

January Degrees and Certificates Agenda
January 12, 2011
2pm-4pm
Library Room 204

Old Business

December Minutes

Revision: Health Information Management: Ann Wenning: Outcomes revision

New Business

2:30 Revision: Emergency TeleCommunicator Certificate: Carol Bruneau: Related Instruction

2:45 Revision: Fire Protection AAS degree: Changes to comply with State and College requirements including outcome revision, addition of new courses, general education, and alternative course choices.

3:00 Revision: Emergency Medical Technician Certificate: Mark Hornshu: Program title change; Add two courses from the certificate program to the AAS to comply with Statewide EMS degree standards; related instruction

3:15 Revision: Fitness Technology AAS: Tanya Littrell Addition of recommended general education courses; increase number of electives

3:30 Revision: Paralegal AAS: Jerry Brask: course change, prerequisite change, clarifies grading expectations

Revision: Paralegal Certificate: Jerry Brask: related instruction, outcomes revision course change, prerequisite change, clarify grading expectations

3:45 Revision: Renewable Energy Technology Certificate: Susan Lewis (CGCC): Decrease general education to match AAS degree; Revise MTH 111C per SAC change

Revision: Renewable Energy Technology AAS: Susan Lewis (CGCC): align courses to general education requirement; revise program as per workforce need

Consent Agenda:

Paralegal AAS: Add restricted general education courses as per the ABA requirements

Paraeducator Certificate: Related instruction.

Web Site Dev & Des Certificate: Addition of elective

Geographic Information Systems: Addition of electives

Juvenile Corrections Certificate: Verification of certificate suspension.



**ASSOCIATE OF APPLIED SCIENCE
DEGREE
REVISION REQUEST FORM**

**Directions: Fill out completely and
return electronically to:
dac@pcc.edu
Signature pages should be intercampus mailed
to:
Curriculum Office DC / 4th floor**

SECTION # 1 OVERVIEW

Current Title:	Health Information Management	Proposed Title:	
Current Credits:	96	Proposed Credits:	
Overview and rationale for proposed changes:	HIM program SAC has made changes to the degree outcomes statement.		
List of specific changes being proposed	1. Degree outcome changes 2.		

SECTION # 2 PREREQUISITES AND OUTCOMES

All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Course Number	Course Title or Placement level		
	NA		
Proposed Prerequisites			
Course Number	Course Title or Placement level		
	NA		

<p>Current Outcomes: Required whether or not outcomes are being changed.</p>	<p>Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.</p>	<p>Does the revision involve changing degree outcomes?</p> <p>X <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.</p>		
<p>Current Degree Outcome</p>		<p>Core Outcome</p>
<ul style="list-style-type: none"> To provide graduates who will meet the entry-level competencies as defined by American Health Information Management Association and become gainfully employed in the health information management field. 		
<p>Revised Outcomes: Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.</p>		
<p>Proposed Degree Outcome</p>		<p>Core Outcome</p>
<p>Graduates will meet the entry level certification competencies as defined by the American Health Information Management Assn. in the following domains:</p>		
<ul style="list-style-type: none"> Apply federal, state And accrediting agency standards for record content, reimbursement methodologies, and classification systems (<i>Domain: Health Information Management</i>) 		<p>Professional Competence, Critical Thinking and Problem Solving, Cultural Awareness, Self-Reflection</p>
<ul style="list-style-type: none"> Collect, organize, abstract and analyze clinical data to identify trends that demonstrate quality, safety and effectiveness of health care (<i>Domain: Health Statistics, Biomedical Research, and Quality Management</i>) 		<p>Professional Competence, Critical Thinking and Problem Solving, Communication</p>
<ul style="list-style-type: none"> Apply knowledge of policies and regulations relating to the organization of health care delivery to ensure compliance and protect confidentiality and privacy of patient data (<i>Domain: Health Services Organization and Delivery</i>) 		<p>Professional Competence, Critical Thinking and Problem Solving, Self-Reflection</p>
<ul style="list-style-type: none"> Use technology and information systems to meet health care organization needs (<i>Domain: Information Technology and Systems</i>) 		<p>Professional Competence</p>
<ul style="list-style-type: none"> Apply general management and personnel supervision to a health information department (<i>Domain: Organizational Resources</i>) 		<p>Professional Competence, Critical Thinking and Problem Solving, Communication, Cultural Awareness</p>

SECTION # 3 COURSE BY COURSE COMPARISON

CURRENT DEGREE INFORMATION			PROPOSED DEGREE INFORMATION		
COURSE NUMBER	COURSE TITLE	CREDITS	COURSE NUMBER	COURSE TITLE	CREDITS
	NA				
	Credit Total			Credit Total	

SECTION # 4 (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has the change been approved by the consortium?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there any career pathway(s) or related certificates attached to this degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is this a degree option?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, name of the base degree:			
If yes, name of career pathway(s) or related certificate				Requested <u>implementation date:</u>	Winter 2011
Submitted By:		Ann Wenning			
Email:		awenning@pcc.edu			



**CERTIFICATE
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SECTION #1 OVERVIEW

Current Title:	Emergency TeleCommunicator	Proposed Title:	Same
Current Credits:	47	Proposed Credits:	47
Overview and rationale for proposed changes:	To comply with requirements for Related Instruction for greater than 44 credit certificate. To show embedded related instruction in Computation, Communications and Human Relations.		
List of specific changes being proposed i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes etc.	<ol style="list-style-type: none"> Hours of embedded related instruction for individual ETC courses Revised template for RI in Certificate Description of how RI will be presented in individual courses 		
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)	Summer/Fall 2011		

SECTION #2 REVISION AREAS

Prerequisites

Does the revision involve changing certificate prerequisites?		
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Current Prerequisites		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		
Proposed Prerequisites			
Course Number	Course Title or Placement level		
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing certificate outcomes? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.			
Certificate Outcome		Core Outcome	
Become familiar with the technology and equipment currently being used in emergency communications.		Computation	
Apply communication skills to interrogate callers, interpret and process information and relay critical information to responders.		Communications Human Relations	
Enter data into a computer-aided dispatch program based upon standard call interrogation		Computation Communications	
Apply various stress management techniques to deal with job related stressors and be able to apply the principles of critical incident stress management to job related stress responses.		Communications Human Relations	
Revised Outcomes: Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.			
Certificate Outcome		Core Outcome	

Follow standard operating procedures with a high level of attention to detail and accuracy.	Computation Communications
Apply SOPs and problem-solving skills in assigning resources, equipment and personnel.	Computation Communications
Develop skills in dealing with traumatic incidents and defusing volatile situations through application of CISM techniques.	Communications Human Relations
Learn to express empathy and compassion as a calming technique	Human Relations
Utilizing voice tone, rate of speech and proper pronunciation and appropriate language to project a professional demeanor in all verbal communication transmissions.	Communications Human Relations
Related Instruction	
Does the revision involve changing or adding Related Instruction?	X <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, a template for Related Instruction will need to be filled out. The template can be found at: http://www.pcc.edu/resources/academic/eac/degree/forms.html	
Additional Comments Or Changes	
Related Instruction for CTE Courses Forms have been submitted for 12 ETC Courses. There are no substantial changes to the individual courses.	

SECTION #3 COURSE BY COURSE COMPARISON					
Current Certificate Information			Proposed Certificate Information		
Course Number	Course Title	Credits	Course Number	Course Title	Credits
	No change				
	Credit total			Credit total	

SECTION #4 (Please contact the Curriculum Office for support in filling out this section)

Is this a Related Certificate?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is this a Career Pathway?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, what is the base degree?			Will the proposed change affect the Career Pathway or Related Certificate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, how?			
Is this a statewide certificate?	If yes, has the change been approved by the consortium?		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Submitted by:	Carol Bruneau
Email:	cbruneau@pcc.edu
Phone:	971 722-5424

Next steps:

1. Save the completed Certificate Revision Request Form and submit as an e-mail attachment to dac@pcc.edu
2. If needed, attach the Related Instruction Form to the same e-mail.
3. Download and print the Associate of Applied Science/Certificate Revision Signature Page Form and obtain the appropriate signatures.
4. Staple the signed Associate of Applied Science/Certificate Revision Signature Page Form to a hard copy of the Certificate Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center DC 4th floor via campus mail.

