amount of \$1,800,000 over the next 12 months. Expenditures for these architectural services will be from bond funds.

February 21, 2013

13-069

ADOPTION OF THE COLLEGE CALENDAR OF
INSTRUCTION FOR 2013-14 THROUGH 2017-2018

PREPARED BY: Dr. Christine Chairsell, Vice President, Academic and
Student Affairs

APPROVED BY: Dr. Preston Pulliams, District President

RECOMMENDATION: That the Board of Directors adopt the attached Portland
Community College 2013-14 through 2017-18
Calendar of Instruction (Exhibit A and B)

PORTLAND COMMUNITY COLLEGE
Calendar of Instruction 2016-2017

13-Month Calendar

Calendar for 13 month employees and for programs and classes with variable starting dates and lengths.


June 2016							July 2016							August 2016							September 2016						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2		1	2	3	4	5	6					1	2	3
5	6	7	8	9	10	11	3	H	5	6	7	8	9	7	8	9	10	11	12	13	4	H	6	7	8	9	10
12	12	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	
							31																				

October 2016							November 2016							December 2016							January 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5				1	2	3		1	H	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	H	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	H	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	H	H	26	18	19	20	21	22	H	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30				25	H	H	28	29	30	31	29	30	31				
30	31																										

February 2017							March 2017							April 2017							May 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4				1	2	3	4						1			1	2	3	4	5	6
5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28					26	27	28	29	30	31		23	24	25	26	27	28	29	28	H	30	31			
														30													

June 2017						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- ☐ Classes begin or end
- ☐ Inservice
- H** Days on which the college is generally closed except for emergency services

 Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

Holidays:

Independence Day	July 4, 2016
Labor Day	September 5, 2016
Veterans Day	November 11, 2016
Thanksgiving Day	November 24, 2016
Day after Thanksgiving	November 25, 2016
Day before Christmas	December 23, 2016
Christmas Day	December 26, 2016
Day after Christmas	December 27, 2016
New Year's Day	January 2, 2017
Martin Luther King Day*	January 16, 2017
Memorial Day	May 29, 2017

*Non-Contract Day

Faculty Contract Days:

163 Instructional Days
13 Non-teaching Contract Work
4 Holidays
180 Instructional Days

All holidays are subject to bargaining contracts.

SAC Chair and Administrative Support Meeting: September 19, 2016 from 1:00 - 4:00

College-wide Inservice Day: September 19, 2016
Campus Inservice Day: September 20, 2016
SAC Inservice Days: October 26, 2016 & April 25, 2017

**Portland Community College Five-Year Academic Calendar
2013-14 through 2017-18**

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
SUMMER TERM					
Teaching Days	53	53	54	54	53
Classes Begin	Mon 6/24	Mon 6/23	Mon 6/22	Mon 6/20	Mon 6/26
End of Term	Sun 9/8	Sun 9/7	Sun 9/6	Sun 9/4	Sun 9/10
Final Grades Must be submitted by 5:00 p.m.	Mon 9/9	Mon 9/8	Tue 9/8	Tue 9/6	Mon 9/11
Holidays	Thu 7/4 Mon 9/2	Fri 7/4 Mon 9/1	Fri 7/3 Mon 9/7	Mon 7/4 Mon 9/5	Wed 7/4 Mon 9/4
FALL TERM					
Teaching Days	56	56	56	56	56
Classes Begin	Mon 9/23	Mon 9/22	Mon 9/21	Mon 9/26	Mon 9/25
End of Term	Sun 12/15	Sun 12/14	Sun 12/13	Sun 12/18	Sun 12/17
Final Grades Must be submitted by 5:00 p.m.	Mon 12/16	Mon 12/15	Mon 12/14	Mon 12/19	Mon 12/18
Classes will be held on	Sat 11/30 Sun 12/1	Sat 11/29 Sun 11/30	Sat 11/28 Sun 11/29	Sat 11/26 Sun 11/27	Sat 11/25 Sun 11/26
District Inservice	Mon 9/16	Mon 9/15	Mon 9/14	Mon 9/19	Mon 9/18
Campus Inservice	Tue 9/17	Wed 9/16	Tue 9/15	Tue 9/20	Tue 9/19
SAC Inservice	Wed 10/30	Wed 10/29	Tue 10/27	Wed 10/26	Wed 10/25
Holidays	Mon 11/11 Thu 11/28 Fri 11/29	Tue 11/11 Thu 11/27 Fri 11/28	Wed 11/11 Thu 11/26 Fri 11/27	Fri 11/11 Thu 11/24 Fri 11/25	Mon 11/10 Thu 11/23 Fri 11/24
WINTER TERM					
Teaching Days	54	54	54	54	54
Classes Begin	Mon 1/6	Mon 1/5	Mon 1/4	Mon 1/9	Mon 1/8
End of Term	Sun 3/23	Sun 3/22	Sun 3/20	Sun 3/26	Sun 3/25
Final Grades Must be submitted by 5:00 p.m.	Mon 3/24	Mon 3/23	Mon 3/21	Mon 3/27	Mon 3/26
Non-Contract Day	Mon 1/20	Mon 1/19	Mon 1/18	Mon 1/16	Mon 1/15
Holidays	Mon 1/20	Mon 1/19	Mon 1/18	Mon 1/16	Mon 1/15
SPRING TERM					
Teaching Days	53	53	53	53	53
Classes Begin	Mon 3/31	Mon 3/30	Mon 3/28	Mon 4/3	Mon 4/2
End of Term	Sun 6/15	Sun 6/14	Sun 6/12	Sun 6/18	Sun 6/17
Final Grades Must be submitted by 5:00 p.m.	Mon 6/16	Mon 6/15	Mon 6/13	Mon 6/19	Mon 6/18
SAC Inservice	Tue 4/29	Tue 4/28	Tue 4/26	Tue 4/25	Tue 4/24
Holidays	Mon 5/26	Mon 5/25	Mon 5/30	Mon 5/29	Mon 5/28
Graduation	Fri 6/13	Fri 6/12	Fri 6/10	Fri 6/16	Fri 6/15

PORTLAND COMMUNITY COLLEGE
Calendar of Instruction 2012-2013

13-Month Calendar

Calendar for 13 month employees and for programs and classes with variable starting dates and lengths.


