

**Degrees and Certificates Agenda**  
**November 4<sup>th</sup>, 2009**  
**2pm-4pm**  
**Conference Room A**

**Attending:** Susanne Christopher, Steve Smith, Djambel Unkov, Davonna Livingston, Loretta Goldy, Brad Krohn, Tiffany Dollar(ASPCC), Janeen Hull, Eriks Puris, Kathleen Bradach, Kendra Cawley, Dave Stout, Amy Alday-Murray.

**Guests:** Linda Huddle, Jan Abushakra, Janeen Hull.

**2: 00 Old Business:**

Approval of October Minutes

*Eriks moved, Dave seconded, October minutes approved.*

**APPROVED**

**2: 10 New Business:**

**Discussion Items**

• **Adult High School Diploma – Linda Huddle**

We need to review the Adult High School Diploma. We would be building on the work done this summer by a group that included some of the Degree and Certificate Committee members. This new group would include a group of faculty to help review course outcomes to see if the old courses and any new courses meet the outcomes to be included in the credit to unit course transfer for the Adult High School Diploma .

**Discussion:** Linda Huddle provided a brief review of the current status of our Adult High School Diploma. Public schools are moving to 24 credits, and we need to make sure PCC plan is consistent with that change. Set of recommendations were made by “High School recommendations” task force, set up by Chris Chairsell. The Task Force reviewed relationships PCC has with high schools and looked into improving process for administering adult HS diplomas. It was decided that the adult high school diploma would reside in the Curriculum Office.

The Curriculum Office and Linda suggest that a work group be formed to begin the process of reviewing the courses on the HS course list. First step would be to look at courses added to the PCC course list since the last time the HS course list was reviewed and PCC courses that underwent a 3-4 credit conversion. PCC course outcomes would be compared to high school standards to determine if the PCC course should be added to the HS course list and the amount of HS units awarded to the course. SACs will be consulted where there is a lack of clarity.

Linda expects it would probably take one meeting a month for six months, depending on the number of courses to review the list and make recommendations to the D/C. Suggested members for this work group include advisors, Curriculum Office, HS reps, and D/C members. Kendra stated it would be good to have a few members from Curriculum Committee on this task group as they are used to reviewing courses. Susanne asked Linda to set up the meetings and let her know. D/C members can then decide which meeting they may be able to attend and provide assistance. Dave Stout and Susanne are both willing to work on this work team.

**DECISION: D/C committee agreed that a work team is the appropriate next step and will provide support. Linda will provide information as to meeting dates/times**

• **Academic Handbook and AS Degree- Kendra Cawley :**

Discussion: Kendra handed out paperwork on Degree and Certificate Section of handbook, A -105 AS Degree. Current catalog language and handbook language are not consistent. Catalog is correct and mirrors current practice and understanding in the system.

Committee members agreed to revise and update the Academic Handbook language.

Further discussion occurred on the AS Degree regarding wording of the C or better for math and writing requirement, D for Health requirement, and grading requirement for other requirement course work. KENDRA introduced paperwork that highlights the areas in question.

Discussion occurred to clarify the issues, the intent of the AS Degree, and discerning current thinking about AS degree requirements. The AS Degree is our second transfer degree.

It was recommended that the Associate of Science requirements

- 1- Math and Writing remain the same, grade of C or better and clarify that P grade works if the P is from an institution that equates P to the letter grade of C or better
- 2- Health and PE grade requirement be revised from a minimum of D to C or better to be in alignment with the other AS Degree core requirements of Math and Writing. P grade works if the P is from an institution that equates P to the letter grade of C or better
- 3- Gen education list/ discipline studies list grade requirement would remain the same, which is accepting D grades.

In addition, it was recommended that students clearly understand that a P grade may be used if the P grade is from an institution that like PCC equates a P grade with a letter grade of C or better.

*Dave moved, Eriks seconded. Unanimous approval.*

**APPROVED Academic handbook change to reflect current catalog.**

**Approved recommendation to revise AS Degree requirements**

• **300-400 Level Classes**

Discussion: Discussion postponed since Scott Huff is not in attendance today. Ron Baker of accreditation has some concerns and we will discuss this further at a later date. Put on next agenda. DECEMBER 2<sup>nd</sup> 2009.

**POSTPONED**

## **Degrees and Certificates**

**Revision: Business Administration: Management AAS-Diana Ellis**

The BA SAC's request is to swap Introduction to Economics EC 200 for EC 201 Principles of Economics: Microeconomics *or* EC 202 Principles of Economics: Macroeconomics. Currently the AAS Management Degree requires Introduction to Economics EC 200.

**Discussion:** EC 201 has more application for the degree outcomes and offers more flexibility to the students. Econ SAC has been informed of this revision.

*Dave moved, Brad seconded. Unanimous recommendation for approval.*

**APPROVED**

**New: Fitness Technology: Healthy Older Adult Fitness Career Pathway Certificate-Janeen Hull**

Students in this certificate of completion program will be trained by PCC to teach fitness to healthy older adults. NOTE: Teaching older adults with clinical conditions will require further education, training, and/or certification.

