



Board of Directors

AGENDA

July 15, 2010

Portland Community College Board of Directors

Reviewed January 9, 2008

VISION

Building futures for our Students and Communities

MISSION

Portland Community College provides access to an affordable, quality education in an atmosphere that encourages the full realization of each individual's potential. The college offers opportunities for academic, professional, and personal growth to students of all ages, races, cultures, economic levels, and previous educational experiences.

WHO WE ARE

Portland Community College is a public, multi-campus, comprehensive community college serving the lifelong learning needs of our students. We offer college transfer programs; professional technical education programs; adult basic skills; opportunities to develop English as a second language; high school completion and dual credit; community and continuing education programs; and service-learning opportunities that foster the development of civic responsibility and engagement. Through extensive partnerships with business, industry, labor, educational institutions and the public sector, we provide training and learning opportunities for the local and state workforce and promote economic and community development.

STATEMENT OF VALUES

- Quality, lifelong learning experiences that helps students to achieve their personal and professional goals
- An environment that is committed to diversity as well as the dignity and worth of the individual
- Continuous professional and personal growth of our employees and students
- Effective teaching and student development programs that prepare students for their roles as citizens in a democratic society in a rapidly changing global economy
- Academic Freedom and Responsibility - creating a safe environment where competing beliefs and ideas can be openly discussed and debated
- Sustainable use of our resources
- Collaboration predicated upon a foundation of mutual trust and support
- An agile learning environment that is responsive to the changing educational needs of our students and the communities we serve
- Accountability based upon an *outcomes-based* approach in education
- The public's trust by effective and ethical use of public and private resources

GOALS

Goal 1 – Access: We will improve access to quality lifelong learning opportunities through the effective use of technology, affordable classes and the strategic location of facilities.

Goal 2 – Student Success: We will promote success for all students through outstanding teaching, student development programs, and support services in all that we do;

Professional technical education will be responsive to industry needs and prepare students to work in a global marketplace.

Transfer preparation will prepare students for success in obtaining baccalaureate degrees.

College readiness will promote student preparation for college-level programs and employment.

Community education/continuing education will provide quality education to enrich students personally, socially, culturally, and to upgrade occupational/job skills.

Goal 3 – Diversity: We will enrich the educational experience by committing to the development of diversity in our student body, faculty and staff.

Goal 4 – Continuous Improvement: We will develop, safeguard and allocate our resources (human, financial, capital, and technological) to ensure through planning and assessment the delivery of relevant, quality programs and services.

Goal 5 – Cultivating Partnerships: We will effectively respond to the educational needs of our students and communities through strategic alliances with business, government agencies and educational institutions.

Goal 6 – Community: We will facilitate growth and development of our district communities by accepting a leadership role and serving as a key educational resource to the community.

BUSINESS SESSION
July 15, 2010
Sylvania Campus, CC Building, Conference Rooms A/B
BOARD OF DIRECTORS
PORTLAND COMMUNITY COLLEGE
12000 S.W. 49th Avenue
Portland, Oregon

AGENDA

- 5:30 PM **Board Dinner** -- Sylvania Cafeteria, Oak Room
- 6:15 PM **Executive Session** - in accordance with ORS 192.660 (2), (a)-
Employment of a Public Official and (e)-Real Property Transactions
- 7:30 PM **Call to Order**
 ▶ Introductions
 ▶ Approval of Agenda
- 7:35 PM **Election of New Chair & Vice Chair**
 ▶ Swear in Chair & Vice Chair
- 7:45 PM **Information Session**
 ♦ Presentation of Government Finance Officers Association (GFOA)
 Certificate of Achievement for Excellence in Financial Reporting to
 Financial Services Staff – President Pulliams (5 minutes)
- ♦ PCC Health Care Costs and OEBC Update – Joan Kapowich,
 Administrator, Oregon Educators' Benefits Board (OEBC) (40 minutes)
- ♦ Newberg Center Update – Barb Van Amerongen and Linda Degman
 (10 minutes)
- ♦ CLIMB Center Update - Pamela Murray, John Moscicki, and Jennifer
 Boehmer (15 minutes)
- 8:55 PM **Public Comment on Agenda Items** (A sign-up sheet is on a table at the
entrance of the meeting room.)
- 9:00 PM **Business Meeting**
- Consent Agenda:** (All items will be approved by consent agenda unless an item is
withdrawn by request of a member of the Board. A separate motion will then be required
to take action on the item in question.)

