

March Degrees and Certificates Committee Minutes

March 9, 2011

2pm-4pm

Library Room 204

In attendance: Sally Earll, Djambel Unkov, Suanne Christopher, Joanne Harris, Rebecca Mathern, Kendra Cawley, Kathleen Bradach, Janeen Hull, Eriks Puris, Birgitte Ryslinge in for Scott Huff, Dave Stout.

Guests: Shannon Baird, Moe O'Connor, Scott Quinn, and Mike Talman, via conference call: Susan Lewis, Lori Gates, Karen Carter, and Susan Wolfe.

Old Business:

Review February 9, 2011 Minutes

BRING FORWARD to APRIL DAC

Discussion Items:

EAC Chair Report

Focus Award Criteria: Peace and Conflict

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A-110

Discussion:

Committee members discussed the CTE Chairs proposed draft change and the letter submitted by Scott Huff (who could not attend due to scheduling conflict). All parties, including Shannon Baird and Moe O'Connor supported the draft proposal put forth in Scott's email. Attached to the minutes *Joanne moved, Kathleen seconded. Unanimous recommendation for approval. **APPROVED***

Discussion:

300/400 Level courses

The current situation at PCC is such that graduating evaluators being in 300/400 coursework on an exception basis only. The majority of these courses are brought in as equivalencies (accounting, anatomy/physiology, CIS, etc).

Discussion occurred on how to make this process more transparent and what college criteria need to be in place for accepting 300/400 courses. Themes that seem to be emerging from committee discussion:

- Accept up to 12 or 16 credits
- In CTE situations – course equivalency
- In LDC – two step process; establish course equivalence and then “apply” course to degree requirements consistent with the equivalent course – such as elective, program requirement or general education/discipline studies list

Susanne will share at the EAC to obtain additional input. **BRING FORWARD TO APRIL DAC**

Gen Ed/Discipline Studies List Discussion:

Question before the committee: Do we continue to grandfather in the courses that do not meet the current general education criteria? Committee members discussed guiding principles, current data available and future data needs. Committee members were joined by new guests, Mike Talman and Scott Quinn, CIS faculty, for this discussion. Discussion reviewed some of the reasons to have this discussion

- Consistent with our practice to review all course lists and criteria for relevancy and currency
- Students transferring with courses that are less likely to be accept as general education courses at the receiving institutions
- Questions around financial aid, transferability, and degree/certificate completion rates
- Which recommendation provides the most benefit for the majority of students?

IE pulled the number of students who graduated with a AGS, AAS or AS degree over the past five years and who had taken grandfathered courses on the general education/discipline studies lists 5000 names of students in the last 5 years who had taken grandfathered courses on the gen ed list, some were duplicate names as students took multiple courses. 2,000 students are probably closer to the real total. The data cannot tell us if the courses in question were applied to the general education requirement. Committee members agreed to have Rebecca and Susanne work with IE to design a research system to obtain that information. It is hoped we can have this additional data in April or May.

Scott and Mike presented data they are collecting from CIS 120 students regarding the students reasons for taking the course. They will continue to collect this data in the spring and share it with committee members at a future date. **BRING FORWARD TO APRIL DAC**

New Business:

Ophthalmic Medical Technology AAS: Joanne Harris: Revision in Degree and Outcomes.

Discussion: Committee and OMT decide to remove elective list and just put PL 103 in its place, thus removing HE 250 from the changes.

*Eriks moved, Dave seconded. Unanimous approval as amended. **APPROVED as AMENDED***

NEW: Oregon Green Technician Certificate: CGCC: New Statewide Certificate.

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Joint Discussion via Conference: Committee discussion centered on two themes: certificate course work and registrar implications of this new statewide certificate. The committee is still concerned about courses being taught by other institutions and the student being enrolled at another. Historically these courses would have been transfer courses as denoted on transcripts. This certificate would change that practice in this specific case by counting the courses as the institution's own. ACRO has a book about how to transcript courses such as these. The Registrar at Umpqua has also raised questions.

Susanne suggested and committee members agreed to review the certificate's course work and put forth a recommendation with the understanding that the certificate will not be recommended to the EAC until the registrar's concerns are addressed.

Course work and outcomes were reviewed. Discussion around outcomes that do not meet PCC standards occurred. Since this is a statewide certificate at our contracting colleges, it was agreed that our outcome standards are not applicable. We did recommend that in the future the outcomes are reviewed for clarity and removal of etc. In the course work, there was an error in credit amount for HE 112. It is one credit, not three..

*Eriks Moved, Joanne seconded recommending this new certificate contingent on resolution of registrar concerns. Unanimous Recommendation for Approval. **APPROVED***

Consent Agenda:

Computer Information Systems: Network Administration AASO: Addition of CIS 225 to Degree electives list.

Fitness Technology AAS: Removal of Weight Training Option.

Professional Music Certificate: Addition of MUC 166 to electives list.

*Dave moved, Janeen seconded. Unanimous approval. **APPROVED***

Supplemental Paperwork:

A110 – Final Version

Students have the right to petition for the substitution of course work to meet degree and/or certificate requirements. No student can graduate with fewer than the required number of credits in a degree or certificate. Credit can be given for a substitution of additional course work, but credit cannot be waived.

Requests for substitutions of course work in the ASOT, AAOT, AS and AGS degrees require approvals by the Registrar in accordance with guidelines established by the SAC.

Requests for substitution of course work in AAS degrees and certificates require approval by the department chair from which the student is earning the degree and/or certificate, consistent with degree outcomes.

All substitutions must meet state guidelines for each degree or certificate as established by the state (CCWD) degree/certificate rules. The Registrar's office provides institutional approval for substitution decisions based on accreditation standards, government regulations and degree outcomes