Template for Related Instruction in Certificates

45 to 60 credits Emergency TeleCommunicator - 911					Related instruction Hours in:			
Enter course information in light yellow areas (totals will be automatically calculated)								
Subject Code	Course Number	Course Title	Credits	Hours	Computation	Communication	Human Relation	Total RI
courses used for embedded related instruction				0				<i>No RI</i>
EM	101	Intro to Emergency Services	4	120	2.00	0.00	10.00	12.00
CJA	101	Cultural Diversity in CJ Prof	3	90				<i>No RI</i>
EM	103	Intro to Radio Communications	3	90	10.00	30.00	10.00	50.00
ETC	103	Intro to Emergency TeleCom	4	120	4.00	20.00	10.00	34.00
ETC	104	Em TeleCom: Call Taking	4	120	4.00	20.00	8.00	32.00
ETC	105	Crisis Intervention & CISM	3	90	0.00	10.00	20.00	30.00
ETC	106	Intro to Criminal Law	3	90	4.00	4.00	4.00	12.00
ETC	108	Transcription for TeleCom	2	60	4.00	4.00	0.00	8.00
ETC	110	Comm Cen Ops - Basic	3	90	4.00	5.00	5.00	14.00
ETC	111	Comm Cen Ops - Intermediate	3	90	4.00	5.00	5.00	14.00
ETC	112	Comm Cen Ops - Advanced	3	90	6.00	10.00	10.00	26.00
ETC	115	Em TeleCom: Capstone	3	90	10.00	10.00	4.00	24.00
EMT	120	EMS:First Responder	3	90	0.00	0.00	0.00	<i>No RI</i>
ETC	202	EMD: Overview	2	60	4.00	10.00	10.00	24.00
ETC	280A	ETC: Co-op Ed	1	30	0.00	0.00	0.00	<i>No RI</i>
CAS	122	Keyboarding: Speed & Acc	3	90	0.00	0.00	0.00	<i>No RI</i>
Totals			47	1410	56.00	128.00	96.00	256.00
Minimum for 1 yr certificate:					48.00	48.00	48.00	240.00
Remaining to meet Min. Requirement:					0.00	0.00	0.00	0.00

	YES	NO
All courses identified as embedded related instruction are approved by the curriculum committee for RI?	X	
Related instruction instructor qualification forms are filed with the VP Academic & Student Affairs?	X	



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SECTION # 1 OVERVIEW

Current Title:	Fire Protection Technology	Proposed Title:	Same
Current Credits:	104	Proposed Credits:	100
Overview and rationale for proposed changes:	Changes are requested in order to put the Degree in line with State rules and College policy. There are several issues being addressed as part of this change. They include changes to the Degree Outcomes; new courses to the core requirements as specified by the FP advisory group, required gen ed classes, and identifying alternative course for FP 203A and HPE 295. Other specific changes listed below.		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	<ol style="list-style-type: none"> 1. Remove SP 111* from FP Program Core requirements (gen ed requirement) 2. Remove PSY 101* from FP Program Core requirements (gen ed requirement) 3. Add PHL 202* as a FP core course: recommended by the advisory committee and SAC. (meets Gen Ed requirement) 4. Add FP 210 Multicultural Strategies for Firefighters (3) to FP core requirement: recommended by the advisory committee and SAC. 5. Update fire program outcomes to meet current PCC Outcomes format & standard 6. Identify alternative courses suitable as alternatives for HPE 295 (same as AAOT) 7. Identification of alternative courses to use as alternatives for FP 203A 8. Change EMT 105 & EMT 106 to EMS 105 & EMS 106 9. Remove FP Elective requirement 		

SECTION # 2 PREREQUISITES AND OUTCOMES

All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		
NA	NA	NA	

Proposed Prerequisites		
Course Number	Course Title or Placement level	
NA	NA	NA
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing degree outcomes? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.		
Degree Outcome		Core Outcome
Describe local, state and national fire services; the role of the fire fighter and company officer in an organization; the mission of the fire service; nationally recognized standard operating procedures and rules and regulations as they apply to the fire fighter and fire officer.		Professional Competence
Describe fire department organizational structures; geographical configurations and characteristics of response districts; departmental operating procedures, emergency operations, incident management systems, and safety procedures; departmental budget processes; types of information management and recordkeeping; the fire prevention and building safety codes and ordinances applicable to the fire service; current trends, technologies, and socioeconomic and political factors that impact the fire service; cultural diversity; methods used by supervisors to obtain cooperation within a group of subordinates; the rights of management and members; types of agreements in force between the organizations and members; generally accepted ethical practices, including professional code of ethics; and policies and procedures regarding the operation of the department as they involve supervisors, department members, citizens, customers and the chain of command.		Professional Competence, Communications, Cultural Awareness, Self-Reflection Critical Thinking & Problem Solving, Community & Environment
Effectively communicate verbally and in writing utilizing technology; written reports, letters, and memos utilizing word processing and spreadsheet programs; operate in an information management system; and effectively operate at all levels in an incident management system.		Communication Professional Competence, Critical Thinking
Articulate needs and goals of the potential employing agencies.		Communication
Identify and describe the components and needs of a community related to fire protection.		Cultural Awareness, Self-Reflection Critical Thinking & Problem Solving, Community & Environment

Relate the history of fire protection practices to contemporary policies, standards and codes.	Professional Competence, Critical Thinking
Evaluate and respond appropriately to situations requiring legal, moral and ethical judgments	Professional Competence, Critical Thinking, Cultural Awareness, Self-Reflection
Competently and proficiently demonstrate all skills required by NFPA 1001 Fire Fighter I and II Professional Qualifications.	Professional Competence, Critical Thinking
Demonstrate all knowledge required by NFPA 1001 Fire Fighter I and II Professional Qualifications.	Professional Competence
Demonstrate all knowledge required by NFPA 1021 Fire Officer I and II Professional Qualifications.	Professional Competence, Communications, Cultural Awareness, Self-Reflection Critical Thinking & Problem Solving, Community & Environment
Revised Outcomes: Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.	
Degree Outcome	Core Outcome
<p>Outcome 1. Upon completion of the program the student will meet the fire-related performance objectives in NFPA 1001, <i>Standard for Fire Fighter Professional Qualifications</i>, 2008 edition, Fire Fighter I and II, which include:</p> <ul style="list-style-type: none"> (a) Perform duties safely and effectively in accordance with the fire department organizational structure. (b) Communicate effectively with the general public, crew members, supervisors, and other emergency responders. (c) Operate safely and effectively on an emergency scene (d) Perform safely and effectively as a member of a team during a rescue operation. (e) Perform prevention, preparedness, and maintenance activities related to reducing the loss of life and property due to fire through hazard identification, inspection, and response readiness. 	<p>Professional Competence</p> <p>Communications, Cultural Awareness</p> <p>Professional Competence, Self-Reflection</p> <p>Critical Thinking & Problem Solving, Community & Environmental Responsibility</p>
<p>Outcome 2. Upon completion of the program the student will meet all the requirements of NFPA 472, <i>Standard for Competencies of responders to Hazardous Material/Weapons of Mass Destruction Incidents</i> which include:</p> <ul style="list-style-type: none"> (a) Recognize the presence of the hazardous materials/WMD, protect themselves, call for trained personnel, and secure the scene. (Awareness) (b) Respond to hazardous materials/WMD incidents for the purpose of protecting nearby persons, the 	<p>Community & Environment, Critical Thinking</p> <p>Professional Competence,</p>

environment, and property from the effects of the release. (Operations)	Community & Environmental Responsibility, Critical Thinking
<p>Outcome 3. Upon completion of the program the student will meet the application requirements set by the National Registry of Emergency Medical Technicians which includes:</p> <p>(a) Act in accordance with the ethical and professional medical standards of the entry level EMT Basic</p> <p>(b) Meet the academic eligibility requirements for taking both cognitive and practical State and National Certification examinations at the EMT Basic level</p> <p>(c) Demonstrate communication skills of the medical environment in order to develop and maintain professional client relationships at the EMT Basic level</p> <p>(c) Demonstrate the professional and technical skill set necessary to meet the EMT Basic standard of care in a safe manner under diverse conditions.</p>	<p>Self-Reflection</p> <p>Professional Competence</p> <p>Communication, Cultural Awareness</p> <p>Critical Thinking Professional Competence</p>