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9:05 PM **Public Comment on Non-Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)

9:10 PM **Reports**
 Faculty
 Classified
 Students
 Board Members
 President

9:30 PM **Adjournment**

The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the PCC Office for Students with Disabilities at least 48 hours in advance at (503) 977-4341 (voice) or (503) 246-4072 (TTY). A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance of the meeting room.

July 15, 2010

11-001

CONTINUOUS APPOINTMENT: FACULTY AND
ACADEMIC PROFESSIONALS

PREPARED BY: Nancy Cloud, Human Resources Assistant

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Dr. Preston Pulliams, District President

The President RECOMMENDS that the following Faculty and Academic Professionals, having fulfilled the required probationary period, be granted continuous appointment, effective September 1, 2010:

<u>Continuous Appointments</u>	<u>Job Title</u>
Lutgarda Cowan	Instructor/Composition and Literature
Ty Ho	Financial Aid Advisor
Ligia Ivan	Accountant I
Maria Esther Loanzon	Instructor/ABE/GED
Lori Presley	Accountant I
Tamara Spycher	Student Leadership Coordinator

July 15, 2010

11-002

CONTINUOUS APPOINTMENTS: ADMINISTRATION

PREPARED BY: Nancy Cloud, Human Resources Assistant

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Dr. Preston Pulliams, District President

The President RECOMMENDS that the following Administrators, having fulfilled the required probationary period, be granted continuous appointment, effective July 1, 2010:

<u>Continuous Appointments</u>	<u>Job Title</u>
Linda Blanchette	Staff and Organizational Development Facilitator
Eric Jernigan	Information Security Manager
Heather Lang	Associate Dean/Student Development
Abe Proctor	Campus Community Relations Officer

<u>Special Continuous Appointments</u>	<u>Job Title</u>
Teresa Alonso	Director/Student Support Services Program

July 15, 2010

11-003

SALARY ADJUSTMENTS FOR NON-BARGAINING UNIT
CONTINUING EDUCATION AND COMMUNITY
EDUCATION INSTRUCTORS FOR FY2010-11

PREPARED BY: Jerry Donnelly, Director, Human Resources

APPROVED BY: Wing-Kit Chung, Vice-President, Administrative Services
Dr. Preston Pulliams, District President

REPORT: In order to be competitive in recruitment and hiring of non-bargaining unit instructors in Continuing Education (CEU) programs and Community Education (CED) programs, base rates for instructors need to be periodically adjusted. No increase in CEU/CED rates was requested or granted for FY2009-10.

The costs will be covered by revenue generated by the Continuing Education and Community Education programs.

RECOMMENDATION: That the hourly base rate for Community Education Instructors be increased by 2%, from \$22.50 to \$22.95, and that Continuing Education programs are hereby authorized to increase pay rates of individual incumbent instructors by up to 2%.

Both rate changes are effective at the beginning of Fall term 2010.

July 15, 2010

11-004

REVISE CONTRACT AMOUNT FOR GBD ARCHITECTS TO
PROVIDE ARCHITECTURAL SERVICES FOR THE SYLVANIA
CAMPUS E6/NET ZERO ENERGY EFFICIENCY AND BOILER
UPGRADES

PREPARED BY: Kathy Kiaunis, Associate Finance Manager, Bond Program

FINANCIAL
RESPONSIBILITY: Linda Degman, Associate Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, District Vice President
Dr. Preston Pulliams, District President

REPORT: After a formal Request for Proposals process, per Resolution #10-030 on November 19, 2009, the Board awarded the architectural services contract for the Sylvania Campus 2008 bond program to GBD Architects. At that time, the scope of work was bond-funded renovations, because we were not aware of the timing needs for either the impending boiler replacement and we had only received the ARRA SEP grant for E6/Net Zero.

