

# Degrees and Certificates Committee Meeting

October 14, 2009,

Sylvania, CC, Conference B, 2pm to 4pm

**Attendance:** Susanne Christopher, Steve Smith, Djambel Unkov, Kendra Cawley, Eriks Puris, Dave Stout, Phil Christain, Loretta Goldy, Joanne Harris, Sally, Janeen Hull, Dan Davidson, Scott Huff, Jennifer Bowers, Kathleen Bradach.

Guests: Alisa Schneider (via teleconference call), Cynthia Killingsworth, Greg Gerstner, Scott Morgan, Mike Talbert, Amanda Ferrogiaro, Matt Constantino, Elizabeth Metcalf, Jan Abushakra, Nancy Hutt, Art Schneider.

## Old Business:

### Review of June and September 2009 Minutes

*Dave moved and Loretta seconded to recommend approval. Unanimous recommendation for approval.*

Discussion Notes: Susanne discussed Academic Handbook sections, A110 and A111. At our retreat we concluded that we may want to recommend removal of A 111 and we made some corrections to A 111. Paperwork was distributed that captured the Retreat's comments. In addition, Rebecca Mathern, registrar, has sent some revisions for our consideration. Susanne wants to take A110 to CTE chairs meeting for their input. Committee members agreed this was a good idea. Susanne asked committee to read the paperwork. It will be shared at next DAC meeting.

**APPROVED**

## New Business:

### Revision: Nursing Degree - Alisa Schneider

Conversion to the Oregon Consortium of Nursing Education (OCNE) statewide degree to provide students with a competency based upon statewide curriculum and access to a streamlined articulation to a Bachelors Degree in Nursing at Oregon Health Sciences University (OHSU).

Discussion occurred with nursing faculty through teleconference, Alicia Schneider, and in person, Nancy Hutt. Nursing dept was here last year at DAC. We approved in spirit the new degree, so they could get into this catalog the new entrance requirements. They are coming back now with the course work as discussed. This is a significant curriculum and entrance requirement change. This was and continues to be a huge workload for nursing faculty. Nancy shared this is a statewide movement, allowing students to be co-admitted to OHSU simultaneously and be able to go seamlessly into their bachelors. She also shared the new entrance requirements.

*Dave moved and Janeen seconded to recommend approval. Unanimous recommendation for approval.*

**APPROVED as Amended**

**NRS 111: Foundations of nursing in chronic illness I missing from original paperwork. Degree is approved as amended with NRS 111 added.**

**Revision: Business Administration: Accounting Degree - Cynthia Killingsworth** Course title and credit change to BA 240 and decrease the number of electives in AAs from 12 to 11 credits.

*Loretta moved and Janeen seconded to recommend approval. Unanimous recommendation for approval.*

**APPROVED**

**New Degree Option: Civil Engineering Technology: Green Technology and Sustainability Degree Option - Greg Gerstner**

The goal of the new degree option is to provide the student with Green Technology and Sustainability methodologies and philosophies and to improve the marketability of the student.

During discussion, concern was raised about having SOC 228 as a prerequisite. The requested degree has 108 credits, maximum amount allowed so SOC 228 was placed as a prerequisite. Committee members suggested that some other alternatives should be considered, such as removing WR 121 from the course work and replacing it with SOC 228, since WR 121 is an AAS competency.

An additional concern was raised about the number and specificity of the AAS Outcomes. Committee members encouraged the SAC to revisit these using the current PCC guidelines. Sally Earl in the Curriculum Office is available for assistance if needed/desired.

Discussion also occurred around the slight difference between this new degree option and the original degree; only three courses. There is nothing that says they can't have a degree option with 3 courses different, but Kendra raised a concern about becoming a "diploma mill." Other committee members also wondered about an option that is so close to the original degree. All members agreed that the degree outcomes need to be clarified for the student and us. Scott H. shared that the CMET and MET degrees are very similar, only 4 courses different. Historically, students are more competitive for specific engineering jobs dependent on the associate degree title. Greg will take the committee concerns back to the SAC and return at a future date. **Degree postponed until further notice.**

**POSTPONED**

**New Degree Option: Mechanical Engineering Technology: Green Technology and Sustainability Degree Option - Greg Gerstner**

This option linked to the above item. **Degree postponed until further notice.**

**POSTPONED**

**New Degree Option: Automotive Service Technology: Automotive Service Education Program Degree Option - Scott Morgan**

PCC has successfully offered this degree option with Gm since 1985. The original paper work cannot be located at the State or PCC. This is GM specific degree. They have set it up to meet GM requirements. This degree was set up prior to the current PCC AAS guidelines. Two areas do not meet the current guidelines: number of co-op credits and number of general education credits. The degree contains 48 credits of co-op; PCC has a 12 credit restriction, the State 24 credits. The degree has 12 credits of general education, PCC's guidelines is for 16 general education credits.

After a lengthy discussion, it was agreed to reduce the co-op credit to 32 hours and recommend approval with the understanding that the two guidelines exceptions are occurring because we are grandfathering in the degree. It is also with the understanding that the State may not approve the 32 hours of co-op education. Steve will ask the State for an exception.

*Eriks moved and Phil seconded to recommend approval with changes made at Degrees and Certificates committee meeting and pending course approval at curriculum and The State Department of Education. Unanimous recommendation for approval.*

**APPROVED as Amended**

**Pending submission of new degree paperwork. Impacted courses will need to go back through the Curriculum Committee to reduce their credit amounts.**

**New Degree: Computer Information Systems: Health Informatics Degree - Mike Talbert**

Health Informatics is a relatively new field in health care that has an enormous employment growth potential. This is a statewide degree.