SECTION # 3 COURSE BY COURSE COMPARISON

CURRENT DEGREE INFORMATION			PROPOSED DEGREE INFORMATION		
COURSE NUMBER	COURSE TITLE	CR	COURSE #	COURSE TITLE	CR
PSY 101	PSY of Human Relations (REMOVE as Required)	4		Gen Ed Arts & Letters (add)	4
SP 111	Public Speaking (REMOVE as Required)	4		Gen Ed Social Science (add)	4
	Gen Ed (Add as an FP required Core course for Gen Ed)	4	PHL 202	Introduction to Philosophy-Elementary Ethics *(ADD)	4
	Gen Ed Elective	4		Gen Ed	4
FP 101	Introduction to Fire Protection	3	FP 101	Introduction to Fire Protection	3
FP 111	FF I Skills Academy	10	FP 111	FF I Skills Academy	10
FP 112	FF II Skills Academy	7	FP 112	FF II Skills Academy	7
FP 121	Fire Behavior & Combustion	3	FP 121	Fire Behavior & Combustion	3
FP 122	Fundamentals of Fire Prevention	3	FP 122	Fundamentals of Fire Prevention	3
FP 123	Hazardous Materials Awareness and Operations	3	FP 123	Hazardous Materials Awareness and Operations	3
FP 133	Natural Cover/Forest Fire Fighting	3	FP 133	Natural Cover/Forest Fire Fighting	3

EMT 105	EMT Basic Part I	5	EMS 105	EMT Basic Part I (prefix change)	5
EMT 106	EMT Basic Part II	5	EMS 105	EMT Basic Part II (prefix change)	5
FP 200	Fire Apparatus Driver Operator I	3	FP 200	Fire Apparatus Driver Operator I	3
			Or		
			FP 132	Fire App/Pump Constr. & Hydraulics (add)	(3)
FP 201	Emergency Service Rescue	4	FP 201	Emergency Service Rescue	4
FP 202	Fixed Systems & Extinguishers	3	FP 202	Fixed Systems & Extinguishers	3
FP 203A	Introduction to Tactics & Strategy	3	FP 203A	Introduction to Tactics & Strategy	3
			Or		
			FP 293	Advanced Tactics & Strategies (add)	(1)
			&		
			FP 294	Incident Command (add) (new course # / FP 9090)	(2)
			or		
			FP 295	Major Emergency Tactics\Strategy (add) (new course # / 9070)	(3)
			FP 210	Multi-cultural Strategies for Diversity (ADD)	3
FP 211	Building Construction for Firefighters	3	FP 211	Building Construction for Firefighters	3
FP 212	Fire Investigation	3	FP 212	Fire Investigation	3
<i>FP 214</i>	Occupational Safety & Health	3	FP 214	Occupational Safety & Health	3
			Or		
			FP 213	Principles of Supervision for Firefighters (add)	(3)
			or		
			FP 270	Fire Officer II (add) (new course # / 9150)	(3)
FP 232	Fire Apparatus Driver Operator II	2	FP 232	Fire Apparatus Pumper Operator II	2
HPE 295	Health & Fitness for Life	3	HPE 295	Health & Fitness for Life	3
			Or		
			HE 242	Stress and Human Health (add)	(4)
			or		
			HE 250,	Personal Health (add)	(3)
			or		
			HE 254,	Weight Management and Personal Health (add)	(3)
			or		
			PE	three PE courses	(3)

				(not including PE10, 199 or 299)	
FP 280A	Cooperative Education	3	FP 280A	Cooperative Education	3
FP 280A	Cooperative Education	3	FP 280A	Cooperative Education	3
FP 280A	Cooperative Education	3	FP 280A	Cooperative Education	3
FP 280A	Cooperative Education	3	FP 280A	Cooperative Education	3
Electives	FP Approved Electives (REMOVE)	7			0
	Credit Total	104		Credit Total	100

SECTION # 4 (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has the change been approved by the consortium?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there any career pathway(s) or related certificates attached to this degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is this a degree option?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, name of the base degree:			
If yes, name of career pathway(s) or related certificate			Requested implementation date:	As soon as possible	
Submitted By:	Ed Lindsey, SAC Chair				
Email:	elindsey@pcc.edu				

Next steps:

1. Save the completed Associate of Applied Science Revision Request Form and submit as an e-mail attachment to dac@pcc.edu.
2. Download and print the Associate of Applied Science Revision Signature Page Form and obtain the appropriate signatures.
3. Staple the signed Associate of Applied Science Signature Page Form to a hard copy of the Associate of Applied Science Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center, DC - 4th floor via campus mail.



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SECTION #1 OVERVIEW

Current Title:	Emergency Medical Technician	Proposed Title:	Emergency Medical Services
Current Credits:	67	Proposed Credits:	61
Overview and rationale for proposed changes:	Oregon EMS Education Consortium has moved two courses from the Certificate Program to the Associate Degree. PCC must do the same to comply with the Oregon Statewide EMS Degree standards. Related Instruction template revision is also being submitted at this time.		
List of specific changes being proposed i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes etc.	<ol style="list-style-type: none"> 1. Remove CAS/CIS 101 or higher requirement from the Certificate Program, but maintain it in the final AAS requirement. 2. Remove HPE 295 requirement from the Certificate Program, but maintain it in the final AAS requirement. 3. Change of title from EMT to EMS, to reflect changes adopted by Statewide EMS Consortium 		
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)	Please contact the Curriculum Office for guidelines on proposed timelines for changes	Summer/Fall 2011	

SECTION #2 REVISION AREAS

Prerequisites

Does the revision involve changing certificate prerequisites?		
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Current Prerequisites		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		
NONE			
Proposed Prerequisites			
Course Number	Course Title or Placement level		
NONE			
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing certificate outcomes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.			
Certificate Outcome		Core Outcome	
Students who complete this certificate should be able to:			
Act in accordance with the ethical and professional medical standards of the entry level EMT Basic		Community and Environmental Responsibility, Critical Thinking and Problem Solving, Professional Competence, Self Reflection	
Meet the academic eligibility requirements for taking both cognitive and practical State and National Certification examinations at the EMT Basic level		Professional Competence	
Meet the academic eligibility requirements to enter any Oregon Paramedic AAS degree program		Professional Competence	
Demonstrate communication skills of the medical environment in order to develop and maintain professional client relationships at the EMT Basic level		Communication, Cultural Awareness	
Demonstrate the professional and technical skill set necessary to meet the EMT Basic standard of care in a safe manner under diverse conditions		Critical Thinking and Problem Solving, Cultural Competence	

Revised Outcomes: Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.	
Certificate Outcome	Core Outcome
Students who complete this certificate should be able to:	
Act in accordance with the ethical and professional medical standards of the entry level EMT Basic	Community and Environmental Responsibility, Critical Thinking and Problem Solving, Professional Competence, Self Reflection
Meet the academic eligibility requirements for taking both cognitive and practical State and National Certification examinations at the EMT Basic level	Professional Competence
Meet the academic eligibility requirements to enter any Oregon Paramedic AAS degree program	Professional Competence
Communicate effectively within the medical environment in order to develop and maintain professional client relationships at the EMT Basic level	Communication, Cultural Awareness
Provide the professional and technical standard of care appropriate for an EMT Basic in a safe manner under diverse conditions	Critical Thinking and Problem Solving, Cultural Competence
Related Instruction	
Does the revision involve changing or adding Related Instruction?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, a template for Related Instruction will need to be filled out. The template can be found at: http://www.pcc.edu/recources/academic/eac/degree/forms.html	
Additional Comments Or Changes	
Course numbers are in transition from prefix of "EMT" to "EMS". Either prefix is honored at this time by Oregon Community Colleges. PCC listed course numbers should reflect this adoption of change beginning with Spring Term, 2011.	