June - 2012							July - 2012							August - 2012							September - 2012						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	H	5	6	7				1	2	3	4	2	H	4	5	6	7	8
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	9	10	11	12	13	14	15
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	16	17	18	19	20	21	22
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	23	24	25	26	27	28	29
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31		30						

October - 2012							November - 2012							December - 2012							January - 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1			H	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	H	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	H	H	24	16	17	18	19	20	21	22	20	H	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30		23	H	H	H	27	28	29	27	28	29	30	31		
														30	31												

February - 2013							March - 2013							April - 2013							May - 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2						1	2		1	2	3	4	5	6				1	2	3	4
3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28			24	25	26	27	28	29	30	28	29	30					26	H	28	29	30	31	
							31																				

June - 2013						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- ☐ Classes begin or end
- ☐ Inservice
- H** Days on which the college is generally closed except for emergency services

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Day after Thanksgiving	November 23, 2012
Day before Christmas	December 24, 2012
Christmas Day	December 25, 2012
Day after Christmas	December 26, 2012
New Year's Day	January 1, 2013
Martin Luther King Day*	January 21, 2013
Memorial Day	May 27, 2013

*Non-Contract Day

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4 Holidays
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PORTLAND COMMUNITY COLLEGE
Calendar of Instruction 2013-2014

13-Month Calendar

Calendar for 13 month employees and for programs and classes with variable starting dates and lengths.


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S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1	1	1	2	3	H	5	6						1	2	3	1	H	3	4	5	6	7
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31	29	30						
30																												

October - 2013							November - 2013							December - 2013							January - 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7				H	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	H	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	H	H	H	27	28	19	H	21	22	23	24	25
27	28	29	30	31			24	25	26	27	H	H	30	29	30	31					26	27	28	29	30	31	

February - 2014							March - 2014							April - 2014							May - 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1							1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30				25	H	27	28	29	30	31
							30	31																			

June - 2014						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- ☐ Classes begin or end
- ☐ Inservice
- H** Days on which the college is generally closed except for emergency services

 Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

Holidays:

Independence Day	July 4, 2013
Labor Day	September 2, 2013
Veterans Day	November 11, 2013
Thanksgiving Day	November 28, 2013
Day after Thanksgiving	November 29, 2013
Day before Christmas	December 24, 2013
Christmas Day	December 25, 2013
Day after Christmas	December 26, 2013
New Year's Day	January 1, 2014
Martin Luther King Day*	January 20, 2014
Memorial Day	May 26, 2014

*Non-Contract Day

Faculty Contract Days:

163 Instructional Days
13 Non-teaching Contract Work
4 Holidays
180 Instructional Days

All holidays are subject to bargaining contracts.

SAC Chair and Administrative Support Meeting: September 16, 2013 from 1:00 - 4:00

College-wide Inservice Day: September 16, 2013
Campus Inservice Day: September 17, 2013
SAC Inservice Days: October 30, 2012 & April 29, 2013

PORTLAND COMMUNITY COLLEGE
Calendar of Instruction 2014-2015

13-Month Calendar

Calendar for 13 month employees and for programs and classes with variable starting dates and lengths.


June - 2014							July - 2014							August - 2014							September - 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1		1	2	3	H	5						1	2		H	2	3	4	5	6
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30						27	28	29	30	31			24	25	26	27	28	29	30	28	29	30				
														31													

October - 2014							November - 2014							December - 2014							January - 2015						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	4						1		1	2	3	4	5	6					H	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	H	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	H	H	H	27	18	H	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	H	H	29	28	29	30	31				25	26	27	28	29	30	31
							30																				

February - 2015							March - 2015							April - 2015							May - 2015						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
							29	30	31					26	27	28	29	30			24	H	26	27	28	29	30
																					31						

June - 2015						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- ☐ Classes begin or end
- ☐ Inservice
- H** Days on which the college is generally closed except for emergency services

 Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

Holidays:

Independence Day	July 4, 2014
Labor Day	September 1, 2014
Veterans Day	November 11, 2014
Thanksgiving Day	November 27, 2014
Day after Thanksgiving	November 28, 2014
Day before Christmas	December 24, 2014
Christmas Day	December 25, 2014
Day after Christmas	December 26, 2014
New Year's Day	January 1, 2015
Martin Luther King Day*	January 19, 2015
Memorial Day	May 25, 2015

*Non-Contract Day

Faculty Contract Days:

163 Instructional Days
13 Non-teaching Contract Work
4 Holidays
180 Instructional Days

All holidays are subject to bargaining contracts.

SAC Chair and Administrative Support Meeting: September 15, 2014 from 1:00 - 4:00

College-wide Inservice Day: September 15, 2014
Campus Inservice Day: September 16, 2014
SAC Inservice Days: October 29, 2014 & April 28, 2015

Exhibit A

PORTLAND COMMUNITY COLLEGE Calendar of Instruction 2015-2016

13-Month Calendar


Calendar for 13 month employees and for programs and classes with variable starting dates and lengths.

June - 2015							July - 2015							August - 2015							September - 2015						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6	1			1	2	H	4							1			1	2	3	4	5
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	H	8	9	10	11	12
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	(14)	(15)	16	17	18	19
21	(22)	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	(21)	22	23	24	25	26
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30			
														30	31												

October - 2015							November - 2015							December - 2015							January - 2016						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						H	2
4	5	6	7	8	9	10	8	9	10	H	12	13	14	6	7	8	9	10	11	12	3	(4)	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	H	H	28	20	21	22	23	H	H	26	17	H	19	20	21	22	23
25	26	(27)	28	29	30	31	29	30						27	H	29	30	31			24	25	26	27	28	29	30
																					31						

February - 2016							March - 2016							April - 2016							May - 2016						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6			1	2	3	4	5						1	2	1	2	3	4	5	6	7
7	8	9	10	11	12	13	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
14	15	16	17	18	19	20	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
21	22	23	24	25	26	27	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
28	29						27	(28)	29	30	31			24	25	(26)	27	28	29	30	29	H	31				

June 2016						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	(20)	21	22	23	24	25
26	27	28	29	30		

- ☐ Classes begin or end
- ☐ Inservice
- H** Days on which the college is generally closed except for emergency services
-  Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

Holidays:

Independence Day	July 3, 2015
Labor Day	September 7, 2015
Veterans Day	November 11, 2015
Thanksgiving Day	November 26, 2015
Day after Thanksgiving	November 27, 2015
Day before Christmas	December 24, 2015
Christmas Day	December 25, 2015
Day after Christmas	December 28, 2015
New Year's Day	January 1, 2016
Martin Luther King Day*	January 18, 2016
Memorial Day	May 30, 2016

*Non-Contract Day

Faculty Contract Days:

163 Instructional Days
13 Non-teaching Contract Work
4 Holidays
180 Instructional Days

All holidays are subject to bargaining contracts.

