

April Degrees and Certificates Agenda
April 13, 2011
2pm-4pm
Library Room 204

Old Business:

Review February 9, 2011 Minutes
Review March 9, 2011 Minutes

Discussion Items:

EAC Chair Report
300/400 Level courses
Gen Ed/Discipline Studies List
Related Instruction Minimum Hour Requirements
Focus Award Criteria: Peace and Conflict
Clarification on the AS catalog statement "All candidates must complete a minimum of six credits with a C or better in English Composition by passing WR 121 with a C or better, or passing the WR 121 challenge exam and passing another lower division collegiate WR course with WR 121 as a prerequisite, with a C or better".

Consent Agenda Items:

CAS/OS Spreadsheet Career Pathway Certificate: Remove "or higher" from WR 121 Requirement.
CAS/OS Word Processing Career Pathway Certificate: Remove "or higher" from WR 121 Requirement.
CAS/OS Office Assistant Career Pathway Certificate: Remove "or higher" from WR 121 Requirement.
Construction Trades Apprenticeship, AAS: All 100 level and above PCC courses added to electives.
Electricians Trades Apprenticeship, AAS: All 100 level and above PCC courses added to electives.
Industrial Mechanics and Maintenance Technology Trades Apprenticeship, All AAS and Certifications: All 100 level and above PCC courses added to electives.
Construction Trades, General Apprenticeship Certificate: All 100 level and above PCC courses added to electives.
Construction Trades, Manual Trades Apprenticeship Certificate: All 100 level and above PCC courses added to electives.
Electrician Apprenticeship Technologies Certificate: All 100 level and above PCC courses added to electives.
Industrial Mechanics and Maintenance Technology Apprenticeship Certificate: All 100 level and above PCC courses added to electives.
Limited Electrician Apprenticeship Certificate: All 100 level and above PCC courses added to electives.
Mechanical Maintenance Technology Apprenticeship Certificate: All 100 level and above PCC courses added to electives.
Geographic Information Systems Certificate: Addition of GEO 204, 206, 209, 221, 230, and 298 to the GIS Electives list.
Multimedia Video Production Certificate: Add MM 253 and MM 254 to Multimedia Program Electives.

Academic Standards and Practices

Related Instruction Requirements for Career Technical Certificates

PCC's accreditation agency, the Northwest Commission on Colleges and Universities (NWCCU), requires that "Applied undergraduate degree and certificate programs of thirty (30) semester credits or forty-five (45) quarter credits in length contain a recognizable core of related instruction or general education with identified outcomes in the areas of communication, computation, and human relations that align with and support program goals or intended outcomes." (from Standard 2.C.9). This body of instruction is referred to as "Related Instruction."

NWCCU further states that "The related instruction components of applied degree and certificate programs (if offered) have identifiable and assessable learning outcomes that align with and support program goals or intended outcomes. Related instruction components may be embedded within program curricula or taught in blocks of specialized instruction, but each approach must have clearly identified content and be taught or monitored by teaching faculty who are appropriately qualified in those areas.." (Standard 2.C.11).

Related Instruction in AAS Degrees and Certificates

At PCC, Related Instruction for AAS Degrees is fulfilled by the 16 credits of general education with a minimum of 1 course (3 credits or more) in each of the three areas of the General Education/Discipline Studies list, as described in section Academic Standards and Practices A102.

At PCC, the Related Instruction components for certificates of 45 credits or more are outlined on the Related Instruction Template, showing which courses provide related instruction in which areas, and how many hours. The Template is recommended by the SAC, the SAC Administrative Liaison, the Degrees and Certificates Committee and the Dean(s) of Instruction for approval by the Vice President for Academic and Student Affairs.

Related Instruction Course Options:

The Related Instruction requirement in certificates may be fulfilled using stand-alone courses, courses in the program containing embedded instruction (both described below) or a combination of the two.

Stand-alone course(s) option: Uses existing credit courses (must be 100 level or above) that address 1) communication, 2) computation, or 3) human relations. Sources for this option are a college-level course (CTE or LDC) in any discipline that provides instruction that would be relevant to the discipline in question and clearly addresses one (and only one) of the three areas. (Courses that address more than one area are considered to have embedded related instruction, as described below). Stand-alone courses used for Related Instruction must be identified and the hours included on the Certificate Related Instruction Template (see Curriculum Office website). In the event that the Degrees and Certificates Committee has concerns about the course content with respect to related instruction, it may refer the course to the Curriculum Committee for evaluation.