SECTION #3 COURSE BY COURSE COMPARISON

Current Certificate Information			Proposed Certificate Information		
Course Number	Course Title	Credits	Course Number	Course Title	Credits
EMT 100	Introduction to EMS	3	EMS 100	Introduction to EMS	3
EMT 105	EMT Basic Part 1	5	EMS 105	EMT Basic Part 1	5
EMT 106	EMT Basic Part 2	5	EMS 106	EMT Basic Part 2	5
EMT 113	Emergency Resp: Communications	2	EMS 113	Emergency Resp: Communications	2
EMT 114	Emergency Resp: Transportation	2	EMS 114	Emergency Resp: Transportation	2
EMT 115	Crisis Intervention	3	EMS 115	Crisis Intervention	3
EMT 116	EMT Rescue	3	EMS 116	EMT Rescue	3
EMT 118	Medical Terminology	3	EMS 118	Medical Terminology	3
WR 121	English Composition	4	WR 121	English Composition	4
MTH 65	Introductory Algebra	4	MTH 65	Introductory Algebra	4
PSY 101 or higher	Psychology/Human Relations	4	PSY 101 or higher	Psychology/Human Relations	4
SP 111 or higher	Public Speaking	3	SP 111 or higher	Public Speaking	3
Gen Ed	From Gen Ed list	8	Gen Ed	From Gen Ed list	8
BI 231	Human Anatomy & Physiology I	4	BI 231	Human Anatomy & Physiology I	4
BI 232	Human Anatomy & Physiology II	4	BI 232	Human Anatomy & Physiology II	4
BI 233	Human Anatomy & Physiology III	4	BI 233	Human Anatomy & Physiology III	4
CAS or CIS 101 or higher	(REMOVE)	3			
HPE 295	Health and Fitness for Life (REMOVE)	3			
Credit total		67	Credit total		61

SECTION #4 (Please contact the Curriculum Office for support in filling out this section)

Is this a Related Certificate?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Is this a Career Pathway?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, what is the base degree?		Will the proposed change affect the Career Pathway or Related Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, how?			
Is this a statewide certificate?	If yes, has the change been approved by the consortium?		
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

Submitted by:	Mark Hornshuh
Email:	mhornshu@pcc.edu
Phone:	971-722-5570

Template for Related Instruction in Certificates

61 to 108 credits		Emergency Medical Services			Related instruction Hours in:			
Enter course information in light yellow areas (totals will be automatically calculated)								
Subject Code	Course Number	Course Title	Credits	Hours	Computation	Communication	Human Relation	Total RI
BKT	101	Basket Weaving Basics	4	120	6	12	8	26
courses used for embedded related instruction				0				<i>No RI</i>
EMT	100	Introduction to EMS	3	90				
EMT	105	EMT Basic Part 1	5	150	20.00			20.00
EMT	106	EMT Basic Part 2	5	150	24.00			24.00
EMT	113	Em Resp Communications	2	60				
EMT	114	Em Resp Transportation	2	60	6.00			6.00
EMT	115	Crisis Intervention	3	90				
EMT	116	EMT Rescue	3	90	6.00			6.00
EMT	118	Medical Terminology	3	90				
				0				
				0				
				0				
courses used for stand-alone related instruction				0				<i>No RI</i>
PSY 101 or higher			4	120			120.00	120.00
SP 111 Public Speaking or higher			4	120		120.00		120.00
WR	121	English Composition	4	120		120.00		120.00
BI	231	Human Anatomy & Physiology	4	120	120.00			120.00
Totals			42	1260	176.00	240.00	120.00	536.00
Minimum for 2 yr certificate:					96.00	96.00	96.00	480.00
Remaining to meet Min. Requirement:					0.00	0.00	0.00	0.00

	YES	NO
All courses identified as embedded related instruction are approved by the curriculum committee for RI?	YES	
Related instruction instructor qualification forms are filed with the VP Academic & Student Affairs?	YES	



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SECTION # 1 OVERVIEW

Current Title:	Fitness Technology AAS	Proposed Title:	same
Current Credits:	91	Proposed Credits:	90
Overview and rationale for proposed changes:	FN 225 will no longer fulfill a General Education Requirement and so we are dropping the course from our AAS degree. The Fitness Technology AAS has been re-worked to better serve the students.		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	<ol style="list-style-type: none"> 1. Remove FN 225 from Fit Tech AAS degree required courses 2. Increase general Electives from 12 credits to 15 credits 3. Add "Recommended General Education: BI 112 and/or MTH 111" statement under the Gen Ed section of AAS degree 		

SECTION # 2 PREREQUISITES AND OUTCOMES

All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		
Proposed Prerequisites			
Course Number	Course Title or Placement level		

Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing degree outcomes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome
1) Meet qualifications for employment as an entry or higher-level professional in the fitness and wellness industry.	Professional Competence
2) Develop, demonstrate, and implement appropriate fitness assessments and programs for healthy populations and individuals with special exercise program requirements (i.e. seniors, youth, and at-risk populations).	Professional Competence, Communication, Critical Thinking & Problem Solving, Cultural Awareness
3) Apply the knowledge and skills gained in a Fitness Technology AAS Degree when critically evaluating and interpreting fitness and wellness information.	Critical Thinking & Problem Solving, Self-Reflection
4) Use valid fitness and wellness information to effectively educate clients and the community.	Communication, Cultural Awareness, Community & Environmental Responsibility
5) Identify, evaluate, and take advantage of learning opportunities in the fitness and wellness industry that contribute to personal and professional growth and adaptability.	Critical Thinking & Problem Solving, Self-Reflection
6) Meet requirements for entry into a four-year college program that emphasizes fitness and exercise and/or other related educational, technical, and professional fields.	Professional Competence, Communication
7) Qualify for nationally recognized fitness certifications, including but not limited to: -American Red Cross: CPR/AED – Professional Rescuer, First Aid, Sports Safety Training, Bloodborne Pathogens, Fundamentals of Instructor Training -American College of Sports Medicine (ACSM): Certified Personal Trainer -National Strength & Conditioning Association (NSCA): Certified Personal Trainer -American Council on Exercise (ACE): Group Fitness Instructor (if completed PE 282 -Aquatic Exercise Association (AEA): Aquatic Exercise Instructor (if completed PE 287)	Professional Competence Critical Thinking & Problem Solving

Revised Outcomes:
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome

SECTION # 3 COURSE BY COURSE COMPARISON					
CURRENT DEGREE INFORMATION			PROPOSED DEGREE INFORMATION		
COURSE	COURSE TITLE	CREDITS	COURSE	COURSE TITLE	CREDITS

