

BUSINESS SESSION  
**January 17, 2008**  
**Sylvania Campus, CC Building, Conference Rooms A/B**  
**BOARD OF DIRECTORS**

PORTLAND COMMUNITY COLLEGE  
12000 S.W. 49th Avenue  
Portland, Oregon

AGENDA

- 6:00 PM     **Board Dinner** -- Sylvania Cafeteria, Oak Room
- 6:45 PM     **Executive Session** - in accordance with ORS 192.660 (1), (e)-Real Property Transactions
- 7:30 PM     **Call to Order**
- Introductions
  - Approval of Minutes – November 15, 2007
  - Approval of Agenda
- 7:35 PM     **Information Session**
- ◆ New Oregon Ethics Rules - Jeff Condit, Miller Nash (15 minutes)
  - ◆ Audit Report –Wing-Kit Chung and Representatives from Talbot, Korvola & Warwick, LLP (15 minutes)
  - ◆ Supplemental Budget Overview – Wing-Kit Chung (5 minutes)
  - ◆ Adverse Impact – Dr. Christine Chairsell (15 minutes)
  - ◆ Budget Outlook – Wing-Kit Chung (10 minutes)
  - ◆ Update on the Upcoming Legislative Session and OCCA in the Coming Year – Andrea Henderson (15 minutes)
- 8:50 PM     **Public Comment on Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.) The consent agenda includes Resolution 08-045, the supplemental budget resolution amending the 2007-09 biennium budget.
- 8:55 PM     **Business Meeting**
- ◆ Board Policy Revision B506 Minority, Women and Emerging Small Business (MWESB) (Second Reading)
    - Staff Report – Wing-Kit Chung and Steve Hopf (10 minutes)
    - Board Discussion

- Public Comment
- Board decision by motion on Resolution 08-044: Resolution to Approve Revision of Board Policy B506 (Second Reading and Adoption)..... 142

9:00 PM

**Consent Agenda:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.)

**PERSONNEL**

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- 08-034a Ratify Approval of Personnel Report – December 6, 2007 ..... 126

**Academic Professional Appointments:**

Mark Hornshuh, EMS Program Specialist, Cascade Campus

Damon Hickok, Middle College Coordinator, Student Services, Cascade Campus

Cheri McLaughlin, High School Completion Advisor, Advising, Student Services, Cascade Campus

**Administrative Appointments:**

Cherie Alderson, Associate Vice President for Finance, Financial Services Department, Administrative Services Division

Linda Degman, Plant and Facility Planning Manager, Physical Plant, (Temporary)

Gary Palmer, Program Manager II, Community Education, Workforce Economic and Community Development, Extended Learning Campus

**Retirees:**

- 08-035 Commendation of Retiring Employee  
Cheryl Hinerman ..... 130

- 08-036 Commendation of Retiring Employee  
Pamela Muir ..... 131

- 08-037 Commendation of Retiring Employee  
Raymond Neal ..... 132

- 08-038 Commendation of Retiring Employee  
Pauline Siekas ..... 133

- 08-039 Commendation of Retiring Employee  
David Traweck ..... 134

**Continuous Appointments:**

- 08-040 a Ratify Continuous Appointment: Faculty..... 135

**BIDS/CONTRACTS**

- 08-041a Ratification of Contract for the Purchase of Buses to Schetky NW Sales, Inc..... 136

08-042	Accept Proposal and Ratify the Contract with OPSIS Architecture, Inc. to Provide Comprehensive Programming Services.....	138
08-043a	Ratification of Contract Award for Maintenance of the Nortel Meridian 1 PBX Switches .....	140

#### BUDGET

08-045	Resolution Adopting the Portland Community College Supplemental Budget for the 2007-09 Biennium, Increasing Revenues, Authorizing Transfer of Funds From the Contingency Account, and Transfers Between Appropriation Units and Expenditure Account Categories.....	144
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#### PERSONNEL

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	<b>Academic Professional Appointments:</b>	
	Linda Browning, Education Coordinator, Workforce Training and Economic Development Division, Extended Learning Campus	
	Stedman Burroughs, Title III Retention Coordinator, Academic & Student Affairs, Rock Creek Campus, (Non-General Fund, Temporary)	
	Lori Conover, Performance and Tracking Coordinator, Workforce Training and Economic Development Division, Extended Learning Campus, (Non- General Fund)	
	Phillip Christain, Academic Advising Specialist, Student Development, Cascade Campus	
	May Donohue, Academic Advising Specialist, Student Development, Rock Creek Campus	
	Michelle Garcia, Career Specialist, Workforce Training and Economic Development, Division Extended Learning Campus	
	David Johnson, Coordinator of Communications and Fund Development, Academic & Student Affairs, Rock Creek Campus, (Non-General Fund Temporary)	
	Michele Maxwell, Student Resource Specialist, Business, Computer Technologies, Real Estate, Sylvania Campus, (Non-General Fund Temporary)	
	Patricia McCoy, Sylvania ROOTS Advisor, Sylvania ROOTS Program, Student Development, Sylvania Campus, (Non-General Fund Temporary)	
	Cheryl Nhun, Placement Specialist, Steps to Success Program, Workforce Training and Economic	

Development Division, Extended Learning  
Campus, (Non-General Fund)  
April Nording, High School Completion Program  
Specialist, Student Development, Rock Creek  
Campus  
Jason Pinkal, Academic Advising Specialist, RC-  
Advising, Student Development, Rock Creek  
Campus  
Kay Randall, Placement Specialist, Steps to Success  
Program, Workforce Training and Economic  
Development Division, Extended Learning  
Campus, (Non-General Fund)  
Luis E. Rodriguez, Career Specialist, Workforce  
Training and Economic Development, Extended  
Learning Campus  
Debbie Stone, Women's Resource Center  
Coordinator, Student Development, Cascade  
Campus  
Diane Thornton, Women's Resource Center Assistant  
Coordinator, Student Development, Cascade  
Campus, (Temporary)  
Choul Wou, Student Resource Specialist, Architecture  
Drafting/ Drafting Design/ Building Inspection,  
Visual & Performing Arts & Design, Sylvania  
Campus

**Administrative Appointments:**

Heidi Edwards, Program Manager III, Community  
Education, Workforce Economic and Community  
Development, Extended Learning Campus  
Jeffrey Laff, Multicultural Academic Program  
Manager, PCC Prep Department; Pre-College  
Skills Division; Extended Learning Campus  
Mario Mintz, Network Services Manager, TSS,  
Administrative Services, Sylvania Campus  
Arthur Schneider, Interim Division Dean, Business,  
Computer Technologies, Real Estate, Sylvania  
Campus, (Temporary)

**Faculty Appointments:**

Douglas Smith, Instructor/Part time, Fire Protection  
Technology, Emergency Services, Cascade  
Campus

**Retirees:**

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08-048	Commendation of Retiring Employee Connie Bouthellier .....	165

**BOARD**

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08-052	Grant Waiver from Standard Performance and Payment Bond Requirements on the Willow Creek Project.....	175

9:05 PM      **Public Comment on Non-Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)

9:10PM      **Reports**  
                Faculty  
                Classified  
                Students  
                Board Members  
                President

9:15 PM      **Adjournment**

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The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the PCC Office for Students with Disabilities at least 48 hours in advance at (503) 977-4341 (voice) or (503) 246-4072 (TTY). A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance of the meeting room.