

Degrees and Certificates Minutes

January 16, 2012

CLIMB 305

2pm to 4pm

In attendance: Susanne Christopher, Dave Stout, Shasta Buchanan, Beth Fitzgerald, Kristin Benson, Rebecca Ross, Joanne Harris, Trish Wily, Janeen Hull, Eriks Puris, Kendra Cawley, Scott Huff, Anne Haberkern, Joy Kilgore, Jessica Morfin.

Guests: Sylvia Gray, Josh, Noreen, Jan Chambers, Tyler Phillis, Andrew Forshee, Tanya Littrell, Jan Abushakrah, Brad Krohn, Amy Clubb, Terrell Foty.

Old Business:

Review December 5th, 2012 minutes

Dave moved, Beth seconded, unanimous approval. **APPROVED.**

Discussion Items:

EAC Report: Susanne Christopher

Discussion: none

DOI Report: Scott Huff

Discussion: Smarter balanced, common core state standards, OAKS test in high school, high school to college connections. Curriculum committee, courses with no prerequisites, questions asked about why. Standard prerequisites for general education courses that previously did not have them unless SAC opts out with rationale to Curriculum Committee.

CIC Report: Janeen Hull and Phil Christain

Curriculum Office Report: Anne Haberkern

Proposed Focus Award in Sustainability

Discussion: Josh presented final version. All the courses are LDC. Committee members suggested an edit to clarify course selection. Wording revision "No more than one from the following three courses" for the clusters.

Dave moved, Trish seconded. Unanimous recommendation for approval. **APPROVED.**

Revised Focus Award in Health Studies

Discussion: Michael Meagher shared revisions to the Health Studies Focus Award

Joanne moved, Dave seconded. Unanimous recommendation for approval. **APPROVED.**

Focus Award in Asian Studies

Discussion: Sylvia Grey shared revisions to the Asian Studies Focus Award. General courses will touch on Asia and Asian issues.

Dave moved, Eriks seconded. Unanimous recommendation for approval. **APPROVED.**

See end of agenda for more items

New Business:

2:15 Revision: Administrative Assistant AAS: Diane Shingledecker

Degree electives credit increase, total credit increase.

Discussion:

*Eriks moved, Rebecca seconded, unanimous recommendation for approval. **APPROVED.***

2:25 Revision: Civil Engineering Technology AAS: Jan Chambers

Remove two courses, add two courses, reduction of course credit, course prefix change. Title of the course 221 in paperwork is incorrect.

*Dave moved, Janeen seconded. Unanimous recommendation for approval. **APPROVED.***

Revision: Mechanical Engineering Technology AAS: Jan Chambers

Remove two courses; add two courses, reduction of course credit, course prefix change. Title of the course 221 in paperwork is incorrect.

*Dave moved, Janeen seconded. Unanimous recommendation for approval. **APPROVED.***

Revision: Civil Engineering Technology Green Technology and Sustainability AASO: Jan Chambers

Remove two courses; add two courses, reduction of course credit, course prefix change, course title change. Title of the course 221 in paperwork is incorrect.

*Dave moved, Beth seconded. Unanimous recommendation for approval. **APPROVED.***

Revision: Mechanical Engineering Technology Green Technology and Sustainability AASO: Jan Chambers

Removing two courses, adding two courses, reduction of course credit, course prefix change.

Discussion:

Title of the course 221 in paperwork is incorrect.

*Eriks moved, Trish seconded. Unanimous recommendation for approval. **APPROVED.***

Revision: Civil Engineering Technology Two-Year Certificate: Jan Chambers

Removing two courses, adding two courses, reduction of course credit, prerequisites, course prefix change.

Discussion:

Title of the course 221 in paperwork is incorrect.

*Dave moved, Joanne seconded. Unanimous recommendation for approval. **APPROVED.***

Revision: Mechanical Engineering Technology Two-Year Certificate: Jan Chambers

Removing one course, adding one course, reduction of course credit, prerequisites, credit total reduction, course prefix changes.

Discussion:

Title of the course 221 in paperwork is incorrect.

*Eriks moved, Dave seconded. Unanimous recommendation for approval. **APPROVED.***

2:35 Revision: Diesel Service Technology AAS: Tyler Phillis

Removing two courses, two course credit changes, outcomes.

*Joanne moved, Beth seconded. Unanimous recommendation for approval. **APPROVED.***

Revision: Diesel Service Technology Two-Year Certificate: Tyler Phillis

Removing two courses, two course credit changes, credit total decrease, related instruction, outcomes.

*Janeen moved, Dave seconded. Unanimous recommendation for approval. **APPROVED.***

Revision: Diesel Service Technology Less than One-Year Certificate: Tyler Phillis

Removing two courses, credit total decrease, adding electives list, outcomes.

Joanne moved, Trish seconded. Unanimous recommendation for approval. **APPROVED.**

2:45 Revision: Early Education and Family Studies AAS: Andrew Forshee

Adding three courses, course number changes, course title changes, removing old course.

