November Degrees and Certificates Agenda
November 10, 2010,   2pm-4pm
Library Room 204

2:00pm Old Business

October Minutes
Discussion: Repeatable courses
AAS outcome statement

Students who complete this degree should be able to:

Use a breadth of knowledge across the fields of arts and letters, social science, and science and math to be prepared to effectively **navigate/participate/engage** society and pursue their own academic and/or professional development.

2:30   Revision: Facilities Maintenance Technology Certificate-Rick Willebrand: Changes to the outcomes for the certificate.

2:45   Revision: Auto Body Painting Certificate: George Warneke: Changes to the outcomes for the certificate.
         Revision: Auto Collision Repair Technology Less than One-year Certificate: George Warneke: Changes to the outcomes for the certificate.
         Revision: Auto Collision Repair Technology Two-year Certificate: George Warneke: Changes to the outcomes for the certificate.
         Revision: Auto Collision Repair Technology AAS: George Warneke: Changes to the outcomes for the degree.

3:00   Revision: Multimedia AAS: Beth Fitzgerald: Changes to the outcomes for the degree.
         Revision: Multimedia Certificate: Beth Fitzgerald: Changes to the outcomes for the certificate.

3:15   Revision: Nursing AAS: Alicia Schneider: Changes to coursework
3:30   Revision: Dental Hygiene: Josette Beach: Add courses

3:45   Revision: Interior Furnishings Certificate: Amanda Ferroggiaro: Changes to the outcomes as well as some course changes.
         Revision: Interior Design AAS: Amanda Ferroggiaro: Outcomes and coursework changes-Waiting for signature pages
         Revision: Design for Aging in Place Certificate: Amanda Ferroggiaro: Certificate title change, outcomes change and related instruction

Consent Agenda Items:
Dental Laboratory Technology: is not a related certificate because each has a separate math requirement.
Catalog statement: Clarify grading policy C=P.

	CERTIFICATE REVISION REQUEST FORM	Directions: Fill out completely and return electronically to: dac@pcc.edu
Portland Community College		**Signature pages should be intercampus mailed to: Curriculum Office DC 4th floor**

SECTION #1 OVERVIEW

Current Title:	Less than One-Year Certificate: Facilities Maintenance Technology	**Proposed Title:**	**Same**
Current Credits:	44 Credits	**Proposed Credits:**	**Same**
Overview and rationale for proposed changes:	Currently the published outcomes for our AAS Degree in Facilities Maintenance Technology and the published outcomes for our Less than One-Year Certificate in Facilities Maintenance Technology are the same. The outcomes for the AAS Degree are correct. Our SAC is revising the outcomes for the Less than One year Certificate to correctly reflect the content of this Certificate.		
List of specific changes being proposed i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes etc.	**1. Changes to the outcomes of the Less than One-Year Certificate: Facilities Maintenance Technology**		
Requested Implementation Term (Please refer to **Degree/Certificate timeline** implementation guidelines)	Spring Term, 2011 or as soon as possible		

SECTION #2 REVISION AREAS

Prerequisites

	Does the revision involve changing certificate prerequisites?		

Current Prerequisites		☐ Yes	X No
Course Number	**Course Title or Placement level**		
	N/A		

Proposed Prerequisites			
Course Number	**Course Title or Placement level**		
	N/A		

Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	**Does the revision involve changing certificate outcomes?** X Yes ☐No

Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.

Certificate Outcome	Core Outcome
• Practice safety measures in all areas to prevent occupational incidents	
• Determine problems in facilities systems	
• Perform corrective maintenance in facilities systems	
• Perform preventative maintenance in facilities systems	
• Properly install equipment and systems to specifications	
• Recognize interrelationships of facilities systems to avoid negative impact	
• Operate facilities equipment in accordance with manufacturers' specifications to meet varying conditions	
• Communicate effectively through appropriate media with co-workers, customers, contractors, suppliers, and supervisors	
• Actively search for continuous improvement by analyzing the worksite for effectiveness and efficiencies	

Revised Outcomes:
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.

Certificate Outcome	Core Outcome
• Practice safety measures in all areas to prevent occupational incidents	• Communication

	• Community and Environmental Responsibility • Critical Thinking and Problem Solving • Professional Competence
• Perform corrective maintenance in facilities systems	• Community and Environmental Responsibility • Critical Thinking and Problem Solving • Professional Competence
• Perform preventative maintenance in facilities systems	• Community and Environmental Responsibility • Critical Thinking and Problem Solving • Professional Competence
• Properly install equipment and systems to specifications	• Communication • Community and Environmental Responsibility • Critical Thinking and Problem Solving • Professional Competence
• Operate facilities equipment in accordance with manufacturers specifications to meet varying conditions	• Communication • Community and Environmental Responsibility • Critical Thinking and Problem Solving • Professional Competence
• Communicate effectively through appropriate media with co-workers and supervisors	• Communication • Critical Thinking and Problem Solving • Cultural Awareness • Professional Competence

Related Instruction

Does the revision involve changing or adding Related Instruction?	☐Yes X NO

If yes, a template for Related Instruction will need to be filled out. The template can be found at: (http://www.pcc.edu/recources/academic/eac/degree/forms.html

Additional Comments Or Changes

SECTION #3 COURSE BY COURSE COMPARISON

Current Certificate Information			Proposed Certificate Information		
Course Number	Course Title	Credits	Course Number	Course Title	Credits
	N/A			N/A	
	Credit total			Credit total	

SECTION #4 (Please contact the Curriculum Office for support in filling out this section)

Is this a Related Certificate?	X Yes No	Is this a Career Pathway?	☐ Yes X No
If yes, what is the base degree?	**AAS: Facilities Maintenance Technology**	Will the proposed change affect the Career Pathway or Related Certificate? ☐ Yes X No	
If yes, how?			
Is this a statewide certificate? ☐ Yes X No		If yes, has the change been approved by the consortium? ☐ Yes ☐ No	

Submitted by:	Richard Willebrand
Email:	rwillebr@pcc.edu
Phone:	503.978.5653

Next steps:

1. Save the completed Certificate Revision Request Form and submit as an e-mail attachment to dac@pcc.edu
2. If needed, attach the Related Instruction Form to the same e-mail.
3. Download and print the Associate of Applied Science/Certificate Revision Signature Page Form and obtain the appropriate signatures.
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Portland Community College	CERTIFICATE REVISION REQUEST FORM	Directions: Fill out completely and return electronically to: dac@pcc.edu Signature pages should be intercampus mailed to: Curriculum Office DC 4th floor

SECTION #1 OVERVIEW

Current Title:	Less Than One-Year Certificate: Auto Collision Repair Technology - Auto Body Painting	**Proposed Title:**	Less Than One-Year Certificate: Auto Collision Repair Technology - Auto Body Painting
Current Credits:	36	**Proposed Credits:**	same
Overview and rationale for proposed changes:	To align with PCC core outcomes		
List of specific changes being proposed i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes etc.	1. **Outcome changes** 2.		
Requested Implementation Term (Please refer to **Degree/Certificate timeline** implementation guidelines)	Winter 2011		

SECTION #2 REVISION AREAS

Prerequisites

Current Prerequisites	Does the revision involve changing certificate prerequisites?	☐ Yes	☒ No
Course Number	Course Title or Placement level		

Proposed Prerequisites		
Course Number	Course Title or Placement level	

Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing certificate outcomes? ☒Yes ☐No

Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.

Certificate Outcome	Core Outcome
Less Than One-Year Certificate: Auto Collision Repair Technology - Auto Body Painting • student will learn surface and vehicle preparation, understand paint systems, paint application, polishing, and clean up of the vehicle. The painting student will learn the proper use, maintenance, safety and environmental awareness that they will encounter in the auto collision repair/painting industry.	Does not align with outcomes

Revised Outcomes:
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.