GBD Architects have commenced with master planning and design services for the Sylvania Campus. Initial meetings have been held and it has been determined that a portion of the E6 work can be completed this summer. In addition, the need for boiler replacement provides opportunities to develop a plan that will not preclude the use of other energy efficient solutions, as outlined in the E6 report, in the future. The interrelated nature of the 2008 bond upgrades, the E6 work, and the boiler replacement requires a carefully planned coordinated approach.

Authorization is needed to enter into a contract to proceed with design and coordination of the E6/Net Zero and boiler work within the Sylvania 2008 bond program. This work will include, but is not limited to: architectural services and coordination and oversight of the work of sub-consultants for some measures identified in Option 3a of the E6/Net Zero report. Projects include low-flow plumbing fixture and DDC control upgrades. It also includes filtration rack upgrades and a pool dehumidification

unit, which will be funded by the ARRA/ODOE State Energy program grant.

The value of this work is estimated to be \$345,000 for the 2010 E6 work, based on estimated construction costs of \$3 million, and \$174,000 for the boiler work. The expected duration of this work will be approximately 6 months, through the end of 2010.

RECOMMENDATION: That the Board of Directors authorize GBD Architects to provide architectural services for the Sylvania Campus E6/Net Zero and boiler projects. The cost for these services will be approximately \$519,000 over the next 6 months. Expenditures for these architectural services will be from bond funds, stimulus grant funds, capital project funds, and ODOE ARRA funds.

July 15, 2010

11-005

REVISE CONTRACT AMOUNT FOR ARCHITECTURAL
SERVICES FOR A NEW EDUCATIONAL CENTER IN
NEWBERG, OREGON

PREPARED BY: Kathy Kiaunis, Associate Finance Manager, Bond Program

FINANCIAL RESPONSIBILITY: Linda Degman, Associate Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, District Vice President
Dr. Preston Pulliams, District President

REPORT: As a part of the 2008 bond program, in March 2009 the Board authorized the College to enter into a contract for architectural services with Hennebery Eddy Architects, Inc. for the Newberg Center by resolution 09-062. An amount of \$500,000 was authorized in order to begin the planning and programming necessary for the site to be complete by Fall 2011. Staff did not intend that this was the final A/E fees budget.

Services to be provided include, but may not be limited to the following: Attend Newberg Center Advisory Committee meetings as requested; Assistance with site location evaluation as requested; Due diligence for chosen site, including assessment of land use requirements; Programming/schematic design services; Design development; Construction document preparation; Construction administration services; Cost estimating services via in-house or through a consultant; Bidding or negotiation phase services; All other services in connection with public hearings; Providing services for change orders and construction change directives; and Evaluating claims, arbitration proceedings, legal proceedings, and all services made necessary by default of contractor in the work.

At the time of this resolution the College had not purchased the Newberg site, and we were just beginning

the E6/Net Zero assessment of the Sylvania campus. We began the Newberg design work aspiring to LEED Gold status, but kept open the possibility that Newberg should/could achieve Net Zero status, depending in part on the results of the Sylvania assessment study and in part on the results of a more detailed design look at what was possible for Newberg. Simultaneous with this work was PCC's becoming a signatory to the American College and University Presidents' Campus Climate Commitment and later its receipt of the ARRA SEP grant for initial phases of Sylvania E6/Net Zero work.

