

June Degrees and Certificates Agenda
June 2, 2010
Conference Room A

In attendance: Djambel Unkov, Phil Christain, Steve Smith, Sally Earll, Susanne Christopher, Kathleen Bradach, Dave Stout, Rebecca Mathern, Kendra Cawley, Scott Huff, Janeen Hull.

Guests: Darcie LeMieux, Robert Steele, Bob Bonner, Linda Jones, Usha Patel, Michael Hohn

2:00 Approval of May Minutes

Typo on line two of the OTA, paragraph. (Correct and re post).

*Dave moved, Phil seconded. Approved as amended. **APPROVED***

New Business:

A107 will be added to new business per request of Susanne Christopher.

Outcomes:

2:10 Sign Language Interpretation-Darcie LeMeiux

Discussion: The outcomes for the degree and certificate have been revised and are shorter. Outcomes should state Deaf Studies: One year certificate Outcomes.

Kendra moved, Phil seconded. Unanimous recommendation for approval.

APPROVED

2:20 Building Construction Technology-Spencer Hinkle/ Robert Steele

Discussion: Sally comments about 4th outcome of BCT Degree. Wording should be apply rather than demonstrate. Item will be amended to say 'Apply'. Committee discussed the use of the word 'practice' in outcomes. Sally has added this to the Retreat Outcomes discussion list.

*Sally moved, Rebecca seconded. Unanimous recommendation for approval. **APPROVED***

2:30 Diesel-Bob Bonner

Discussion: Bob described the difference between 2 year and less than one year certifications in Diesel.

*Dave moved, Kathleen seconded. Unanimous recommendation for approval. **APPROVED***

2:40 Early Education and Family Studies-Christyn Dundorf/ Linda Jones

Discussion: Committee discussed number outcomes.

Dave stated that there is a value in condensing outcomes. Susanne suggested that they can have a single outcome that states students must meet current industry outcomes as indicated in the link The SAC could then have several more outcomes specific to PCC. Committee looks forward to seeing the outcomes further streamlined as suggested by Dave. ECE to return at end of Fall 2010 to present revised outcomes.

Postponed until Fall 2010.

2:50 Revision Automotive Service Technology Two Year Certificate-Scott Morgan-Realignment of courses to better reflect contact hours as noted by SAC and Program Review Committee.

Discussion: Implemented Winter 2011. Fall will be the old schedule. Courses are now uniquely numbered. Committee reviewed the courses and their new numbers. Rebecca asked about their plans

to switch students from one teaching plan to the next. Their plan will work. She, also, asked about course equivalents. Rebecca also asked if more than 30 percent of the degree will be different under this new plan. Scott said no. 201, 202, and 203 are the only courses which are not a direct equivalency. Curriculum office has to meet with Automotive about equivalencies.

Janeen moved, Rebecca seconded. Unanimous recommendation for approval.

*Sally moved, Phil seconded, Unanimous approval of RI. **APPROVED***

Revision Automotive Service Technology AAS - Scott Morgan-Realignment of courses to better reflect contact hours as noted by SAC and Program Review Committee.

Discussion: Courses are the same.

Janeen moved, Dave seconded. Unanimous recommendation for approval. **APPROVED**

3:15 Revision Accounting AAS - Add a Business Practices and Ethics course which will be taught by business faculty. Adding BA 277 Business Practices and Contemporary Social Issues, which is a new course, as an option to PHL 202 or 209. Increase BA 213 from 3 to 4 credits.

Discussion: Usha discussed the new course and how it was relevant. Committee discussed impact on articulation agreements. Nothing adverse came up.

Dave moved, Kathleen seconded. Unanimous recommendation for approval contingent on approval of new courses at Curriculum Committee.

APPROVED PENDING CURRICULUM COMMITTEE REVIEW OF NEW COURSES

AMENDED APPROVED as Curriculum Committee approved the new courses

Revision-Retail Management- Increase BA 213 from 3 to 4 credits.

Discussion: Statewide degree BA 213 to be increased by 1 credit, must check with the consortium and lead college. Presented revised outcomes

Dave moved, Kathleen seconded. Unanimous approval for recommendation pending clarification from the Consortium. Approval includes outcomes. Everything is pending approval of consortium.