Certificate Outcome	Core Outcome
Program graduates will be able to:	
• communicate effectively with employers, coworkers and customers, adapting to feedback as it pertains to	Communication

terminology, processes and skills of auto body painting and professional workplace behavior.	
• work safely in the auto body painting industry and apply a proper understanding of the use of tools, products and chemicals and how those items affect the local and global environment.	Community and Environmental Responsibility
• identify and implement strategies and processes to solve workplace and auto body painting problems.	Critical Thinking and Problem Solving
• apply necessary computation skills effectively as they pertain to auto body painting.	Critical Thinking and Problem Solving
• access and utilize repair information in a rapidly changing technology.	Critical Thinking and Problem Solving
• use an understanding of variation in culture and human interactions to working within the team environment in the auto collision repair industry.	Cultural Awareness
• apply the knowledge, skills and attitudes necessary to work within the ethical and professional parameters of the auto body painting profession, with limited supervision.	Professional Competence

Related Instruction

Does the revision involve changing or adding Related Instruction?	☐Yes ☒No

If yes, a template for Related Instruction will need to be filled out. The template can be found at: (http://www.pcc.edu/recources/academic/eac/degree/forms.html

Additional Comments Or Changes

SECTION #3 COURSE BY COURSE COMPARISON

Current Certificate Information			Proposed Certificate Information		
Course Number	Course Title	Credits	Course Number	Course Title	Credits
	No change				
	Credit total			Credit total	

SECTION #4 (Please contact the Curriculum Office for support in filling out this section)

Is this a Related Certificate?	☐ Yes ☐ No	Is this a Career Pathway?	☐ Yes ☒ No
If yes, what is the base degree?		Will the proposed change affect the Career Pathway or Related Certificate? ☐ Yes ☒ No	
If yes, how?			
Is this a statewide certificate? ☐ Yes ☒ No		If yes, has the change been approved by the consortium? ☐ Yes ☐ No	

Submitted by:	George Warneke
Email:	george.warneke@pcc.edu
Phone:	971-722-7508

Next steps:

1. Save the completed Certificate Revision Request Form and submit as an e-mail attachment to dac@pcc.edu
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SECTION #1 OVERVIEW

Current Title:	Less Than One-Year Certificate: Auto Collision Repair Technology	**Proposed Title:**	Less Than One-Year Certificate: Auto Collision Repair Technology
Current Credits:	36	**Proposed Credits:**	
Overview and rationale for proposed changes:	To align with PCC core outcomes		
List of specific changes being proposed i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes etc.	1. Outcome changes 2.		
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)	Winter 2011		

SECTION #2 REVISION AREAS

Prerequisites

Current Prerequisites	Does the revision involve changing certificate prerequisites?	☐ Yes	☒ No
Course Number	**Course Title or Placement level**		

Proposed Prerequisites		

Course Number	**Course Title or Placement level**	

Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	**Does the revision involve changing certificate outcomes?** ☒Yes ☐No

Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.

Certificate Outcome	Core Outcome
Less Than One-Year Certificate: Auto Collision Repair Technology • will learn basic skills, welding as it relates to the auto collision repair industry, metalworking, parts replacement and alignment, damage analysis and panel repair. Students will learn the proper use, maintenance, safety and environmental awareness that they will encounter in the auto collision repair industry.	Does not align with outcomes

Revised Outcomes:
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.

Certificate Outcome	Core Outcome
Program graduates will be prepared to:	
• communicate effectively with employers, coworkers and customers, adapting to feedback as it pertains to	Communication

terminology, processes and skills of auto collision repair and professional workplace behavior on a limited basis.	
• work safely in the auto collision repair industry and apply a proper understanding of the use of tools, products and chemicals and how those items affect the local and global environment.	Community and Environmental Responsibility
• identify and implement strategies and processes to solve workplace and vehicle repair problems on a limited basis.	Critical Thinking and Problem Solving
• apply necessary computation skills effectively as they pertain to auto collision repair.	Critical Thinking and Problem Solving
• access and utilize repair information in a rapidly changing technology on a limited basis .	Critical Thinking and Problem Solving
• use an understanding of variation in culture and human interactions to working within the team environment in the auto collision repair industry.	Cultural Awareness
• apply the knowledge, skills and attitudes necessary to work within the ethical and professional parameters of the auto collision repair profession, with supervision.	Professional Competence

Related Instruction	
Does the revision involve changing or adding Related Instruction?	☐Yes ☒No
If yes, a template for Related Instruction will need to be filled out. The template can be found at: (http://www.pcc.edu/recources/academic/eac/degree/forms.html	
Additional Comments Or Changes	

SECTION #3 COURSE BY COURSE COMPARISON

Current Certificate Information			Proposed Certificate Information		
Course Number	Course Title	Credits	Course Number	Course Title	Credits
	No change				
	Credit total			Credit total	

SECTION #4 (Please contact the Curriculum Office for support in filling out this section)

Is this a Related Certificate?	☒ Yes ☐ No	Is this a Career Pathway?	☐ Yes ☒ No
If yes, what is the base degree?	Auto Collision Repair Technology	Will the proposed change affect the Career Pathway or Related Certificate? ☐ Yes ☒ No	
If yes, how?			

Is this a statewide certificate? ☐ Yes ☒ No	If yes, has the change been approved by the consortium? ☐ Yes ☐ No

Submitted by:	George Warneke
Email:	george.warneke@pcc.edu
Phone:	971-722-7508

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SECTION #1 OVERVIEW

Current Title:	Two-Year Certificate: Auto Collision Repair Technology	Proposed Title:	Two-Year Certificate: Auto Collision Repair Technology
Current Credits:	72	Proposed Credits:	same
Overview and rationale for proposed changes:	To align with PCC core outcomes and related instruction.		
List of specific changes being proposed i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes etc.	1. Outcome changes 2. Related Instruction		
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)	Winter 2011		

SECTION #2 REVISION AREAS

Prerequisites

Current Prerequisites	Does the revision involve changing certificate prerequisites?	☐ Yes	☒ No
Course Number	Course Title or Placement level		

Proposed Prerequisites		

Course Number	Course Title or Placement level	

Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing certificate outcomes? ☒Yes ☐No

Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.

Certificate Outcome	Core Outcome
Two-Year Certificate: Auto Collision Repair Technology • will review the first year skills and apply them to the following: panel replacement, basic auto electrical repair, air conditioning, anti-lock brakes, supplemental restraint systems, and aluminum welding. Students will learn the proper use, maintenance, safety and environmental awareness that they will encounter in the auto collision repair industry.	Does not align with outcomes

Revised Outcomes:
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.

Certificate Outcome	Core Outcome
Program graduates will be prepared to: • communicate effectively with employers, coworkers and customers, adapting to feedback as it pertains to	Communication

terminology, processes and skills of auto collision repair and professional workplace behavior.	
• work safely in the auto collision repair industry and apply a proper understanding of the use of tools, products and chemicals and how those items affect the local and global environment.	Community and Environmental Responsibility
• identify and implement strategies and processes to solve workplace and vehicle repair problems.	Critical Thinking and Problem Solving
• apply necessary computation skills effectively as they pertain to auto collision repair.	Critical Thinking and Problem Solving
• access and utilize repair information in a rapidly changing technology.	Critical Thinking and Problem Solving
• use an understanding of variation in culture and human interactions to working within the team environment in the auto collision repair industry.	Cultural Awareness
• apply the knowledge, skills and attitudes necessary to work within the ethical and professional parameters of the auto collision repair profession, with limited supervision	Professional Competence
• assess, examine and reflect on their own professional competence and personal beliefs and how these impact and relate to the auto collision repair shop environment.	Self-Reflection

Related Instruction

Does the revision involve changing or adding Related Instruction?	☒Yes ☐No
If yes, a template for Related Instruction will need to be filled out. The template can be found at: (http://www.pcc.edu/recources/academic/eac/degree/forms.html)	

Additional Comments Or Changes

SECTION #3 COURSE BY COURSE COMPARISON

Current Certificate Information			Proposed Certificate Information		
Course Number	Course Title	Credits	Course Number	Course Title	Credits
	No change				
	Credit total			Credit total	

SECTION #4 (Please contact the Curriculum Office for support in filling out this section)