SAC Chair and Administrative Support Meeting: September 14, 2015 from 1:00 - 4:00

College-wide Inservice Day: September 14, 2015
Campus Inservice Day: September 15, 2015
SAC Inservice Days: October 27, 2015 & April 26, 2016

PORTLAND COMMUNITY COLLEGE Calendar of Instruction 2017-2018

13-Month Calendar

Calendar for 13 month employees and for programs and classes with variable starting dates and lengths.

June - 2017							July - 2017							August - 2017							September - 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							1			1	2	3	4	5						1	2
4	5	6	7	8	9	10	2	3	H	5	6	7	8	6	7	8	9	10	11	12	3	H	5	6	7	8	9
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30
							30	31																			

October - 2017							November - 2017							December - 2017							January - 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2		H	2	3	4	5	6
8	9	10	11	12	13	14	5	6	7	8	9	H	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	H	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	H	H	25	17	18	19	20	21	H	23	21	22	23	24	25	26	27
29	30	31					26	27	28	29	30			24	H	H	27	28	29	30	28	29	30	31			
														31													

February - 2018							March - 2018							April - 2018							May - 2018							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3					1	2	3	1	2	3	4	5	6	7				1	2	3	4	5
4	5	6	7	8	9	10	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	
11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	
18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	
25	26	27	28				25	26	27	28	29	30	31	29	30						27	H	29	30	31			

June - 2018						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

 Classes begin or end

 Inservice

 SAC Inservice

H Days on which the college is generally closed except for emergency services

 Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

Holidays:

Independence Day

Labor Day

Veterans Day

Thanksgiving Day

Day after Thanksgiving

Day before Christmas

Christmas Day

Day after Christmas

New Year's Day

Martin Luther King Day*

Memorial Day

*Non-Contract Day

July 4, 2017

September 4, 2017

November 10, 2017

November 23, 2017

November 24, 2017

December 22, 2017

December 25, 2017

December 26, 2017

January 1, 2018

January 15, 2018

May 28, 2018

Faculty Contract Days:

163 Instructional Days

13 Non-teaching Contract Work

4 Holidays

180 Instructional Days

All holidays are subject to bargaining contracts.

SAC Chair and Administrative Support Meeting: September 18, 2017 from 1:00 - 4:00

College-wide Inservice Day: September 18, 2017

Campus Inservice Day: September, 19, 2017

SAC Inservice Days: October 25, 2017 & April 24, 2018

February 21, 2013

13-070

AUTHORIZE INCREASE IN TUITION FOR CREDIT
AND TWO NON-CREDIT PROGRAM COURSES FOR
THE 2013-2014 AND 2014-2015 ACADEMIC YEARS
(THE 2013-2015 BIENNIUM)

PREPARED BY: Wing Kit-Chung, Vice President, Administrative Services

APPROVED BY: Dr. Preston Pulliams, College President

REPORT: Staff has previously reviewed with the Board the need to increase tuition rates for the upcoming biennium and the estimated magnitude of those increases. Staff recommends that the proposed budget the 2013-2015 biennium be based on a tuition increase of \$6.00 per credit hour for the 2013-2014 academic year (7.3%) and \$5.00 per credit hour for the 2014-2015 academic year (5.7%) for all credit classes. The rates will be \$88.00 and \$93.00 per credit hour respectively. The higher than usual increases are necessary to close the large budget gap created by many cost drivers including the substantial increases of PERS costs and the significant reduction in State Community College Support Fund (CCSF) in the past two biennia. Even at the Governor's current proposed \$428 million for CCSF, it is 20% below what it was in the 2007-09 biennium. Also, in order to meet the Financial Aid award timing requirement for the next academic year, the tuition rate needs to be determined in the February board meeting. Before this proposed increase, the PCC tuition rate is in the lower 1/3 of the tuition rates charged by the Oregon Community Colleges. At the time of the writing of this resolution many Oregon community colleges have not announced their tuition changes for FY2013-2014, and fees charged at most other Oregon community colleges tend to be higher than those of PCC. However, the discussions among the colleges so far range from \$3 to \$10 per credit hour increase for FY 2013-14. The increase in this resolution would likely put PCC closer to the middle of the pack.

PCC competes with Seattle area community colleges as well as the Portland metropolitan colleges and universities including Portland State University for international students. Staff also recognizes that the non-

resident (international students) tuition rate at PCC needs to be slightly less than the rates at Seattle colleges in order to stay competitive. After research and discussion, staff recommends the rate increase \$10.00 (4.8%) per credit hour to \$216.00 for 2013-2014 and increase \$4.00 (1.9%) per credit hour to \$220.00 for 2014-2015 keeping the rate below Seattle area community colleges and close to the other three community colleges in the Portland metropolitan area. PCC non-resident tuition remains about half of what Portland State University charges for international students per credit.

PCC has not adjusted the tuition-like fees for non-credit English for Speakers of Other Languages (ESOL) and Adult Basic Education (ABE) programs since 2006. Students taking ESOL credit courses pay the credit tuition. In order to defray part of the cost increases of these programs over the last 7 years, their rates will need to be adjusted. After careful analysis to maintain the affordability for these courses, staff proposes to change the program fees to 10% of the credit tuition for Level 1-3 of ESOL and ABE. For Levels 4-5 of ESOL, staff proposes that the rate will change to 30% of the credit tuition.