Embedded instruction option: Embedded instruction occurs simultaneously with program content instruction. Embedded instruction content and hours must be reflected in each course CCOG. More than one of the three areas can be embedded in a single course. SACs can identify embedded instruction hours that apply to their CTE courses only. The Related Instruction embedded in courses is recommended by the SAC, the SAC Administrative Liaison, the Curriculum Committee and the Dean(s) of Instruction for approval by the Vice President for Academic and Student Affairs. Recommendation by the Curriculum Committee is required before the Degrees and Certificates recommends the Related Instruction Template.

Credit and Contact Hour Requirements for Related Instruction:

In order to facilitate identification and recording, related instruction will be counted in hours of student learning rather than credits. A credit is considered to represent 30 hours of student learning (instruction supported by study and practice).

Student learning includes both direct instruction and out-of-class work such as study or practice. For every hour of lecture, it is expected that students will spend 2 hrs outside of class, so a 1 credit lecture class meets for 10 hrs (minimum), 20 hours (additional time spent learning) – over the course of a 10-week term that would be equivalent to 30 hrs. The distribution of class vs. out-of-class time is different for the lab and lec-lab configurations. The conventions used at PCC are as follows:

- 1 cr **lecture** meets 1 hr /wk, plus 2 hrs/wk of study, for at least 10 weeks = 30 hours
- 1 cr **lec-lab** meets 2 hrs/wk, plus 1 hr/wk of study, for at least 10 weeks = 30 hours
- 1 cr **lab** meets 3 hrs/wk, with minimal outside study, for at least 10 weeks = 30 hours

The Related Instruction Template identifies the courses and hours of instruction in the three areas used to meet the requirements described above. This is recommended by the SAC, the SAC Administrative Liaison, the Degrees and Certificates Committee and the Dean(s) of Instruction for approval by the Vice President for Academic and Student Affairs.

For certificates of 45 to 60 credits: 240 hours (the equivalent of 8 credits) of related instruction with representation in three program-related instructional areas, 1) communication, 2) computation, and 3) human relations. A minimum 48 embedded hours (20% of the minimum total) of student learning are required in each area; 96 embedded hours are at the SAC's discretion.

For certificates of 61 to 108 credits: 480 hours (the equivalent of 16 credits) of related instruction with representation in three program-related instructional areas, 1) communication, 2) computation, and 3) human relations. A minimum 96 embedded hours (20% of the minimum total) of student learning are required in each area; 192 embedded hours are at the SAC's discretion.

Instructor Qualifications for Embedded Related Instruction

The SAC for the CTE program develops specific requirements that pertain to the related instruction embedded in their courses, and recommends these for administrative approval. These requirements are published as part of the Instructor Qualifications. The Instructor Approval Form will note that an instructor is qualified to deliver embedded related instruction, either for all courses or for specific courses, and supporting documentation of the relevant qualifications will be attached to the approval form.

Revised and approved: March or April (?) 2011

PACS FAC Proposal:

(Peace and Conflict Studies Focus Area Committee)

PACS Learning Community.


October 29, 2010.


Purposes: To provide **an institutional mechanism** for reviewing, updating, and promoting the Peace and Conflict Studies (PACS) Program at Portland Community College while creating **a structure** for administrative support and input into established PCC mechanisms for decision making which includes **a venue** for faculty and others interested in the PACS Program to meet and share information with respect to all SACs impacted by the PACS Program.


RATIONALE: When ad-hoc groups of people successfully create a program that is not designed to be housed under an already established program or discipline, the program (like Peace and Conflict Studies 20 years ago) benefits from the energy associated with the creative process, but that energy often fades with time. The aging program may find it difficult to recruit new energy to replace those who retire, die, or go on to devote energy elsewhere – due, in part, to the ad-hoc nature of the group (which is not officially recognized within the PCC organizational structure. To grant SAC status to the an established program would be one response to this reality, though SAC status risks confusion in relationship with discipline-related SACs whose courses may be given credit in the program. Since “Focus Area Awards” are now what the State of Oregon allows for non-vocational programs no longer eligible to be given “certificates”, it seems logical to create new “Focus Area Committees” to remedy problems associated with ad-hoc groups and potential confusion also regarding responsibilities relating to certificates for which a SAC may not primarily be responsible.