**Discussion:** Growing recognition by industry and PCC that a certificate naming this specialized training is a solid career pathway. This is a 25 credit COC, Career Pathway. All classes are already approved and are included in FIT Tech AAS Degree. Implemented for 2010 Fall term but can't guarantee it will be in catalog because state process.

*Loretta moved, Dave seconded. Unanimous recommendation for approval.*

**APPROVED**

**New: Gerontology: End of Life Care and Support Career Pathway Certificate-Jan Abushakrah**

There is an identified need to provide a career pathway certificate that will advance the knowledge and develop the skills of caregivers, aging services professionals and family members in supporting persons approaching the end of life. The certificate provides a career development pathway for direct care workers and career enhancement for healthcare, social services, fiduciary and financial services, and other professionals.

**Discussion:** This Career Pathway is attached to the GRN AAS. People working direct care positions can use this as a career development pathway. People with prior degrees or careers who want to shift directions can also use this to concentrate in the field of aging. Possibly be a care director but also be a spec in end of life care. Advisory committee includes people working outside of that field. Hospice has been the major arena of development. Increasing demand on a private level and medical community that the end of life is not just the medical end, but also helping people through the dying process. End of life midwife is the emerging field in the industry. GRN believes that eventually there will be a national certification for this field of work.

*Loretta moved, Brad Seconded. Unanimous recommendation for approval.*

**APPROVED PENDING approval at Curriculum: GRN 131 - Hospice basics, GRN 237 – End of life therapies (1 credit seminar), GRN 238 – Guardian Conservator Training, GRN 240 – Care and Service Coordination.**

**Revision: Gerontology: Activity Assistant Career Pathway Certificate-Jan Abushakrah**

GRN282 Gerontology Professional Seminar is being added to provide better guidance for certificate earners in preparing for and finding jobs in the field.

**Discussion:** GRN 282 being added. 1 Credit. Pending roadmap update.

*Loretta moved, Janeen seconded. Unanimous recommendation for approval.*

**APPROVED**

**Revision: Gerontology: Activity Consultant Career Pathway Certificate-Jan Abushakrah**

GRN282 Gerontology Professional Seminar is being added to provide better guidance for certificate earners in preparing for and finding jobs in the field.

**Discussion:** GRN 282 being added. 1 Credit. Pending roadmap update.

*Eriks moved, Dave seconded. Unanimous recommendation for approval.*

**APPROVED**

**Revision: Gerontology: Horticultural Therapy Career Pathway Certificate-Jan Abushakrah**

GRN282 Gerontology Professional Seminar is being added to provide better guidance for certificate earners in preparing for and finding jobs in the field.

**Discussion:** GRN 282 being added. 1 Credit. Pending roadmap update.

*Janeen moved, Eriks seconded. Unanimous recommendation for approval.*

**APPROVED**

**Revision: Gerontology: Advanced Behavioral and Cognitive Care Career Pathway Certificate-Jan**

**Abushakrah-** GRN282 Gerontology Professional Seminar is being added to provide better guidance for certificate earners in preparing for and finding jobs in the field. GRN 240 Care and Service coordination (*CASE MANAGEMENT*) is being added to enhance the professional skill level in coordinating care and service issues for patients or clients with dementia or cognitive decline.

**Discussion:** GRN 282 being added. Adding GRN 240. Pending roadmap update.

*Brad moved, Kathleen seconded. Unanimous recommendation for approval.*

**APPROVED PENDING APPROVAL OF GRN 240 at Curriculum Committee.**

**Revision: Gerontology: Activity Director Career Pathway Certificate-Jan Abushakrah--** GRN282

Gerontology Professional Seminar is being added to provide better guidance for certificate earners in preparing for and finding jobs in the field.

**Discussion:** GRN 282 being added. 1 Credit. Pending roadmap update.

*Loretta moved, Kathleen seconded. Unanimous recommendation for approval.*

**APPROVED**

**3:45 Consent Agenda**

• **Gerontology-AAS Degree-**

**Addition of the following courses to the Gerontology Degree Electives list:**

1. GRN 131 Hospice Basics (***Pending at CC***)
2. GRN 233 Supporting End of Life
3. GRN 237 End of Life Therapies (***Pending at CC***)
4. GRN 238 Guardian Conservator Training (***Pending at CC***)
5. GRN 240 Care and Service Coordination (***Pending at CC***)

• **Gerontology: Gerontology Career Pathway Certificate-**

**Addition of the following courses to the Gerontology Career Pathway Certificate Electives list**

1. GRN 131 Hospice Basics (***Pending at CC***)
2. GRN 233 Supporting End of Life
1. GRN 237 End of Life Therapies (***Pending at CC***)
2. GRN 238 Guardian Conservator Training (***Pending at CC***)

3. GRN 240 Care and Service Coordination (*Pending at CC*)

**Discussion: None**

*Brad moved, Kathleen seconded. Unanimous recommendation for approval. (Pending approval at Curriculum Committee.)*

**APPROVED**

**MEETING ADJOURNED AT 3:30pm**

## Associate Degree Requirements – Associate of General Studies Degree (AGS)

**These changes capture what is in the current catalog**

The Associate of Science degree is designed for students planning to transfer credits to a baccalaureate degree program at four-year institutions of the Oregon University System. It allows more freedom in course selection than the Oregon Associate of Arts Transfer Degree, but does not guarantee that students will be accepted as having completed all lower division comprehensive and General Education requirements for a baccalaureate degree. In selecting course work, students should see advisors at PCC and the institution to which they will transfer about the requirements of their baccalaureate major.