Design development shows that Newberg has a high probability of achieving Net Zero status, and staff recommends that this be the College's objective. This will bring added design cost, as will site development work for the larger-than-expected physical site, and this resolution seeks Board approval for added expenditure authority to achieve the Newberg Net Zero objective. Staff's recommendation is based on:

- 1) The Newberg project is a relatively small project, so the increased design and construction fees will be more manageable within the Bond budget constraints;
- 2) It is immensely more expensive and difficult to achieve Net Zero status for an existing facility, so this is the "only" time to embrace this objective for Newberg;
- 3) This action demonstrates PCC's commitment to E6/Net Zero objectives on a more District-wide basis, which could result in more favorable results for future E6/Net Zero grant requests to support the College's long-term commitment to the Campus Climate Commitment;
- 4) This is consistent with and supportive of the approach the College has taken for the next two rounds of State Capital Construction bonding, which include proposals for E6/Net Zero projects over the entire District (2013 Legislature) and Phase 2 E6/Net Zero at Sylvania (2015 Legislature).
- 5) Recent bond project completions which have demonstrated the College's ability to achieve "beyond plan" results in building environmental performance.

Additional authorization of \$360,000 is needed to proceed with implementing the E6/Net Zero design in the construction documents, bringing the currently authorized

A/E level to \$860,000. It is likely that staff will seek Board approval for additional spending authority in the future, as we learn more of the design and construction document decisions specifically supporting Net Zero accomplishment.

RECOMMENDATION: That the Board of Directors authorize an increase in the contract amount for Hennebery Eddy Architects from \$500,000 to \$860,000 for the Architectural Services for the New Educational Center in Newberg, Oregon. All expenditures for these services will be from bond funds.

July 15, 2010

11-006

AUTHORIZATION TO UTILIZE AN INTER-
GOVERNMENTAL COOPERATIVE CONTRACT FOR
ACQUISITION OF COMPUTERIZED MAINTENANCE
MANAGEMENT SYSTEM (CMMS) FOR FACILITIES
MANAGEMENT SERVICES

PREPARED BY: Denise Jeffords, Buyer/Contract Specialist

FINANCIAL
RESPONSIBILITY: Tim Donahue, Director, Facilities Management Services

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Dr. Preston Pulliams, District President

REPORT: The College has a need for a comprehensive software package that will allow the District to better utilize its resources in terms of time (labor), material, supplies and services to meet the needs of managing facilities maintenance projects. This software will allow the District to proactively manage the maintenance and operations of the district's facilities in terms of preventative and predictive maintenance as well as to support new initiatives for energy management and sustainability. The software will improve communications and allow district staff to request services and to track projects via the web. The CMMS system will provide tools to allow Facilities Management Services to better manage its responsibilities in the following areas: customer service, work management, time management, inventory, purchasing, accounts payable, finance, asset management, preventive maintenance, project management, property management, space viewing and management, department human resources, GIS Integration, key & access control, environmental health and safety, capital planning and assessment, key performance indicators and utility management. With the planned expansion of facilities through the Bond Program this tool will allow Facilities Management to effectively and efficiently utilize its resources.

Four vendors were invited to provide an overview and demonstration of their software and CMMS systems. The presentations were held in the Spring of 2010. A representative committee of College staff reviewed the presentations, looking for specific information about how these systems could best meet the previously stated needs and provide an unbiased assessment of best fit and ease of use. After staff evaluated the software and functionality of the four vendor's systems, staff believes that Asset Work's CMMS system called AiM will best meet PCC's needs.

Staff explored various ways to approach this purchase and determined that it is in the College's best interest to utilize an existing General Services Administration (GSA) inter-governmental cooperative contract as a competitive process has been done other public agencies and these vendors were a part of that process. This approach is allowable per College Procurement Rules (CCR 214).