Is this a Related Certificate?	☒ Yes ☐ No	**Is this a Career Pathway?**	☐ Yes ☒ No
If yes, what is the base degree?	**Auto Collision Repair Technology**	**Will the proposed change affect the Career Pathway or Related Certificate?**	☐ Yes ☒ No
If yes, how?			
Is this a statewide certificate? ☐ Yes ☒ No		**If yes, has the change been approved by the consortium?** ☐ Yes ☐ No	

Submitted by:	George Warneke
Email:	george.warneke@pcc.edu
Phone:	971-722-7508

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Template for Related Instruction in Certificates

61 to 108 credits	Auto Collision Repair Technology		Related instruction Hours in:			
Enter course information in light yellow areas (totals will be automatically calculated)						

Subject Code	Course Number	Course Title	Credits	Hours	Computation	Communication	Human Relation	Total RI
BKT	101	Basket Weaving Basics	4	120	6	12	8	26
courses used for embedded related instruction								
AB	100	Auto Body Basic Skills	12	360	27.50	62.00	95.00	**184.50**
AB	105	Frame Analysis & Repair	12	360	57.00	44.00	120.00	**221.00**
AB	106	Panel Repair	12	360	32.00	24.00	160.00	**216.00**
AB	201	Panel Replacement	12	360	30.00	28.00	140.00	**198.00**
AB	205	Technical Skills	12	360	98.00	64.00	126.00	**288.00**
courses used for stand-alone related instruction				0				No RI
								No RI
Totals			60	1800	244.50	222.00	641.00	1107.50
Minimum for 2 yr certificate:					96.00	96.00	96.00	480.00
Remaining to meet Min. Requirement:					0.00	0.00	0.00	0.00

	YES	NO
All courses identified as embedded related instruction are approved by the curriculum committee for RI?	yes	
Related instruction instructor qualification forms are filed with the VP Academic & Student Affairs?	yes	

If you answered no to either question visit the related instruction website to find details about these requirements.

Related Instruction Overview | PCC

for assistance contact: sally.earll@pcc.edu or 971.722.7812

november 2010

	ASSOCIATE OF APPLIED SCIENCE DEGREE REVISION REQUEST FORM	**Directions: Fill out completely and return electronically to:** dac@pcc.edu **Signature pages should be intercampus mailed to:** **Curriculum Office DC / 4th floor**

SECTION # 1 OVERVIEW

Current Title:	Auto Collision Repair Technology	**Proposed Title:**	Auto Collision Repair Technology
Current Credits:	90 credits	**Proposed Credits:**	same
Overview and rationale for proposed changes:	To align with PCC core outcomes and related instruction.		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	1. outcome changes 2.		

SECTION # 2 PREREQUISITES AND OUTCOMES
All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	☐ **Yes**	☒ **No**
Course Number	**Course Title or Placement level**		
	none		
Proposed Prerequisites			

Course Number	Course Title or Placement level	
	none	
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	**Does the revision involve changing degree outcomes?** ☒Yes ☐No

Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome
AAS: Auto Collision Repair Technology • will review the first year skills and apply them to the following: panel replacement, basic auto electrical repair, air conditioning, anti-lock brakes, supplemental restraint systems, and aluminum welding. Students will learn the proper use, maintenance, safety and environmental awareness that they will encounter in the auto collision repair industry. Also need to take some select classes.	Does not align with outcomes

Revised Outcomes:
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome
Program graduates will be prepared to:	
• communicate effectively with employers, coworkers and customers, adapting to feedback as it pertains to terminology, processes and skills of auto collision repair and professional workplace behavior.	Communication
• work safely in the auto collision repair industry and apply a proper understanding of the use of tools, products and chemicals and how those items affect the local and global environment.	Community and Environmental Responsibility
• identify and implement strategies and processes to solve workplace and vehicle repair problems.	Critical Thinking and Problem Solving
• apply necessary computation skills effectively as they pertain to auto collision repair.	Critical Thinking and Problem Solving

• access and utilize repair information in a rapidly changing technology.	Critical Thinking and Problem Solving
• use an understanding of variation in culture and human interactions to working within the team environment in the auto collision repair industry.	Cultural Awareness
• apply the knowledge, skills and attitudes necessary to work within the ethical and professional parameters of the auto collision repair profession, with limited supervision	Professional Competence
• assess, examine and reflect on their own professional competence and personal beliefs and how these impact and relate to the auto collision repair shop environment. • advance to leadership or managerial positions in the auto collision industry.	Self-Reflection

SECTION # 3 COURSE BY COURSE COMPARISON

CURRENT DEGREE INFORMATION			PROPOSED DEGREE INFORMATION		
COURSE NUMBER	COURSE TITLE	CREDITS	COURSE NUMBER	COURSE TITLE	CREDITS
	No change				
	Credit Total			Credit Total	

SECTION # 4   (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	☐ Yes ☒ No	Has the change been approved by the consortium?	☐ Yes ☐ No	Are there any career pathway(s) or related certificates attached to this degree?	☒ Yes ☐ No

Is this a degree option?	☐ Yes ☐ No	If yes, name of the base degree:	
If yes, name of career pathway(s) or related certificate		Requested **implementation date**:	Winter 2011
Submitted By:	George Warneke SAC Chair		
Email:	george.warneke@pcc.edu		

Next steps:

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Portland Community College	ASSOCIATE OF APPLIED SCIENCE DEGREE REVISION REQUEST FORM	Directions: Fill out completely and return electronically to: dac@pcc.edu Signature pages should be intercampus mailed to: Curriculum Office DC / 4th floor

SECTION # 1 OVERVIEW

Current Title:	Multimedia	Proposed Title:	No change
Current Credits:	105	Proposed Credits:	No change
Overview and rationale for proposed changes:	Update program outcomes to align with current college standards.		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	1. Updated outcomes		

SECTION # 2 PREREQUISITES AND OUTCOMES
All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	☐ Yes	XNo
Course Number	Course Title or Placement level		
	NA		
Proposed Prerequisites			

november 2010

Course Number	Course Title or Placement level	
	NA	
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	**Does the revision involve changing degree outcomes?** **XYes** ☐**No**

Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome
• Plan, research, design, write, and create interactive multimedia presentations and projects using a variety of methods and industry-standard tools. • Discuss the most appropriate delivery medium for particular projects. • Prepare and present a multimedia portfolio containing hard copy and electronic media that demonstrates multimedia and problem-solving skills and includes a personal marketing plan. • Develop a focused skill-set in a specialty area of multimedia, i.e., instructional design, writing, project management, graphic production, video production, audio production, 3D environments and animation, programming. • Discuss employment availability and trends in the multimedia industry. • Create and edit media elements (e.g., graphics, video, audio, animations) using industry standard software, optimized for quality, file size, and file format for delivery over appropriate media (e.g., the World Wide Web, disk delivery, CD-ROM, & DVD). • Work effectively in group and team based multimedia project environments. • Evaluate interactive multimedia elements & projects, identifying areas for improvement; incorporate criticisms and critiques of projects to enhance their success & effectiveness. • Develop, enhance, and extend the features of multimedia projects using programming/scripting languages. • Describe the essential features of project management; focusing on scheduling, estimating, marketing, prototyping, budgeting, testing and QA, determining specifications, and developing proposals.	

