

Degrees and Certificates Committee Minutes

Date: June 11, 2018

Sylvania, CC Conf. Room B, 2pm to 4pm

In Attendance					
	Kristin Bryant	x	Dorina Cornea-Hasegan		Beth Fitzgerald
x	Meredith Farkas		Wendy Fresh	x	Dana Fuller
x	Amanda Gallo		Kate Kinder	x	Eriks Puris (Chair)
	Don Ritchie	x	Jaime Heberlein	x	Cheryl Scott
x	Irene Seto	x	Alissa Levitt		
Committee Support					
			Emily Biskey	x	Kendra Cawley
x	Sally Earll	x	Anne Haberkern	x	Joy Killgore
x	Jessica Morfin	x	Susan Wilson		
Guests					
	Jeanine Hull		Juan Maldonado		

OLD BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed

NEW BUSINESS:

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Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
1. ACERTP-WBII: Website Development & Design: Web Assistant II – Less Than One-Year Career Pathway Certificate Discussion of inconsistent interpretations of Co-op Ed across the campuses.	X		
2. Black Studies Focus Award	X		
3. PREREQ-BIT01: Bioscience Technology Prerequisites	X		

CONSENT AGENDA ITEMS:

These items do not require committee recommendation.

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ELECTV-EM01: Emergency Management Program Electives - Inactivate

ELECTV-MCH01: Machine Manufacturing Technology Degree Electives

PREREQ-EM01: Emergency Management Prerequisites - Inactivate

Discussion Items:

- AAS General Education credit requirement** – 16 credits of gen ed with one course from each category, program can specify up to two courses. Some students take four courses (three 4-credit classes and one 3-credit class) and think they have completed gen ed but then find out they are one credit short and need to take another course. This issue affects a significant number of students who think they are graduating every term. A possible solution is to restate the gen ed requirement in courses (4 courses each a minimum of three credits) as is done for the AAOT and ASOT-B. An email discussion previous to this meeting indicates that most CTE chairs would support such a change, an area of concern is from CTE AAS degrees at 90 credits which would need to adjust their degree requirements to ensure a minimum of 90 credits and are concerned that they be given ample time/heads up to do this. A wide ranging discussion (number of students impacted, number of 3 credit courses gen ed courses at PCC, old 3 credit PCC gen ed courses, transfer of 3 credit gen ed courses, this issue also impacts the AGS and AS degrees) followed. General consensus was that this merits further discussion for the AAS, AS and AGS degrees. Given prior experience with operationalizing MTH 68/98 and IRW a multi-functional group (registrar, financial aid, advising ...) will be formed by Anne Haberkern early next fall to preview possible consequences of the policy and ascertain the best timing for implementation. In addition an attempt will be made to

collect data on how many students and which students are impacted by this problem. The DAC will return to this discussion in late fall.

Additional Gen Ed/CTE issues:

- Is 16 the right number of Gen Ed courses for the AAS degree? Lowering the number of gen ed courses leads to a slippery slope issue: How much gen ed is enough? If the number is low why have it at all? State requirements give no guidance beyond “a recognizable body”. Internally at PCC gen ed should ensure instruction in PCC’s core outcomes and should meet the PCC gen ed philosophy statement.
- Should CTE program be given the ability to specify more than 2 gen ed courses? PCC has historically valued students having a choice in their general education path and has written to this in previous accreditation reports.

The additional Gen Ed/CTE issues are impacted by the ongoing Gen Ed Framework revision as well as the possible changing of the gen ed requirement for AAS degrees from credits to courses. The DAC will continue to monitor these Gen Ed/CTE issues in light of the ongoing changes.

- **General Education Framework Update**

- Endorsement- a motion has made at the MAY EAC meeting to approve the endorsement of the proposed Gen Ed Framework (with minor revisions from the version of the endorsement the DAC voted on by Google forms), lively discussion followed, time constraints reared their head, the question was called and did not pass, further discussion at the June EAC meeting.
- Joint EAC/LAC/CC/ meeting last Friday. Discussion of possible committee/structure to approve courses for the new Gen Ed Framework. Highlights:
 - o possibly two tracks for gen ed courses: recently revised & old courses. CC wants to look at old courses to ensure they are meeting current standard for course descriptions and outcomes, no need to do this for recently examined by the CC
 - o importance of DSAC member involvement in evaluating the assignments.
 - o an expedited process for recently revised courses might just include adding the core outcome to the existing course outcomes, then having small groups for each discipline studies area review the assignments
- Next year- new college core outcomes and approval process for gen ed courses should come into focus, year after next begin approving gen ed courses
- Work on revising the college core outcomes continues: handout one sheet summary PCC Core Outcomes Version 1.5. The PCC degree outcomes for the AGS, AS, AAOT, ASOT-B are the college core outcomes so when the new college core outcomes are adopted this will impact the AGS, AS, AAOT and ASOT-B degrees.

- **2018-2019 Schedule:** Wednesdays at Sylvania: Oct 10, Nov 14, Dec 10 (Mon), Jan 16, Feb 13, March 13, April 10, May 8 (SY or SE- straw poll of SY vs. SE yielded no clear preference by the committee, TBD), June 5

- DOI Report - none

- Style Guide – no discussion