

**Degrees and Certificates Minutes**  
**February 8, 2012**  
**CLIMB 304**  
**2pm to 4pm**

**In attendance:** Susanne Christopher, Joanne Harris, Rebecca Mathern, Birgitte Ryslinge, Eriks Puris, Phil Christain, Sally Earll, Janeen Hull, Kendra Cawley, Steve Smith, Djambel Unkov, Kathleen Bradach, Dave Stout.

**Guests:** Mark Andreas, Mark Smith, Elizabeth Ballou, Ben Johnstone, Richie Ballenger, Gene Flores, Virginia Vanderford, Columbia Gorge Community College Nursing Department via teleconference call.

**Old Business:**

Review January 18th 2012 Minutes

**Janeen Moved, Joanne seconded. Unanimous approval. APPROVED.**

**New Business:**

**EAC Chair Report**

No report given.

**RI/AAS (Continued from October)**

Previous Discussion: Accreditation had some concerns about the way we do RI in the AAS. There was interest in alternatives to how we do our Related Instruction. One option is to use Gen Ed. Another is to use some Gen Ed and some other courses.

**POSTPONED.**

**Institutional Degree Awarding**— Follow-up from meeting with CTE Chairs.  
Institutional Degree and Certificate Awarding

Students' at Portland Community College will receive degrees and/or certificates based upon an Institutional awarding standard. The college will grant degrees and/or certificates upon completion of requirements for the students' recorded program of study. Opting out of an institutional award requires completing the appropriate request through the graduation office. Multiple credentials may be institutionally awarded within a student's program of study. For details regarding this standard, see the graduation office website.

**Dave moved, Kathleen seconded. Unanimous recommendation for approval. APPROVED.**

**Repeat courses/repeat credit:** ART SAC discussion on repeatability of courses.

Discussion:

The committee chair recapped the process to-date, including Committee discussions, EAC discussions, and previous discussions with the Art SAC on this topic. She shared that the current leaning of committee members is to put forth a recommendation that courses repeated for credit may only be applied once to PCC degrees and certificates. The committee asked whether instead of a course being counted multiple times, if the art courses could be given letters after the courses to designate levels of the course.

The Art SAC shared concerns; Art has 27 studio art courses that can be taken multiple times for credit. They would need to generate 54 additional CCOGs to keep the options the same. The Art SAC discussed logistical issues regarding the time needed to write and maintain the 54 new CCOGs. The Art

SAC is also concerned about going through the curriculum committee. It would also mean that the Art SAC would have courses with different CCOGs in the same area classroom. Offering them together would create 3 to 6 different syllabi in the same room. Scheduling is a concern for them as well. Currently, students can register for a course multiple times regardless of their level. If separate courses were created, then management of this number of classes stacked together would be more difficult, require monitoring as well as possibly create student transportation issues regarding taking different letter courses at different campuses in order to take the courses they need. The Fitness Technology SAC chair discussed how she splits their PE courses into levels but are all taught at the same time.

The registrar asked the Art SAC if the committee was making an assumption regarding repeatability. It is assumed students in all content areas can improve their skills by repeating a course. It is unclear as to why Art might be unique.

The Art SAC feels it's in a unique position because they are teaching people a new craft that is not being reinforced by other disciplines, unlike writing which is being built upon in courses such as creative writing, etc. They are also concerned about transferring to four year institutions. When a student transfers to a semester system they must take two of our quarter courses to equal a semester course. Students need to be able to repeat art courses to be able to fulfill these requirements and not have to repeat the course at the 4 year semester based school.

Birgitte Ryslinge brought up AAOT degree applicability and the fact that students may not repeat courses. Even if it is a broader degree the Art SAC still wants the ability to do what's best for their students. The Art SAC is concerned that we are sending the wrong message to students when we restrict repeatability. We are telling students that they should be able to learn the skills in one class. The Art SAC also feels that pedagogically there is a benefit to having multiple levels in the same room for the same course.

They are also concerned as to whether Financial Aid will cover repeated courses. It is possible that in the future repeated courses will no longer be Financial Aid eligible.

The Art SAC has concerns about the cancellation of courses due to low enrollment. Due to the limitations of cross listed classes students may be unaware that a course is not going to be cancelled due to low enrollment.

### **300/400 level courses for reverse transfer**

#### **The following is previous discussion from the January DAC meeting:**

Rebecca Mathern, Registrar, provided committee members with a written proposal for accepting 300/400 level courses at PCC

1. Accept up to 16 credits
2. Accept LDC (UDC), CTE and General Education
3. As for any course evaluation, evaluators review these three things: course title, course description, course outcomes.
4. General standard is to articulate 16 credits for coursework that is an equivalency.
5. CTE coursework will be processed upon request at the time the graduation application is submitted.
6. LDC (UDC) coursework will be articulated upon request and on an as needed basis for graduation.

