

Degrees and Certificates Minutes
June 5th, 2013
Downtown Center, Third Floor
2pm to 4pm

In attendance: Phil Christain, Alex Jordan, Djambel Unkov, Jim Parks, Janeen Hull, Beth Fitzgerald, Susanne Christopher, Sally Earll, Joanne Harris, Sylvia Gray, Kathleen Bradach, Jessica Morfin, Anne Haberkern, Dave Stout, Kendra Cawley, Shasta Buchannan.

Guests: Larry Altree, Joyce Kaplan, Betsy, Robert Steele, Carol Bruneau, Lori Wamsly, Lori Gates, Dixie Wetzel, Michal Mahar, Alissa Leavitt.

Old Business:

Review April 10th, 2013 minutes

Beth moved, Janeen seconded. Unanimous approval. **APPROVED.**

Discussion Items:

EAC Report: Susanne Christopher

DOI Report: Cheryl Scott

Curriculum Office Report: Anne Haberkern

CIC Report: Janeen Hull, Phil Christian

Focus Award Guidelines

Discussion: Kendra handed out an outline of the latest revisions for the committee members to review. Transferability – intention is that there should alignment with a major at one or more institutions, but alignment can be broad. Discussion around the statement that courses should be available “at all four campuses or online – what was the intent?” Agreement that the statement was intended to convey broad availability to complete the focus award for students at the various campuses, but difficult to state in a way that doesn’t seem proscriptive – every course doesn’t have to be offered at every campus. Also, it may be that some awards will be developed that are more specialized and have a majority of courses, or a specific course, that is only offered at one campus. Removal of this statement approved. New guidelines unanimously approved to be included in the 13/14 catalog. Susanne will share at the June EAC.

AAS Math Competency: postponed until Retreat

Sustainable Agriculture: Betsy Julian, Michael Meagher, and Alissa Leavitt

Discussion: Betsy, Michael and Alissa provided informational background on this area of exploration for potential new PCC degrees and/or certificates. There is a large group of interested PCC members and local farmers that are assessing the needs/demand for a Sustainable Agriculture Program. Farming

courses could take place at Rock Creek but other courses could be taken at other campuses. They are exploring articulation agreement with OSU and other schools with agricultural programs. Preliminary research indicates possible careers in: food distribution specialist, urban farmer, etc. Will keep committee informed as research continues.

New Business:

2:15 Revision: Aviation Science Airplane AAS: Larry Atree

Adding two courses, removing three courses, elective credit increase.

Discussion: Larry discussed the rationale behind course changes. Students needed a change to the delivery of the course, changed from the online environment. Eliminating ground school courses and moving hours to the flight schools.

Joanne Moved, Beth seconded. Contingent on approval of course revisions at Curriculum Committee. Unanimous recommendation for approval. **APPROVED.**

Revision: Aviation Science Airplane with Flight Instructor AASO: Larry Atree

Adding two courses, removing four courses, course credit increase, elective credit increase.

Joanne Moved, Beth seconded. Contingent on approval of course revisions at Curriculum Committee. Unanimous recommendation for approval. **APPROVED.**

Revision: Aviation Science Helicopter AAS: Larry Atree

Adding two courses, removing four courses, course credit increase, elective credit increase.

Joanne Moved, Beth seconded. Contingent on approval of course revisions at Curriculum Committee. Unanimous recommendation for approval. **APPROVED.**

2:25 Revision: Building Construction Technology: Residential Building Construction AAS: Bob Steele

Add two courses, remove one course, degree title change, course term change, credit total increase.

Discussion: Surveying companies who specialize in the skill are typically hired and as such the BCT SAC has decided to eliminate survey training and replace it with mechanical training that would better benefit their student body. Committee discussion occurred on the degree title change from BCT to Residential Building Construction. There wasn't clarity if the program was also changing its name and/or if all current BCT degrees and degree options were requesting a title change. Impact of these changes were briefly discussed and it was determined that further SAC discussion was needed.

Tabled for further SAC discussion.

Revision: Building Construction Technology: Remodeling AAS: Bob Steele

Add two courses, remove four courses, degree title change, new CAD elective list, credit total reduction.

Tabled for further SAC discussion.

2:35 Revision: Biology and Management of Zoo Animals AAS: Joyce Kaplan

Course credit increase; remove one course, course title change, course term changes.

Discussion: BMZA 265 left off of original course work. Contingent upon course approval at CC.

*Dave moved. Janeen seconded. Unanimous recommendation for approval. **APPROVED.***

2:45 Revision: Emergency Management Certificate: Carol Bruneau

Removing one course, adding four courses, elective credit decrease, course title changes, course prerequisite changes, outcomes, related instruction, credit total increase.

Discussion: Difference between CJA 117 and EM 112. The CJA is a tactical course, police on the ground, counter terrorism. EM is a broader overview of management of emergency situations. Contingent upon curriculum committee approval.

*Joanne moved. Kathleen seconded. Unanimous recommendation for approval. **APPROVED.***

2:55 Revision: Fitness Technology AAS: Tanya Littrell

Add one course, elective credit decrease.

Discussion: Approved as a block.

*Beth moved. Kathleen seconded. One abstention (Janeen Hull). Eight votes 'yea'. Recommendation for approval passed. **APPROVED.***

Revision: Fitness Technology One Year Certificate: Tanya Littrell

Add one course, elective credit decrease.