Eight years ago, PCC substantially increased the minimum tuition rates for Community Education (CED) and Continuing Education (CEU) programs. These programs are designated to be largely self sufficient. In addition, actual tuition and fees for CED and CEU programs are usually determined by what the market will bear and the cost of providing such programs. Tuition for these programs is often higher than the minimum. As such, staff recommends no change to the minimum rates charged in these programs.

RECOMMENDATION: That the following tuition rates for credit and two non-credit courses become effective for the biennium 2013-2015.

1. Credit Courses:

Resident

Oregon residents, who are under the age of 62, will be charged \$88.00 per credit hour effective Summer Term, 2013 and \$93.00 per credit hour effective Summer Term, 2014.

Border State Resident

Residents of states bordering Oregon (Washington, Idaho, Nevada and California), who are under the age of 62, will be charged \$88.00 per credit hour effective Summer Term, 2013 and \$93.00 per credit hour effective Summer Term, 2014.

Non-Resident

Persons not residing in Oregon or bordering states (including all international students) will be charged \$216.00 per credit hour effective Summer Term, 2013 and \$220.00 per credit hour effective Summer Term 2014.

Students who are 62 years and older

As mandated under ORS 341.534 (HB 2011 in 2009), the College will waive tuition for Oregon residents who are 62 or older who enroll in credit courses, on a space available basis when the course is taken for an audit grade.

Exception for Credit Courses

Higher rates for the respective tuition categories will not be charged. Reductions to credit course rates must be approved on a case-by-case basis by the College President.

2. Non-Credit Courses:

ESOL:

Level 1-3: 10% of Credit Courses per contact hour (\$8.80 and \$9.30 per contact hour respectively for 2013-14 and 2014-15)

Level 4-5: 30% of Credit Courses per contact hour (\$26.40 and \$27.90 per contact hour respectively for 2013-14 and 2014-15)

ABE

Level 1-3: 10% of Credit Courses per contact hour

(\$8.80 and \$9.30 per contact hour respectively for 2013-14 and 2014-15)

No change for the following programs:

Community Education (CED)

The minimum rate charged for CED courses will remain at \$5.50 per contact hour for the 2013-2015 biennium.

Continuing Education (CEU)

The minimum rate charged for CEU courses will remain at \$5.70 per contact hour for the 2013-2015 biennium.

February 21, 2013

13-071

PORTLAND COMMUNITY COLLEGE, MULTNOMAH,
CLACKAMAS, COLUMBIA, YAMHILL AND
WASHINGTON COUNTIES, OREGON AUTHORIZING
THE ISSUANCE, SALE AND DELIVERY OF GENERAL
OBLIGATION BONDS; DESIGNATING AN
AUTHORIZED REPRESENTATIVE, DELEGATING
THE APPROVAL AND DISTRIBUTION OF THE
PRELIMINARY AND FINAL OFFICIAL STATEMENTS;
AUTHORIZING EXECUTION OF BONDS AND
RELATED MATTERS

PREPARED BY: Jim Langstraat, Associate Vice President, Finance

FINANCIAL
RESPONSIBILITY: Jim Langstraat, Associate Vice President, Finance

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Dr. Preston Pulliams, College President

REPORT: The District is authorized pursuant to the Oregon
Constitution and Oregon Revised Statutes Chapters
287A and 341 to issue general obligation bonds to
finance capital construction and improvements as set
forth in the ballot title.

On March 20, 2008, the District adopted Resolution
No. 08-075 authorizing submission to the voters of the
District at a measure election on November 4, 2008, the
question of contracting a general obligation bonded
indebtedness in an amount not to exceed \$374,000,000
to finance the costs of capital construction and capital
improvements as set forth in the notice of bond election
and pay bond issuance costs.

The election was duly and legally held on November 4,
2008 and the Board per ORS 255.295(1) certified and
adopted Resolution No. 09-042 on December 4, 2008
that the issuance of the general obligation bonds was
approved by a majority of the qualified voters of the
District voting at the election.

Staff reviewed the initial project schedule and
recommended that the \$374 million in bonds be sold in
two issues; the first series in the aggregate principal

amount of \$200,000,000 was issued April 1, 2009.

The District adopts this resolution to provide the terms under which the remaining amount of general obligation bonds will be sold and issued; to authorize the issuance of the general obligation bonds; and to classify the ad valorem taxes levied to pay debt service on the general obligation bonds as not being subject to the limits of Sections 11 and 11b, Article XI of the Oregon Constitution.

The District also adopts this resolution to authorize the current refunding of its outstanding Series 2002 General Obligation Refunding Bonds, to reduce the interest rate on such bonds.

RECOMMENDATION: That the Board of Directors adopts as specified in Exhibit C to provide the terms under which the general obligation bonds will be sold and issued, and to authorize the issuance of the general obligation bonds to finance capital costs and refund the outstanding Series 2002 Bonds.

THE BOARD OF DIRECTORS OF PORTLAND COMMUNITY COLLEGE,
MULTNOMAH, CLACKAMAS, COLUMBIA, YAMHILL AND WASHINGTON
COUNTIES, OREGON HEREBY RESOLVES:

SECTION 1. FINDINGS

The Board of Directors (the "Board") of Portland Community College, Multnomah, Clackamas, Columbia, Yamhill and Washington Counties, Oregon (the "District") finds:

a. The District is authorized pursuant to the Oregon Constitution and Oregon Revised Statutes Chapters 287A and 341 to issue general obligation bonds to finance capital construction and improvements as set forth in the ballot title (the "Project");

b. On March 20, 2008, the District adopted Resolution No. 08-075 authorizing submission to the voters of the District at a measure election on November 4, 2008, the question of contracting a general obligation bonded indebtedness in an amount not to exceed \$374,000,000 to finance the costs of capital construction and capital improvements as set forth in the notice of bond election and pay bond issuance costs;

c. The election was duly and legally held on November 4, 2008 and the Board per ORS 255.295(1) certified and adopted Resolution No. 09-042 on December 4, 2008 that the issuance of the general obligation bonds was approved by a majority of the qualified voters of the District voting at the election; and

d. The initial series of general obligation bonds in the aggregate principal amount of \$200,000,000 were issued on April 1, 2009; and

e. The District adopts this resolution to provide the terms under which the remaining \$174,000,000 of general obligation bonds will be sold and issued; and

f. The District also adopts this resolution to authorize the current refunding of a portion of the District's outstanding Series 2002 General Obligation Refunding Bonds to achieve a savings in debt service.