Revised Outcomes:
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome
• Plan, research, design, write, create, evaluate and revise context-appropriate interactive multimedia presentations and projects using a variety of methods and industry-standard tools.	**Communication**

	Professional Competence **Cultural Awareness** **Community and Environmental Responsibility**
• Apply basic elements and principles of design to multimedia projects.	**Communication** **Professional Competence**
• Prepare and present a multimedia portfolio containing hard copy and electronic media that demonstrates multimedia and problem-solving skills and includes a design a personal marketing plan based on analysis of employment availability and trends in the multimedia industry.	**Critical Thinking and Problem Solving** **Professional Competence**
• Create and edit media elements using industry standard software, optimized for quality, file size, and file format for delivery over appropriate media and use programming/scripting languages, to develop, enhance, and extend the features of multimedia projects.	**Communication** **Critical Thinking and Problem Solving** **Professional Competence**
• Work effectively in group- and team-based multimedia project environments.	**Communication** **Self-Reflection** **Critical Thinking and Problem Solving** **Cultural Awareness** **Community and Environmental Responsibility** **Professional Competence**
• Apply the essential features of project management: scheduling, estimating, marketing, prototyping, budgeting, testing and QA, determining specifications, and developing proposals.	**Professional Competence** **Critical Thinking and Problem Solving** **Communication**
• Manage business aspects of multimedia production.	**Communication** **Community and Environmental**

	Responsibility
	Critical Thinking and Problem Solving
	Professional Competence
	Self-Reflection
• Be prepared to transfer to a college or university for upper level studies in multimedia.	**Communication**
	Community and Environmental Responsibility
	Critical Thinking and Problem Solving
	Cultural Awareness
	Professional Competence
	Self-Reflection

SECTION # 3 COURSE BY COURSE COMPARISON

CURRENT DEGREE INFORMATION			PROPOSED DEGREE INFORMATION		
COURSE NUMBER	**COURSE TITLE**	**CREDITS**	**COURSE NUMBER**	**COURSE TITLE**	**CREDITS**
	NA				
	Credit Total	**105**		Credit Total	

SECTION # 4   (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	☐ Yes X No	**Has the change been approved by the consortium?**	☐ Yes X No	**Are there any career pathway(s) or related certificates attached to this degree?**		☐ Yes X No
Is this a degree option?	☐ Yes X No	**If yes, name of the base degree:**				
If yes, name of career pathway(s) or related certificate				**Requested implementation date:**		**FALL 2011**
Submitted By:	**Beth Fitzgerald**					
Email:	**efitzger@pcc.edu**					

Next steps:

1. Save the completed Associate of Applied Science Revision Request Form and submit as an e-mail attachment to dac@pcc.edu.
2. Download and print the Associate of Applied Science Revision Signature Page Form and obtain the appropriate signatures.
3. Staple the signed Associate of Applied Science Signature Page Form to a hard copy of the Associate of Applied Science Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center, DC - 4th floor via campus mail.

Portland Community College	ASSOCIATE OF APPLIED SCIENCE DEGREE REVISION REQUEST FORM	Directions: Fill out completely and return electronically to: dac@pcc.edu Signature pages should be intercampus mailed to: Curriculum Office DC / 4th floor

SECTION # 1 OVERVIEW

Current Title:	One-Year Certificate: Multimedia	**Proposed Title:**	No change
Current Credits:	60	**Proposed Credits:**	No change
Overview and rationale for proposed changes:	Update program outcomes to align with current college standards..		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	1. Updated outcomes.		

SECTION # 2 PREREQUISITES AND OUTCOMES
All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	☐ Yes	XNo
Course Number	**Course Title or Placement level**		
	NA		
Proposed Prerequisites			

Course Number	Course Title or Placement level	
	NA	
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	**Does the revision involve changing degree outcomes?** **XYes** ☐**No**

Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome
• Plan, research, design, write, and create interactive multimedia presentations and projects using a variety of methods and industry-standard tools. • Discuss the most appropriate delivery medium for particular projects. • Prepare and present a multimedia portfolio containing hard copy and electronic media that demonstrates multimedia and problem-solving skills and includes a personal marketing plan. • Develop a focused skill-set in a specialty area of multimedia, i.e., instructional design, writing, project management, graphic production, video production, audio production, 3D environments and animation, programming. • Discuss employment availability and trends in the multimedia industry. • Create and edit media elements (e.g., graphics, video, audio, animations) using industry standard software, optimized for quality, file size, and file format for delivery over appropriate media (e.g., the World Wide Web, disk delivery, CD-ROM, & DVD). • Work effectively in group and team based multimedia project environments. • Evaluate interactive multimedia elements & projects, identifying areas for improvement; incorporate criticisms and critiques of projects to enhance their success & effectiveness. • Develop, enhance, and extend the features of multimedia projects using programming/scripting languages. • Describe the essential features of project management; focusing on scheduling, estimating, marketing, prototyping, budgeting, testing and QA, determining specifications, and developing proposals.	

Revised Outcomes:
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome
• Plan, research, design, write, create, evaluate and revise context-appropriate interactive multimedia presentations and projects using a variety of methods and industry-standard tools.	**Communication** **Professional Competence**

	Cultural Awareness **Community and Environmental Responsibility**
• Apply basic elements and principles of design to multimedia projects.	**Communication** **Professional Competence**
• Prepare and present a multimedia portfolio containing hard copy and electronic media that demonstrates multimedia and problem-solving skills and includes a design a personal marketing plan based on analysis of employment availability and trends in the multimedia industry.	**Critical Thinking and Problem Solving** **Professional Competence**
• Create and edit media elements using industry standard software, optimized for quality, file size, and file format for delivery over appropriate media and use programming/scripting languages, to develop, enhance, and extend the features of multimedia projects.	**Communication** **Critical Thinking and Problem Solving** **Professional Competence**
• Work effectively in group- and team-based multimedia project environments.	**Communication** **Self-Reflection** **Critical Thinking and Problem Solving** **Cultural Awareness** **Community and Environmental Responsibility** **Professional Competence**
• Apply the essential features of project management: scheduling, estimating, marketing, prototyping, budgeting, testing and QA, determining specifications, and developing proposals.	**Professional Competence** **Critical Thinking and Problem Solving** **Communication**
• Develop a focused skill-set in a specialty area of multimedia, i.e., instructional design, writing, project management, graphic production, video production, audio production, 3D environments and animation, programming.	**Communication** **Critical Thinking and Problem Solving** **Professional Competence**

	Self-Reflection

SECTION # 3 COURSE BY COURSE COMPARISON

CURRENT DEGREE INFORMATION			PROPOSED DEGREE INFORMATION		
COURSE NUMBER	COURSE TITLE	CREDITS	COURSE NUMBER	COURSE TITLE	CREDITS
	NA				
	Credit Total			Credit Total	

SECTION # 4   (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	☐ Yes X No	Has the change been approved by the consortium?	☐ Yes X No	Are there any career pathway(s) or related certificates attached to this degree?	☐ Yes X No
Is this a degree option?	☐ Yes X No	If yes, name of the base degree:			

If yes, name of career pathway(s) or related certificate		Requested implementation date:	FALL 2011
Submitted By:	Beth Fitzgerald		
Email:	efitzger@pcc.edu		

Portland Community College	**ASSOCIATE OF APPLIED SCIENCE DEGREE REVISION REQUEST FORM**	**Directions: Fill out completely and return electronically to: dac@pcc.edu Signature pages should be intercampus mailed to: Curriculum Office DC / 4th floor**

SECTION # 1 OVERVIEW

Current Title:	Nursing	**Proposed Title:**	Nursing
Current Credits:	90	**Proposed Credits:**	105
Overview and rationale for proposed changes:		To provide a clearer statement of prerequisites and degree requirement credits.	
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	1. Change in prerequisite credit hours 2. Change in degree credit hours 3. Change in catalog description of credit hours		

SECTION # 2 PREREQUISITES AND OUTCOMES
All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	**Does the revision involve changing degree prerequisites?**	**X Yes**	**No**
Course Number	**Course Title or Placement level**		
Bi 231	Human Anatomy & Physiology I	4	
Bi 232	Human Anatomy & Physiology II	4	
Bi 233	Human Anatomy & Physiology III	4	

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WR 121	**English Composition**	**4**
WR 122	**English Composition**	**4**
PSY 215	**Human Development**	**4**
MTH 95	**Intermediate Algebra or higher**	**4**
FN 225	**Nutrition**	**4**
Preparatory Credits	**Social Science/Humanities/Natural Science**	**5**
	General Ed	**8**
	Total	**45**

Proposed Prerequisites

Course Number	**Course Title or Placement level**	
Bi 231	**Human Anatomy & Physiology I**	**4**
Bi 232	**Human Anatomy & Physiology II**	**4**
Bi 233	**Human Anatomy & Physiology III**	**4**
WR 121	**English Composition**	**4**
WR 122	**English Composition**	**4**
PSY 215	**Human Development**	**4**
MTH 95	**Intermediate Algebra or higher**	**4**
FN 225	**Nutrition**	**4**
The student must have a minimum of 30 credit hours of the prerequisites prior to applying to the program and must complete an additional 15 credit hours before enrolling in Nursing courses. The 30 credits must include BI 231 and MTH 95 or higher or passed the math competency test.		**Minimum 30**

Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing degree outcomes? ☐Yes XNo

Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome
The graduate of Portland Community College Nursing Program will: Meet the professional standards for Nursing as determined by Oregon Consortium for Nursing Education (OCNE) and can be found at: http://ocne.org	All are addressed by the 10 competencies

Revised Outcomes:
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome

SECTION # 3 COURSE BY COURSE COMPARISON					
CURRENT DEGREE INFORMATION			**PROPOSED DEGREE INFORMATION**		
COURSE NUMBER	COURSE TITLE	CREDITS	COURSE NUMBER	COURSE TITLE	CREDITS
NRS 110	Foundations of Nursing -Health Promotion	9		The student will have a minimum of 15 additional credit hours to the 30 prerequisites required prior to application before entry into the program. (Gen Ed 8, electives 5)	15
NRS 111	Foundations of Nursing in Chronic Illness I	6	NRS 110	Foundations of Nursing -Health Promotion	9
NRS 112	Foundations of Nursing in Acute Care I	6	NRS 111	Foundations of Nursing in Chronic Illness I	6
NRS 221	Nursing in Chronic Illness II and	9	NRS 112	Foundations of Nursing in Acute Care I	6

	End-of-Life				
NRS 222	Foundations of Nursing in Acute Care II and End-of-Life	9	NRS 221	Nursing in Chronic Illness II and End-of-Life	9
NRS 224	Integrative Practicum I	9	NRS 222	Foundations of Nursing in Acute Care II and End-of-Life	9
NRS 230	Clinical Pharmacology I	3	NRS 224	Integrative Practicum I	9
NRS 231	Clinical Pharmacology II	3	NRS 230	Clinical Pharmacology I	3
NRS 232	Pathophysiological Processes I	3	NRS 231	Clinical Pharmacology II	3
NRS 233	Pathophysiological Processes II	3	NRS 232	Pathophysiological Processes I	3
BI 234	Microbiology	5	NRS 233	Pathophysiological Processes II	3
	General Education	8	BI 234	Microbiology	5
	Social Science/Humanities/Natural Science	17		General Education	8
				Social Science/Humanities/Natural Science	17
	Credit Total	**90**		**Credit Total**	105

SECTION # 4   (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	**X Yes ☐ No**	**Has the change been approved by the consortium?**	**X Yes ☐ No**	**Are there any career pathway(s) or related certificates attached to this degree?** ☐ Yes **X No**
Is this a degree option?	☐ Yes **X No**	**If yes, name of the base degree:**		
If yes, name of career pathway(s) or related certificate			**Requested implementation date:**	**2011-2012 Catalog**

Submitted By:	Alisa Schneider, MSN, RN SAC Chair
Email:	Alisa.schneider@pcc.edu

Next steps:

1. Save the completed Associate of Applied Science Revision Request Form and submit as an e-mail attachment to dac@pcc.edu.
2. Download and print the Associate of Applied Science Revision Signature Page Form and obtain the appropriate signatures.
3. Staple the signed Associate of Applied Science Signature Page Form to a hard copy of the Associate of Applied Science Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center, DC - 4th floor via campus mail.

	ASSOCIATE OF APPLIED SCIENCE DEGREE REVISION REQUEST FORM	Directions: Fill out completely and return electronically to: dac@pcc.edu Signature pages should be intercampus mailed to: Curriculum Office DC / 4th floor

Portland Community College

SECTION # 1 OVERVIEW

Current Title:	Dental Hygiene	**Proposed Title:**	Dental Hygiene
Current Credits:	104	**Proposed Credits:**	104
Overview and rationale for proposed changes:	Dental Hygiene students who complete their first year of training have almost a four month summer break prior to beginning their Fall DH 204 clinical course. This results in students needing extensive review and remediation Fall Term prior to seeing patients with beginning periodontal disease and heavy deposit on their teeth. In addition, the new restorative program being implemented will require a 1 credit hour (3 contact hour) clinical course addition to the second year fall term. By splitting the traditional 5 credit DH 204 course into 1 credit to be offered during the Summer and 4 credits in the Fall, students will be able to maintain their clinic skills during the summer months and complete the same # of credit hours in clinic by the end of Fall term as they currently do. It also enables the students to enroll in one additional credit hour of restorative clinic/week without adding additional time to what their normal school load .		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	**Add DH 204A and DH 204B as an 'or' option for DH 204**		

SECTION # 2 PREREQUISITES AND OUTCOMES
All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	☒ Yes	☐ No
Course Number	**Course Title or Placement level**		
WR 121	English composition completion or equivalent test placement score	4	

MT 65 or higher	Or equivalent test placement score	4
BI 234	Microbiology	5
BI 231 and 232	Human Anatomy and Physiology Sequence with Lab	4, 4
CH 102 or 106	Organic Chemistry Principles	5,5

Proposed Prerequisites

Course Number	**Course Title or Placement level**	
	same	
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	**Does the revision involve changing degree outcomes?** ☐Yes ☒No

Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome (Please note: No changes to Degree Outcomes Requested)	**Core Outcome**

1. Communicate effectively with patients, peers, the public and other healthcare professionals using verbal, non-verbal and written language with clarity, coherence and purpose.	Communication
2. Apply scientific research methods to support evidence based treatment modalities with specific concern for oral health and overall health.	Critical Thinking and Problem Solving, Professional Competence.
3. Identify problems, investigate and use appropriate methods of reasoning, and develop creative and practical solutions to personal, professional and community issues regarding the delivery of oral health care.	Critical Thinking and Problem Solving
4. Understand and identify personal and public overgeneralizations and stereotyping and how these attitudes affect oral health beliefs and issues that arise from differences, while providing appropriate and effective care to diverse client populations in an increasing global marketplace	Cultural Awareness
5. Competently assess, plan, implement and evaluate individual and/or community needs related to oral disease prevention and therapy in an ever-changing healthcare environment	Professional Competence
6. Enhance knowledge as a life-long learner in healthcare by seeking peer support in professional associations, fulfilling continuing education and exploring career and educational advancements	Professional Competence
7. Advocate for oral health and overall health for patients/communities by linking them with the appropriate resources and human services for individual needs and practice ethically within the scope of practice for dental hygienists as regulated by the State Dental Licensing Board.	Community and Environmental Responsibilities
8. Fulfill characteristics of a desired employee by demonstrating skills, teamwork, collaboration, respect, efficiency, and customer/patient service.	Communication, Critical Thinking and Problem Solving, Cultural Awareness, Professional Competence
9. Examine and self assess one's own academic skill, professional competence and personal beliefs as they impact self and others to grow personally and professionally.	Self-Reflection
10. Place and finish dental restorations in teeth prepared by the dentist as allowed in the Oregon State Practice Act governing Dental Hygienists.	Professional Competence

Revised Outcomes:
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS

Degree Outcome		Core Outcome
No Outcome Revisions.		