PACS FAC Powers & Duties:

- 1) review, manage, and suggest improvements relating to the PACS focus area program structure and award requirements.
- 2) propose, manage, review, and suggest improvements for any Certificate Program relating to PACS (for which a SAC is not primarily responsible).
- 3) propose for consideration to SACs new courses for which PACS program credit may be given.
- 4) create and implement strategies for promoting completion of PACS Program Focus Awards and any Certificates Program relating to PACS (for which a SAC is not primarily responsible).
- 5) develop and implement mechanisms for more effective advertising of PACS Program options.
- 6) decide upon an inclusive PACS decision making process, clarifying criteria for participation.
- 7) clarify the powers and duties of all PACS FAC Chairs and other responsible persons.
- 8) maintain records of decisions, enrollment, and other data (to be available on request).
- 9) SACs yield no power or duties to FACs regarding course content, faculty requirements, or other issues (such as modes of delivery or evaluation) related to a course currently under SAC jurisdiction.
- 10) FACs would not be subject to extensive periodic “program review” as SACs are, but could be encouraged to provide suggestions for improvement in their “focus awards” and certificates in intervals of not more than 5 years


		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Barb Kaufman	Email: bkaufman@pcc.edu	Phone: 971-722-4399
Title of Degree/Certificate:	Spreadsheet: Career Pathway Certificate	Requested Implementation Term:	Fall 2011		
What type of change are you requesting?	<input type="checkbox"/> Course title change <input type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input checked="" type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:	NA	Proposed Course Title:	NA		
Current Course Number:	NA	Proposed Course Number:	NA		
Electives List Title:	NA				
Explanation of Other:	Remove the words "or higher" from the WR 121 requirement in the catalog. With this change, the certificate will be in agreement with AAS Administrative Assistant degree catalog listing for WR 121.				

		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Barb Kaufman	Email: bkaufman@pcc.edu	Phone: 971-722-4399
Title of Degree/Certificate:	Word Processing Career Pathway Certificate	Requested Implementation Term:	Fall 2011		
What type of change are you requesting?	<input type="checkbox"/> Course title change <input type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input checked="" type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:	NA	Proposed Course Title:	NA		
Current Course Number:	NA	Proposed Course Number:	NA		
Electives List Title:	NA				
Explanation of Other:	Remove the words "or higher" from the WR 121 requirement in the catalog. With this change, the certificate will be in agreement with AAS Administrative Assistant degree catalog listing for WR 121.				


		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Barb Kaufman	Email: bkaufman@pcc.edu	Phone: 971-722-4399
Title of Degree/Certificate:	Office Assistant: Career Pathway Certificate	Requested Implementation Term:	Fall 2011		
What type of change are you requesting?	<input type="checkbox"/> Course title change <input type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input checked="" type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:	NA		Proposed Course Title:	NA	
Current Course Number:	NA		Proposed Course Number:	NA	
Electives List Title:	NA				
Explanation of Other:	Remove the words "or higher" from the WR 121 requirement in the catalog. With this change, the certificate will be in agreement with AAS Administrative Assistant degree catalog listing for WR 121.				

		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Katrina Cloud	Email: kcloud@pcc.edu	Phone: 971-722-5651
Title of Degree/Certificate:	Associate of Applied Science in Construction Trades, General Apprenticeship	Requested Implementation Term:	2011-12 catalog year		
What type of change are you requesting?	<input type="checkbox"/> Course title change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:	N/A	Proposed Course Title:	N/A		
Current Course Number:	N/A	Proposed Course Number:	N/A		
Electives List Title:	Approve program electives for statewide apprenticeship degrees and certificates				
Explanation of Other:	All 100 level and above PCC courses not required by degree or certificate for the following: <u>Associate of Applied Science Degrees:</u> 1. Electrician Apprenticeship Technologies 2. Construction Trades, General Apprenticeship 3. Industrial Mechanics & Maintenance Technology Apprenticeship <u>Certificates of Completion:</u> 1. Limited Electrician Apprenticeship Technologies				