RECOMMENDATION: That the Board of Directors authorize the use of an inter-governmental contract for the acquisition of the Asset Works AiM system. The term of the General Services Administration (GSA) contract currently runs through August of 2012 with an extension that runs through August of 2017 which will most likely be exercised. The estimated cost includes one-time set up costs, server and Advanced Planning and Scheduling (APS) web based servicer hosting, implementation, conversion, training and support costs of the base modules are estimated at \$139,083 . Each subsequent year will cost approximately \$75,225 for the base module along with approximately 12 additional modules which will be added and deployed over the remaining four years of the agreement. The five year total (2010-2015) totals \$440,000 or \$88,000 per year. Funds for this system will be provided from the Capital Project Fund. Implementation is planned to begin in September 2010 with the CMMS base module system on line and available for district-wide use on July 1, 2011.

July 15, 2010

11-007

AUTHORIZATION TO UTILIZE AN INTER-
GOVERNMENTAL COOPERATIVE CONTRACT FOR
THE ACQUISITION OF JUNIPER NETWORKING
PRODUCTS

PREPARED BY: Avelina Gulmatico, Bond Procurement

FINANCIAL
RESPONSIBILITY: Leslie Riester, Associate Vice President, Technology
Solution Services

APPROVED BY: Wing-Kit Chung, Vice-President, Administrative Services
Dr. Preston Pulliams, District President

REPORT: The College has a need to purchase new networking communications equipment. The intent is to replace the existing core environment with a more robust, fault-tolerant, and cost-effective environment that can better manage the College's growing needs. The estimated cost will exceed the \$150,000 threshold, requiring the Board of Directors approval.

The College technical team (comprised of TSS Technical and Bond Team members) evaluated two products: Cisco and Juniper. After careful review and discussions, the team selected Juniper products because they offer: a single code train (across models used to deploy solutions); a low technology operating cost over a five (5) year term; local support and reseller relationships; the capability of concurrent support of multiple customers; cost-effective onsite training; and other advantages. The team also consulted with Gartner Group (a firm who provides an information technology research and advisory board to make sure their clients make the right decisions), and this service was provided at no cost to the College. Juniper was selected based on the cost, technology maturity per product, and hard operational performance. Overall, Juniper is the better product to help meet the College's requirement. The Juniper product is available through Western States Contracting

Alliance (WSCA). The College is a member of WSCA, which is an incorporated not-for-profit multi-state membership organization dedicated to maximizing the value of state and local government technology. Utilizing a WSCA contract is allowed without a competitive process per the College Procurement Rules (CCR 214). The WSCA contract for Juniper products (AR 229) is valid through May 31, 2012. Under this contract, Juniper products would be available for purchase through local reseller companies. This will enable the College to do comparisons amongst resellers and select the one that offers the best value when purchasing Juniper products.

RECOMMENDATION: That the Board of Directors authorize the use of an inter-governmental contract for the acquisition of Juniper networking products based on the WSCA contract (AR 229). The term of the WSCA contract for the Juniper products is valid through May 31, 2012. The estimated cost is \$800,000. Funding will be from General Fund and Bond Fund.

July 15, 2010

11-008

RATIFICATION OF STIMULUS PROJECTS

PREPARED BY: Avelina Gulmatico, Bond Procurement

FINANCIAL
RESPONSIBILITY: Cherie Chevalier, Associate Vice President, Finance

APPROVED BY: Wing-Kit Chung, Vice-President, Administrative Services
Dr. Preston Pulliams, District President

REPORT: In 2009, the Oregon State Legislature approved an Economic Stimulus Package (Senate Bill 338 and Senate Bill 5562), and declared that an emergency existed to establish contracts on an expedited basis with a belief that such action could result in reducing the State's high unemployment rate and improving the State's economy. The College was one of several public entities who had been allocated these stimulus funds.

On February, 2009 (BA 09-056), the Board of Directors declared an emergency for the contracts related to Stimulus funds, which allowed the College to expedite the procurement process of awarding the contracts and utilize (if applicable) the College's existing contracts. The College requests that the Board of Directors ratify the contracts listed on the attached document (Attachment A). This list consists of the following information: project name/description; contractor(s) name; contracted amount; project status; type of procurement process was used; and if the contractor is a registered Oregon Minority-owned, Women-owned, and Emerging Small Business.