SECTION # 3 COURSE BY COURSE COMPARISON

CURRENT DEGREE INFORMATION			PROPOSED DEGREE INFORMATION		
COURSE NUMBER	COURSE TITLE	CREDITS	COURSE NUMBER	COURSE TITLE	CREDITS
DH 101	Dental Hygiene Theory I	4	DH 101	Dental Hygiene Theory I	4
DH 104	Dental Hygiene Practice I	3	DH 104	Dental Hygiene Practice I	3
DH 113	Dental Anatomy	2	DH 113	Dental Anatomy	2
DH 113L	Dental Anatomy Lab	1	DH 113L	Dental Anatomy Lab	1
DH 121	Oral Health Education and Promotion	1	DH 121	Oral Health Education and Promotion	1
DH 127	Medical Emergencies	2	DH 127	Medical Emergencies	2
SP 111	Speech Communication	4	SP 111	Speech Communication	4
DH 102	Dental Hygiene Theory II	2	DH 102	Dental Hygiene Theory II	2
DH 105	Dental Hygiene Practice II	3	DH 105	Dental Hygiene Practice II	3
DH 110	Cariology	2	DH 110	Cariology	2
DH 128	Oral Histology	1	DH 128	Oral Histology	1
DH 228	Head and Neck Anatomy	2	DH 228	Head and Neck Anatomy	2
DH 236	Ethics and Jurisprudence	1	DH 236	Ethics and Jurisprudence	1
DH 230	Dental Materials	2	DH 230	Dental Materials	2
PSY 111	General Psychology	4	PSY 111	General Psychology	4
DH 103	Dental Hygiene Theory III	2	DH 103	Dental Hygiene Theory III	2
DH 106	Dental Hygiene Practice III	3	DH 106	Dental Hygiene Practice III	3
DH 109	Dental Radiology I	2	DH 109	Dental Radiology I	2
DH 109L	Dental Radiology Lab I	1	DH 109L	Dental Radiology Lab I	1
DH 129	Oral Pathology	3	DH 129	Oral Pathology	3
DH 246	Pharmacology	3	DH 246	Pharmacology	3
SOC 204	General Sociology	4	SOC 204	General Sociology	4

FN 225	Nutrition	4	FN 225	Nutrition	4
DH 201	Dental Hygiene Theory IV	2	DH 201	Dental Hygiene Theory IV	2
DH 204	**Dental Hygiene Practice IV**	**5**	**DH 204**	**Dental Hygiene Practice IV**	**5**
				OR	
			DH 204A	**Dental Hygiene Practice IV (add)**	**1**
				And	
			DH 204B	**Dental Hygiene Practice IV (add)**	**4**
DH 208	Community Oral Health I	2	DH 208	Community Oral Health I	2
DH 210	Dental Radiology Lab II	1	DH 210	Dental Radiology Lab II	1
DH 229	Local Anesthesia	2	DH 229	Local Anesthesia	2
DH 260	Periodontology I	2	DH 260	Periodontology I	2
DH 202	Dental Hygiene Theory V	3	DH 202	Dental Hygiene Theory V	3
DH 205	Dental Hygiene Practice V	5	DH 205	Dental Hygiene Practice V	5
DH 250	Research Methods and Issues in Oral Health	1	DH 250	Research Methods and Issues in Oral Health	1
DH 252	Community Oral Health II	2	DH 252	Community Oral Health II	2
DH 203	Dental Hygiene Theory VI	3	DH 203	Dental Hygiene Theory VI	3
DH 206	Dental Hygiene Practice VI	5	DH 206	Dental Hygiene Practice VI	5
DH 253	Community Oral Health III	2	DH 253	Community Oral Health III	2
DH 240	**Introduction to Restorative Dentistry**	2	**DH 240**	**Introduction to Restorative Dentistry**	2
DH 241	**Restorative Dentistry I (2 hrs Lec/2hrs Lab)**	4	**DH 241**	**Restorative Dentistry I (2 hrs Lec/2hrs Lab)**	4
DH 242	**Restorative Dentistry II (2 hrs Lec/2hrsLab)**	4	**DH 242**	**Restorative Dentistry II (2 hrs Lec/2hrsLab)**	4
DH 243	**Restorative Dentistry III**	1	**DH 243**	**Restorative Dentistry III**	1
DH 244	**Restorative Dentistry IV**	1	**DH 244**	**Restorative Dentistry IV**	1
DH 245	**Restorative Dentistry V**	1	**DH 245**	**Restorative Dentistry V**	1
	Credit Total	**104**		**Credit Total**	104

SECTION # 4   (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	☐ Yes ☒ No	Has the change been approved by the consortium?	☐ Yes ☐ No	Are there any career pathway(s) or related certificates attached to this degree?	☐ Yes ☒ No
Is this a degree option?	☐ Yes ☒ No	If yes, name of the base degree:			
If yes, name of career pathway(s) or related certificate			Requested **implementation date**:		Summer 2011
Submitted By:	Josette Beach				
Email:	jbeach@pcc.edu				

Next steps:

1. Save the completed Associate of Applied Science Revision Request Form and submit as an e-mail attachment to dac@pcc.edu.
2. Download and print the Associate of Applied Science Revision Signature Page Form and obtain the appropriate signatures.
3. Staple the signed Associate of Applied Science Signature Page Form to a hard copy of the Associate of Applied Science Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center, DC - 4th floor via campus mail.

Portland Community College	CERTIFICATE REVISION REQUEST FORM	Directions: Fill out completely and return electronically to: dac@pcc.edu Signature pages should be intercampus mailed to: Curriculum Office DC 4th floor

SECTION #1 OVERVIEW

Current Title:	Interior Furnishings Certificate	Proposed Title:	Interior Furnishings Certificate
Current Credits:	41	Proposed Credits:	41

Overview and rationale for proposed changes:	The proposed changes reflect changes in the interior furnishings industry. The knowledge of computer drafting and lighting techniques is needed for this certificate. Removal of studio courses for this certificate will allow the student opportunity to focus on these new requirements while keeping the credit total the same at 41 credits.
List of specific changes being proposed i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes etc.	1. Identiy outcomes (previously there were no recorded outcomes) 2. Removal of interior design courses, ID 132, ID 133 and art course, ART 131 3. Addition of interior design courses, ID 125, ID 236 and art history course, ART 215
Requested Implementation Term (Please refer to **Degree/Certificate timeline** implementation guidelines)	Fall 2011	

SECTION #2 REVISION AREAS

Prerequisites

Current Prerequisites	Does the revision involve changing certificate	☐ Yes	■ No

	prerequisites?		
Course Number	**Course Title or Placement level**		
	NONE		

Proposed Prerequisites		
Course Number	**Course Title or Placement level**	
	NONE	

Outcomes All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.		
Current Outcomes: Required whether or not outcomes are being changed.	**Does the revision involve changing certificate outcomes?**	■ Yes ☐No

NOTE: there were no outcomes listed for this certificate prior to this revision

Proposed Outcomes: Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements visit: http://www.pcc.edu/resources/academic/eac/curriculum/degree-certificate-development/new/program-outcomes.html

Upon completion of the Interior Furnishings Certificate a student will be able to:

- Source and specify interior furnishings that include furniture, finishes, floor coverings, light fixtures and window treatments.
- Demonstrate skills associated with the sales industry side of the interior design and decorating professions.
- Guide interior design and decorating clients in procuring appropriate furnishings.

Does the revision impact PCC Core Outcomes which the certificate supports?	☐ Yes ■ No

Related Instruction	
Does the revision involve changing or adding Related Instruction?	☐Yes ■ No
If yes, a template for Related Instruction will need to be filled out. The template can be found at: (http://www.pcc.edu/recources/academic/eac/degree/forms.html)	
Additional Comments Or Changes	

SECTION #3 COURSE BY COURSE COMPARISON

Current Certificate Information			Proposed Certificate Information		
Course Number	**Course Title**	**Credits**	**Course Number**	**Course Title**	**Credits**
ARCH 110	Introduction to Architectural Drawing	2	ARCH 110	Introduction to Architectural Drawing	2
ID 131	Introduction to Interiors	3	ID 131	Introduction to Interiors	3
ART 131	**Introduction to Drawing- (Remove)**	**3**	**ART 215**	**History of American Residential Architecture- (Add)**	**3**
ARCH 124	Introduction to Building Systems	3	ARCH 124	Introduction to Building Systems	3
ID122	History of Furniture- Ancient to 1800	3	ID122	History of Furniture- Ancient to 1800	3
BA 238	Sales	3	BA 238	Sales	3
ID 123	History of Furniture- 1800 to Present	3	ID 123	History of Furniture- 1800 to Present	3
ID 132	**Planning Interiors – (Remove)**	**3**	**ID 125**	**Computer Drafting for Interior Designers- (Add)**	**3**
ID 120	Interior Products and Materials I	3	ID 120	Interior Products and Materials I	3
ARCH 100	Graphic Communication for Designers	3	ARCH 100	Graphic Communication for Designers	3
ID 135	Professional Practices for Designers	3	ID 135	Professional Practices for	3

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				Designers	
ID 230	Textiles for Interiors	3	ID 230	Textiles for Interiors	3
ID 121	Sustainable Materials for Residential Interiors	3	ID 121	Sustainable Materials for Residential Interiors	3
ID 133	**Space Planning (Remove)**	**3**	**ID 236**	**Lighting Design- (Add)**	**3**
	Credit total	41		Credit total	41

SECTION #4 (Please contact the Curriculum Office for support in filling out this section)

Is this a Related Certificate?	■Yes ☐ No	Is this a Career Pathway?	☐ Yes ■ No
If yes, what is the base degree?	AAS Interior Design	Will the proposed change affect the Career Pathway or Related Certificate? ☐ Yes ■ No	
If yes, how?			