- | | |
|--|---|
| | <ol style="list-style-type: none">2. Electrician Apprenticeship Technologies3. Manual Trades Apprenticeship4. Construction Trades, General Apprenticeship5. Mechanical Maintenance Apprenticeship6. Industrial Mechanics & Maintenance Technology Apprenticeship |
|--|---|

		<h2 style="margin: 0;">CONSENT AGENDA FORM</h2> <p style="margin: 0;">This form maybe used instead of coming to the Degree and Certificate Meeting.</p> <p style="margin: 0;">Directions: Fill out completely and return electronically to: dac@pcc.edu</p>		<p style="margin: 0;">Consent Agenda form may be used for the following:</p> <ol style="list-style-type: none"> 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions <p style="margin: 0;">Other changes need to come before the Degree and Certificate Committee.</p>			
Submitted by:		Katrina Cloud		Email: kcloud@pcc.edu		Phone: 971-722-5651	
Title of Degree/Certificate:		Associate of Applied Science in Electrician Apprenticeship Technologies		Requested Implementation Term:		2011-12 catalog year	
What type of change are you requesting?		<input type="checkbox"/> Course title change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Other			
<p style="margin: 0;">Fill in the sections below as applicable. If a section is not applicable, fill in N/A.</p>							
Current Course Title:		N/A		Proposed Course Title:		N/A	
Current Course Number:		N/A		Proposed Course Number:		N/A	
Electives List Title:		<p style="margin: 0;">Approve program electives for statewide apprenticeship degrees and certificates</p>					
Explanation of Other:		<p style="margin: 0;">All 100 level and above PCC courses not required by degree or certificate for the following:</p> <p style="margin: 0;"><u>Associate of Applied Science Degrees:</u></p> <ol style="list-style-type: none"> 1. Electrician Apprenticeship Technologies 2. Construction Trades, General Apprenticeship 3. Industrial Mechanics & Maintenance Technology Apprenticeship <p style="margin: 0;"><u>Certificates of Completion:</u></p> <ol style="list-style-type: none"> 1. Limited Electrician Apprenticeship Technologies 					


- | | |
|--|---|
| | <ol style="list-style-type: none">2. Electrician Apprenticeship Technologies3. Manual Trades Apprenticeship4. Construction Trades, General Apprenticeship5. Mechanical Maintenance Apprenticeship6. Industrial Mechanics & Maintenance Technology Apprenticeship |
|--|---|

		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Katrina Cloud	Email: kcloud@pcc.edu	Phone: 971-722-5651
Title of Degree/Certificate:	Associate of Applied Science in Industrial Mechanics and Maintenance Technology Apprenticeship	Requested Implementation Term:	2011-12 catalog year		
What type of change are you requesting?	<input type="checkbox"/> Course title change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:	N/A	Proposed Course Title:	N/A		
Current Course Number:	N/A	Proposed Course Number:	N/A		
Electives List Title:	Approve program electives for statewide apprenticeship degrees and certificates				
Explanation of Other:	All 100 level and above PCC courses not required by degree or certificate for the following: <u>Associate of Applied Science Degrees:</u> 1. Electrician Apprenticeship Technologies 2. Construction Trades, General Apprenticeship 3. Industrial Mechanics & Maintenance Technology Apprenticeship				

	<p><u>Certificates of Completion:</u></p> <ol style="list-style-type: none">1. Limited Electrician Apprenticeship Technologies2. Electrician Apprenticeship Technologies3. Manual Trades Apprenticeship4. Construction Trades, General Apprenticeship5. Mechanical Maintenance Apprenticeship6. Industrial Mechanics & Maintenance Technology Apprenticeship
--	--