NUMBER			NUMBER		
	*Requires 3 of the 4 Professional Activities courses plus the corresponding PE Option (6 credits total)			*Requires 3 of the 4 Professional Activities courses plus the corresponding PE Option (6 credits total)	
FT 101	Fitness Technology Seminar	3	FT 101	Fitness Technology Seminar	3
FT 102	Injury Prevention and Management	3	FT 102	Injury Prevention and Management	3
FT 131	Structure & Function of the Human Body	4	FT 131	Structure & Function of the Human Body	4
HPE 295	Health & Fitness For Life	3	HPE 295	Health & Fitness For Life	3
PE 181A	Beginning Weight Training	1	PE 181A	Beginning Weight Training	1
PE 282A	*Professional Activities – Aerobic Group Exercise	1	PE 282A	*Professional Activities – Aerobic Group Exercise	1
PE	*Aerobic Group Exercise Option	1	PE	*Aerobic Group Exercise Option	1
FT 103	Nutrition for Fitness Instructors	3	FT 103	Nutrition for Fitness Instructors	3
FT 104	Fitness Assessment & Programming I	3	FT 104	Fitness Assessment & Programming I	3
FT 106	Analysis of Movement	3	FT 106	Analysis of Movement	3
PE 281	Professional Activities - Weight Training	2	PE 281	Professional Activities - Weight Training	2
PE 287	*Professional Activities: Aquatics	(1)	PE 287	*Professional Activities: Aquatics	(1)
PE	*Aquatics Option	(1)	PE	*Aquatics Option	(1)
FT 105	Fitness Assessment and Programming II	3	FT 105	Fitness Assessment and Programming II	3
FT 107	Exercise Science I	3	FT 107	Exercise Science I	3
PE 283	*Professional Activities: Mind Body Disciplines	1	PE 283	*Professional Activities: Mind Body Disciplines	1
PE	*Mind/Body Option	1	PE	*Mind/Body Option	1
PE 288	*Professional Activities: Team Sports Training	1	PE 288	*Professional Activities: Team Sports Training	1
PE	*Team Sports Option	1	PE	*Team Sports Option	1
FT 280	CE: Fitness Technology	4	FT 280	CE: Fitness Technology	4
PSY 101	Psychology and Human Relations	4	PSY 101	Psychology and Human Relations*	4
SP 111	Public Speaking	4	SP 111	Public Speaking*	4
FT 203	Fitness Promotion	3	FT 203	Fitness Promotion	3
FT 204	Exercise Science II	3	FT 204	Exercise Science II	3
CG 280A	CE: Career Exploration	1	CG 280A	CE: Career Exploration	1
FN 225	Nutrition	4	FN 225	Nutrition (REMOVE)	
CG 280A	CE: Career Exploration	1	CG 280A	CE: Career Exploration	1
FT 201	Fitness Assessment and Programming III	3	FT 201	Fitness Assessment and Programming III	3
FT 202	Fitness and Aging	3	FT 202	Fitness and Aging	3
FT 280	CE: Fitness Technology	4	FT 280	CE: Fitness Technology	4
	ELECTIVES	12		ELECTIVES	15
	GEN ED REMAINING	8		GEN ED REMAINING ¹	8
				¹ Recommended General Education: BI 112, MTH 111	
	Credit Total	91		Credit Total	90

SECTION # 4 (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has the change been approved by the consortium?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there any career pathway(s) or related certificates attached to this degree?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this a degree option?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, name of the base degree:			
If yes, name of career pathway(s) or related certificate	<ul style="list-style-type: none"> ▪ HOAF: Healthy Older Adult Fitness Certificate ▪ Fitness Technology: One Year Certificate 		Requested implementation date:	2011-2012 Catalog	
Submitted By:	Tanya Littrell				
Email:	tanya.littrell@pcc.edu				

Next steps:

1. Save the completed Associate of Applied Science Revision Request Form and submit as an e-mail attachment to dac@pcc.edu.
2. Download and print the Associate of Applied Science Revision Signature Page Form and obtain the appropriate signatures.
3. Staple the signed Associate of Applied Science Signature Page Form to a hard copy of the Associate of Applied Science Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center, DC - 4th floor via campus mail.



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SECTION # 1 OVERVIEW

Current Title:	Renewable Energy Technology	Proposed Title:	same
Current Credits:	100	Proposed Credits:	97
Overview and rationale for proposed changes:	Align courses to meet Gen Ed maximum requirement allowed. Update curriculum to align with changing workforce expectations.		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	<ol style="list-style-type: none"> 1. Delete Physics 201 4 cr (4th term) 2. Add 3 credits of RET Electives (4th term) 3. Decrease Gen Ed electives from 8 to 6 credits 4. Title change for RET 223 5. Decrease total credits to 97 		

SECTION # 2 PREREQUISITES AND OUTCOMES

All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		
MTH 95	Intermediate Algebra		
WR 115	Intro to Expository Writing		
RD 115	College Reading		
CAS 133	Basic Computer Skills/MS Office 2007		

Proposed Prerequisites		
Course Number	Course Title or Placement level	
No change		
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing degree outcomes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.		
Degree Outcome	Core Outcome	
Qualify for employment in the renewable energy field as technicians	NA this is a CGCC degree	
Service and repair renewable energy systems, assist engineers with the design of renewable systems by applying knowledge of electrical, electronics, mechanical, control systems and hydraulics/pneumatics concepts.		
Communicate effectively both at the individual level and within team settings.		
Understand the impact of renewable energy within the context of sustainability and apply sustainability concepts to their practice		
Apply ethical and professional practice within the field of renewable energy		
Achieve success in continuing their education towards completion of a four-year degree in engineering technology or engineering, should that be their goal.		
Revised Outcomes:		
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.		
Degree Outcome	Core Outcome	
No change		
SECTION # 3 COURSE BY COURSE COMPARISON		

CURRENT DEGREE INFORMATION			PROPOSED DEGREE INFORMATION		
COURSE NUMBER	COURSE TITLE	CREDITS	COURSE NUMBER	COURSE TITLE	CREDITS
1 st term			1 st term		
EET 111	Electrical Circuit Analysis I	5	EET 111	Electrical Circuit Analysis I	5
RET 121	Mechanical Power I	5	RET 121	Mechanical Power I	5
RET 101	Intro to Wind Turbine Operations	1	RET 101	Intro to Wind Turbine Operations	1
MTH111C	College Algebra for Math, Science, Eng	5	MTH 111	College Algebra (title and # change)	5
2 nd Term			2 nd Term		
EET 112	Electrical Circuit Analysis II	5	EET 112	Electrical Circuit Analysis II	5
RET 120	Basic Hydraulics	5	RET 120	Basic Hydraulics	5
MTH 112	Elementary Functions	5	MTH 112	Elementary Functions	5
WR 121	English Composition	4	WR 121	English Composition	4
3 rd Term			3 rd Term		
EET 113	Electrical Circuit Analysis III	5	EET 113	Electrical Circuit Analysis III	5
RET 122	Mechanical Power II	5	RET 122	Mechanical Power II	5
RET 141	Electric Motor Controls	3	RET 141	Electric Motor Controls	3
EET 188	Industrial Safety	1	EET 188	Industrial Safety	1
	Social Science/Gen Ed Elective	4		Social Science/Gen Ed Elective (decrease credits)	3
4 th Term			4 th Term		
EET 221	Semiconductor Devices/Circuits	5	EET 221	Semiconductor Devices/Circuits	5
EET 121	Digital Systems I	3	EET 121	Digital Systems I	3
PE 182H	Physical Education	1	PE 182H	Physical Education	1
CAS 170	MS 2007 Excel	3	CAS 170	MS 2007 Excel	3
PHY 201	Physics (remove)	4	see attached	RET Elective (add)	3
5 th Term			5 th Term		
EET 222	Operational Amplifier Circuits	5	EET 222	Operational Amplifier Circuits	5
EET 122	Digital Systems II	3	EET 122	Digital Systems II	3
RET 119	Programmable Controllers	3	RET 119	Programmable Controllers	3