There are nineteen (19) approved PCC projects funded with stimulus dollars. The College awarded over sixty (60) contracts with an approximate total of \$15 Million, of which eighteen percent (18%) of the total contract amount was awarded to Minority-owned, Women-Owned, and Emerging Small Business companies.

RECOMMENDATION: That the Board of Directors acting as the College's Local Contract Review Board, ratify all contracts related to the Economic Stimulus fund as listed in Attachment A. Funding will be from the Stimulus Fund, Bond Fund and Capital Fund.

Attachment A - Ratification of Stimulus Contracts

List of contracts over \$100,000

<i>Program #</i>	<i>Project Description / Contractor's Name</i>	<i>MWESB</i>	<i>Project contract Amount*</i>	<i>Individual (contractor) contracts</i>	<i>Project Status</i>	<i>Procurement used</i>
SS0486	Mass Notification System		\$ 3,000,000.00		On-schedule	
	Convergint Technologies			\$ 1,817,462.00		Utilized existing contract (BA 08-31)
	Allied Fire & Safety			\$ 372,638.00		"
SS0487	ADA Upgrade		\$ 500,000.00		On schedule	
SS0488	Phone System - Voice Over IP		\$ 3,500,000.00		on schedule	
	KRP Communications			\$ 2,381,280.74		Utilized existing contract (BA 09-61)
SS0490	Fire/Life Safety Upgrade		\$ 450,000.00		Completed	
	Northwest Electrical Contractors	ESB/WBE		\$ 450,000.00		
SS0491	Electrical Upgrade - Arc Fault Protection		\$ 442,144.00		Completed	
	Cundiff Engineering			\$ 203,000.00		Utilized existing contract (BA 05-098)
	Northwest Electrical Contractors	ESB/WBE		\$ 239,144.00		Utilized existing contract (BA 07-026)
SS0492	Storm Water Management Upgrade		\$ 175,000.00		Completed	

Attachment A - Ratification of Stimulus Contracts

List of contracts over \$100,000

<i>Program #</i>	<i>Project Description / Contractor's Name</i>	<i>MWESB</i>	<i>Project contract Amount*</i>	<i>Individual (contractor) contracts</i>	<i>Project Status</i>	<i>Procurement used</i>
	NW EnviroSearch			\$ 175,000.00		Utilized existing contract (BA 07-027)
SS0493	Energy Management System Upgrade		\$ 1,900,000.00		On Schedule	
	MacDonald Miller			\$ 1,499,999.53		Based on BA 10-032
SS0494	Domestic Water Supply Upgrade		\$ 1,695,825.00		Completed	
	PR Worth			\$ 1,695,825.00		BA 09-056
SS0495	Building Seismic Upgrade		\$ 800,903.00		Completed	
	D & R Masonry Restoration			\$ 800,903.00		Quotes
SS0496	District-wide Parking Lots Repaving		\$ 778,936.50		Completed	
	MTM General Contractors	ESB/WBE		\$ 778,936.50		Utilized existing contract (BA 07-009)
SS0498	Sylvania Boiler Replacement		\$ 850,000.00		on schedule	
	Proctor Sales Inc			\$ 351,843.00		Based 10-096
SS0499	Sylvania Gym Floor Replacement		\$ 402,379.00		Completed	

Attachment A - Ratification of Stimulus Contracts

List of contracts over \$100,000

<i>Program #</i>	<i>Project Description / Contractor's Name</i>	<i>MWESB</i>	<i>Project contract Amount*</i>	<i>Individual (contractor) contracts</i>	<i>Project Status</i>	<i>Procurement used</i>
	ABW Construction			\$ 162,414.00		Quotes
	Tower Woods			\$ 239,965.00		Quotes
SS0503	Rock Creek Boiler Replacement		\$ 300,000.00		on schedule	
	McKinstry Service			\$ 215,820.79		Invitation to Bid
SS0504	Rock Creek Parking Lot Lighting Upgrade		\$ 175,090.00		Completed	
	Timberline Electric	ESB		\$ 175,090.00		Utilized existing contract (BA 07-026)

*Note: Project contract amount includes funding sources from stimulus, bond, capital projects fund, and general fund, where applicable.