		<h2 style="margin: 0;">CONSENT AGENDA FORM</h2> <p style="margin: 0;">This form maybe used instead of coming to the Degree and Certificate Meeting.</p> <p style="margin: 0;">Directions: Fill out completely and return electronically to: dac@pcc.edu</p>		<p style="margin: 0;">Consent Agenda form may be used for the following:</p> <ol style="list-style-type: none"> 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions <p style="margin: 0;">Other changes need to come before the Degree and Certificate Committee.</p>			
Submitted by:		Katrina Cloud		Email: kcloud@pcc.edu		Phone: 971-722-5651	
Title of Degree/Certificate:		Construction Trades, General Apprenticeship Certificate		Requested Implementation Term:		2011-12 catalog year	
What type of change are you requesting?		<input type="checkbox"/> Course title change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Other			
<p style="margin: 0;">Fill in the sections below as applicable. If a section is not applicable, fill in N/A.</p>							
Current Course Title:		N/A		Proposed Course Title:		N/A	
Current Course Number:		N/A		Proposed Course Number:		N/A	
Electives List Title:		<p style="margin: 0;">Approve program electives for statewide apprenticeship degrees and certificates</p>					
Explanation of Other:		<p style="margin: 0;">All 100 level and above PCC courses not required by degree or certificate for the following:</p> <p style="margin: 0;"><u>Associate of Applied Science Degrees:</u></p> <ol style="list-style-type: none"> 1. Electrician Apprenticeship Technologies 2. Construction Trades, General Apprenticeship 3. Industrial Mechanics & Maintenance Technology Apprenticeship <p style="margin: 0;"><u>Certificates of Completion:</u></p> <ol style="list-style-type: none"> 1. Limited Electrician Apprenticeship Technologies 2. Electrician Apprenticeship Technologies 					

- | | |
|--|---|
| | <ol style="list-style-type: none">3. Manual Trades Apprenticeship4. Construction Trades, General Apprenticeship5. Mechanical Maintenance Apprenticeship6. Industrial Mechanics & Maintenance Technology Apprenticeship |
|--|---|

		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Katrina Cloud	Email: kcloud@pcc.edu	Phone: 971-722-5651
Title of Degree/Certificate:	Construction Trades, Manual Trades Apprenticeship Certificate	Requested Implementation Term:	2011-12 catalog year		
What type of change are you requesting?	<input type="checkbox"/> Course title change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:	N/A	Proposed Course Title:	N/A		
Current Course Number:	N/A	Proposed Course Number:	N/A		
Electives List Title:	Approve program electives for statewide apprenticeship degrees and certificates				
Explanation of Other:	All 100 level and above PCC courses not required by degree or certificate for the following: <u>Associate of Applied Science Degrees:</u> 1. Electrician Apprenticeship Technologies 2. Construction Trades, General Apprenticeship 3. Industrial Mechanics & Maintenance Technology Apprenticeship <u>Certificates of Completion:</u> 1. Limited Electrician Apprenticeship Technologies				


- | | |
|--|---|
| | <ol style="list-style-type: none">2. Electrician Apprenticeship Technologies3. Manual Trades Apprenticeship4. Construction Trades, General Apprenticeship5. Mechanical Maintenance Apprenticeship6. Industrial Mechanics & Maintenance Technology Apprenticeship |
|--|---|

- | | |
|--|---|
| | <ol style="list-style-type: none">3. Manual Trades Apprenticeship4. Construction Trades, General Apprenticeship5. Mechanical Maintenance Apprenticeship6. Industrial Mechanics & Maintenance Technology Apprenticeship |
|--|---|

		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Katrina Cloud	Email: kcloud@pcc.edu	Phone: 971-722-5651
Title of Degree/Certificate:		Industrial Mechanics and Maintenance Technology Apprenticeship Certificate	Requested Implementation Term:	2011-12 catalog year	
What type of change are you requesting?		<input type="checkbox"/> Course title change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change	<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:		N/A	Proposed Course Title:	N/A	
Current Course Number:		N/A	Proposed Course Number:	N/A	
Electives List Title:		Approve program electives for statewide apprenticeship degrees and certificates			
Explanation of Other:		All 100 level and above PCC courses not required by degree or certificate for the following: <u>Associate of Applied Science Degrees:</u> 1. Electrician Apprenticeship Technologies 2. Construction Trades, General Apprenticeship 3. Industrial Mechanics & Maintenance Technology Apprenticeship <u>Certificates of Completion:</u> 1. Limited Electrician Apprenticeship Technologies			

- | | |
|--|---|
| | <ol style="list-style-type: none">2. Electrician Apprenticeship Technologies3. Manual Trades Apprenticeship4. Construction Trades, General Apprenticeship5. Mechanical Maintenance Apprenticeship6. Industrial Mechanics & Maintenance Technology Apprenticeship |
|--|---|

- | | |
|--|---|
| | <ol style="list-style-type: none">3. Manual Trades Apprenticeship4. Construction Trades, General Apprenticeship5. Mechanical Maintenance Apprenticeship6. Industrial Mechanics & Maintenance Technology Apprenticeship |
|--|---|