SECTION 2. BONDS AUTHORIZED

The District hereby authorizes the issuance of General Obligation Bonds (the "Bonds") in an aggregate principal amount not to exceed \$174,000,000 for capital costs and an additional amount necessary to refund the District's outstanding Series 2002 Bonds.

The Bonds shall mature over a period not exceeding twenty-one (21) years from their date of issue. The Bonds shall be issued in fully registered form in the principal denominations of \$5,000 or any integral multiple thereof. The Bonds shall be subject to a book-entry only system of ownership and transfer as provided for in Section 8 hereof. The remaining terms of the Bonds shall be established as provided in Section 12 hereof.

SECTION 3. DESIGNATION OF AUTHORIZED REPRESENTATIVES

The Board designates the President, District Vice President, Vice President-Administrative Services, Associate Vice President- Finance (each an "Authorized Representative") or a designee of the Authorized Representative to act on behalf of the District as specified in Section 12 hereof.

SECTION 4. SECURITY

The Bonds are general obligations of the District. The full faith and credit of the District are pledged to the successive owners of each of the Bonds for the punctual payment of such obligations, when due. The District covenants with the Bondowners to levy annually a direct ad valorem tax upon all of the taxable property within the District in an amount without limitation as to rate or amount, and outside of the limitations of Sections 11 and 11b, Article XI of the Oregon Constitution, after taking into consideration discounts taken and delinquencies that may occur in the payment of such taxes and any other funds available, to pay interest accruing and the principal maturing on the Bonds promptly when and as they become due.

SECTION 5. FORM OF BONDS

The Bonds shall be issued in substantially the form as approved by the Authorized Representative. The Bonds may be printed or typewritten, and may be issued as one or more temporary Bonds which shall be exchangeable for definitive Bonds when definitive Bonds are available. As book-entry only bonds, the Bonds shall be prepared by Bond Counsel; otherwise, the Bonds shall be printed by a financial printer to be selected by the Authorized Representative.

SECTION 6. EXECUTION OF BONDS

The Bonds shall be executed on behalf of the District with the manual or facsimile signature of the Chair of the Board of Directors of the District and attested to by the manual or facsimile signature of the Authorized Representative but at least one such signature shall be in manual form. However, all signatures may be in facsimile form if the Bonds are authenticated by the manual signature of an authorized officer of the paying agent/registrar (the "Registrar").

SECTION 7. AUTHENTICATION, REGISTRATION, PAYMENT, EXCHANGE AND TRANSFER

a. No Bond shall be entitled to any right or benefit under this Resolution unless it shall have been authenticated by an authorized officer of the Registrar. The date of authentication shall be the date the Bondowner's name is listed on the Bond register.

b. All Bonds shall be in registered form. The Registrar shall authenticate all Bonds to be delivered at closing of this bond issue, and shall additionally authenticate all Bonds properly surrendered for exchange or transfer pursuant to this Resolution.

c. The ownership of all Bonds shall be entered in the Bond register maintained by the Registrar, and the District and the Registrar may treat the person listed as owner in the Bond register as the owner of the Bond for all purposes.

d. The Registrar shall mail or cause to be delivered the amount due under each Bond to the registered owner at the address appearing on the bond register on the record date set forth in the official statement for the Bonds. If payment is so mailed, neither the District nor the Registrar shall have any further liability to any party for such payment.

e. In the event the book-entry system of ownership is discontinued, Bonds may be exchanged for equal principal component amounts of Bonds of the same maturity which are in different authorized denominations, and Bonds may be transferred to other owners if the Bondowners submit the following to the Registrar:

- i. written instructions for exchange or transfer satisfactory to the Registrar, signed by the Bondowner or his/her attorney in fact and guaranteed or witnessed in a manner satisfactory to the Registrar; and
- ii. the Bonds to be exchanged or transferred.

f. The Registrar shall not be required to exchange or transfer any Bonds submitted to it during any period beginning with a Record Date and ending on the next following payment date; however, such Bonds shall be exchanged or transferred promptly following that payment date.

g. The Registrar shall not be required to exchange or transfer any Bonds which have been designated for redemption if such Bonds are submitted to the Registrar during the fifteen (15) day period preceding the designated redemption date.

h. For purposes of this section, Bonds shall be considered submitted to the Registrar on the date the Registrar actually receives the materials described in subsection (e) of this section.

i. In the event any Bond is mutilated, lost, stolen or destroyed, the Registrar may issue a new Bond of like maturity, interest rate and denomination if the asserted owner of such Bond provides to the Registrar and the District an affidavit, certificate or other reliable proof that the Registrar or the District reasonably finds protects the District from conflicting claims for payment under the Bond.

j. The District may alter these provisions regarding registration, exchange and transfer by mailing notification of the altered provisions to all Bondowners and the Registrar. The altered provisions shall take effect on the date stated in the notice, which shall not be earlier than forty-five (45) days after notice is mailed.

SECTION 8. BOOK-ENTRY SYSTEM

During any time that the Bonds are held in a book-entry only system (the "Book-Entry System"), the registered owner of all of the Bonds shall be The Depository Trust Company, New York, New York ("DTC"), and the Bonds shall be registered in the name of Cede & Co., as nominee for DTC. The District has entered into or shall enter into a Blanket Issuer Letter of Representations (the "Letter") wherein the District represents that it will comply with the requirements stated in DTC's Operational Arrangements as they may be amended from time to time.