EET 254	EET Seminar	1	EET 254	EET Seminar	1
	Arts or Humanities/Gen Ed Elective	4		Arts or Humanities/Gen Ed Elective (decrease)	3
6 th Term			6 th Term		
EET 255	Industrial Controls	4	EET 255	Industrial Controls	4
EET 123	Digital Electronics III	5	EET 123	Digital Electronics III	5
RET 223	Balance of Plant	5	RET 223	Power Generation (title change)	5
RET 102	Alternate Energy Power Generation	1	RET 102	Alternate Energy Power Generation	1
	Credit Total	100		Credit Total	97

SECTION # 4 (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has the change been approved by the consortium?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Are there any career pathway(s) or related certificates attached to this degree?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this a degree option?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, name of the base degree:			
If yes, name of career pathway(s) or related certificate	Renewable Energy Technology Certificate		Requested <u>implementation date:</u>	Fall 2011	
Submitted By:	Susan Lewis, Instructional Coordinator CGCC				
Email:	slewis@cgcc.cc.or.us				

RET Elective List

Art 231	Drawing	3 cr
BA 101	Intro to Business	4 cr
BA 111	Intro to Accounting	3 cr
BA 131	Computers in business	4 cr
BA 177	Payroll Accounting	3 cr
BA 205	Solving Communication Problems	4 cr
BA 206	Management Fundamentals	3 cr
BA 211	Principles of Accounting I	3 cr
BA 212	Principles of Accounting II	3 cr
BA 213	Principles of Accounting III	3 cr
BA 222	Financial Management	3 cr
BA 224	Human Resource Management	3 cr
BA 226	Business Law I	4 cr
BA 228	Computer Accounting Applications	3 cr
BA 238	Sales	3 cr
BA 285	Human Relations-Organizations	3 cr
CAS 140	Beginning Access	3 cr
CAS 171	Intermediate Excel	3 cr
CH 100	Fundamentals for Chemistry	4 cr
CH 104	General Chemistry	5 cr
CH 105	General Chemistry	5 cr
CH 106	General Chemistry	5 cr
EC 200	Intro to Economics	4 cr
EC 201	Principles of Economics: Microeconomics	4 cr
EC 202	Principles of Economics: Macroeconomics	4 cr
EMS 100	Intro to Emergency Medical Services	3 cr
EMS 105	EMT Basic Part I	5 cr
EMS 106	EMT Basic Part II	5 cr
EMS 113	Emergency Response Communication/Documentation	2 cr
EMS 114	Emergency Response Patient Transport	2 cr
EMS 120	EMS: First Responder	3 cr
HE 112	First Aid and Emergency Care	1 cr
JPN 101	First Year Japanese	5 cr
JPN 102	First Year Japanese	5 cr
JPN 103	First Year Japanese	5 cr

JPN 201	Second Year Japanese	5 cr
JPN 202	Second Year Japanese	5 cr
JPN 203	Second Year Japanese	5 cr
MTH 243	Statistics I	4 cr
PHY 201	General Physics	4 cr
SP 215	Small Group Communication	4 cr
SPA 101	First Year Spanish-First Term	4 cr
SPA 102	First Year Spanish-Second Term	4 cr
SPA 103	First Year Spanish-Third Term	4 cr
SPA 201	Second Year Spanish-First Term	4 cr
SPA 202	Second Year Spanish-Second Term	4 cr
SPA 203	Second Year Spanish-Third Term	4 cr
WLD 190B	Basic Welding Practice	2 cr
WR 227	Technical Writing	4 cr



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SECTION #1 OVERVIEW

Current Title:	Renewable Energy Technology	Proposed Title:	same
Current Credits:	53	Proposed Credits:	52
Overview and rationale for proposed changes:	Decreasing Gen. Ed. requirement in certificate in order to match first year of RET AAS degree keeping the AAS degree within the 16 Gen. Ed. credit maximum. Update the course number for MTH 111C		
List of specific changes being proposed i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes etc.	<ol style="list-style-type: none"> 1. Decrease Gen Ed electives from 4 to 3 credits 2. Decrease total credits to 52 3. Update course # for MTH 111C per MATH SAC change 		
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)	Please contact the Curriculum Office for guidelines on proposed timelines for changes	Fall, 2011	

SECTION #2 REVISION AREAS

Prerequisites			
Current Prerequisites	Does the revision involve changing certificate prerequisites?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		
MTH 95	Intermediate Algebra		
WR 115	Intro to Expository Writing		
RD 115	College Reading		
CAS 133	Basic Computer Skills/MS Office 2007		
Proposed Prerequisites			
Course Number	Course Title or Placement level		
No change			
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing certificate outcomes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.			
Certificate Outcome		Core Outcome	
Qualify for employment in the renewable energy field as entry level operators		NA this is a CGCC certificate	
Assist technicians with repair/servicing/manufacturing of renewable energy systems, by applying basic knowledge of electrical, electronics, mechanical, and hydraulics/pneumatics concepts.			
Communicate effectively both at the individual level and within team settings.			
Understand the impact of renewable energy within the context of sustainability and apply sustainability concepts to their practice			
Apply ethical and professional practice within the field of renewable energy			
Achieve success in continuing their education towards completion of a two-year AAS degree should that be their goal.			
Revised Outcomes:			
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate			

outcomes.	
Certificate Outcome	Core Outcome
No change.	
Related Instruction	
Does the revision involve changing or adding Related Instruction?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>If yes, a template for Related Instruction will need to be filled out. The template can be found at: http://www.pcc.edu/resources/academic/eac/degree/forms.html</p>	
Additional Comments Or Changes	

SECTION #3 COURSE BY COURSE COMPARISON

Current Certificate Information			Proposed Certificate Information		
Course Number	Course Title	Credits	Course Number	Course Title	Credits
First term			First term		
EET 111	Electrical Circuit Analysis I	5	EET 111	Electrical Circuit Analysis I	5
RET 121	Mechanical Power I	5	RET 121	Mechanical Power I	5
RET 101	Intro to Wind Turbine Operations	1	RET 101	Intro to Wind Turbine Operations	1
MTH 111C	College Algebra for Math, Science, Eng	5	MTH 111	College Algebra (title and # change)	5
Second Term			Second Term		

EET 112	Electrical Circuit Analysis II	5	EET 112	Electrical Circuit Analysis II	5
RET 120	Basic Hydraulics	5	RET 120	Basic Hydraulics	5
MTH 112	Elementary Functions	5	MTH 112	Elementary Functions	5
WR 121	English Composition	4	WR 121	English Composition	4
Third Term			Third Term		
EET 113	Electrical Circuit Analysis III	5	EET 113	Electrical Circuit Analysis III	5
RET 122	Mechanical Power II	5	RET 122	Mechanical Power II	5
RET 141	Electric Motor Controls	3	RET 141	Electric Motor Controls	3
EET 188	Industrial Safety	1	EET 188	Industrial Safety	1
	Social Science/Gen Ed Elective	4		Social Science/Gen Ed Elective (decrease)	3
	Credit total	53		Credit total	52

SECTION #4 (Please contact the Curriculum Office for support in filling out this section)			
Is this a Related Certificate?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Is this a Career Pathway?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, what is the base degree?	Renewable Energy Technology	Will the proposed change affect the Career Pathway or Related Certificate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, how?	Decrease number of Gen Ed elective credits		
Is this a statewide certificate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		If yes, has the change been approved by the consortium? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Submitted by:	Susan Lewis, Instructional Coordinator, CGCC
Email:	slewis@cgcc.cc.or.us

Phone:	541-506-6047
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1.