Eriks moved, Joanne seconded. Unanimous recommendation for approval. **APPROVED.**

Revision: Early Education and Family Studies Certificate: Andrew Forshee

Adding two courses, course number changes, course title changes, removing old course.

Trish moved, Janeen seconded. Unanimous recommendation for approval. **APPROVED.**

2:55 Revision: Fitness Technology AAS: Tanya Littrell

Catalog change, outcomes, adding course options, adding three courses, removing one course, removing PE options, course credit changes, course title changes, course number changes.

Joanne moved, Trish seconded. Unanimous recommendation for approval. **APPROVED.**

Revision: Fitness Technology Certificate: Tanya Littrell

Catalog change, outcomes, adding course options, adding three courses, removing one course, removing PE options, course credit changes, course title changes, course number changes.

Dave moved, Joanne seconded. Unanimous recommendation for approval. **APPROVED.**

Revision: Fitness Technology: Healthy Older Adult Fitness CACC: Tanya Littrell

Catalog change, adding course options, adding two courses, removing one course.

Joanne moved, Eriks seconded. Unanimous recommendation for approval. **APPROVED.**

3:05 Revision: Gerontology: Advanced Behavioral & Cognitive Care Certificate: Jan Abushakrah

Adding one course, course credit decreases, total credit increase.

Eriks moved, Beth seconded. Unanimous recommendation for approval. **APPROVED.**

Revision: Gerontology: End of Life Care & Support Certificate: Jan Abushakrah

Adding a course option.

Beth moved, Janeen seconded. Unanimous recommendation for approval. **APPROVED.**

Revision: Gerontology: Horticultural Therapy Certificate: Jan Abushakrah

Course credit increase, course credit decrease.

Janeen moved, Joanne seconded. Unanimous recommendation for approval. **APPROVED.**

3:15 Revision: Health Information Management:

Course title changes.

Janeen moved, Dave seconded. Unanimous recommendation for approval. **APPROVED.**

3:25 Revision: Multimedia AAS: Elizabeth Fitzgerald

Removing four courses, adding an electives list.

Discussion: ALREADY DONE IN DECEMBER, NO FURTHER CHANGES.

3:35 Revision: Veterinary Technology AAS: Brad Krohn

Adding one course, removing two courses, prerequisites, credit total reduction.

Remove everything past WR 121 or higher and before as a prerequisite.

Math 65 still exists in the prerequisites. It is not listed on the form.

Dave moved, Joanne seconded. Unanimous recommendation for approval. **APPROVED.**

3:45 Revision: Website Development and Design AAS: Amy Clubb

Adding electives, course title changes.

Dave moved, Beth seconded. Unanimous recommendation for approval. **APPROVED.**

Revision: Website Development and Design One-Year Certificate: Amy Clubb

Adding electives, course title changes.

Janeen moved, Dave seconded. Unanimous recommendation for approval. **APPROVED.**

Revision: Web Assistant I CPCC: Amy Clubb

Removing one course, outcomes, credit total reduction, course title changes.

Trish moved, Joanne seconded. Unanimous recommendation for approval. **APPROVED.**

Revision: Web Assistant II CPCC: Amy Clubb

Course credit reduction, credit total reduction, course title changes.

Janeen moved, Joanne seconded. Unanimous recommendation for approval. **APPROVED.**

3:50 Revision: Computer Information Systems: Network Administration AAS: Terrell Foty

Adding two courses, decreasing electives credits.

Dave moved, Eriks seconded. Unanimous recommendation for approval. **APPROVED.**

4:00 Discussion Items Part II

1. AGS and AAS Gen Ed Courses Requirement Clarification: Courses? Credits?

POSTPONED

2. Proposed change to AAOT Health/Wellness/Fitness Requirement

Details on separate page

Discussion: Informational item, change in course number/title

Coordinate with Kendra to put into handbook.

3. Proposed change to AS Health Requirement

Details on separate page

Discussion: Informational item, change in course number/title

4. Proposed change to AS Writing Requirement

Details on separate page

Discussion:

Clarifying language was recommended by the committee.

5. Proposed change to General Education Requirement for Associate Degrees. Details on separate page

Discussion:

Bring the SAC letter for February. Possibly two years ago. POSTPONED.

6. Proposed change to ASOT Business Requirement Wording. Details on separate page

Discussion:

Committee recommends moving this item forward.

Consent Agenda:

Automotive Service Technology: Course grade option change.

Aviation Science: Airplane and Helicopter: Degree format change.

Business Administration: Retail Management AAS: HE 112 course title change.

Gerontology AAS and Certificate: Addition of GRN 239 to electives. Credit increase to GRN 235, credit decrease to GRN 236.

Management/Supervisory Development: Title changes for MSD 105 and 111.

Ophthalmic Medical Technology: Title changes for OMT 102, 103, MP 140.

Unanimous approval. **APPROVED.**