Discussion occurred over each of the points. Some revisions were suggested

Proposed Standards language:

1. PCC will accept up to 16 credits of 300-400 level transfer coursework, provided it is equivalent to classes offered at PCC. Upper-division transfer coursework will be evaluated at the request of the student, or by

2. Graduation staff if needed to satisfy degree requirements. Only subject areas taught at PCC will be evaluated.

Alisa Schneider, RN faculty and guest, brought an additional discussion item, reverse degrees, where a student transfer from PCC to a four-year institution and earns course credit that may be used to complete the AAS Degree. In Nursing program, a student can leave us prior to the final term of the AAS. They transfer to OHSU and earn a bachelors of science in nursing. In this scenario, PCC doesn't get "credit" for the 5 terms plus that they were with us. Awarding reverse degrees is one method to demonstrate degree completion to accrediting bodies. Committee members asked Alisha if transferring up to 16 credits of 300 and 400 credit work would assist with their situation. Alisa Schneider affirmed that it would.

Committee members discussed whether or not 300 or 400 level courses could be general education. The registrar shared that she does not know how to put the courses in to the equivalency table without placing them on to the General Education list.

It was agreed that Rebecca would take the discussion points and revise the proposal. Committee will continue the discussion in the June meeting. Implementation would occur as soon as it's approved even if there was further discussion needed.

Discussion:

**No discussion.**

**POSTPONED to April.**

**ASOT-Business**

**Recently Approved ASOT Requirements:**

Discussion:

<b>ASOT-Business prior to fall 2012</b>	<b>ASOT-Business post fall 2012</b>
12 <i>credits</i> in Arts & Letters	3 <i>courses</i> in Arts & Letters
12 <i>credits</i> Social Science with minimum 8	4 <i>courses</i> in Social Science with minimum of 2
credits in Micro & Macroeconomics	courses in Micro & Macroeconomics
12 <i>credits</i> of laboratory classes	4 <i>courses</i> in Science including 3 <i>courses</i> of
	Laboratory. Required MTH course can "double dip" for 4 <sup>th</sup> course.
	1 course in Cultural Literacy – can apply
	towards Arts & Letters or Social Science area.
Distribution Requirements	Discipline Studies
General Requirements	Foundational Requirements
All courses except General Education need to	Every course must be passed with a C or
pass with C or better.	better.
SP 111	Proposal: Match the AAOT speech
	requirements. Speech 111 or 112 or 113.

State is telling us what to do. Do we have one or multiple speech classes? BA SAC said w they were fine with mirroring the AAOT one of three classes. The committee recommends the default action decided upon in the January DAC meeting which would match the AAOT requirement of Speech 111 or 112 or 113.

**Dave moved, Kathleen seconded. Unanimous recommendation or approval. APPROVED.**

**2:30 NEW Criminal Justice: Police Management and Supervision Certificate: Jim Parks:** New certificate.  
Discussion: **POSTPONED to March.**

**2:40 Revision: Nursing AAS: CGCC: Susan Lewis:** Course title changes, prerequisites, outcomes, decrease gen ed, increase electives.

Discussion:

**Janeen moved, Dave seconded. Unanimous recommendation for approval. APPROVED.**

**Revision: Practical Nursing Certificate: CGCC: Susan Lewis:** Course title changes, prerequisites, outcomes, related instruction. Djambel will post RI with links.

Discussion:

**Dave moved, Phil seconded. Unanimous recommendation for approval. APPROVED.**

**3:00 Revision: Radiography AAS: Virginia Vanderford:** Outcomes.

Discussion:

Successfully prepare to take the national certification examination. Wording change to outcome one.  
Put JRCERT Program Goal: in to clarify.

**Dave moved, Joanne seconded. Unanimous recommendation for approval. APPROVED AS AMENDED.**

**Consent Agenda:**

**Computer Information Systems:** Addition of CIS 135A to CIS Program Electives.

**Computer Information Systems:** Addition of CIS 133W to CIS Program Electives.

**Computer Information Systems:** Addition of CIS 135M to CIS Program Electives.

**Criminal Justice:** Addition of CJA 234 to Criminal Justice Degree Electives.

**Microelectronics Technology AAS:** Increase Gen Ed to 8, increase credit requirement to 96.

**MT Solar Voltaic Manufacturing AAS:** Increase Gen Ed to 8, increase credit requirement to 93.

**Medical Assisting Certificate:** Withdraw the October 2011 revision request which removed BI 122 from the required course of study and included it as a program prerequisite.

**Medical Assisting Program:** Course number change effecting MA 1year certificate, OMT AAS, Alcohol & Drug AAS.

**Health Information Management:** Course title changes for HIM 270, 273, 276.

Discussion:

**Dave moved, Kathleen seconded. Unanimous approval. APPROVED.**