

## June Degrees and Certificates Minutes

June 1, 2011

2pm-4pm

CC Conference A

**In attendance:** Birgitte Ryslinge, Sally Earll, Susanne Christopher, Steve Smith, Eriks Puris, Joanne Harris, Phil Christain, Rebecca Mathern, Scott Huff, Kendra Cawley.

**Guests:** Phil Seder, Karen Sanders, Dean Kruse, Jan Chambers, Mike Kies, Denise Roy.

### Old Business:

Review May 11, 2011 Minutes

*Eriks moved. Joanne seconded. Unanimous recommendation for approval. **APPROVED***

### Discussion Items:

#### EAC Chair report

Susanne shared that all of our recommendations from the May meeting were presented at the EAC and approved for recommendation to Dr. Pulliams: Signature page, Health/Wellness/Fitness AAOT proposal, and new Real Estate Certificates

At the EAC 300/400 level course work was discussed. Questions for the committee: Why not include 500 and 600 level courses? Why limit it to 16 credits? Is this limited to equivalencies or do substitutions count as well?

#### General Education/Discipline Studies follow-up conversation

Discuss further at the retreat. Criteria of transferability, do we need to address it? Can criteria 2 and 5 be either/or? Committee agreed that Susanne should discuss more with Jim Parks and plan for retreat.

#### AAOT requirement for Health/Wellness/Fitness: Follow-up

Scott Huff reminded committee members that each community college is able to determine its own list. If a course meets a requirement at another college, the philosophy of the AAOT is that it is done. Is there concern that we are discriminating against our own students by accepting the outside courses as equivalents and that we hold out students to a much higher standard than other colleges? Scott H. reminded committee members that the main function of the AAOT is transferability and each college is responsible for its own course standards under each degree requirement. Scott and Birgitte can take this back to CIA but they may not be very interested in discussing this at the moment as they have a lot going on right now. Unintentional disservices and discrepancies should be researched.

#### 300/400 level classes: Registrar's proposal.

The Registrar handed out paperwork at the meeting.

The committee gave feedback to the Registrar. She discussed being uncomfortable going beyond accepting 16 credits of upper division courses. Committee members seemed to agree that 16 credits is a reasonable number. The discussion turned to additional substitutions, beyond the 16 credits. Further discussion revealed that this is an added layer of complexity that needs to be discussed further with the CTE Chairs. Rebecca and Susanne will talk to the CTE chairs in fall of 2011.

#### Focus Award PAC: Follow-up

No developments. Scott will contact Michael Sonnleitner

### **Committee retreat**

September 15<sup>th</sup> Retreat: 8:30-1pm at CLIMB, with lunch

### **New Business:**

**2:45 REVISION: Business Administration: Management AAS:** credit revision.

**Discussion:** 3-4 credit conversion on a "Principles of Marketing" course.

Motion to recommend all 5 items.

*Eriks moved. Phil seconded. Unanimous recommendation for approval. **APPROVED***

**REVISION: Business Administration: Marketing AAS:** credit revision.

*Eriks moved. Phil seconded. Unanimous recommendation for approval. **APPROVED***

**REVISION: Business Administration: Marketing Certificate:** credit revision and related instruction.

*Eriks moved. Phil seconded. Unanimous recommendation for approval. **APPROVED***

**REVISION: Business Administration: Retail Management AAS:** credit revision, electives revision.

*Eriks moved. Phil seconded. Unanimous recommendation for approval. **APPROVED***

**REVISION: Business Administration: Retail Management Certificate:** credit revision.

*Eriks moved. Phil seconded. Unanimous recommendation for approval. **APPROVED***

**3:00 NEW: Biology and Management of Zoo Animals AAS**

Discussion: Dean discussed the courses and outcomes with the committee. Weight training is required because trainers need to be physically fit to handle animals etc. 3-4 interested applicants per week contact Dean Kruse. Wages and benefits are very livable. There is a lot of room for advancement in the field. This program has full cooperation from Landscape and Biology as well as BCT and Speech. A full-time instructor was hired for the 11-12 academic year to provide guidance in program development and further development. Fall 2012 would be the first term for students; this will be a closed program. After committee discussion, the request was amended to be an open program.

*Eriks moved, Joanne seconded. Unanimous recommendation for approval as amended.*

**APPROVED as Amended**

**3:15 REVISION: Civil Engineering Technology AAS:** Catalog changes.

Discussion: Currently, students take a technical math sequence that meet the AAS Math competency. This language will be in future catalogs. Check on AAS degree outcomes to see if they are aligned with Core outcomes.

*Scott moved, Joanne seconded. Unanimous recommendation for approval. **APPROVED***

**REVISION: Mechanical Engineer Technology AAS:** Catalog changes.

Discussion:

Scott moved, Joanne seconded. Unanimous recommendation for approval. **APPROVED**

**3:30 REVISION: Computed Tomography Certificate:** Core course additions, course number/prefix change. Increase certificate credit total.

Discussion: Typo in paperwork, should say CTT 113.

Joanne moved, Janeen seconded. Unanimous recommendation for approval. **APPROVED**

**3:45 REVISION: Architectural Design and Drafting: Sustainable Building Certificate:** Title change, increase certificate credit total, course changes in core and electives.

Discussion:

Eriks moved, Phil seconded. Unanimous recommendation for approval. **APPROVED**

#### **Consent Agenda:**

**Criminal Justice AAS:** Addition of CJA 117 to Criminal Justice Degree Electives.

**Early Education and Family Studies AAS:** Outcomes revision.

**Early Education and Family Studies Less than one year certificate:** Outcomes revision.

Joanne moved, Eriks seconded. Unanimous approval. **APPROVED**

DAC meetings next year: Proposal at Sylvania on days that CC is meeting as well. Other meetings will convene at CLIMB.

Committee members recognized Scott Huff's years of service on the committee with a Certificate of Completion and Appreciation. Birgitte Ryslinge will be the D/C DOI in the 11-12 academic year.

4:04 pm meeting adjourned.