AMENDED APPROVED PENDING APPROVAL OF CONSORTIUM (Consortium approval not necessary per Cheryl Scott)

3:30 New-Computed Tomography- -New-reaffirmation that the courses passed Curriculum as repeatable.

Discussion: Students must complete 50 clinical competencies with a grade of A or B to be awarded the certificate. They would be granted an incomplete if they had 40 hours so that they may finish with a little more time. 125 competencies must be completed for the second course. May take students 2 to 3 terms to complete. To be implemented Winter 2011 at the earliest.

*Dave moved, Janeen seconded. Unanimous recommendation for approval. **APPROVED***

Consent Agenda:

Machine Manufacturing Technology- adding courses to the Machine Manufacturing Technology Degree electives-MCH 290, 291, 292, 293, 294

Business Administration-Addition of BA 213 to the Management Degree Electives, and to the Business Program Electives

Discussion: Dave moved, Kathleen seconded, pending approval of BA 213 at curriculum.

APPROVED Pending Curriculum Committee review of courses.

Curriculum Office Report: Steve Smith- High School Diploma and Curriculum Timeline

Discussion: Steve reported about the high school diploma progress and invited committee members to attend further meetings. Steve discussed getting an electronic signature form system within a few years.

A107: Added by Susanne Christopher – Need copy from Susanne or Kendra.

Discussion: Kendra discussed criteria changes. Academic handbook item is further discussed. General education statement was missing two catalogs ago. Number two, last line. Rebecca is concerned about the program prerequisite piece. No more than two courses may come from courses required in a specific program. Take out: 'Program prerequisites or from'... Kendra to make changes to A107 and forward it to Curriculum Office.

*Scott moved, Kendra seconded. Unanimous recommendation to bring forward to the EAC. **APPROVED***

Meeting Adjourned at 4:15pm

Additional Documents

A 107

Associate Degree Requirements -

General Education

Philosophy Statement

The faculty of Portland Community College affirms that a prime mission of the college is to aid in the development of educated citizens. Ideally, such citizens possess:

- understanding of their culture and how it relates to other cultures
- appreciation of history both from a global perspective and from a personal perspective, including an awareness of the role played by gender and by various cultures
- understanding of themselves and their natural and technological environments
- ability to reason qualitatively and quantitatively
- ability to conceptually organize experience and discern its meaning
- aesthetic and artistic values
- understanding of the ethical and social requirements of responsible citizenship

Such endeavors are a lifelong undertaking. The General Education component of the associate degree programs represent a major part of the college's commitment to that process.

Approval of General Education Requirements

General Education requirements for degrees are recommended by the EAC Degrees and Certificates Committee and the EAC to administration for approval. Candidates for any PCC associate degree must satisfactorily complete the specific general education requirements for that degree. Check specific degree requirements for additional details.

The General Education credits must come from the approved PCC General Education/Discipline Studies List.

In order to insure the breadth of learning, which is the cornerstone of the General Education requirements, the following limitations apply:

1. Courses taken to satisfy the basic college competencies in composition and mathematics will not be accepted.
2. For AAS Degrees, no more than two courses may come from courses required by specific programs.*

*Note: Because of these restrictions, it is possible that a course is acceptable as General Education for some students while it is not acceptable for others. Degree candidates who are unsure of how the General Education Policy applies to their individual cases are responsible for seeking help from an advisor or counselor.

The complete and official list of courses approved as General Education/Discipline Studies courses is maintained by the Curriculum/General Education Committee of the Educational Advisory Council.

Criteria for General Education/Discipline Studies Course Approval are developed by the Curriculum Committee of the EAC based on the Gen Ed Philosophy statement and the statewide outcomes and criteria for discipline Studies for AAOT. Courses seeking inclusion on the list follow the process for approval outlined on the [Curriculum Office](http://www.pcc.edu/resources/academic/eac/curriculum/course-development/) website:
[<http://www.pcc.edu/resources/academic/eac/curriculum/course-development/>]