July 15, 2010

11-009

APPLY TO THE STATE BOARD OF EDUCATION FOR
APPROVAL OF THE CERTIFICATE IN COMPUTED
TOMOGRAPHY FOR PORTLAND COMMUNITY
COLLEGE

PREPARED BY: Sally Earll, Curriculum Coordinator

FINANCIAL
RESPONSIBILITY: Virginia Vanderford, Director, Radiography Program
John Saito, Division Dean, Health Professions, Early
Childhood Education, and Physical Education

APPROVED BY: Dr. Christine Chairsell, Vice President, Academic and
Student Affairs
Dr. Preston Pulliams, District President

REPORT: The proposed certificate in Computed Tomography addresses a need within hospital and clinic radiography departments to have nuclear medicine technologists certified to operate a Computed Tomography (CT) scanner in order to perform (Positron Emissions Tomography) PET/CT procedures. The development of the certificate is in response to a request from the Medical Imaging Director at Oregon Health Sciences University to prepare individuals to safely and competently perform CT procedures. Students must be a registered Radiologic Technologist (ARRT) (R) or a registered Nuclear Medicine Technologist (ARRT) (N) or (CNMT) in good standing with state and national requirements. The 17 credit certificate program is designed so that during the clinical courses students complete their hands-on education as well as all required competency exams needed to sit for the American Registry of Radiologic Technologists CT examination.

RECOMMENDATION: That the College be authorized to submit an application to the Oregon State Board of Education for a certificate in Computed Tomography for Portland Community College.

July 15, 2010

11-010

ADOPT REVISED BOARD POLICY B214 (SECOND
READING).

PREPARED BY: Steven J. Hopf, Finance Division Manager

APPROVED BY: Cherie Chevalier, Associate Vice President, Finance
Wing-Kit Chung, Vice President, Administrative Services
Dr. Preston Pulliams, District President

REPORT: In March 2009 the Board of Directors approved board resolution 09-066 adopting the State of Oregon's intermediate procurement limit of \$150,000. In April 2009 the Board of Directors approved board resolution 09-070 revising Board Policy B505 raising the Board's required procurement review to contracts in excess of \$150,000. Staff has reviewed policy B214 and recommends approval of the attached policy revision raising approval for the lease of real property that has a contract value of \$150,000 or more to standardize Board review limits. The Board Policy revision as approved on first reading by Resolution 10-127 on June 17, 2010.

RECOMMENDATION: That the Board of Directors approve the revised Board Policy B214 in Attachment A.

Attachment A

Board Duties and Responsibilities – B 214

The Board of Education is the governing body of the Portland Community College District pursuant to ORS Chapter 341. The primary duty of the Board under ORS Chapter 341 is to adopt policies for the general governance of Portland Community College. The Board will consider, review and act upon the recommendation of the President in matters of policy pertaining to the current and future welfare of the Portland Community College District. The Board will approach its task in a manner that emphasizes strategic leadership rather than administrative detail, and will keep its major focus on the long-term effectiveness of the college.

Powers and Duties of the Board. The Board shall:

- Review and adopt Board policy and ensure implementation of Board policy by the President;
 - Exercise oversight of the College including president's evaluation, policy development, budget planning, and strategic planning;
 - Recruit, appoint, compensate, and evaluate the President;
 - Review and approve the budget pursuant to Local Budget Law;
 - Levy taxes within the authority of the college;
 - Remain current on college programs and monitor college progress on goals;
 - Decide, after consultation with the President, on all questions to be referred by the college to the voters of the district;
 - Review and approve classification and compensation structures, personnel policies and collective bargaining agreements;
 - Approve the purchase or sale of real property;
- Revised Approve the lease of real property that has a contract value of \$150,000 or more;
- Collaborate with other Oregon community colleges to support the mission of community colleges;
 - Approve contracts except as such authority may be delegated to the President;

- Conduct an annual evaluation of the Board's performance in providing leadership to the college community.
- Exercise such other powers and duties as may be required by law and are not delegated to the President.

