

**Degrees and Certificates Minutes**  
**November 14, 2012**  
**CLIMB 306**  
**2pm to 4pm**

**In attendance:** Susanne Christopher, Phil Christain, Joanne Harris, Janeen Hull, Kathleen Bradach, Sally Earll, Eriks Puris, Djambel Unkov, Anne Haberkern, Joy Killgore.

The Committee welcomes new members Elizabeth Fitzgerald from Cascade and Trish Willy from Rock Creek. In addition, Alex Jordan, Sylvania Math, joined us and is considering becoming a committee member.

**Guests:** Jon Gieber, Cece Cutsforth, Kelly Peden, Ed Lindsey, and Doug Smith.

**Old Business:**

Review October 10th, 2012 Minutes

Discussion:

Janeen moved, Phil seconded. Unanimous approval. **APPROVED.**

**Discussion Items:**

**Chair Report from EAC**

Discussion:

All new degrees and certificates from October meeting were approved for recommendation to Dr. Pulliams by the EAC. Dr. Pulliams approved them.

Since our last meeting, Linda Gerber, SY President, called a group together to discuss the Sustainability Focus Award. Kendra and Susanne were present along with Focus Award co-chairs. Given the current guidelines and constraints in our system, it was agreed to create two paths: focus award with LDC courses and CTE Program Award which primarily CTE courses.

Janeen Hull and Phil Christain will represent the committee as Completion Investment Council members.

Phil represented the committee at a DQP: Degree Qualifying Profile meeting in Eugene. Lumina Foundation for Higher Education is using DQP to analyze and assess all degrees from Associates to Masters and whether they are worth acquiring. They have come up with benchmarks for assessment. It is a University of Oregon grant. Lane is the principle investigator on the grant. PCC has committed to participate in the first year of the grant.

DOI Report for next month's DAC meeting after the EAC Chair report.

**Curriculum Office Updates**

Discussion: **POSTPONED**

**Revise ASOT-Bus minimum grade requirement**

*Current grade requirement:* All courses must be passed with a grade of "C" or better.

*Proposed grade requirement:* All courses must be passed with a letter grade of "C" or better.

Discussion: **POSTPONED**

## **New Business:**

**2:30 Revision: Alcohol and Drug Counseling: Addiction Studies Certificate: Jon Gieber:** Delete one course; reduce a course credit, adding two courses, revised outcomes, submitting a career pathway template, making certificate into a career pathway.

Discussion:

Some students are able to get jobs with just one course but moving up requires more education. This certificate aims to give the student the skills they require at a lower cost.

The committee asked about the outcomes not being different from the AAS. Jon Gieber stated that the AAS has more practicum and more elective choices for the student's broadening education. Discussion occurred on how to best distinguish differences between certificate and AAS for the student. It was agreed to revise the AAS degree outcome by splitting its current first outcome into two outcomes and changing the practicum hours to 648.

*Eriks moved, Janeen seconded. Unanimous recommendation for approval with the understanding that the AAS Degree outcomes are revised as written in the committee. Curriculum Office will do the paperwork on this additional revision. **APPROVED and AMENDED NON AGENDA ITEM.***

**2:45 Revision: Graphic Design AAS: Cece Cutsforth:**

Electives list changes, outcomes, prerequisites.

Discussion:

ADD ART 271 Printmaking instead of ART 237.

*Janeen moved, Joanne seconded. Unanimous recommendation for approval. **APPROVED AS AMENDED.***

**3:00 Revision: CAS/OS: Administrative Office Professional AAS: Kelly Peden:**

Add a course, increase degree credit total, add a course option.

Discussion:

*Janeen moved, Eriks seconded. Unanimous recommendation for approval. **APPROVED.***

**3:15 Revision: Fire Protection AAS: Doug Smith:**

Remove thirteen courses, remove course options, add seven new courses, course number changes, course title changes, add six existing courses, electives list changes, outcomes, increase degree credit total.

Discussion:

This revision represents a shift of program focus from technical skills to managerial based program. It is a recommendation of the Advisory Committee. The Certificate is focused on the Entry Level. Fire Protection AAS is for current fire protection professionals. Fundamental shift in firefighting requirements is occurring.

*Joanne moved, Phil seconded. Unanimous recommendation for approval. **APPROVED.***

## **Consent Agenda:**

**Business Administration:** Adding BA 235 to Business Program Electives.

**Electronics Engineering Technology:** Adding EET 179 to electives list.

**Electronics Engineering Technology:** Course title change to EET 241.

**Management/Supervisory Development:** Course number change to MSD 138A.

**Management/Supervisory Development:** Course number change to MSD 138B.

**Paralegal:** Adding PL 230 and PL 205 to Paralegal Program Electives. Correction of numbers

*Janeen moved, Joanne seconded. Unanimous approval. **APPROVED.***