**Amended
ASSOCIATE OF APPLIED SCIENCE
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SECTION # 1 OVERVIEW

Current Title:	AAS-Paralegal	Proposed Title:	same
Current Credits:	90	Proposed Credits:	same
Overview and rationale for proposed changes:	Adjustments in AAS to add required core class and maintain total credits at 90. Also, update Paralegal specific Gen Ed policy and add grade requirement to be consistent with longstanding dept policy.		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	<ol style="list-style-type: none"> 1. Add PL 130 to Paralegal core courses list 2. Remove PL 130 from the Paralegal program electives list 3. Grade "C" is required for all core PL courses and 2.0 overall in Paralegal classes to graduate 4. Increase required core class requirement to 24 PL credits and reduce elective PL to 21 credits, maintaining total AAS degree credits at 90 5. Updating prerequisites and requirements section of the catalog to be consistent 		

SECTION # 2 PREREQUISITES AND OUTCOMES

All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	<input type="checkbox"/> Yes	No program prereq changes except for individual course changes <input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		
	Completion of WR 121 with C or better		

	Completion of WR 122 with C or better	
	Completion of CAS 133 with C or better, unless waived by department	
	Completion of MTH 65 or MTH 63 with a C or better or passing the PCC competency exam for MTH 65	
Proposed Prerequisites		
Course Number	Course Title or Placement level	
	none	
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing degree outcomes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.		
Degree Outcome		Core Outcome
<i>Students who complete this degree should be able to:</i>		
Apply analytic critical thinking and research skills to fact situations within a legal context		Prof comp, critical think,community resonsibility
Demonstrate proof skills necessary to a paralegal degree including oral and written communication and technical skills		Prof comp, community responsibility , critical thinking
Adhere to professional and ethical standards appropriate to the legal profession		Prof comp,community responsibility,self reflection, cultural
Use effective personal , interpersonal, time and project management skills required in the legal profession		Prof comp,community responsibility critical thinking
Demonstrate breadth of knowledge across several disciplines in humanities, social science and math and science		
Revised Outcomes:		
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.		

Degree Outcome	Core Outcome
<i>Students who complete this degree should be able to:</i>	

SECTION # 3 COURSE BY COURSE COMPARISON

CURRENT DEGREE INFORMATION			PROPOSED DEGREE INFORMATION		
COURSE NUMBER	COURSE TITLE	CREDITS	COURSE NUMBER	COURSE TITLE	CREDITS
			PL 130	Legal Software (add)	3
PL 101	Intro to Law Fundamentals	3	PL 101	Intro to Law Fundamentals	3
PL 102	Intro to Law-Substantive Areas	3	PL 102	Intro to Law-Substantive Areas	3
PL 103	Intro to Law Ethics	3	PL 130	Intro to Law Ethics	3
PL 107	Techniques in Interview	3	PL 107	Techniques in Interview	3
PL 203	Legal Research and Library Use	3	PL 203	Legal Research and Library Use	3
PL 106	Computer Research in Law	3	PL106	Computer Research in Law	3
PL 204	Applied Legal Research and Drafting	3	PL 204	Applied Legal Research and Drafting	3
	Program Electives	24		Program Electives (reduce)	21
	Paralegal Support Electives	18		Paralegal Support Electives	18
	Restricted General Education	27		Restricted General Education	27
	Credit Total		90	Credit Total	90

SECTION # 4 (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has the change been approved by the consortium?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there any career pathway(s) or related certificates attached to this degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
------------------------------------	---	--	--	---	---

Is this a degree option?	X <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, name of the base degree:		
If yes, name of career pathway(s) or related certificate	PL Certificate	Requested <u>implementation date:</u>	Fall, 2011	
Submitted By:	Jerry Brask			
Email:	gbrask@pcc.edu			

Next steps:

1. Save the completed Associate of Applied Science Revision Request Form and submit as an e-mail attachment to dac@pcc.edu.
2. Download and print the Associate of Applied Science Revision Signature Page Form and obtain the appropriate signatures.
3. Staple the signed Associate of Applied Science Signature Page Form to a hard copy of the Associate of Applied Science Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center, DC - 4th floor via campus mail.



**Amended CERTIFICATE
REVISION REQUEST
FORM**

Directions: Fill out completely and
return electronically to:
dac@pcc.edu

Signature pages should be intercampus mailed to:
Curriculum Office DC 4th floor

SECTION #1 OVERVIEW

Current Title:	Paralegal Certificate	Proposed Title:	same
Current Credits:	45	Proposed Credits:	same
Overview and rationale for proposed changes:	<p>Outcomes Move PL 130 from program electives to a core course to provide strong background in using legal software. Add grade requirement to make it consistent with longstanding department policy.</p>		
List of specific changes being proposed i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes etc.	<ol style="list-style-type: none"> 1. Revised Outcomes consistent with Degree 2. Add PL 130 to Paralegal core courses list 3. Remove PL 130 from the Paralegal program electives list 4. Grade "C" is required for all core PL courses and 2.0 overall in Paralegal classes to graduate 5. Related instruction template 6. Updating prerequisites and requirements section of the catalog to be consistent 		
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)	Please contact the Curriculum Office for guidelines on proposed timelines for changes	Fall 2011	

SECTION #2 REVISION AREAS

Prerequisites

Does the revision involve changing certificate prerequisites?		No program
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Current Prerequisites		<input type="checkbox"/> Yes	prereq changes except for individual course prereq changes X <input type="checkbox"/> No
Course Number	Course Title or Placement level		
	Completion of WR 121 with a C or better		
	Completion of WR 122 with a C or better unless waived by the department		
	Completion of CAS 133 with a C or better unless waived by the department		
	Department chair approval is required		
Proposed Prerequisites			
Course Number	Course Title or Placement level		
	None		
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do "out there" (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity "in here"? Good outcomes statements will suggest context to indicate this "out there" and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing certificate outcomes? X <input type="checkbox"/> Yes <input type="checkbox"/> No	
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.			
Certificate Outcome		Core Outcome	
Students who complete this certificate should be able to:			
Demonstrate prof competency so that they are competitive in the job market			
Articulate needs and goals of potential employers			
Identify components and needs of the community they serve			
Evaluate and respond appropriately to situations requiring moral, legal and ethical judgments			
Research analyze and apply facts and legal issues			
Work effectively in an office environment			
Seek opportunities to continually develop knowledge and prof skills			

Demonstrate personal and prof qualities which enhance paralegal performance Manage projects and tasks associated with the practice or business Conduct activities associated with advocacy	
Communication	
Cultural awareness	
Critical thinking and problem solving Self reflection	
Environmental and community responsibility	
Revised Outcomes: Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.	
Certificate Outcome	Core Outcome
Students who complete this certificate should be able to:	
<ul style="list-style-type: none"> Apply analytic, critical thinking and research skills to fact situations within a legal context 	<ul style="list-style-type: none"> Professional competency, Critical thinking ,Community Resp
<ul style="list-style-type: none"> Demonstrate professional skills necessary to a paralegal career, including oral and written communication and technology skills. 	<ul style="list-style-type: none"> Professional Comp Critical thinking, Community Resp.
<ul style="list-style-type: none"> Adhere to professional and ethical standards appropriate to the legal profession. 	<ul style="list-style-type: none"> Professional Competency ,Self Reflection ,Cultural , Community Resp
<ul style="list-style-type: none"> Use effective personal, interpersonal, time and project management skills required in the legal profession 	<ul style="list-style-type: none"> Prof Comp, Comm, Critical Thinking
Note: these proposed above outcomes previously have all been approved by the committee for the AAS-Paralegal degree	
Related Instruction	

Does the revision involve changing or adding Related Instruction?	X <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, a template for Related Instruction will need to be filled out. The template can be found at: http://www.pcc.edu/recourses/academic/eac/degree/forms.html	
Additional Comments Or Changes	

