

## Degrees and Certificates Committee Meeting

April 1<sup>st</sup>, 2009 2 pm to 4 pm

In attendance: Eriks Puris, Phil Christain, Janeen Hull, Susanne Christopher, Rebecca Mathern, Loretta Goldy, Scott Huff, Dave Stout, Brad Krohn, Amy Alday-Murray, Steve, Smith, Djambel Unkov Guests: Mark Hornshu and Josette Beach with Dr. Nancy Pilgrim.

### 2:00 pm **Review of February and March minutes**

Dave Stout moved to approve February minutes, unanimous approval.

Dave moved to approve minutes from March, seconded by Janeen Hull, Unanimous.

### 2:15 pm **New – Dental Hygiene – Restorative Dental Hygiene Business and Industry Certificate** – Josette Beach

Certificate developed in conjunction with Kaiser Permanente. Dental Tech program will enroll twenty students, the usual level, plus ten additional students who work at Kaiser. These ten additional students will take the course work for this certificate along with the regular two-year AAS program. This certificate represents a change in the dental hygiene role. Kaiser is willing to pay for it for their students to receive this training.. The certificate is more of an addition to the program rather than a new area. Students will receive an AAS and Certificate at the same time when they graduate. Certificate contains mostly new courses which are being reviewed in the curriculum committee after this meeting. Dave Stout Moved to recommend approval pending course approval in the Curriculum Committee. Joanne Seconded. Unanimous approval.

### 2:30 pm **Emergency Medical Technician AAS and Emergency Medical Technician Certificate** – Mark Hornshu – Outcomes

Mark Hornshu presented new outcomes for EMT AAS and EMT Certificate. These are first new outcomes in which ethics are stressed. Dave Stout moved to recommend approval of both the AAS and Certificate outcome. Brad Seconded. Unanimous approval.

### 2:45 pm **Curriculum Report - Steve Smith presents timeline to the committee.**

Steve presented the New/Revised/CTE/LDC Course and New/Revised AAS Degree and Certificate Timeline for Approvals worksheet. He asked for committee members input. Suggestions for clarification were given.

Susanne expressed concern about moving the catalog due date up to January. Steve agreed to discuss this further with Scot Leavitt and Susanne. This will occur in the next week.

Next year Steve expects there to be a group to discuss how we can help improve the process. Banner software called workflow can be worked with, we own it. This program allows us to do signature pages electronically. Issues exist with trying to figure it out. The entire documentation process can be done with this program. Talk has started at the State level about modifying Adverse Impact.

3:10 pm **Revision – Electronic Engineering Technology: Renewable Energy Systems AAS Option and Revision - Electronic Engineering Technology AAS** - Outcomes revision and adding EET 101 and MTH 111B as an “or”. Dave Stout moved to recommend approval of EET AAS and EET AAS Renewable Energy systems option pending the approval of EET 101. Phil seconded. Unanimous approval.

**Revision – Electronic Engineering Technology: Biomedical Engineering Tech AAS** – Tabled. Curriculum Office member will contact Sanda for clarifications.

**Revision - EET Certificate and EET Renewable certificate** – Outcomes revised and adding EET 101 and MTH 111B as an “or”. Dave Stout moved for approval of EET Certificate and EET renewable certificate. Loretta seconded. Unanimous approval.

3:18 pm **Consent Agenda** Eriks moved and Phil seconded to approve the consent agenda. Unanimous approval.

3:30 pm **Rebecca Mathern – Registrar’s Report.**

Rebecca discussed the 2.0 GPA from last meeting. Do we delete “all courses that apply to the degree” ? Rebecca discussed this issue with Advisors at Cascade. They are in agreement with making the change, thus deleting “all courses that apply to the degree.” Rebecca brought up a concern about waiving writing competency. Currently, the catalog states that students with prior degrees will have our writing competency waived. Rebecca wonders if we intended this for AAS degrees as well. The committee wants to discuss this issue further at a later date.

3:42 pm **Outcomes review – Sally Earll**

Committee members reviewed our current Outcomes guidelines. Guidelines seemed clear and still appropriate. There was agreement that a couple of additional examples would strengthen the document. Sally will provide some examples at a future meeting. In addition, Committee members affirmed their support for the Curriculum Office to contact SACs with AAS and Certificate outcomes that are identical. According to our guidelines, there needs to be a distinction between AAS and certificate outcomes.

## April Consent Agenda

The following CIP code changes will align the AAS degrees, Certificates of Completion, and Career Pathway Certificates of Completion for **Computer Information Systems**.

1. AAS Computer Information Systems: **52.1201 to 11.0202**
2. Computer Information Systems Certificate: **52.1201 to 11.0202**
3. Computer Information Systems: Database Design and SQL Career Pathway Certificate : **11.0802 to 11.0202**
4. Computer Information Systems: Web Application Development Career Pathway Certificate: **11.0801 to 11.0202**
5. Computer Information Systems: Oracle and SQL Career Pathway Certificate: **11.0802-11.0202**
6. AAS Computer Information Systems: Network Systems Administration Option: **52.1201 to 11.1001**
7. Web Site Development and Design Certificate: **52.1299 to 11.0801**

**Title and CIP code change:** Marketing: Entry Level Sales and Service Career Pathway CIP 52.4201 to Retail Management: Retail Sales and Service 52.1803

Dental Laboratory Technology should only be a 91 credit degree

EET: Renewable Energy Certificate should include EET 271 not 270

Steve: Timeline

MT AAS is now 102 credits due to 3-4 credit conversion.

AAS in Fire Protection is now 104 credits due to EMT 105 Increase.

EET: Renewable Energy is 108 credits. MTH 111C was inadvertently put in as 4cr instead of 5

SLIP: Deaf Studies is no longer a related certificate.