Relationship with the President

- The Board has established the office of President and set forth the powers and duties of the office pursuant to board policy B 213. The Board and the President will respect each other's role, responsibility and expertise.
- Evaluation of President. The Board will conduct an annual evaluation of the President.
- Relationship to be collaborative. The Board recognizes that an open, honest and trusting relationship between the Board and the President is essential to the successful operation of the college and fulfillment of its mission. In addition, the Board recognizes that in order to provide the most effective leadership, Board members need to work collaboratively, respect one another and be committed to working together as a team.

(Revised July 2010)

July 15, 2010

11-011

ADOPT REVISED PORTLAND COMMUNITY COLLEGE
MISSION STATEMENT AND RELATED CORE
THEMES

PREPARED BY: Dr. Christine Chairsell, Vice-President, Academic and Student Affairs

APPROVED BY: Dr. Preston Pulliams, District President

REPORT: Staff has lead a process to develop the revised PCC Mission Statement and related Core Themes (See Appendix 1) in order that we comply with newly revised Northwest Commission on Colleges and Universities (NWCCU) accreditation standards and reporting requirements.

Over the past academic year, college and community stakeholders engaged in the review of the PCC mission statement. The college community was kept apprised of this work through the Accreditation Wiki. The result of these collaborations is the proposed revision to the PCC Mission Statement and related core themes which will form the foundation for NWCCU reporting over the next seven years. This proposed revision was reviewed with the Board of Directors at its regular June meeting.

Stakeholder participants have included Dr. Pulliams' Budget and Planning Council; Educational Advisory Council; All Managers; PCC Foundation; District-wide Accreditation Summit; Advancement Office; Academic Services

RECOMMENDATION: That the Board of Directors adopt the Revised Portland Community College Mission Statement and related Core Themes (See Appendix 1)

APPENDIX 1

Proposed Mission Statement for Board Approval

"Portland Community College advances the region's long-term vitality by delivering accessible, quality education to support the academic, professional, and personal development of the diverse students and communities we serve."

Core Themes

(A new requirement for *NWCCU Accreditation reporting)

If the proposed Mission is approved by the Board, the following Core Themes will be further developed with objectives supported by measurable indicators of achievement.

(Mission with highlighted sections representing proposed Core Themes)

"Portland Community College advances the region's long-term vitality by delivering accessible, quality education to support the academic, professional, and personal development of the diverse students and communities we serve."

Core Themes:

Access and Diversity

Quality Education

Student Success

Economic Development and Sustainability – With focus upon the development of human resources, environmental responsibility, and economic prosperity

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1.B.1 The institution identifies core themes that individually manifest essential elements of its mission and collectively encompass its mission.

1.B.2 The institution establishes objectives for each of its core themes and identifies meaningful, assessable, and verifiable indicators of achievement that form the basis for evaluating accomplishment of the objectives of its core themes. **Objectives are yet to be determined.**

Mission_Revision_6-7-2010.docx

Portland Community College does not tolerate unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, marital status, height/weight ratio, disability, veteran status, age or sexual orientation in any area, activity or operation of the District. In addition, the college complies with the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, USERRA – Uniformed Services Employment and Reemployment Rights Act, and all civil rights laws of the City of Portland and the State of Oregon. Accordingly, equal opportunity for employment, admission, and participation in the college's benefit and services shall be extended to all persons, and the college shall promote equal opportunity and treatment through a positive and continuing affirmative action plan.