Is this a statewide certificate? ☐ Yes ■ No	If yes, has the change been approved by the consortium? ☐ Yes ☐ No

Submitted by:	Amanda Ferroggiaro
Email:	amanda.ferroggiaro1@pcc.edu
Phone:	(503) 977-4030

	ASSOCIATE OF APPLIED SCIENCE DEGREE REVISION REQUEST FORM	Directions: Fill out completely and return electronically to: **dac@pcc.edu** Signature pages should be intercampus mailed to: Curriculum Office DC / 4th floor

Portland Community College

SECTION # 1 OVERVIEW			
Current Title:	Interior Design	**Proposed Title:**	Interior Design
Current Credits:	103	**Proposed Credits:**	103
Overview and rationale for proposed changes:	A review of the AAS degree in Interior Design lead to a removal of a redundant course, ARCH 101. The internship, ID 240 has been replaced by ID 280A Cooperative Education (CE). This change increases the formality of the course and makes it an elective. ID 280A requires departmental approval for all participants.		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	1. **Remove ARCH 101, Architectural Graphics from the degree requirements.** 2. **Remove ID 240, Interior Design Internship from the degree requirements.** 3. **Add ID 280A, to the list of electives.** 4. **Increase the number of credits of Interior Design Electives from 6 to 12.**		

SECTION # 2 PREREQUISITES AND OUTCOMES All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.			
Current Prerequisites	**Does the revision involve changing degree prerequisites?**	☐ **Yes**	■ **No**
Course Number	**Course Title or Placement level**		
	College Math and Writing are required but are not prerequisites for degree seeking students		
Proposed Prerequisites			

Course Number	Course Title or Placement level	
	No change	
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	**Does the revision involve changing degree outcomes?** ☐ Yes ■ No

Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome
Demonstrate the application of the principles and concepts of color and design through the creation of residential client-based projects.	Critical thinking and problem solving
Produce architecturally accurate drawings to demonstrate technical skills.	
Incorporate and articulate appropriate historical perspectives in creating residential design projects.	Critical thinking and problem solving, Self Reflection
Demonstrate research and evaluation skills in the selection and use of products/ materials including sustainable design applications.	Community and Environmental Responsibility
Apply building and Americans with Disability Act codes to residential design projects	Cultural Awareness
Demonstrate an understanding of professional practice methodology, ethics, selling techniques, and communication/ listening skills	Professional Competence
Demonstrate skills in leadership, negotiation, interpersonal and teamwork communication.	Communication, Professional Competence, Self Reflection

Revised Outcomes:
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome
There are no revisions to the course outcomes at this time	

SECTION # 3 COURSE BY COURSE COMPARISON					
CURRENT DEGREE INFORMATION			**PROPOSED DEGREE INFORMATION**		
COURSE NUMBER	COURSE TITLE	CREDITS	COURSE NUMBER	COURSE TITLE	CREDITS
ARCH 110	Introduction to Architectural Drawing	2	ARCH 110	Introduction to Architectural Drawing	2
ID 131	Introduction to Interiors	3	ID 131	Introduction to Interiors	3
ART 131	Introduction to Drawing*	3	ART 131	Introduction to Drawing*	3

ID 125	Computer Drafting for Interior Designers	3	ID 125	Computer Drafting for Interior Designers	3
ARCH 100	Graphic Communication for Designers	3	ARCH 100	Graphic Communication for Designers	3
ARCH 124	Introduction to Building Systems	3	ARCH 124	Introduction to Building Systems	3
ID120	Interior Products/ Materials I	3	ID 120	Interior Products/ Materials I	3
ID 236	Lighting Design	3	ID 236	Lighting Design	3
ID 132	Planning Interiors	3	ID 132	Planning Interiors	3
ARCH 200	Principles of Architectural Design	3	ARCH 200	Principles of Architectural Design	3
ID 133	Space Planning	3	ID 133	Space Planning	3
ID 138	Introduction to Kitchen and Bath Planning	3	ID 138	Introduction to Kitchen and Bath Planning	3
ID 230	Textiles for Interiors	3	ID 230	Textiles for Interiors	3
ARCH 101	**Architectural Graphics I (Remove)**	**3**	ARCH 132	Residential Building Codes	2
ARCH 132	Residential Building Codes	2	ID 122	History of Furniture – Ancient to 1800	3
ID 122	History of Furniture – Ancient to 1800	3	ARCH 215	History of American Res Architecture	3
ARCH 215	History of American Res Architecture	3	ID 135	Professional Practice for Designers	3
ID 135	Professional Practice for Designers	3	ARCH 111	Working Drawings I	3
ARCH 111	Working Drawings I	3	ID 121	Sustainable Materials for Residential Interiors	3
ID 121	Sustainable Materials for Residential Interiors	3	ID 123	History of Furniture – 1800 to Present	3
ID 123	History of Furniture – 1800 to Present	3	ARCH 121	Structural Systems	3
ARCH 121	Structural Systems	3	ARCH 127	Introduction to Google Sketch-Up	3
ARCH 127	Introduction to Google Sketch-Up	3	ID 234	Advanced Interiors	3
ID 234	Advanced Interiors	3	MTH 65	Introductory Algebra	4
ID 240	**Interior Design Internship (Remove)**	**3**	WR 121	English Composition	4
MTH 65	Introductory Algebra	4	SP 130 or SP 111	Business & Prof. Speech Communication or Public Speaking*	4
WR 121	English Composition	4	BA 238	Sales	3
SP 130 or SP 111	Business & Prof. Speech Communication or Public Speaking	4 4	General Education	General Education	9
BA 238	Sales	3			
	General Education	9			
Interior Design Electives	**Interior Design Courses**	**6**	**Interior Design Electives**	**Interior Design Courses (Increase)**	**12**
ART 115	Basic Design	3	ART 115	Basic Design	3
ART 116	Basic Design	3	ART 116	Basic Design	3
BCT 244	Kitchen and Bath Cabinet Installation	2	BCT 244	Kitchen and Bath Cabinet Installation	2
ID 225	CAD for Kitchen and Bath Design	1	ID 225	CAD for Kitchen and Bath Design	1
ID 238	Advanced Kitchen and Bath Planning	3	ID 238	Advanced Kitchen and Bath Planning	3
			ID 280A	**CE: Kitchen and Bath (Add)**	**3**
				*Could be used as General Education	
	Credit Total	**103**		**Credit Total**	103

SECTION # 4 (Please contact the Curriculum Office for support in filling out this section if needed.)						
Is this a statewide degree?	**Yes** ☒ **No**	**Has the change been approved by the consortium?**	☐ **Yes** ☐ **No**	**Are there any career pathway(s) or related certificates attached to this degree?**		■ **Yes** ☐ **No**
Is this a degree option?	☐ **Yes** ■ **No**	**If yes, name of the base degree:**				
If yes, name of career pathway(s) or related certificate		Kitchen and Bath Certificate		**Requested implementation date:**		Fall 2011, Catalog 2011-12
Submitted By:	Amanda Ferroggiaro, SAC Chair, FDC, Interior Design					
Email:	amanda.ferroggiaro1@pcc.edu					

Next steps:

1. Save the completed Associate of Applied Science Revision Request Form and submit as an e-mail attachment to dac@pcc.edu.
2. Download and print the Associate of Applied Science Revision Signature Page Form and obtain the appropriate signatures.
3. Staple the signed Associate of Applied Science Signature Page Form to a hard copy of the Associate of Applied Science Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center, DC - 4th floor via campus mail.