**Comment [PU1]:** Not new, relocated from end of document.

The Associate of Science degree is awarded to students who meet the following requirements:

1. Complete comprehensive degree requirements (Refer to Policy A-106, Associate Degree Requirements-Comprehensive).

### **Writing, Health and P.E.**

#### **2. Associate of Science Requirements:**

~~2.~~**3.A. Writing** \*: All candidates must complete a minimum of six credits with a C or better in English composition by passing the WR 121 with a C or better, or passing the WR 121 challenge exam and passing another Lower Division Collegiate WR course with WR 121 as a prerequisite, with a C or better.

~~3.~~**B. Health**: ~~All candidates must~~ complete HE 250 Personal Health and one credit of physical education or complete HPE 295 Health and Fitness for Life. A maximum of three credits in physical education will apply.

**C. Math** \*: Complete a minimum of four credits with a C or better in MTH 105 or any math course with Intermediate Algebra as a prerequisite.

\*Basic Writing and Math competency will be met by these requirements.

#### **D. General Education** Distribution Requirements

Students must earn a minimum of 21 credits of General Education taken from the General Education Distribution/Discipline Studies List. All candidates must complete a minimum of ~~seven~~ ~~nine~~ credits must be earned in each of the following distribution areas:

- Arts and Letters
- Social Sciences

- Mathematics, Natural and Physical Sciences and Computer Studies

~~Arts and Art, Foreign Languages, Humanities, Journalism, Literature, Music,  
Humanities: Philosophy, Speech, Theater Arts, Womens Studies, and Writing (excluding  
WR 115, WR 121, WR 122 and WR 185.)~~

~~Social Sciences: Anthropology, Economics, Geography, History, Political Science, Psychology  
and Sociology.~~

~~Science and Biology, Chemistry, Computer Science, General Science, Geology, Math,  
Mathematics: Physical Science and Physics.~~

E. AS Elective Credit Requirements:

~~In addition to the requirements in writing, personal health, PE and General Education, All  
candidates must earn additional complete elective credits to bring their total to at least meet the  
overall requirement of 90 credits for this degree. Elective credits may include any lower  
division collegiate courses (course level of 100 or gher). A maximum of 3 credits of physical  
education (PE) courses may be applied to this degree. In selecting these courses, students should  
see advisors at PCC and the institution to which they will transfer about the requirements of their  
baccalaureate major.~~

**Comment [PU2]:** Not a change, just moved from previous location under the Health requirement

**Comment [PU3]:** This is still in the section, just moved to the beginning

## Associate Degree Requirements – Associate of General Studies Degree (AGS)

The Associate of Science degree is designed for students planning to transfer credits to a baccalaureate degree program at four-year institutions of the Oregon University System. It allows more freedom in course selection than the Oregon Associate of Arts Transfer Degree, but does not guarantee that students will be accepted as having completed all lower division comprehensive and General Education requirements for a baccalaureate degree. In selecting course work, students should see advisors at PCC and the institution to which they will transfer about the requirements of their baccalaureate major.

The Associate of Science degree is awarded to students who meet the following requirements:

1. Complete comprehensive degree requirements (Refer to Policy A-106, Associate Degree Requirements-Comprehensive).
2. Associate of Science Requirements:

A. **Writing** \*: All candidates must complete a minimum of six credits with a C or better in English composition by passing the WR 121 with a C or better, or passing the WR 121 challenge exam and passing another Lower Division Collegiate WR course with WR 121 as a prerequisite, with a C or better. .

**Comment [PU1]:** Can a student take these courses P/NO?

B. **Health**: Complete HE 250 Personal Health and one credit of physical education or complete HPE 295 Health and Fitness for Life.

**Comment [PU2]:** Is a D OK?

C. **Math** \*: Complete a minimum of four credits with a C or better in MTH 105 or any math course with Intermediate Algebra as a prerequisite.

\*Basic Writing and Math competency will be met by these requirements.

### D. General Education Distribution Requirements

Students must earn a minimum of 21 credits of General Education taken from the General Education Distribution/Discipline Studies List. A minimum of seven credits must be earned in each of the following distribution areas:

- Arts and Letters
- Social Sciences
- Mathematics, Natural and Physical Sciences and Computer Studies

E. AS Elective Credit Requirements:

All candidates must complete elective credits to meet the overall requirement of 90 credits for this degree. Elective credits may include any lower division collegiate courses (course level of 100 or higher). A maximum of 3 credits of physical education (PE) courses may be applied to this degree.