SECTION #3 COURSE BY COURSE COMPARISON					
Current Certificate Information			Proposed Certificate Information		
Course Number	Course Title	Credits	Course Number	Course Title	Credits
			PL130	Legal software(add)	3
PL 101	Intro to Law-Fundamentals	3	PL 101	Intro to Law-Fundamentals	3
PL102	Intro to Law-Substantive Areas	3	PL 102	Intro to Law-Substantive Areas	3
PL 103	Intro to Law Ethics	3	PL 103	Intro to Law Ethics	3
PL 107	Techniques of Interview	3	PL 107	Techniques of Interview	3
PL203	Legal Research and Library Use	3	PL 203	Legal Research and Library Use	3
PL106	Computer Legal Research	3	PL 106	Computer Legal Research	3
PL204	Applied Legal Research and Drafting	3	PL204	Applied Legal Research and Drafting	3
	Program Electives	24		Program Electives	21
	Credit total	45		Credit total	45

SECTION #4 (Please contact the Curriculum Office for support in filling out this section)

Is this a Related Certificate?	X <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this a Career Pathway?	<input type="checkbox"/> Yes X <input type="checkbox"/> No
If yes, what is the base degree?		Will the proposed change affect the Career Pathway or Related Certificate?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, how?			
Is this a statewide certificate?	If yes, has the change been approved by the consortium?		
<input type="checkbox"/> Yes X <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Submitted by:	Jerry Brask
Email:	gbrask@pcc.edu
Phone:	978-2121


Next steps:

1. Save the completed Certificate Revision Request Form and submit as an e-mail attachment to dac@pcc.edu
2. If needed, attach the Related Instruction Form to the same e-mail.
3. Download and print the Associate of Applied Science/Certificate Revision Signature Page Form and obtain the appropriate signatures.
4. Staple the signed Associate of Applied Science/Certificate Revision Signature Page Form to a hard copy of the Certificate Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center DC 4th floor via campus mail.

Template for Related Instruction in Certificates

45 to 60 credits					Paralegal Program			
Enter course information in light yellow areas (totals will be automatically calculated)					Related instruction Hours in:			
Subject Code	Course Number	Course Title	Credits	Hours	Computation	Communication	Human Relation	Total RI
BKT	101	Basket Weaving Basics	4	120	6	12	8	26
courses used for embedded related instruction				0				<i>No RI</i>
PL	101	Introduction to Law	3	90	3.00	20.00	3.00	26.00
PL	102	Introduction to Law-Substantive	3	90	6.00	20.00	3.00	29.00
PL	103	Paralegal Ethics	3	90	0.00	20.00	60.00	80.00
PL	107	Techniques of Interviewing	3	90	0.00	40.00	30.00	70.00
PL	106	Computer legal research	3	90	40.00	15.00	5.00	60.00
PL	203	Legal Research	3	90	15.00	20.00	5.00	40.00
PL	204	Applied Legal Research	3	90	10.00	45.00	10.00	65.00
courses used for stand-alone related instruction				0				<i>No RI</i>
				0				<i>No RI</i>
				0				<i>No RI</i>
				0				<i>No RI</i>
Totals			21	630	74.00	180.00	116.00	370.00
Minimum for 1 yr certificate:					48.00	48.00	48.00	240.00
Remaining to meet Min. Requirement:					0.00	0.00	0.00	0.00


	YES	NO
All courses identified as embedded related instruction are approved by the curriculum committee for RI?		
Related instruction instructor qualification forms are filed with the VP Academic & Student Affairs?		

		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: <ol style="list-style-type: none"> 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Jerry Brask	Email:gbrask@pcc.edu	Phone:ex: 5212
Title of Degree/Certificate:	AAS Paralegal	Requested Implementation Term:	Fall 2011		
What type of change are you requesting?	<input type="checkbox"/> Course title change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input checked="" type="checkbox"/> Deletion of an elective <input type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:	NA	Proposed Course Title:	NA		
Current Course Number:	NA	Proposed Course Number:	NA		
Electives List Title:	Restricted General Education List-Revision of list to add/remove				
Explanation of Other:	General Education courses that are NOT approved to be used in the Restricted General Education area are: ART: 115,116, 117, 131, 141, 142, 143, 181, 197, 198, 220, 231, 237, 240, 243, 248, 253, 256, 270, 271, 277, 279, 281, 284, 287, 291, 292, 293, 294, All ESOL classes, All TA classes, All CIS classes, All FN classes				

Template for Related Instruction in Certificates

45 to 60 credits					PARAEDUCATOR CERTIFICATE			
Enter course information in light yellow areas (totals will be automatically calculated)					Related instruction Hours in:			
Subject Code	Course Number	Course Title	Credits	Hours	Computation	Communication	Human Relation	Total RI
BKT	101	Basket Weaving Basics	4	120	6	12	8	26
courses used for embedded related instruction				0				No RI
				0				No RI
				0				No RI
				0				No RI
				0				No RI
				0				No RI
				0				No RI
				0				No RI
courses used for stand-alone related instruction				0				No RI
ED	100	Intro. To Education	3	90			90.00	90.00
ED	124	Instructional Strategies: Math/Sc	3	90	90.00			90.00
ED	263	Portfolio Development	2	60		60.00		60.00
Totals			8	240	90.00	60.00	90.00	240.00
Minimum for 1 yr certificate:					48.00	48.00	48.00	240.00
Remaining to meet Min. Requirement:					0.00	0.00	0.00	0.00

	YES	NO
All courses identified as embedded related instruction are approved by the curriculum committee for RI?	X	
Related instruction instructor qualification forms are filed with the VP Academic & Student Affairs?	X	

		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: <ol style="list-style-type: none"> 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Barb Kaufman, CAS/OS SAC Chair	Email: bkaufman@pcc.edu	Phone: 971-722-4399
Title of Degree/Certificate:	Web Site Development and Design AAS Degree	Requested Implementation Term:	Fall 2011		
What type of change are you requesting?	<input type="checkbox"/> Course title change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change	<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Other			
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:	N/A	Proposed Course Title:	N/A		
Current Course Number:	N/A	Proposed Course Number:	N/A		
Electives List Title:	CAS 181 Beginning Website Creation Using CMS				
Explanation of Other:	Add the CAS 181 Course to the Design Electives list in the catalog for the Web Site Development and Design AAS Degree				



CONSENT AGENDA FORM

This form maybe used instead
of coming to the Degree and
Certificate Meeting.

Directions: Fill out completely
and
return electronically to:
dac@pcc.edu

Consent Agenda form may be used for the following:

1. Course title changes
2. Course number changes
3. Addition/Deletion of an elective
4. Change in the number of pass/no pass credits other than the default
5. Degree or certificate title changes
6. Change to open admissions

Other changes need to come before the Degree and Certificate Committee.

Submitted by: Karen Sanders and Christina Friedle		Email: ksanders@pcc.edu	Phone: x7085
Title of Degree/Certificate:	Geographic Information Systems Certificate	Requested Implementation Term:	ASAP
What type of change are you requesting?	<input type="checkbox"/> Course title change <input type="checkbox"/> Course number change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Degree or certificate title change <input type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.			
Current Course Title:	N/A	Proposed Course Title:	N/A
Current Course Number:	N/A	Proposed Course Number:	N/A
Electives List Title:	We would like to ADD the following courses to the elective list of this 44 credit certificate: <ul style="list-style-type: none"> • GEO 204: Geography of the Middle East • GEO 206: Geography of Oregon • GEO 209: Physical Geography; Weather and Climate • GEO 221: Field Geography: The Local Landscape • GEO 230: Geography of Race and Ethnic Conflicts • GEO 298: Independent Study Geography 		
Explanation of Other:			

		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: <ol style="list-style-type: none"> 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Davonna Livingston	Email:	Phone:
Title of Degree/Certificate:	Juvenile Corrections Certificate	Requested Implementation Term:			
What type of change are you requesting?	<input type="checkbox"/> Course title change <input type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input checked="" type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:		Proposed Course Title:			
Current Course Number:		Proposed Course Number:			
Electives List Title:					
Explanation of Other:	The Juvenile Corrections Certificate is officially being suspended for the 2011-2012 school year.				