Portland Community College	CERTIFICATE REVISION REQUEST FORM	**Directions: Fill out completely and return electronically to:** **dac@pcc.edu** **Signature pages should be intercampus mailed to:** **Curriculum Office DC 4th floor**

SECTION #1 OVERVIEW

Current Title:	Design for Aging in Place	**Proposed Title:**	**Design for Accessible and Aging in Place**
Current Credits:	49	**Proposed Credits:**	**No Change**
Overview and rationale for proposed changes:	After reviewing the content of the certificate it became clear that students will be learning how to design for users of all mobilities and disabilities. This certificate must cover concepts of Universal Design as well as Aging in Place Design. The new title reflects the inclusion of both concepts		
List of specific changes being proposed i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes etc.	1. **Change of the title of the Certificate** 2. **Change the outcomes** 3. **Introduce Related Instruction template**		
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)	Fall 2011		

SECTION #2 REVISION AREAS
Prerequisites

Current Prerequisites	**Does the revision involve changing certificate**	☐ Yes	■ No

	prerequisites?		
Course Number	**Course Title or Placement level**		
WR 115 Introduction to Expository	Introduction to Expository	4	
RD 115	College Reading	4	
MTH 20	Basic Math (Arithmetric)	4	

Proposed Prerequisites

Course Number	**Course Title or Placement level**	
	No change	

Outcomes		
Current Outcomes: Required whether or not outcomes are being changed.	**Does the revision involve changing certificate outcomes?**	■Yes ☐No

1. **Students will develop a deep understanding of the unique needs of older adults and their interior environments. This will be done through a cross disciplinary course outline that includes coursework in interior design, architectural design and drafting, gerontology, sociology and building construction technology.**
2. **Students who complete the program will be prepared to assist, design and consult individual clients on redesign projects for older adult clients.**
3. **Students will be prepared to work in the field of Design for Aging in Place and be able to be employed by builders, architects and interior designers**

Proposed Outcomes: Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements visit: http://www.pcc.edu/resources/academic/eac/curriculum/degree-certificate-development/new/program-outcomes.html

List outcomes:
1. Students will develop a deep understanding of the unique needs of older adults and their interior environments. This will be done through a cross disciplinary course outline that includes coursework in interior design, architectural design and drafting, gerontology, sociology and building construction technology.
2. Students who complete the certificate program will be prepared to consult and design renovation projects that serve the needs of Older Adults and all users with disabilities and mobility issues (Universal Design).
3. Students will be prepared to work in the fields of Design for Aging in Place and Universal Design. Employment may be found with builders, architects and interior design firms.

Does the revision impact PCC Core Outcomes which the certificate supports?	☐ **Yes** ▪ **No**

Related Instruction	
Does the revision involve changing or adding Related Instruction?	☐Yes ▪ **No**
If yes, a template for Related Instruction will need to be filled out. The template can be found at: (http://www.pcc.edu/recources/academic/eac/degree/forms.html	

Additional Comments Or Changes
No course changes.

SECTION #3 COURSE BY COURSE COMPARISON					
Current Certificate Information			**Proposed Certificate Information**		
Course Number	**Course Title**	**Credits**	**Course Number**	**Course Title**	**Credits**
	Credit total			**Credit total**	

SECTION #4 (Please contact the Curriculum Office for support in filling out this section)			
Is this a Related Certificate?	☐ Yes ■ No	**Is this a Career Pathway?**	☐ Yes ■ No
If yes, what is the base degree?		**Will the proposed change affect the Career Pathway or Related Certificate?** ☐ Yes ■ No	
If yes, how?			
Is this a statewide certificate? Yes ☒ No		**If yes, has the change been approved by the consortium?** Yes ☒ No	

Submitted by:	Amanda Ferroggiaro
Email:	amanda.ferroggiaro1@pcc.edu
Phone:	(503) 977-4030

Next steps:

1. Save the completed Associate of Applied Science/Certificate Revision Request Form and submit as an e-mail attachment to dac@pcc.edu
2. If needed, attach the Related Instruction Form to the same e-mail.
3. Download and print the Associate of Applied Science/Certificate Revision Signature Page Form and obtain the appropriate signatures.
4. Staple the signed Associate of Applied Science/Certificate Revision Signature Page Form to a hard copy of the Associate of Applied Science/Certificate Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center DC 4th floor via campus mail.

Template for Related Instruction in Certificates

45 to 60 credits		Design for Accessibility and Aging in Place			Related instruction Hours in:			
Enter course information in light yellow areas (totals will be automatically calculated)								
Subject Code	Course Number	Course Title	Credits	Hours	Computation	Communication	Human Relation	**Total RI**
courses used for embedded related instruction				0				*No RI*
				0				*No RI*
ID	121	Sustainable Materials	3	90	10.00	20.00	10.00	*40.00*
ID	125	Computer Drafting for ID	3	90	20.00			*20.00*
ID	132	Planning Interiors	3	90	10.00	15.00	20.00	*45.00*
ID	133	Space Planning	3	90	10.00	15.00	20.00	*45.00*
ID	138	Intro to Kitchen and Bath	3	90	10.00	15.00	20.00	*45.00*
ID	236	Lighting Design	3	90	15.00	15.00	20.00	*50.00*
				0				*No RI*
				0				*No RI*
				0				*No RI*
				0				*No RI*
courses used for stand-alone related instruction				0				*No RI*
				0				*No RI*
				0				*No RI*
				0				*No RI*
Totals			18	540	75.00	80.00	90.00	245.00
Minimum for 1 yr certificate:					48.00	48.00	48.00	240.00
Remaining to meet Min. Requirement:					0.00	0.00	0.00	0.00

november 2010

	CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: **dac@pcc.edu**	**Consent Agenda form may be used for the following:** 1. **Course title changes** 2. **Course number changes** 3. **Addition/Deletion of an elective** 4. **Change in the number of pass/no pass credits other than the default** 5. **Degree or certificate title changes** 6. **Change to open admissions** **Other changes need to come before the Degree and Certificate Committee.**

Submitted by:	Davonna ivingston	**Email:**	**Phone:**
Title of Degree/Certificate:	Dental Laboratory Technology	**Requested Implementation Term:**	
What type of change are you requesting?	☐ Course title change ☐ Addition of an elective ☐ Degree or certificate title change	☐ Course number change ☐ Deletion of an elective ☒ Other	

Fill in the sections below as applicable. If a section is not applicable, fill in N/A.			
Current Course Title:		**Proposed Course Title:**	
Current Course Number:		**Proposed Course Number:**	
Electives List Title:			
Explanation of Other:	**The certificate is not related to the DH AAS as they each have different math requirements. Change language in catalog and in webforms.**		

		Consent Agenda form may be used for the following:
	CONSENT AGENDA FORM **This form maybe used instead of coming to the Degree and Certificate Meeting.** **Directions: Fill out completely and return electronically to: dac@pcc.edu**	1. **Course title changes** 2. **Course number changes** 3. **Addition/Deletion of an elective** 4. **Change in the number of pass/no pass credits other than the default** 5. **Degree or certificate title changes** 6. **Change to open admissions** **Other changes need to come before the Degree and Certificate Committee.**

Submitted by:	Steve Smith	**Email: sjsmith@pcc.edu**	**Phone:**
Title of Degree/Certificate:	NA	**Requested Implementation Term:**	**2011-2012 catalog**
What type of change are you requesting?	☐ Course title change ☐ Addition of an elective ☐ Degree or certificate title change	☐ Course number change ☐ Deletion of an elective ☒ Other	

Fill in the sections below as applicable. If a section is not applicable, fill in N/A.			
Current Course Title:		**Proposed Course Title:**	
Current Course Number:		**Proposed Course Number:**	
Electives List Title:			
Explanation of Other:	Add this statement to the 2011-2012 catalog. Consult the Rebecca as to the location(s) of this statement. At Portland Community College the grade of P is equivalent to a C. There are some circumstances where P is not an option. Please consult specific degree, certificate, course and transfer requirements for details.		