Under the Book-Entry System, the Bonds shall be initially issued in the form of a single fully registered certificate, one for each maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered by the Registrar on the registration books in the name of Cede & Co., as nominee of DTC. The District and the Registrar may treat DTC (or its nominee) as the sole and exclusive registered owner of the Bonds registered in its name for the purposes of payment of the principal of, redemption price of, and premium, if any, or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving notice as required under this Resolution, registering the transfer of Bonds, obtaining any consent or other action to be taken by the owners and for all other purposes whatsoever; and neither the Registrar nor the District shall be affected by any notice to the contrary. The Registrar shall not have any responsibility or obligation to any person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other person which is not shown on the registration books of the Registrar as being a registered owner, with respect to the accuracy of any records maintained by DTC or any Participant; the payment by DTC or any Participant of any amount in respect of the principal or redemption price of or interest on the Bonds; any notice or direction which is permitted or required to be given to or received from owners under this Resolution; the selection by DTC or any DTC Participant of any person to receive payment in the event of a partial redemption of the Bonds; or any consent given or other action taken by DTC as owner; nor shall any DTC Participant or any such person be deemed to be a third party beneficiary of any owners' rights under this Resolution. The Registrar shall pay from moneys available hereunder all principal of and premium, if any, and interest on the Bonds only to or upon the order of DTC, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid. So long as the Bonds are held in the Book-Entry System, no person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the Registrar to make payments of principal of and premium, if any, and interest pursuant to this Resolution. Upon delivery by DTC to the Registrar of DTC's written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., and subject to the provisions of this Resolution with respect to transfers of Bonds, the term "Cede & Co.," in this Resolution shall refer to such new nominee of DTC.

At any time it determines that it is in the best interests of the owners, the District may notify the Registrar, and the Registrar will subsequently notify DTC, whereupon

DTC will notify the DTC Participants, of the availability through DTC of Bond certificates. In such event, the Registrar shall issue, transfer and exchange, at the District's expense, Bond certificates as requested in writing by DTC in appropriate amounts. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the Registrar and discharging its responsibilities with respect thereto under applicable law. If DTC resigns as securities depository for the Bonds, Bond certificates shall be delivered pursuant to this section. Under such circumstances (if there is no successor securities depository), the Registrar shall be obligated to deliver Bond certificates as described in this Resolution, provided that the expense in connection therewith shall be paid by the District. In the event Bond certificates are issued, the provisions of this Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of, premium, if any, and interest on such Bonds. Whenever DTC requests the Registrar to do so, the Registrar will cooperate with DTC in taking appropriate action after written notice (a) to make available one or more separate certificates evidencing the Bonds to any DTC Participant having Bonds credited to its DTC account, or (b) to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

SECTION 9. REDEMPTION

The Bonds may be subject to optional redemption or mandatory redemption prior to maturity as determined by the Authorized Representative as provided in Section 12 hereof.

SECTION 10. NOTICE OF REDEMPTION

Official notice of redemption shall be given by the District's Registrar on behalf of the District by mailing a copy of an official redemption notice by first-class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond register or at such other address as is furnished in writing by such registered owner to the Registrar, and by publishing the notice as required by law; provided that so long as a book-entry only system is maintained in effect, notice of redemption shall be given at the time, to the entity and in the manner required in DTC's Operational Arrangements, and the Registrar shall not be required to give any other notice of redemption otherwise required herein.

All official notices of redemption shall be dated and shall state, without limitation: (1) the redemption date; (2) the redemption price; (3) if less than all outstanding Bonds are to be redeemed, the identification of the Bonds to be redeemed; (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption; (5) that interest thereon shall cease to accrue from and after said date; (6) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Bond Registrar; and (7) the assigned CUSIP numbers of all Bonds to be redeemed.

On or prior to any redemption date, the District shall deposit with the Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Except for calls described in “Conditional Notice” below, official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. All Bonds which have been redeemed shall be canceled and destroyed by the Registrar and shall not be reissued.

Conditional Notice. Any notice of optional redemption to the Registrar or to the Bondowners may state that the optional redemption is conditional upon receipt by the Registrar of moneys sufficient to pay the redemption price of such Bonds or upon the satisfaction of any other condition, and/or that such notice may be rescinded upon the occurrence of any other event, and any conditional notice so given may be rescinded at any time before payment of such redemption price if any such condition so specified is not satisfied or if any such other event occurs. Notice of such rescission or of the failure of any such condition shall be given by the Registrar to affected Bondowners of Bonds as promptly as practicable upon the failure of such condition or the occurrence of such other event.

SECTION 11. TAX-EXEMPT STATUS

The District covenants to use the proceeds of the Bonds, and the facilities financed with the Bonds, and to otherwise comply with the provisions of the Internal Revenue Code of 1986, as amended (the “Code”), so that interest paid on the Bonds will not be includable in gross income of the Bondowners for federal income tax purposes. The District specifically covenants:

- a. to comply with the “arbitrage” provisions of Section 148 of the Code, and to pay any rebates to the United States on the gross proceeds of the Bonds; and
- b. to operate the facilities financed with the proceeds of the Bonds so that the Bonds are not “private activity bonds” under Section 141 of the Code; and
- c. comply with all reporting requirements.

The Authorized Representative may enter into covenants on behalf of the District to protect the tax-exempt status of the Bonds.

SECTION 12. DELEGATION FOR ESTABLISHMENT OF TERMS AND SALE OF THE BONDS

The Authorized Representative is hereby authorized, on behalf of the District for a period of six (6) months from the adoption of this resolution and without further action of the Board, to:

- a. establish the principal and interest payment dates, principal amounts, interest rates, denominations, and all other terms for the Bonds, including determining whether the Bonds will be issued in one or more series;
 - b. select an underwriter and negotiate terms of a bond purchase agreement or conduct a competitive sale, as determined by the Authorized Representative;
 - c. appoint a financial advisor and bond counsel;
 - d. appoint a registrar and paying agent for the Bonds;
 - e. appoint an escrow agent and execute and deliver any documents necessary to currently refund a portion of the Series 2002 Bonds to achieve a debt service savings;
 - f. take such actions as are necessary to qualify the Bonds for the book-entry only system of The Depository Trust Company if required;
 - g. enter into covenants regarding the use of the proceeds of the Bonds and the projects financed with the proceeds of the Bonds, to maintain the tax-exempt status of the Bonds;
 - h. approve of and authorize the distribution of the preliminary and final official statements for the Bonds;
 - i. obtain one or more ratings on the Bonds if determined by the Authorized Representative to be in the best interest of the District, and expend Bond proceeds to pay the costs of obtaining such rating;
 - j. apply to participate in the Oregon State Guaranty Program, if available and deemed appropriate, and expend Bond proceeds to pay any guaranty premium;
 - k. approve, execute and deliver a Continuing Disclosure Certificate pursuant to SEC Rule 15c2-12, as amended (17 CFR Part 240, § 240.15c2-12);
 - l. make any clarifying changes or additional covenants not inconsistent with this Resolution;
 - m. approve, execute and deliver the Bond closing documents and certificates;
- and

n. execute and deliver a certificate specifying the action taken by the Authorized Representative pursuant to this Section 12 and any other certificates, documents or agreements that the Authorized Representative determines are desirable to issue, sell and deliver the Bonds in accordance with this Resolution.