CIS SAC came before the committee last Spring with this degree, as an informational item. Statewide informatics AAS will be a totally on line degree. Two concerns were expressed at the time: courses in the degree that are not offered at PCC and the rapid, emerging field requiring degree revision during the first year of operation. Since the spring, we have learned that NW Accreditation also has a concern about colleges offering degrees that include course work not in their catalog. The Consortium has agreed to remove HCL 255 from the course list. Paperwork submitted by the SAC will be modified to reflect this change. Alternative course, CIS 277H has been added. Students will have a chance to move between catalogs to complete their degree. This should help ease the concern about changing degree requirements. Committee members applauded the group that has worked diligently to bring this new degree forward.

*Loretta moved and Dave seconded to recommend approval with removal of HCL 255. Unanimous recommendation for approval.*

**APPROVED as Amended with removal of HCL 255.**

### **New Certificate: Interior Design: Design for Aging in Place Certificate - Amanda Ferroggiaro**

A current trend in older adults wanting to stay in their homes has sparked interest in and jobs in Aging in Place. This new certificate focuses on providing education and jobs for Aging in Place Remodeling sector. Related instruction template was handed out which has not yet been approved by the Curriculum Committee. Committee helped Amanda revise the RI to bring through the Curriculum Committee. DAC would need to see the new RI on a consent Agenda and the NEW template for Kitchen and Bath certificate.

*Dave moved Loretta seconded to recommend for approval pending Curriculum Committee approval of the Related Instruction and pending it comes back through DAC consent agenda. Unanimous recommendation for approval.*

**APPROVED**

### **New Certificate: Geographic Information Systems Certificate - Matt Constantino**

New certificate and area of interest due to high employment demand for individuals with GIS skills. 44 credits. NO RI. Currently, GIS courses are under the GEO prefix and SAC. New Technology, computer based GIS has only been well known for 10 years. Other programs at Lane have been very successful.

METRO, Fish and Wildlife, and recently private companies have been interested in hiring in this field. What is the structure for PCC to provide oversight for this? Geography SAC would oversee this. Matt is the only full time member of the GEO SAC. No National certification yet. Clackamas has a GIS cert but its run through the drafting department there. We encourage Matt to talk to CMET, Arch, and other SACs.

*Loretta moved and Kathleen seconded to recommend for approval. Unanimous recommendation for approval.*

**APPROVED as Amended PENDING APPROVAL OF NEW RI.**

### **New Degree Option: Architectural Design and Drafting: Residential Degree Option - Elizabeth Metcalf**

The new degree option is designed to meet the needs of students who want a residential focus in their course work. It was also created to align with the OSU Housing Studies degree. Committee members suggested the removal of outcome about transfer to OSU. Elizabeth concurred.

*Loretta moved and Janeen seconded to recommend for approval with removal of the last degree outcome. Unanimous recommendation for approval.*

**APPROVED as Amended with OSU Outcome removed.**

### **Revision: Architectural Design and Drafting AAS - Elizabeth Metcalf**

The revision narrows the focus of this degree to Computer Aided Design. This base degree is complementary to the new AAS which will focus on Architectural Design and Drafting Residential. It aligns with the newly created transfer option to OSU.

*Joanne moved and Kathleen seconded to recommend for approval. Unanimous recommendation for approval.*

**APPROVED**

### **Curriculum Office Items:**

New certificate credit designation for one and two year certificates. The following certificates went from one year to two years:

1. ARCH: Kitchen and Bath
2. AMT: Powerplant
3. CET: Two Year
4. EMT: Two Year
5. MET: Two Year

We discussed how to best proceed. It was agreed that Steve will send out letter to the SAC's before SAC Day letting them know about this change and its impact on Related Instruction. SAC's will need to revise the RI in their certificate and take the courses through the Curriculum Committee. Once this is complete, their revised RI Template may come to the DAC committee as a consent agenda item.

**APPROVED - General Education statement:**

This item was presented at the retreat. A request to change the General Education statement for AGs and AAS degrees:

Current wording: "The 16 credits must include at least one course from each category and no more than two courses or eight credits from any one category"

Recommended wording: "The 16 credits must include at least one course with a minimum of 3 credits from each category."

AAS requirement that no more than two courses may come from courses required by specific programs remains the same.

Rationale: The current wording is creating confusion, especially when transferring in course work that may be as high as six credits for one course. The goal is to have students take at least one 3-credit or higher course in each of the three general education areas. The recommended wording accomplishes this goal while minimizing confusion over number of courses, upper limits, etc.

**APPROVED - Consent Agenda:**

**Gerontology:** Adding GRN 170 Resident Assistant I Training and GRN 171 Resident Assistant II Training to their AAS Degree and Career Pathway Certificate. Discussion Notes:

**Landscape Technology:** Adding LAT 278 Oregon LCP Exam Preparations to their AAS Degree, Landscape Management Certificate, Landscape Design Certificate and Landscape Construction Certificate. The committee is also asked to approve a formal electives list for each of the previously named Landscape degree and certificates.

Discussion Notes:

Eriks makes motions, Scott seconds. Unanimous approval.

**Additional Notes: Adult High School: Linda to be first on November DAC agenda.**

**Additional Paperwork:**