*Beth moved. Kathleen seconded. One abstention (Janeen Hull). Eight votes 'yea'. Recommendation for approval passed. **APPROVED.***

Revision: Fitness Technology: Healthy Older Adult Fitness CPEC: Tanya Littrell

Add one course, credit total increase.

*Beth moved. Kathleen seconded. One abstention (Janeen Hull). Eight votes 'yea'. Recommendation for approval passed. **APPROVED.***

3:05 Revision: TBCC: Industrial Maintenance Technology AAS: Lori Gates

Adding five courses, removing two courses, course credit increase, course title change, elective credit decrease, credit total increase.

Discussion: Contingent on course approval at Curriculum Committee.

Beth moved. Phil seconded. Unanimous recommendation for approval. APPROVED.

Revision: TBCC: Industrial Maintenance Technology One Year Certificate: Lori Gates

Add four courses, remove four courses, course credit increase, credit total increase, related instruction.

Discussion: Approval Contingent on courses passing Curriculum Committee.

Dave moved. Beth seconded. Unanimous recommendation for approval. APPROVED.

Revision: TBCC: Industrial Maintenance Technology CPCC: Lori Gates

Add two courses, remove three courses, course credit increase, credit total decrease.

Discussion: Approval Contingent on courses passing Curriculum Committee.

Janeen moved. Joanne seconded. Unanimous recommendation for approval. APPROVED.

3:15 Revision: Landscape Technology: Construction AAS: Elizabeth Brewster

Add one course, remove one course.

Discussion: Approved as a block.

Dave moved. Beth seconded. Unanimous recommendation for approval. APPROVED.

Revision: Landscape Technology: Design AAS: Elizabeth Brewster

Remove one course, credit total reduction.

Dave moved. Beth seconded. Unanimous recommendation for approval. APPROVED.

Revision: Landscape Technology: Management AAS: Elizabeth Brewster

Remove one course, credit total reduction.

Dave moved. Beth seconded. Unanimous recommendation for approval. APPROVED.

Revision: LAT: Environmental Landscape Management Technology AAS: Elizabeth Brewster

Remove one course, increasing elective credit.

Dave moved. Beth seconded. Unanimous recommendation for approval. APPROVED.

3:25 Revision: Education: Library Media Assistant Certificate: Lori Wamsley

Outcomes, prerequisites, adding fourteen courses, removing eight courses, course title changes, adding electives list, degree title change.

Discussion: Expanding to public and academic libraries to place students in a position to apply for those jobs.

*Dave moved. Kathleen seconded. Unanimous recommendation for approval. **APPROVED.***

3:35 Revision: Ophthalmic Medical Technology AAS: Joanne Harris

Add one course, course credit increases, course term change, credit total increase.

POSTPONED.

3:45 NEW: Lactation Consultant Certificate: Alissa Leavitt

Discussion: This new academic program is a collaborative effort between the current CEU program and Health SAC to develop a credit Lactation Consultant Certificate. As such, students may use financial aid, meet national certification requirements, and acquire course work that transfers. If approved, the Health SAC will initially host this new program. Program offers two certificates, essentially two “tracks”. Health professionals (national certification list of professions that qualify) can have pre-requisites waived, get credit for previous clinical experience, and enter directly into 13 credit cert. Those who do not have clinical experience take 28 credits of pre-requisites (or can have waived on basis of profession) and complete the 27 credit cert which includes clinical hours. Discussion on course equivalencies for pre-requisites and how to best state this in the catalog occurred. Curriculum office staff will work with SAC. The goal is that students can complete the course work in spring 2014 for the 13 credit option and sit for the national boards. Our ability to offer courses in winter and spring will be partially determined by internal and external approval process timing. Curriculum Office and SAC will work on this together.

*Dave moved. Kathleen seconded. Unanimous recommendation for approval. **APPROVED.***

NEW: Lactation Education Certificate: Alissa Leavitt

Discussion: Short certificate for people already in the field.

*Dave moved. Kathleen seconded. Unanimous recommendation for approval. **APPROVED.***

Consent Agenda:

Business Administration: Adding BA 209 to Business Program Electives and Nonprofit Community Development certificate electives.

Computer Information Systems: Adding CIS 287X to the CIS Network Administration Degree Electives.

Facilities Maintenance Technology: Adding several courses to the FMT Electives list.

Fire Protection Technology: Adding FP 291 to Fire Protection Electives. Removing FP 243, 245, 248, 260, 293, 294 from Fire Protection Electives.

Interior Design: GRN 282 increased by one credit which increased the credit total of the Design for Accessibility and Aging in Place Certificate from 49 to 50.

Multimedia: Adding Art 240, CAS 275, 181W, 181D, 181J to “MM Support Electives.”

Welding: Adding WLD 126B, 136A, 136B, 146A, 146B, 156A, 156B, 166A, 166B, 176A, 176B, 186A, 186B, 190A, 190B, 190C, 236A, 236B, 246A, 246B, 256A, 256B, 266A, 276A, 276B, 286A, and 286B to Welding Electives with a new rule “Note: A maximum of 6 credits from courses with a letter designation after them (such as 126B, 136A) may be used towards completion of the 12 credit elective requirement. The Welding Department Chair may allow exceptions to this rule.”

Civil and Mechanical Engineering: Changing both to limited-entry programs.

Discussion:

Unanimous approval. **APPROVED.**