SECTION 13. DEFAULT AND REMEDIES.

The occurrence of one or more of the following shall constitute an Event of Default under this Resolution and the Bonds:

a. Failure by the District to pay Bond principal, interest or premium when due (whether at maturity, or upon redemption after a Bond has been properly called for redemption);

b. Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed for the benefit of Owners of Bonds, for a period of sixty (60) days after written notice to the District by the Owners of fifty-one (51%) percent or more of the principal amount of Bonds then Outstanding specifying such failure and requesting that it be remedied; provided however, that if the failure stated in the notice cannot be corrected within such sixty (60) day period, it shall not constitute an Event of Default so long as corrective action is instituted by the District within the sixty (60) day period and diligently pursued, and the default is corrected as promptly as practicable after the written notice referred to in this paragraph; or,

c. The District is adjudged insolvent by a court of competent jurisdiction, admits in writing its inability to pay its debts generally as they become due, files a petition in bankruptcy, or consents to the appointment of a receiver for the payments.

The Owners of fifty-one (51%) percent or more of the principal amount of Bonds then Outstanding may waive any Event of Default and its consequences, except an Event of Default as described in (a) of this Section.

d. Upon the occurrence and continuance of any Event of Default hereunder the Owners of fifty-one (51%) percent or more of the principal amount of Bonds then Outstanding may take whatever action may appear necessary or desirable to enforce or to protect any of the rights of the Owners of Bonds, either at law or in equity or in bankruptcy or otherwise, whether for the specific enforcement of any covenant or agreement contained in this Resolution or the Bonds or in aid of the exercise of any power granted in this Resolution or in the Bonds or for the enforcement of any other legal or equitable right vested in the Owners of Bonds by the Resolution or the Bonds or by law. However, the Bonds shall not be subject to acceleration.

e. No remedy in the Resolution conferred upon or reserved to Owners of Bonds is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under the Resolution or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed

expedient. To entitle the Owners of Bonds to exercise any remedy reserved to them, it shall not be necessary to give any notice other than such notice as may be required by this Resolution or by law.

SECTION 14. DEFEASANCE

The District may defease the Bonds by setting aside, with a duly appointed escrow agent, in a special escrow account irrevocably pledged to the payment of the Bonds to be defeased, cash or direct obligations of the United States in an amount which, in the opinion of an independent certified public accountant, is sufficient without reinvestment to pay all principal and interest on the defeased Bonds until their maturity date or any earlier redemption date. Bonds which have been defeased pursuant to this Section shall be deemed paid and no longer outstanding, and shall cease to be entitled to any lien, benefit or security under this Resolution except the right to receive payment from such special escrow account.

SECTION 15. ESTABLISHMENT OF FUNDS AND ACCOUNTS

The following funds and accounts shall be created into which the proceeds of the Bonds for capital costs shall be deposited, which funds and accounts shall be continually maintained, except as otherwise provided, so long as the Bonds remain unpaid.

a. Debt Service Account. The District shall maintain the debt service account in the District's debt service fund for the payment of principal, premium, if any, and interest on the Bonds as they become due. All accrued interest, if any, and all taxes levied and other moneys available for the payment of the Bonds shall be deposited to the debt service account.

b. Project Fund. The District shall maintain the project fund for the purpose of accounting for and paying all costs of the projects and the costs related to the preparation, authorization, issuance, and sale of the Bonds. Any interest earnings on moneys invested from the project fund shall be retained in the project fund. The District's share of any liquidated damages or other moneys paid by defaulting contractors or their sureties will be deposited into the project fund to assure the completion of the projects.

Upon completion of the projects and upon payment in full of all costs related thereto, any balance remaining in the project fund shall be deposited to the Debt Service Account for payment of debt service.

SECTION 16. RESOLUTION TO CONSTITUTE CONTRACT

In consideration of the purchase and acceptance of any or all of the Bonds by those who shall own the Bonds from time to time (the "Owners"), the provisions of this Resolution shall be part of the contract of the District with the Owners and shall be deemed to be and shall constitute a contract between the District and the Owners. The covenants, pledges, representations and warranties contained in this Resolution or in

the closing documents executed in connection with the Bonds, including without limitation the District's covenants and pledges contained in Section 4 hereof, and the other covenants and agreements herein set forth to be performed by or on behalf of the District shall be contracts for the equal benefit, protection and security of the Owners, all of which shall be of equal rank without preference, priority or distinction of any of such Bonds over any other thereof, except as expressly provided in or pursuant to this Resolution.

ADOPTED by the Board of Directors of the Portland Community College, Multnomah, Clackamas, Columbia, Yamhill and Washington Counties, Oregon this 21st day of February, 2013.