		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Katrina Cloud	Email: kcloud@pcc.edu	Phone: 971-722-5651
Title of Degree/Certificate:	Mechanical Maintenance Technology Apprenticeship Certificate	Requested Implementation Term:	2011-12 catalog year		
What type of change are you requesting?	<input type="checkbox"/> Course title change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:	N/A	Proposed Course Title:	N/A		
Current Course Number:	N/A	Proposed Course Number:	N/A		
Electives List Title:	Approve program electives for statewide apprenticeship degrees and certificates				
Explanation of Other:	All 100 level and above PCC courses not required by degree or certificate for the following: <u>Associate of Applied Science Degrees:</u> 1. Electrician Apprenticeship Technologies 2. Construction Trades, General Apprenticeship 3. Industrial Mechanics & Maintenance Technology Apprenticeship <u>Certificates of Completion:</u> 1. Limited Electrician Apprenticeship Technologies				

- | | |
|--|---|
| | <ol style="list-style-type: none">2. Electrician Apprenticeship Technologies3. Manual Trades Apprenticeship4. Construction Trades, General Apprenticeship5. Mechanical Maintenance Apprenticeship6. Industrial Mechanics & Maintenance Technology Apprenticeship |
|--|---|



CONSENT AGENDA FORM

This form maybe used instead
of coming to the Degree and
Certificate Meeting.

Directions: Fill out completely
and
return electronically to:
dac@pcc.edu

Consent Agenda form may be used for the following:

1. Course title changes
2. Course number changes
3. Addition/Deletion of an elective
4. Change in the number of pass/no pass credits other than the default
5. Degree or certificate title changes
6. Change to open admissions

Other changes need to come before the Degree and Certificate Committee.

Submitted by:	Karen Sanders and Christina Friedle	Email: ksanders@pcc.edu	Phone: x7085
Title of Degree/Certificate:	Geographic Information Systems Certificate	Requested Implementation Term:	ASAP
What type of change are you requesting?	<input type="checkbox"/> Course title change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change	<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Other	
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.			
Current Course Title:	N/A	Proposed Course Title:	N/A
Current Course Number:	N/A	Proposed Course Number:	N/A
Electives List Title:	ADD the following courses to the GIS elective list of this 44 credit certificate: <ul style="list-style-type: none"> • GEO 204: Geography of the Middle East • GEO 206: Geography of Oregon • GEO 209: Physical Geography; Weather and Climate • GEO 221: Field Geography: The Local Landscape • GEO 230: Geography of Race and Ethnic Conflicts • GEO 298: Independent Study Geography 		
Explanation of Other:			



CONSENT AGENDA FORM

This form maybe used instead
of coming to the Degree and
Certificate Meeting.

Directions: Fill out completely
and
return electronically to:
dac@pcc.edu

Consent Agenda form may be used for the
following:

1. Course title changes
2. Course number changes
3. Addition/Deletion of an elective
4. Change in the number of pass/no
pass credits other than the default
5. Degree or certificate title changes
6. Change to open admissions

Other changes need to come before the
Degree and Certificate Committee.

Submitted by:	Beth Fitzgerald	Email: efitzger@pcc.edu	Phone: 971-722-5672
Title of Degree/Certificate:	Multimedia Certificate Video Production Certificate	Requested Implementation Term:	Spring 2011
What type of change are you requesting?	<input type="checkbox"/> Course title change <input type="checkbox"/> Course number change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Degree or certificate title change <input type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.			
Current Course Title:	Intermediate Modeling and Texturing	Proposed Course Title:	N/A
Current Course Number:	MM253	Proposed Course Number:	N/A
Electives List Title:	Multimedia Program Electives		
Explanation of Other:			

		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: <ol style="list-style-type: none"> 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Beth Fitzgerald	Email:efitzger@pcc.edu	Phone:971-722-5672
Title of Degree/Certificate:	Multimedia Certificate Video Production Certificate		Requested Implementation Term:	Spring 2011	
What type of change are you requesting?	<input type="checkbox"/> Course title change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change	<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Other			
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:	Character Rigging and Animation		Proposed Course Title:	N/A	
Current Course Number:	MM254		Proposed Course Number:	N/A	
Electives List Title:	Multimedia Program Electives				
Explanation of Other:					