PORTLAND COMMUNITY COLLEGE,
MULTNOMAH, CLACKAMAS, COLUMBIA, YAMHILL
AND WASHINGTON COUNTIES, OREGON

February 21, 2013

13-072

RESOLUTION ADOPTING THE PORTLAND COMMUNITY
COLLEGE SUPPLEMENTAL BUDGET FOR THE 2011-2013
BIENNIUM, AUTHORIZING TRANSFERS BETWEEN
APPROPRIATION UNITS AND CATEGORIES; AND
INCREASES IN TOTAL BUDGET AUTHORITY

PREPARED BY: Christina Day, Budget Manager

APPROVED BY: James Langstraat, Associate Vice President, Finance
Wing-Kit Chung, Vice President, Administrative Services
Dr. Preston Pulliams, District President

REPORT: In June 2011, the District adopted a biennial budget based on estimated fund balances and labor negotiation results. In December 2011, the Board approved a supplemental budget (#1) primarily related to year-end and labor adjustments. In June 2012, the Board adopted a second supplemental budget (#2) related to the final implementation of labor negotiation results and continued enrollment growth for FY 2011-12. Staff now finds it necessary to present a third supplemental budget (#3) for the FY 2011-13 Biennium, primarily to reflect the College's decision to increase base student full time equivalents (SFTE) to 28,000 for tuition revenue. These changes will enable the College to fund campuses and departments at a permanent level more closely aligned with the basis for State funding. The supplemental budget also includes the College President's direction to reduce 3% spending to shore up the ending fund balance in preparation for the budget challenges in the next biennium. The proposed supplemental budget affects only the General Fund.

The changes presented are necessary to ensure compliance with the requirement of Sections 294.463 (Transfer of appropriations within fund or between funds) and 294.471/294.473 (Supplemental Budgets) of the Oregon Revised Statutes. This budget amendment will not require an additional tax levy. Due to legislative changes to local budget law in 2009, a TSCC hearing is no longer required, and this Supplemental Budget may now be adopted by Board resolution.

RECOMMENDATION: Staff recommends the Board of Directors approve this Resolution to amend the Biennial Fiscal Year 2011-13 Budget as outlined in the attached Exhibit D.

BE IT RESOLVED, that the budget for the Portland Community College District as adopted for the 2011-13 biennium commencing July 1, 2011 is hereby amended as outlined in Exhibit D.

Exhibit D

	2011-13				2011-13
	Biennium	FY12 #1	FY12 #2	FY13 #3	Biennium
	ADOPTED	Supplemental	Supplemental	Supplemental	ADJUSTED
	BUDGET	Budget	Budget	Budget	BUDGET
GENERAL FUND					
REVENUES:					
From local sources					
Property Tax - current year	\$52,125,293	0	0	0	52,125,293
Property Tax - prior year	1,434,170	0	0	\$0	1,434,170
Tuition and fees	157,849,298	3,100,000	19,814,846	12,973,695	193,737,839
Interest from investments	1,079,268	0	0	0	1,079,268
Other local sources	2,210,710	0	(396,924)	0	1,813,786
From state sources	114,040,332	0	0	0	114,040,332
Operating transfers in:				0	
From Contracts & Grants Fund	4,228,186	0	0	0	4,228,186
From Capital Projects Fund	0	0	0	0	0
From Risk Mgmt Fund	0	0	0	0	0
From CEU/CED	450,000	0	(33,206)	0	416,794
From PERS Internal Reserve	1,292,895	0	0	0	1,292,895
From Bookstore Fund	945,578	0	0	0	945,578
From Auxiliary Fund	106,434	3,750	0	0	110,184
From Student Financial Aid Fund	426,390	0	0	0	426,390
From Print Center Fund	95,868	0	0	0	95,868
From Parking Operations Fund	1,172,378	0	0	0	1,172,378
From Food Services Fund	97,914	0	0	0	97,914
Total Operating Revenues	337,554,714	3,103,750	19,384,716	12,973,695	373,016,875
Beginning Fund Balance	26,807,776	5,353,381	0	0	32,161,157
TOTAL GENERAL FUND REVENUES	\$364,362,490	\$8,457,131	\$19,384,716	\$12,973,695	405,178,032
BY APPROPRIATION UNIT:					
Program Areas					
Sylvania	81,295,501	\$6,349,569	2,139,570	878,892	90,663,532
Rock Creek	48,502,057	\$3,926,606	5,488,913	3,845,913	61,763,489
Cascade	41,305,914	\$3,280,756	5,298,475	3,108,675	52,993,820
Extended Learning	15,994,711	\$2,652,958	3,528,903	1,555,215	23,731,787
Non-program areas:					0
Personal Services	92,964,528	\$3,815,999	3,453,656	(238,901)	99,995,282
Materials, Services & Supplies	44,163,036	(\$215,867)	434,939	(1,070,710)	43,311,398
Capital Outlay	2,756,880	(\$8,000)	101,210	(10,000)	2,840,090
Transfers	6,570,370	74,000	100,326	0	6,744,696
Contingency	21,482,014	(11,418,890)	(1,161,276)	4,904,611	13,806,459
Total Appropriation	355,035,011	8,457,131	19,384,716	12,973,695	382,876,858
Unappropriated Ending Fund Balance	9,327,479	0	0	\$0	9,327,479
TOTAL GENERAL FUND REQUIREMENTS	364,362,490	8,457,131	19,384,716	12,973,695	405,178,032

February 21, 2013

13-073

OFFICIAL RECOGNITION THAT CLASSIFIED
EMPLOYEE APPRECIATION WEEK WILL BE
CELEBRATED DURING THE FIRST FULL WEEK OF
MARCH IN 2013

PREPARED BY: Jeannie Moton, Assistant, Board of Directors

APPROVED BY: Deborah Hall, President, Classified Union
Dr. Preston Pulliams, District President

REPORT: The College recognizes that education is essential to the future of our community, state, country and world; and the classified employees are an integral part of the services that PCC provides to the students and the community

They work directly with students, faculty, academic professionals, parents, volunteers, business partners and community members to help provide a good learning environment in the community.

They support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students.

They, with their diverse talents and true dedication, support the nurturing of students throughout the academic years.

RECOMMENDATION: That the Board of Directors proclaim March 4-8, 2013, to be CLASSIFIED EMPLOYEE APPRECIATION WEEK and that the Board of Directors strongly encourage all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

Portland Community College does not tolerate unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, marital status, height/weight ratio, disability, veteran status, age, or sexual orientation in any area, activity or operation of the District. In addition, the college complies with the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (as amended), USERRA – Uniformed Services Employment and Reemployment Rights Act, and all county, state and federal civil rights laws. Accordingly, equal opportunity for employment, admission, and participation in the college's benefit and services shall be extended to all persons, and the college shall promote equal opportunity and treatment through a positive and continuing affirmative action plan.